

Town of Princeton, Massachusetts

ANNUAL REPORT for 2019

TABLE OF CONTENTS

PRINCETON PROFILE.....	1	Environmental Action Committee.....	74
GENERAL GOVERNMENT		Open Space Committee.....	76
Board of Selectmen.....	2	Mechanics Hall Committee.....	78
Town Counsel.....	4	PUBLIC WORKS	
Organizational Chart	5	PMLD (Municipal Light Dept.)	79
FINANCIAL MANAGEMENT		Road Advisory Committee.....	82
Board of Assessors.....	6	Highway Department.....	83
Treasurer.....	7	Cemetery Commission.....	84
Collector of Taxes.....	8	Wachusett Recycling Center	85
Trustee of Trust Funds.....	9	Facilities Steering Committee II.....	87
Accountant.....	10	Information Technology Coordinator.....	88
Advisory Committee.....	26	HUMAN SERVICES	
TOWN CLERK		Board of Health.....	89
Town Clerk	28	Council on Aging.....	90
Elected Town Officials.....	29	Veteran's Services.....	93
Appointed Officials.....	31	CULTURE AND RECREATION	
Federal and State Representatives.....	36	Public Library.....	94
Annual Town Election	37	Parks and Recreation.....	96
Annual Town Meeting	39	Historical Commission.....	97
PUBLIC SAFETY		Cultural Council.....	98
Police Department.....	61	Agricultural Commission.....	100
Fire Department.....	63	EDUCATION	
Animal Control Officer	66	Wachusett Regional School District...	101
Building Department.....	67	Montachusett Regional Vocational	
PLANNING AND ENVIRONMENT		Technical School.....	102
Planning Board.....	68	FACTS AND FIGURES	
Zoning Board of Appeals	70	Meeting Schedule.....	104
Conservation Commission.....	72	Telephone Directory.....	105

Cover photo by Laurie Kraemer showing East Princeton neighbors enjoying a car-free Main Street while the Keyes Brook bridge was replaced in the Summer of 2019

PRINCETON, Massachusetts: A Town Profile

Settled: October 20, 1759; Incorporated April 24, 1771
County: Worcester
Population: 3,507
Area: 22,850 acres or 35.8 square miles
Elevation
at Town Hall: Approximately 1,175 feet above mean sea level
Miles of Road: 77.9 miles
Area Code: 978
Zip Code: 01541

Government: Three Member Part-time Select Board
Town Administrator
Open Town Meeting – Second Tuesday in May (and after Town Election)
Town Election – Second Monday in May

FY 2019 Tax Rate	\$16.02 per thousand
FY 2018 Tax Rate	\$17.28 per thousand
FY 2017 Tax Rate	\$17.78 per thousand
FY 2016 Tax Rate	\$17.80 per thousand
FY 2015 Tax Rate	\$17.30 per thousand
FY 2014 Tax Rate	\$17.24 per thousand
FY 2013 Tax Rate	\$17.50 per thousand
FY 2012 Tax Rate	\$16.84 per thousand

Public Schools: Thomas Prince School (K-8)
Wachusett Regional High School (9-12)
Montachusett Regional Vocational High School

Public Safety: Full-time Police
On-call Fire Department with Ambulance Service

Public Library: Goodnow Memorial Building, dedicated in 1884

Utilities: Electric: Princeton Municipal Light Department
Telephone: Verizon
Cable TV/internet: Charter Communications

Hospitals: Henry Heywood Hospital (Gardner)
U-Mass Leominster Hospital (Leominster)
U-Mass Memorial Medical Center (Worcester)
St. Vincent's Hospital (Worcester)

Churches: Prince of Peace Church (Catholic)
First Congregational Church (Protestant)
Heritage Bible Chapel (Christian)

Selectboard Annual Report 2019

The past year has been a time of transition. In May, Edie Morgan stepped down from the Selectboard after nine years and we welcomed Matthew Moncreaff to the team. Richy Bisk, in his three years on the Board, has gone from being the youngest member to the oldest. We said goodbye to Kimberly Union, our student member. Adam King, a senior at Wachusett Regional School District, joined the Board as a deliberating, but non-voting, member. We thank Edie for her service on the Board and are pleased that she immediately joined the new Building Maintenance Committee as well as the Zoning Board of Appeals as an alternate.

The other big transition for the Board began with the departure of Town Administrator Nina Nazarian. We hired Rick White to fill in until we were able to hire Sherry Patch as our new town administrator in October. Having served as town administrator in Hardwick and Sunderland, she comes to us with a lot of experience with grant writing and we are already putting that to good use. Sherry's first day on the job was the day we learned that the Town Hall well was contaminated with PFOS and PFAS compounds and we had to begin a program of testing and remediation. Talk about hitting the ground running!

The Selectboard has spent considerable time over the past year on the following:

- Ensuring the roll-out of Charter's fiber network to every home and business in Town.
- Working to sell Mechanics Hall in East Princeton.
- Monitoring and facilitating the stabilization of the Town-center police/fire complex and Bagg Hall.
- Finalizing a decision on the long-term plan for the Annex.
- Moving forward on a long-term solution for the Public Safety Complex.
- Supporting Town road projects, including Calamint Hill Road North paving and the reconstruction of Route 140 through the East Princeton village.
- Improving communication with residents.

The roll-out of Charter's fiber to the home began with residential internet and television service in January. This was followed by phone service and the addition of DVR service for television. Over the summer, the internet was offered to businesses. All that remains is getting the Town's buildings hooked up. Though the Selectboard kept close tabs on the work, the Town administrator played a key role in facilitating communications between Charter and the residents.

The Mechanics Hall Committee provided a set of recommendations to the Selectboard for terms of the sale of the Hall. One key term was that the appearance of the front section of the building should remain the same. The Board used a modification of the M.H. Committee's Request for Proposals (RFP) to seek interested parties. Only one person responded to the RFP and the Selectboard has been negotiating with him. Town counsel drafted a Development Agreement, the Selectboard approved it, and the purchaser is in the process of reviewing it with his legal counsel.

Work is well underway on the building stabilization projects that were authorized at the 2018 Annual Town Meeting. Though the town administrator and a group of volunteers are managing the details of

the projects, the Selectboard made some key decisions to keep costs down. Rather than spending significant money to repair the police department's garage floor, the Board made the decision to close that garage to vehicles. In addition, the Board voted to not spend any significant money on the Annex and instead to move towards closing and razing it. The Board believes that building a new public safety complex and removing the existing town center police/fire building and the Annex are in the best interest of the Town and will be very careful about any further spending on those buildings.

Town Meeting authorized the Board to engage an architectural firm with significant experience in fire and police stations to develop three options for the Town to review and discuss. The Board selected Caolo & Bienek and is expecting the work to be complete by late winter.

Significant progress was made on the Route 140 East Princeton Village Project and the paving of Calamint Hill Rd North was completed. These projects are described in detail in the Road Advisory Committee (RAC) report. The town administrator and the Selectboard worked closely with the DPW, RAC, and project engineers to ensure that residents were kept informed and that their concerns were heard.

The Selectboard has put a large effort into improving communication with town residents over the past two years. In addition to continuing its monthly letters to residents, the Board held two breakfasts with board and committee chairs, held a breakfast for seniors, and increased communication on the Town's website. In particular, the Board added a Current Projects page which is regularly updated and a Town Finances page. The Board also ensured that frequent updates and pertinent information on the PFAS/PFOS water situation were communicated on the Board of Health webpage.

We want to express our appreciation for the work of town employees, as well as the numerous volunteers who serve on committees and boards. The Town could not function without them. We appreciate everyone's tolerance for the disruption caused by all the employee transitions. We wish former Town Clerk Lynne Grettum, former DPW Supervisor Glenn Lyons, and former Police Department Assistant Maureen Lynch well and thank them for all their years of service.

Respectfully submitted,

Karen Cruise, chair

Matthew Moncreaff, clerk

Richard Bisk

Report of the Town Counsel for 2019

In 2019, much of my work as town counsel was in support of the Board of Selectmen's efforts to convey the Mechanics Hall property subject to an historic preservation restriction and a development agreement that would provide maximum benefit for the Town. I also advised the Planning Board concerning the public way status of an ancient way and did further work on the sale of Town-owned land. When the Board of Health reluctantly determined that it had to resort to litigation to compel a property owner to conform to the state sanitary code, I commenced legal action against him on the Board's behalf and obtained an injunction compelling compliance.

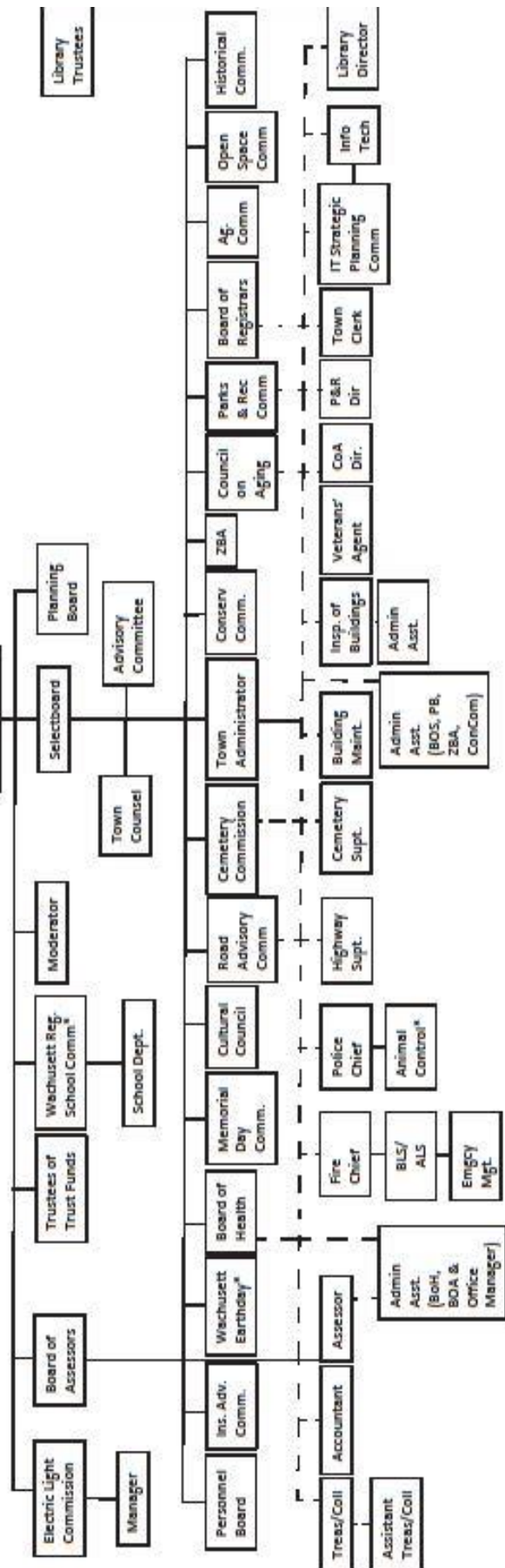
Beyond that, the work of town counsel in 2019 consisted mostly of answering questions and rendering advice on issues arising under the Open Meeting Law, Public Records Law, State Ethics Law and public bidding laws. Further, town counsel reviewed and revised, and in some cases performed the initial drafting of, contracts and leases of the Town and all Town Meeting warrant articles and main motions.

Respectfully submitted,

Thomas A. Mullen, Esq.

ORGANIZATIONAL CHART

VOTERS



Notes:
 *Regional organization, Town has representative[s] or shares the resource.
 Not all staff are shown on this table.

Report of the Board of Assessors 2019

The total valuation for the Town in Fiscal Year 2020 is \$559,323,387 which is an increase from the previous year of \$17,834,821.

The total tax levy for the town is \$8,865,275.68. The tax rate for Fiscal 2020 is \$15.85 per thousand, which is a decrease of \$.17 over last year.

Setting the Tax Rate:

Divide the amount to be raised (8,865,275.68) by

Total Town Property Valuation (559,323,387) and

Multiply by \$1,000

$(\$8,865,275.68) \div (559,323,387) \times \$1,000 = \$15.85$

The Assessors department has various tax exemption programs available to qualified residents. Some of these include the senior tax abatement work off, over 65 senior exemption, veterans and widow/widower exemptions. The town sends out approximately 4,000 motor vehicle bills per year and issues abatements for various reasons on a monthly basis to residents that qualify. You can visit the town's website, call or visit the office for more information.

Respectfully Submitted,

Robert Cumming

Timothy Hammond

Helen Townsend

Kathy Stanley, head assessor

Report of the Town Treasurer 2019

Cash - Massachusetts Municipal Depository Trust	1,835,599.82
Cash - Money Market/Checking/Savings	2,758,778.62
Cash - Investments	1,706,762.00
Cash - Certificates of Deposit	0.00
Petty Cash	1,200.00

Balance	July 1, 2018	6,302,340.44
---------	--------------	--------------

Receipts	General Fund	13,047,871.01
	Municipal Light Department	4,044,218.20
	Trust Funds	1,850.00

Interest	General Fund	18,929.52
	Municipal Light Department	48,361.51
	Conservation	8.61
	Cultural Council	14.60
	The Knoll-bond	5.67
	Stabilization	31,439.98
	OPEB Trust	39,626.17
	Trash Enterprise	87.66
	Trust Funds	467.46

Total Receipts	17,232,880.39
----------------	---------------

Disbursements	General Fund	12,345,371.50
	Municipal Light Department	3,995,399.65
	Trust Funds	1,341.68

Total Disbursements	16,342,112.83
---------------------	---------------

Balance	June 30, 2019"	7,193,108.00
---------	----------------	--------------

Cash - Massachusetts Municipal Depository Trust	3,816,988.31
Cash - Money Market/Checking/Savings	1,405,044.54
Cash - Investments	1,969,875.15
Cash - Certificates of Deposit	0.00
Petty Cash	1,200.00

Total Cash	June 30, 2019"	7,193,108.00
------------	----------------	--------------

Respectfully Submitted,

Town Treasurer James J. Dunbar

COLLECTOR OF TAXES -- FISCAL 2019								
	07/01/18							06/30/19
	Balance	Commitment	Collections	Abated	Refunds	Tax Title	Adjust	Balance
Real Estate								
2012	(186.19)							(186.19)
2013	2,680.20		3,183.25					(503.05)
2014	22,425.16		5,463.56			6,236.98		10,724.62
2015	35,116.41		10,574.91			10,166.45		14,375.05
2016	76,998.42		24,623.14			12,196.56		40,178.72
2017	108,209.81		20,281.77			12,182.86		75,745.18
2018	181,016.99		64,920.66			12,123.62		103,972.71
2019	-	8,424,266.62	8,191,510.19	41,982.57	32,068.12	40,364.59		182,477.39
Personal Property								
2013	951.05							951.05
2014	240.19							240.19
2015	174.00							174.00
2016	-							-
2017	279.61							279.61
2018	42,151.60		42,261.68					(110.08)
2019		184,851.56	184,092.17					759.39
Motor Vehicle								
2009	1,191.85							1,191.85
2010	518.53							518.53
2011	1,133.03							1,133.03
2012	1,619.29							1,619.29
2013	1,255.88		8.33					1,247.55
2014	2,243.07		85.00					2,158.07
2015	1,906.92		161.40					1,745.52
2016	1,696.04		108.02	1,105.11	1,105.11			1,588.02
2017	6,496.78		1,705.51	1,350.31	1,293.85			4,734.81
2018	30,620.38	67,101.88	79,099.13	9,185.12	8,209.42			17,647.43
2019		598,158.64	551,807.77	14,904.84	4,895.14			36,341.17
PAA								
	-							-
In-Lieu-of-taxes-	-	61,723.66	61,723.66					-
TOTAL	518,739.02	9,336,102.36	9,241,610.15	68,527.95	47,571.64	93,271.06	-	499,003.86
Interest	44,099.04	Respectfully Submitted						
Fees	12,435.27		James J. Dunbar					
MLC	2,625.00		Collector of Taxes					

2019 Report of the Trustees of Trust Funds

The three members of the Trustees of Trust Funds are elected officials charged with the responsibility to oversee all Trusts held by the Town. Once a Trust has been established, it is administered by the Trustees in accordance with its terms of the Trust and by a comprehensive set of state laws. Currently we are responsible for about a dozen Trusts having a total value of about \$100,000.

The advisory investment policy of the Trustees is to preserve the principal value of the Town Trusts, in accordance with the terms of the Trusts, generating returns that equal or exceed the rate of inflation. Investments are made by the Town Treasurer, who serves as custodian of all funds. Currently all funds are invested in CDs and approved Money Market Funds in accordance with state statutes. Although the investment income was small this past year, all accounts generated a positive return.

Most Trusts are designated for a specific use and most restrict distributions to only the earned income. Some support community activities such as tennis tournaments, some support student awards and scholarships and others support those in financial need.

The available funds to support residents who are facing financial stress are minimal. Most of these Trusts were established more than 65 years ago and the current need far exceeds the available resources. In order to fill this gap, we established The Princeton Community Trust. This special purpose Trust is to be used to provide assistance to Princeton residents with qualifying needs. We urge all residents to contribute to this Trust.

Respectfully submitted,

Stephen Mirick (Chairman)

Kevin Heman

James O'Coin

Town of Princeton Accountant Report 2019

Town of Princeton FY 2019 General Fund Expenditure Report

as of: 01/06/2020

General Government

	Carryover	Original Balance	Revision	Total	Expenditure	Balance
01-5-114-100 Moderator Salary		25.00	25.00	25.00	0.00	0.00 100%
01-5-114-780 Moderator Expense		86.00		86.00	75.00	11.00 87%
01-5-122-100 Selectmens Salary		3,600.00		3,600.00	3,600.00	0.00 100%
01-5-122-780 Selectmens Expense		3,150.00	9,400.00	12,550.00	3,048.83	9,501.17 24%
01-5-123-100 Town Administrator Salaries		95,000.00	8,796.35	103,796.35	103,493.72	302.63 100%
01-5-123-780 Town Administrator		3,700.00	1,203.65	4,903.65	4,903.65	0.00 100%
01-5-132-780 Reserve Fund		75,000.00	-70,267.47	4,732.53		4,732.53
01-5-132-781 Wage/Salary Reserve		8,000.00	-8,000.00	0.00		0.00
01-5-135-100 Town Accountant Salary		50,920.17		50,920.17	50,920.17	0.00 100%
01-5-135-300 Annual Audit		14,500.00		14,500.00	14,500.00	0.00 100%
01-5-135-780 Town Accountant Expense		11,814.00		11,814.00	7,323.95	4,490.05 62%
01-5-141-101 Principal Assessor Salary		33,458.43		33,458.43	33,458.43	0.00 100%
01-5-141-102 Assessors Clerk Salary		22,355.09		22,355.09	22,355.08	0.01 100%
01-5-141-103 Principal Assessor Certificate			1,000.00	1,000.00	1,000.00	0.00 100%
01-5-141-780 Assessors Expense		22,276.00	-1,000.00	21,276.00	20,919.24	356.76 98%
01-5-145-100 Treasurer/Collector Salary		92,902.51		92,902.51	85,717.78	7,184.73 92%
01-5-145-103 Treasurer/Collector Certificat		1,000.00	750.00	1,750.00	1,750.00	0.00 100%
01-5-145-780 Treasurer/Collector Expense		18,663.00		18,663.00	16,899.31	1,763.69 91%
01-5-151-300 Town Counsel		28,000.00		28,000.00	17,662.20	10,337.80 63%
01-5-156-100 Info. Tech. Manager Salary		34,632.00	-439.81	34,192.19	20,029.95	14,162.24 59%
01-5-156-780 Info Tech Expense		6,600.00	439.81	7,039.81	7,039.81	0.00 100%
01-5-159-100 Administrative Assts Salaries		22,124.49	3,000.00	25,124.49	24,839.95	284.54 99%
01-5-159-780 Administrative Assts		1,500.00		1,500.00	1,306.85	193.15 87%
01-5-161-100 Town Clerk Salary		38,580.25	10,000.00	48,580.25	48,139.45	440.80 99%
01-5-161-103 Town Clerk Certification		1,000.00		1,000.00	833.33	166.67 83%
01-5-161-780 Town Clerk Expense		4,500.00		4,500.00	4,232.99	267.01 94%
01-5-162-100 Election & Registration Sal.		5,830.36	-595.90	5,234.46	5,158.85	75.61 99%
01-5-162-780 Election & Registration		5,600.00	595.90	6,195.90	6,195.90	0.00 100%
01-5-171-780 Conservation Commission		1,000.00		1,000.00	642.28	357.72 64%
01-5-175-102 Planning Admin. Asst.		20,184.63		20,184.63	19,111.34	1,073.29 95%
01-5-175-780 Planning Board Expense		2,235.00		2,235.00	1,109.56	1,125.44 50%
01-5-176-780 Board of Appeals Expense		500.00	78.00	578.00	578.00	0.00 100%
01-5-177-780 Open Space Comm. Expense		500.00	99.86	599.86	599.86	0.00 100%
01-5-179-780 Agricultural Expense		1,000.00		1,000.00	48.00	952.00 5%
01-5-192-100 Town Bldg. Oper. Salaries		65,992.86	-7,220.08	58,772.78	46,102.00	12,670.78 78%
01-5-192-780 Town Bldg. Oper. Expense		70,323.97	7,220.08	77,544.05	77,544.05	0.00 100%
General Government Totals:		766,553.76	-44,939.61	721,614.15	651,164.53	70,449.62

Public Safety

	Carryover	Original Balance	Revision	Total	Expenditure	Balance
01-5-210-098 Non-Union Police Salaries 100%		162,961.00	-4,414.45	158,546.55	158,213.89	332.66
01-5-210-099 Union Police Salaries		471,591.00	21,394.45	492,985.45	492,985.45	0.00 100%
01-5-210-780 Police Department Expense		103,200.00	20.00	103,220.00	103,220.00	0.00 100%
01-5-210-781 Dispatch		64,421.00		64,421.00	64,421.00	0.00 100%

as of: 01/06/2020

01-5-220-100	Fire Dept. Salaries	145,384.00	-19,821.57	125,562.43	125,562.43	0.00 100%
01-5-220-780	Fire Department Expense	133,974.00	0.00	133,974.00	133,973.60	0.40 100%
01-5-231-780	Ambulance Readiness	84,656.00	24,820.70	109,476.70	109,476.70	0.00 100%
01-5-249-098	Animal Inspector Salary	500.00		500.00	500.00	0.00 100%
01-5-249-780	Animal Control Expense	12,050.51		12,050.51	12,050.51	0.00 100%
01-5-291-780	Emergency Management Exp	3,060.00	-2,510.08	549.92	549.92	0.00 100%
01-5-291-781	Emergency Notification	3,699.00	-2,489.05	1,209.95		1,209.95
01-5-294-100	Tree Warden Salaries	1,600.00		1,600.00	1,600.00	0.00 100%
01-5-294-780	Tree Warden Expense	12,000.00		12,000.00	7,196.95	4,803.05 60%

Public Safety Totals: 1,199,096.51 17,000.00 1,216,096.51 1,209,750.45 6,346.06

Education

	Carryover	Original Balance	Revision	Total	Expenditure	Balance
01-5-320-600		4,863,870.00		4,863,870.00	4,863,870.00	0.00 100%
01-5-321-600		335,169.00		335,169.00	333,127.72	2,041.28 99%
01-5-322-600		15,525.50	-15,525.50	0.00		0.00
Education Totals:		5,214,564.50	-15,525.50	5,199,039.00	5,196,997.72	2,041.28

Public Works and Facilities

	Carryover	Original Balance	Revision	Total	Expenditure	Balance
01-5-422-100		370,455.83		370,455.83	331,069.94	39,385.89 89%
01-5-422-780		266,958.00		266,958.00	241,236.93	25,721.07 90%
01-5-422-785		350,000.00		350,000.00	194,261.65	155,738.35 56%
01-5-423-780		210,000.00	38,814.41	248,814.41	248,814.41	0.00 100%
01-5-424-780		5,907.84		5,907.84	5,127.81	780.03 87%
01-5-433-781		1,849.00		1,849.00	1,849.00	0.00 100%
01-5-439-780		19,000.00	5,475.94	24,475.94	24,473.94	2.00 100%
01-5-491-100		9,833.62	-456.74	9,376.88	8,695.00	681.88 93%
01-5-491-780		20,940.00	456.74	21,396.74	21,396.74	0.00 100%
Public Works and Facilities Totals:		1,254,944.29	44,290.35	1,299,234.64	1,076,925.42	222,309.22

Human Services

	Carryover	Original Balance	Revision	Total	Expenditure	Balance
01-5-541-100		30,402.20		30,402.20	21,087.23	9,314.97 69%
01-5-541-780		64,363.40		64,363.40	56,155.88	8,207.52 87%
01-5-543-100		2,848.67		2,848.67	2,758.99	89.68 97%
01-5-543-780		18,000.00		18,000.00	13,462.99	4,537.01 75%
Human Services Totals:		115,614.27		115,614.27	93,465.09	22,149.18

Culture and Recreation

	Carryover	Original Balance	Revision	Total	Expenditure	Balance
01-5-610-100		118,706.08	6,826.88	125,532.96	125,532.96	0.00 100%
01-5-610-780		67,750.00	-6,720.06	61,029.94	61,029.94	0.00 100%
01-5-630-100		18,746.14	-203.85	18,542.29	17,418.12	1,124.17 94%
01-5-630-780		9,061.00	203.85	9,264.85	9,264.85	0.00 100%
01-5-691-780		1,500.00		1,500.00	1,295.00	205.00 86%
01-5-692-780		1,800.00		1,800.00	1,700.00	100.00 94%
as of: 01/06/2020						
Culture and Recreation Totals:		217,563.22	106.82	217,670.04	216,240.87	1,429.17

Debt Service

	Carryover	Original Balance	Revision	Total	Expenditure	Balance
01-5-710-008		17,000.00		17,000.00	16,469.54	530.46 97%
01-5-710-012		31,125.00		31,125.00	31,125.00	0.00 100%
01-5-710-013		124,300.00		124,300.00	124,300.00	0.00 100%
01-5-710-014		84,500.00		84,500.00	84,489.12	10.88 100%
01-5-710-015		127,300.00		127,300.00	127,300.00	0.00 100%

01-5-710-018	Fire Truck Debt/Interest	134,000.00	-122,111.94	11,888.06	8,120.00	3,768.06	68%
01-5-710-019	Bagg Hall Stab.	6,300.00		6,300.00		6,300.00	
01-5-752-000	General Debt & Interest	15,000.00	2,111.94	17,111.94	6,386.72	10,725.22	37%
Debt Service Totals:		539,525.00	-120,000.00	419,525.00	398,190.38	21,334.62	

Intergovernmental Expenditures

	Carryover	Original Balance	Revision	Total	Expenditure	Balance	
01-5-820-640		1,072.00		1,072.00	990.00	82.00	92%
01-5-820-647		2,560.00		2,560.00	2,354.00	206.00	92%
01-5-820-661		22,516.00		22,516.00	20,703.00	1,813.00	92%
01-5-820-663		664.00		664.00	560.00	104.00	84%
Intergovernmental Expenditures Totals:		26,812.00		26,812.00	24,607.00	2,205.00	

Miscellaneous

	Carryover	Original Balance	Revision	Total	Expenditure	Balance	
01-5-911-001		227,338.00		227,338.00	227,338.00	0.00	100%
01-5-913-000		140,500.00		140,500.00	136,839.07	3,660.93	97%
01-5-914-000		347,786.20		347,786.20	317,731.66	30,054.54	91%
01-5-915-001		8,900.00		8,900.00	7,353.03	1,546.97	83%
01-5-916-000		43,384.68		43,384.68	42,868.64	516.04	99%
01-5-966-989		7,164.51		7,164.51	7,164.51	0.00	100%
01-5-995-965		3,000.00		3,000.00	3,000.00	0.00	100%
01-5-996-966			50,000.00	50,000.00	50,000.00	0.00	100%
01-5-996-985			130,000.00	130,000.00	130,000.00	0.00	100%
01-5-996-986			10,000.00	10,000.00	10,000.00	0.00	100%
01-5-996-987			2,047.00	2,047.00	2,047.00	0.00	100%
01-5-999-902	26,506.61			26,506.61	25,966.04	540.57	98%
01-5-999-903	809,779.8		359,577.51	1,169,357.34	178,389.68	990,967.66	15%
01-5-999-926			1,425.00	1,425.00	1,425.00	0.00	100%
Miscellaneous Totals:		836,286.44	778,073.39	553,049.51	2,167,409.34	1,140,122.63	1,027,286.71
Grand Totals:		836,286.44	10,112,746.94	433,981.57	11,383,014.95	10,007,464.09	1,375,550.86

Town of Princeton FY 2019 General Fund Revenue Report

as of: 01/06/2020

Taxes and Excises

	Carryover Balance	Original	Revision	Total	Revenue	Balance
01-4-110-000		184,509.37		184,509.37	226,353.85	-41,844.48
01-4-120-000		8,490,137.46		8,490,137.46	8,288,489.36	201,648.10
01-4-142-000				0.00	23,982.21	-23,982.21
01-4-150-000		530,556.11		530,556.11	617,471.64	-86,915.53
01-4-171-000		25,000.00		25,000.00	42,476.59	-17,476.59
01-4-172-000				0.00	1,622.45	-1,622.45
01-4-173-000				0.00	14,588.62	-14,588.62
01-4-180-000		305,000.00		305,000.00	318,490.64	-13,490.64
Taxes and Excises Totals:		9,535,202.94		9,535,202.94	9,533,475.36	1,727.58

Fees

	Carryover Balance	Original	Revision	Total	Revenue	Balance
01-4-322-000		50,000.00		50,000.00	12,644.27	37,355.73
01-4-323-000				0.00	27,752.60	-27,752.60
01-4-324-001				0.00	2,512.50	-2,512.50
01-4-324-002				0.00	257.49	-257.49
01-4-327-000				0.00	700.00	-700.00

01-4-329-000	Fees - Town Clerk	2,000.00		2,000.00	3,432.50	-1,432.50
01-4-329-001	Dog Licenses			0.00	8,597.50	-8,597.50
01-4-330-000	Fees - Zoning Board			0.00	1,800.00	-1,800.00
01-4-360-000	Rent			0.00	6,246.00	-6,246.00
01-4-360-300	School Land Maint.			0.00	25,942.00	-25,942.00
Fees Totals:		52,000.00		52,000.00	89,884.86	-37,884.86

Licenses and Permits

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
01-4-410-000	Liquor Licenses	3,250.00		3,250.00	5,100.00	-1,850.00
Licenses and Permits Totals:		3,250.00		3,250.00	5,100.00	-1,850.00

State Revenue

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
01-4-611-000	State Owned Land	171,967.00		171,967.00	157,630.00	14,337.00
01-4-616-000	Exempt Vet, Blind, Elderly	16,316.00		16,316.00	9,494.00	6,822.00
01-4-665-000	Veteran's Benefits	10,074.00		10,074.00	10,798.00	-724.00
01-4-671-000	Unrestricted Gen. Govern. Aid	306,137.00		306,137.00	280,621.00	25,516.00
01-4-680-001	Early Voting Mandate			0.00	422.76	-422.76
01-4-680-002	Extended Polling Hours			0.00	655.00	-655.00
State Revenue Totals:		504,494.00		504,494.00	459,620.76	44,873.24

Other Intergovernmental Revenue

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
01-4-770-001	CMVI Fines	9,800.00		9,800.00	7,982.69	1,817.31
01-4-770-002	Fines - District Court			0.00	85.71	-85.71
Other Intergovernmental Totals:		9,800.00		9,800.00	8,068.40	1,731.60

Miscellaneous Revenue

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
as of: 01/06/2020						
01-4-820-000	Earnings of Investments	3,000.00		3,000.00	18,929.52	-15,929.52
01-4-840-002	PMLD Reimburse PR Taxes	5,000.00		5,000.00	9,620.15	-4,620.15
01-4-840-006	Copier/Fax Receipts			0.00	634.86	-634.86
01-4-841-011	Refund-Prior Year Expense			0.00	145.63	-145.63
01-4-841-015	Misc. Revenue			0.00	634.04	-634.04
01-4-841-020	FEMA/MEMA Reimb.			0.00	22,616.38	-22,616.38
01-4-841-031	Insurance Proceeds			0.00	973.00	-973.00
Miscellaneous Revenue Totals:		8,000.00		8,000.00	53,553.58	-45,553.58

Other Financing Sources

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
01-4-999-901	Funded by Carryovers	809,779.8		809,779.83	809,779.83	0.00
01-4-999-902	Funded by Encumbrances	26,506.61		26,506.61	26,506.61	0.00
01-4-999-903	Trans from "Free Cash"		434,338.42	434,338.42	434,338.42	0.00
Other Financing Sources Totals:		836,286.44	434,338.42	1,270,624.86	1,270,624.86	0.00
Grand Totals:		836,286.44	10,112,746.94	434,338.42	11,383,371.80	11,420,327.82
						-36,956.02

Town of Princeton FY 2019 Other Funds Revenue Report

as of: 01/06/2020

Fund: 15

Ambulance

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
15-4-240-000	Ambulance Charges		34,136.46	34,136.46	34,136.46	0.00

15-4-840-001	Medicare B		18,071.07	18,071.07	18,071.07	0.00
15-4-840-002	Medicaid		31.64	31.64	31.64	0.00
15-4-840-005	Direct Pay from Vendor		88,457.49	88,457.49	88,457.49	0.00
15-4-999-901	Funded by Carryovers	191,756.54		191,756.54		191,756.54
	Totals:	191,756.54	140,696.66	332,453.20	140,696.66	191,756.54

Fund: 21

Cultural Council

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
21-4-680-000 State Grant Funds		4,600.00		4,600.00	4,600.00	0.00
21-4-820-000 CC Bank Interest			14.60	14.60	14.60	0.00
21-4-999-901 Carryover Financing	5,020.39			5,020.39		5,020.39
Totals:	5,020.39	4,600.00	14.60	9,634.99	4,614.60	5,020.39

Fund: 23

Highway Grants

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
23-4-423-001 Rt 31 Bridge			139,277.96	139,277.96	139,277.96	0.00
23-4-425-002 Engineering Route140			28,488.15	28,488.15	28,488.15	0.00
23-4-999-901 Funded by Carryover	-84,776.84			-84,776.84		-84,776.84
Totals:	-84,776.84		167,766.11	82,989.27	167,766.11	-84,776.84

Fund: 25

Septic Grant

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
25-4-999-901 Funded by Carryover	17,050.00			17,050.00		17,050.00
Totals:	17,050.00			17,050.00		17,050.00

Fund: 26

Annual Revolving Funds

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
26-4-220-000 Fire Dept. Revolving			11,718.33	11,718.33	11,718.33	0.00
26-4-240-000 rBldg. Dept. Revolving			71,667.05	71,667.05	71,667.05	0.00
26-4-491-000 Cemetery Burial Revolving			2,825.00	2,825.00	2,825.00	0.00
26-4-510-000 rBoard of Health			20,125.00	20,125.00	20,125.00	0.00
26-4-610-000 rLibrary Revolving			2,623.90	2,623.90	2,623.90	0.00
26-4-630-000 rRecreation Revolving			14,615.00	14,615.00	14,615.00	0.00
26-4-650-000 rRec. Revolve Field Mainten.			10,883.00	10,883.00	10,883.00	0.00
26-4-972-001 Transfer from GF			1,425.00	1,425.00	1,425.00	0.00
26-4-999-901 Funded by Carryover	132,196.53			132,196.53		132,196.53
Totals:	132,196.53		135,882.28	268,078.81	135,882.28	132,196.53

Fund: 27

Receipts Reserved for

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
27-4-422-000 Transportation as of: 01/06/2020			34.50	34.50	34.50	0.00
27-4-491-000 Sale of Cemetery Lots			1,475.00	1,475.00	1,475.00	0.00
27-4-998-000 SolidWasteRet.Earn.Off		16,660.00		16,660.00		16,660.00
27-4-999-000 Free Cash Offset		446,138.00		446,138.00	434,338.42	11,799.58
27-4-999-901 Funded by Carryover	33,027.65			33,027.65		33,027.65
Totals:	33,027.65	462,798.00	1,509.50	497,335.15	435,847.92	61,487.23

Fund: 29

Miscellaneous Special

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
----------	----------------------	----------	----------	-------	---------	---------

29-4-156-000	Comm Compact-Fin Software		45,000.00	45,000.00	45,000.00	0.00
29-4-156-001	Comm Compact-Cyber		5,000.00	5,000.00	5,000.00	0.00
29-4-159-000	MassTech-MBI MakeReady		100,000.00	100,000.00	100,000.00	0.00
29-4-171-000	Cons Comm Wetland Rev		1,347.50	1,347.50	1,347.50	0.00
29-4-192-001	Bagg Hall/Annex Stab. Grant		25,000.00	25,000.00	25,000.00	0.00
29-4-210-001	rDrug Forfeiture		300.00	300.00	300.00	0.00
29-4-210-002	Comm. Compact-Police EMT		25,000.00	25,000.00	25,000.00	0.00
29-4-210-781	rP.D. Donations		50.00	50.00	50.00	0.00
29-4-220-219	FY19 SAFE Grant		4,954.00	4,954.00	4,954.00	0.00
29-4-220-318	VFA Fire Grant		2,000.00	2,000.00	2,000.00	0.00
29-4-220-540	FEMA-AFG Grant		15,717.00	15,717.00	15,717.00	0.00
29-4-222-217	FY17 EMPG		2,460.00	2,460.00	2,460.00	0.00
29-4-422-001	Municipal Assist Grant-		67,510.85	67,510.85	67,510.85	0.00
29-4-433-781	Wachusett Earthday		500.00	500.00	500.00	0.00
29-4-541-780	COA Fomula Grant		8,279.82	8,279.82	8,279.82	0.00
29-4-541-783	rCOA Donations		150.00	150.00	150.00	0.00
29-4-610-000	rLibrary Grant		4,476.11	4,476.11	4,476.11	0.00
29-4-630-003	Ice Rink Donation		825.00	825.00	825.00	0.00
29-4-999-901	Funded by Carryover	66,868.72		66,868.72		66,868.72
Totals:		66,868.72	308,570.28	375,439.00	308,570.28	66,868.72

Fund: 43

Fire Trucks Project

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
43-4-910-000	Principal from Sale of Bond		480,000.00	480,000.00	480,000.00	0.00
Totals:			480,000.00	480,000.00	480,000.00	0.00

Fund: 44

Public Safety Building Project

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
44-4-972-000	Tranfer from Fund 85			0.00	500,000.00	-500,000.00
Totals:				0.00	500,000.00	-500,000.00

Fund: 59

Consulting Funds Held

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
59-4-013-000	Knoll Subdivision		5.67	5.67	5.67	0.00
59-4-999-901	Funded by Carryover	14,812.50		14,812.50		14,812.50
Totals:		14,812.50	5.67	14,818.17	5.67	14,812.50

Fund: 62

Light District

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
62-4-209-000	Deposits	4,037,028.20		4,037,028.20	4,037,028.20	0.00
62-4-210-002	Meter Deposits	7,190.00		7,190.00	7,190.00	0.00
62-4-820-000	PMLD Bank Interest	48,361.51		48,361.51	48,361.51	0.00
62-4-999-901	Funded by Carryover	1,885,290.78		1,885,290.78		1,885,290.78
Totals:		1,885,290.78	4,092,579.71	5,977,870.49	4,092,579.71	1,885,290.78

Fund: 63

Municipal Broadband

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
63-4-999-901	Funded by Carryovers	55,894.59		55,894.59		55,894.59
Totals:		55,894.59		55,894.59		55,894.59

Fund: 65

Solid Waste Enterprise**Revenues**

	Carryover Balance	Original	Revision	Total	Revenue	Balance
65-4-210-000 Disposal Charges		28,000.00	18,727.85	46,727.85	18,727.85	28,000.00
65-4-215-000 Administrative Charges			372.56	372.56	372.56	0.00
65-4-820-000 Earnings on Investments			87.66	87.66	87.66	0.00
65-4-970-001 Transfer from GF		3,000.00		3,000.00	3,000.00	0.00
Totals:		31,000.00	19,188.07	50,188.07	22,188.07	28,000.00

Fund: 81**NonExpendable Trusts****Revenues**

	Carryover Balance	Original	Revision	Total	Revenue	Balance
81-4-405-000 Cemetery Perpetual Care				0.00	250.00	-250.00
81-4-610-820 Int. Cornelia Forbes 25%				0.00	0.58	-0.58
81-4-613-820 Int. Margaret Poole 25%				0.00	1.06	-1.06
81-4-614-820 Int. Florence Davis 20%				0.00	2.60	-2.60
81-4-616-820 Int.Lynch Endowment 50%				0.00	1.76	-1.76
Totals:				0.00	256.00	-256.00

Fund: 82**Expendable Trusts****Revenues**

	Carryover Balance	Original	Revision	Total	Revenue	Balance
82-4-001-820 Int. J.H. Temple (School)			10.85	10.85	10.85	0.00
82-4-002-820 Int. Madeline Fife Memorial			14.28	14.28	14.28	0.00
82-4-003-820 Int. Josiah D. Gregory			1.39	1.39	1.39	0.00
82-4-004-820 Int. Bullock Tennis			40.77	40.77	40.77	0.00
82-4-004-830 rBullock Tennis			1,600.00	1,600.00	1,600.00	0.00
82-4-005-820 Int. E.A. Goodnow Park			2.55	2.55	2.55	0.00
82-4-006-820 Int. Sarah Brooks Fund			8.13	8.13	8.13	0.00
82-4-007-820 Int. Hadley Memorial Fund			5.15	5.15	5.15	0.00
82-4-008-820 Int. Ministerial Fund			1.47	1.47	1.47	0.00
82-4-009-820 Int. Boylston Widows Fund			3.43	3.43	3.43	0.00
82-4-010-820 Int.Farm.&Mech.Goodnow			0.51	0.51	0.51	0.00
82-4-011-820 Int. John Hitchcock			1.52	1.52	1.52	0.00
82-4-012-820 Int. Dr, J.J. Connor			7.09	7.09	7.09	0.00
82-4-013-820 Int. Charles Hall Trust			4.84	4.84	4.84	0.00
82-4-014-820 Elsie Vaughan Scholarship			12.27	12.27	12.27	0.00
82-4-401-820 Int. Eleanor W. Allen			10.01	10.01	10.01	0.00
82-4-402-820 Int. Harry S. Myrick			7.95	7.95	7.95	0.00
82-4-403-820 Int. Henry & Fanny Tabor			0.99	0.99	0.99	0.00
82-4-404-820 Int. D. & R. Smith			1.51	1.51	1.51	0.00
82-4-405-820 Int. Perpetual Care			208.85	208.85	208.85	0.00
82-4-406-820 Int. Boylston Trust			22.18	22.18	22.18	0.00
82-4-601-820 Int. E.A.Goodnow (5000)			14.73	14.73	14.73	0.00
82-4-602-820 Int. E.A.Goodnow (1000)			3.02	3.02	3.02	0.00
82-4-603-820 Int. Goodnow Endowment			30.12	30.12	30.12	0.00
82-4-604-820 Int. David H. Gregory			1.54	1.54	1.54	0.00
82-4-605-820 Int. Eli Kilburn			2.93	2.93	2.93	0.00
82-4-606-820 Int. Grace H. Burr			4.29	4.29	4.29	0.00
82-4-607-820 Int. Thorne Caldwell			3.09	3.09	3.09	0.00
82-4-608-820 Int. Alfred K. Pearson			3.09	3.09	3.09	0.00
82-4-609-820 Int. Cassandra Camp			1.80	1.80	1.80	0.00
82-4-610-820 Int. Cornelia Forbes 75%			1.57	1.57	1.57	0.00
82-4-611-820 Int. Caroline Mason			3.01	3.01	3.01	0.00
82-4-612-820 Int. Kathleen Connor			4.41	4.41	4.41	0.00
82-4-613-820 Int. Margaret Poole 75%			3.13	3.13	3.13	0.00

82-4-614-820	Int. Florence Davis 80%		10.44	10.44	10.44	0.00
82-4-615-820	Int. Donald Lapointe		2.99	2.99	2.99	0.00
82-4-616-820	Int.Lynch Endowment 50%		1.80	1.80	1.80	0.00
82-4-617-820	rPrinceton Community Trust			0.00	0.61	-0.61
82-4-617-830	Int. Princeton Community			0.00	3.15	-3.15
82-4-999-901	Funded by Carryovers	36,906.77		36,906.77		36,906.77
	Totals:	36,906.77	2,057.70	38,964.47	2,061.46	36,903.01

Fund: 83

General Stabilization

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
83-4-820-000 Stabilization Interest			12,250.94	12,250.94	12,250.94	0.00
83-4-991-000 Transfer from General Fund			50,000.00	50,000.00	50,000.00	0.00
83-4-999-901 Funded by Carryovers	379,834.31			379,834.31		379,834.31
Totals:	379,834.31		62,250.94	442,085.25	62,250.94	379,834.31

Fund: 84

Conservation Trust

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
84-4-171-820 Conservation Fund Bk Int.			8.61	8.61	8.61	0.00
84-4-999-901 Funded by Carryover	3,431.02			3,431.02		3,431.02
Totals:	3,431.02		8.61	3,439.63	8.61	3,431.02

Fund: 85

Infrastructure Stabilization

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
85-4-820-041 Infrastructure Int.Ernd.			19,116.57	19,116.57	19,116.57	0.00
85-4-970-000 Transfer from GF			130,000.00	130,000.00	130,000.00	0.00
85-4-999-901 Funded by Carryover	584,537.12			584,537.12		584,537.12
Totals:	584,537.12		149,116.57	733,653.69	149,116.57	584,537.12

Fund: 86

Other Post Employ.Ben.Liab.

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
86-4-820-000 OPEB-Investment Earnings			39,626.17	39,626.17	39,626.17	0.00
86-4-999-901 Funded be Carryover	740,371.40			740,371.40		740,371.40
86-4-999-986 Trans. From General Fund			10,000.00	10,000.00	10,000.00	0.00
Totals:	740,371.40		49,626.17	789,997.57	49,626.17	740,371.40

Fund: 87

Stabilization-School Septic

Revenues	Carryover Balance	Original	Revision	Total	Revenue	Balance
87-4-820-000 Stabilization Septic Interest				0.00	72.47	-72.47
87-4-970-000 Transfer from GF			2,047.00	2,047.00	2,047.00	0.00
87-4-999-901 Funded by Carryover	2,048.00			2,048.00		2,048.00
Totals:	2,048.00		2,047.00	4,095.00	2,119.47	1,975.53

Report Totals: 4,064,269.48 498,398.00 5,611,319.87 10,173,987.35 6,553,590.52 3,620,396.83

Town of Princeton FY 2019 Other Funds Expense Report

as of: 01/06/2020

Fund: 02

Encumbrances

Carryover	Original	Revisions	Total	Expenditure
-----------	----------	-----------	-------	-------------

Balance		Expenditures	Balance			
02-5-161-780	Encumb. Town Clerk Exp	522.50		522.50	522.50	0.00
02-5-171-780	Encumb. Conservation Comm Exp	300.00		300.00	300.00	0.00
02-5-422-780	Encumb. Highway Maint	7,054.14		7,054.14	7,054.14	0.00
02-5-422-785	Encumb. Road Construction	9,450.46		9,450.46	9,450.46	0.00
02-5-491-097	Encumb. Cemetery Exp	7,840.57		7,840.57	7,300.00	540.57
02-5-610-780	Encumb. Library	33.94		33.94	33.94	0.00
02-5-691-780	Emcumb. Historical Comm. Exp	1,305.00		1,305.00	1,305.00	0.00
	Totals:	26,506.61		26,506.61	25,966.04	540.57

Fund: 03

Special Projects

Balance		Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
03-5-126-302	IT Infrast/Accounting Software	33,030.15			33,030.15	28,073.36	4,956.79
03-5-158-201	Treas. Tax Titles	8,399.17			8,399.17		8,399.17
03-5-162-202	Town Clk. Vote Tabulator	1,148.67		-1,148.67	0.00		0.00
03-5-177-201	Wachusett Greenway	500.00		500.00	1,000.00	500.00	500.00
03-5-179-201	Land Survey & Legal Fee	20,000.00			20,000.00	600.00	19,400.00
03-5-192-204	Town Bldg Maint. Program	59,174.39		-1,117.80	58,056.59	547.94	57,508.65
03-5-192-205	Grounds Maint. Program	11,680.94		-11,680.94	0.00		0.00
03-5-192-209	Bagg Hall Sec floor Clean	4,140.28			4,140.28	779.20	3,361.08
03-5-192-210	Public Water Supply			9,000.00	9,000.00		9,000.00
03-5-192-300	FSC-Conceptual Design			50,000.00	50,000.00		50,000.00
03-5-192-304	Emer. Repair Town Building	100,000.00			100,000.00		100,000.00
03-5-192-305	Town Hall Annex Repair	350,000.00		-156,882.20	193,117.80	1,185.80	191,932.00
03-5-192-306	Gazebo Repair	19,000.00			19,000.00		19,000.00
03-5-192-307	Lease Space Town Office			158,000.00	158,000.00		158,000.00
03-5-210-305	Police Portable Radio&Laptop			15,500.00	15,500.00		15,500.00
03-5-210-306	Police Cruiser			53,357.12	53,357.12		53,357.12
03-5-220-207	FD Fire Ponds	27,391.07			27,391.07		27,391.07
03-5-220-209	FD Airpack Bottle Replace	2,539.05			2,539.05	1,976.72	562.33
03-5-220-301	NewAmbul. &Convert Chassis	1,750.02			1,750.02	776.33	973.69
03-5-220-303	Fire Station#2 Exacuvation Sys	50,000.00			50,000.00	4,991.55	45,008.45
03-5-220-304	Public Safety Building Repair	100,000.00			100,000.00	9,983.11	90,016.89
03-5-220-305	Fire Station #2 Painting	5,000.00			5,000.00		5,000.00
03-5-220-306	Fire Trucks			120,000.00	120,000.00	120,000.00	0.00
03-5-220-307	Fire Station#2 Generator			17,500.00	17,500.00		17,500.00
03-5-300-201	Early Childhood Ctr Parking Lt	3,105.00			3,105.00	3,105.00	0.00
03-5-420-201	Environmental Clean-Up	4,078.17			4,078.17	4,078.17	0.00
03-5-422-205	FY19 6-Wheel Dump Truck			80,000.00	80,000.00		80,000.00
03-5-491-097	Meetinghouse Cemetery Expense	5,787.49			5,787.49		5,787.49
03-5-610-302	Library Window			24,500.00	24,500.00		24,500.00
03-5-610-781	Goodnow Book Expense	52.34		50.00	102.34	52.50	49.84
03-5-692-781	Band Concert Expense	3,003.09		2,000.00	5,003.09	1,740.00	3,263.09
	Totals:	809,779.83		359,577.51	1,169,357.34	178,389.68	990,967.66

Fund: 15

Ambulance

Balance		Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
15-5-231-000	Ambulance Rec.Rsvd.for Apprp.	191,756.54	-113,120.00	140,696.66	219,333.20	5,056.42	214,276.78
15-5-231-100	Ambulance Salaries		59,620.00		59,620.00	59,602.99	17.01
15-5-231-780	Ambulance Expenses		53,500.00	356.85	53,856.85	53,856.85	0.00
	Totals:	191,756.54	0.00	141,053.51	332,810.05	118,516.26	214,293.79

Fund: 21

Cultural Council

Balance		Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
21-5-300-000	Available Funds	3,347.89		14.60	3,362.49		3,362.49
21-5-690-780	Culture Council Expense	1,672.50	4,600.00		6,272.50	4,886.90	1,385.60
	Totals:	5,020.39	4,600.00	14.60	9,634.99	4,886.90	4,748.09

Fund: 23**Highway Grants**

Balance		Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
23-5-423-001	Rt 31 Bridge	-69,784.09		139,277.96	69,493.87	69,493.87	0.00
23-5-425-002	Engineering Route 140	-14,992.75		28,488.15	13,495.40	13,495.40	0.00
	Totals:	-84,776.84		167,766.11	82,989.27	82,989.27	0.00

Fund: 25**Septic Grant**

Balance		Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
25-5-510-000	Title V	17,050.00			17,050.00	17,050.00	0.00
	Totals:	17,050.00			17,050.00	17,050.00	0.00

Fund: 26**Annual Revolving Funds**

Balance		Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
26-5-171-000	Conservation Comm. Revolving			1,425.00	1,425.00		1,425.00
26-5-192-000	Princeton Ctr Rev.	32,294.21			32,294.21	0.00	32,294.21
26-5-220-000	Fire Dept. Revolving	6,408.24	6,500.00	5,218.33	18,126.57	17,234.07	892.50
26-5-240-000	Bldg. Dept. Rev.	65,168.12	55,000.00	16,667.05	136,835.17	46,968.44	89,866.73
26-5-491-000	Cemetery Burial Revolving	13,095.90	4,000.00	-1,175.00	15,920.90	3,692.00	12,228.90
26-5-510-000	Board of Health	11,529.86	19,000.00	1,125.00	31,654.86	18,620.39	13,034.47
26-5-610-000	Library Revolving	3,556.42	4,000.00	-1,376.10	6,180.32	4,745.52	1,434.80
26-5-630-000	Recreation Rev.	32.24	30,000.00	-15,385.00	14,647.24	11,839.91	2,807.33
26-5-650-000	Rec Rev.Field Maint	111.54	30,000.00	-19,117.00	10,994.54	11,849.35	-854.81
	Totals:	132,196.53	148,500.00	-12,617.72	268,078.81	114,949.68	153,129.13

Fund: 27**Receipts Reserved for Appropriation**

Balance		Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
27-5-422-000	Transportation Infrastructure	27.20		34.50	61.70		61.70
27-5-491-000	Cemetery Lots	26,210.00		1,475.00	27,685.00		27,685.00
27-5-491-780	Cemetery Maintenance Expense as of: 01/06/2020	4,987.18			4,987.18		4,987.18
27-5-720-000	Bond premium	1,803.27			1,803.27		1,803.27
27-5-998-000	Avail.S.W.Ret.Earnings		16,660.00		16,660.00		16,660.00
27-5-999-000	Available Free Cash		446,138.00		446,138.00	434,338.42	11,799.58
	Totals:	33,027.65	462,798.00	1,509.50	497,335.15	434,338.42	62,996.73

Fund: 29**Miscellaneous Special Revenues**

Balance		Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
29-5-125-001	Comm Compact-Cap.	20,000.00			20,000.00	20,000.00	0.00
29-5-156-000	Comm Compact-Fin lSoftware			45,000.00	45,000.00	44,046.00	954.00
29-5-156-001	Comm Compact-Cyber Security			5,000.00	5,000.00	1,593.00	3,407.00
29-5-159-000	MassTech-MBI MakeReady			100,000.00	100,000.00		100,000.00
29-5-171-000	Wetlands Protection	9,798.16		1,347.50	11,145.66	1,192.92	9,952.74
29-5-179-780	Agricultural Comm. Donations	38.00			38.00		38.00
29-5-192-001	Bagg Hall/Annex Stab. Grant			25,000.00	25,000.00	40,768.84	-15,768.84
29-5-192-030	Princeton Ctr. Ins. Claim	1,719.00			1,719.00		1,719.00
29-5-210-001	Drug Forfeiture	6,136.01		300.00	6,436.01	6,436.01	0.00

29-5-210-002	Comm.Compact-Police EMT		25,000.00	25,000.00	24,993.62	6.38
29-5-210-781	P.D. Donations	272.78	50.00	322.78		322.78
29-5-214-203	PD Vest Grant	380.77		380.77		380.77
29-5-214-205	FY05 Local Prepare. Grant	283.00		283.00		283.00
29-5-220-218	FY18 SAFE Grant	2,636.69		2,636.69	2,636.69	0.00
29-5-220-219	FY19 SAFE Grant		4,954.00	4,954.00	480.70	4,473.30
29-5-220-222	SAFE donations	48.06		48.06		48.06
29-5-220-318	VFA Fire Grant		2,000.00	2,000.00		2,000.00
29-5-220-540	FEMA-AFG Grant		15,717.00	15,717.00	15,717.00	0.00
29-5-221-000	Wach. Area Emer.Serv. Fund	18,031.29		18,031.29	5,079.00	12,952.29
29-5-221-001	Community Access CPR Fund	495.33		495.33	54.00	441.33
29-5-222-217	FY17 EMPG		2,460.00	2,460.00	2,460.00	0.00
29-5-229-001	PPSSC Donations	249.00		249.00		249.00
29-5-229-002	FD Lockbox Donations	100.00		100.00		100.00
29-5-422-001	Municipal Assist Grant	-13,223.80	67,510.85	54,287.05	68,328.48	-14,041.43
29-5-433-781	Wachusett Earthday Grant		500.00	500.00	500.00	0.00
29-5-510-780	BOH PHER III	1,690.18		1,690.18		1,690.18
29-5-541-780	COA Formula Grant	0.18	8,279.82	8,280.00	8,278.63	1.37
29-5-541-782	COA Funds	1,937.55		1,937.55		1,937.55
29-5-541-783	COA Donations	1,507.60	150.00	1,657.60		1,657.60
29-5-610-000	Library Aid Grants	8,065.50	4,476.11	12,541.61	3,929.04	8,612.57
29-5-610-786	Public Library Fund Gt	1,299.21		1,299.21		1,299.21
29-5-630-003	Ice Rink Donation		825.00	825.00	620.02	204.98
29-5-630-004	Needham Field House Don.	445.03		445.03	445.03	0.00
29-5-650-003	P.Park B.Ball Court Donations	149.40		149.40	11.90	137.50
29-5-650-004	Krashes Field Mem. Donations	31.00		31.00		31.00
29-5-691-000	Historical Comm. Donations	4,272.78		4,272.78		4,272.78
29-5-692-001	Memorial Day Donations - Exp.	460.00		460.00		460.00
29-5-895-000	Lights in Common Donation	46.00		46.00		46.00
	Totals:	66,868.72	308,570.28	375,439.00	247,570.88	127,868.12

Fund: 43

Fire Trucks Project

Balance	Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
43-5-930-000	Fire Trucks		480,000.00	480,000.00	480,000.00	0.00
	Totals:		480,000.00	480,000.00	480,000.00	0.00

Fund: 59

Consulting Funds Held

Balance	Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
59-5-013-000	Knoll Subdivision		5.67	14,818.17	14,818.17	0.00
	Totals:	14,812.50	5.67	14,818.17	14,818.17	0.00

Fund: 62

Light District

Balance	Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
62-5-460-000	PMLD expenses	1,885,290.78	4,092,579.71	5,977,870.49	3,995,399.65	1,982,470.84
	Totals:	1,885,290.78	4,092,579.71	5,977,870.49	3,995,399.65	1,982,470.84

Fund: 63

Municipal Broadband

Balance	Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
63-5-460-780	Broadband Expenses	55,894.59		55,894.59		55,894.59
	Totals:	55,894.59		55,894.59		55,894.59

Fund: 65

Solid Waste Enterprise

Balance		Carryover Expenditures	Original Balance	Revisions	Total	Expenditure
65-5-460-000	Receipts Rsvd. For Approp.			19,188.07	19,188.07	19,188.07
65-5-460-780	Solid Waste Expenses		31,000.00		31,000.00	22,380.48
	Totals:		31,000.00	19,188.07	50,188.07	22,380.48
						27,807.59

Fund: 82**Expendable Trusts**

Balance		Carryover Expenditures	Original Balance	Revisions	Total	Expenditure
82-5-001-000	J.H. Temple (School)	3,335.17		10.85	3,346.02	3,346.02
82-5-002-000	Madeline Fife Memorial	87.26		14.28	101.54	101.54
82-5-003-000	Josiah D. Gregory	55.00		1.39	56.39	56.39
82-5-004-000	Bullock Tennis	13,836.82		1,640.77	15,477.59	1,341.68
82-5-005-000	E.A. Goodnow Park	19.54		2.55	22.09	22.09
82-5-006-000	Sarah Brooks Fund	303.14		8.13	311.27	311.27
82-5-007-000	Hadley Memorial Fund	54.95		5.15	60.10	60.10
82-5-008-000	Ministerial Fund	87.92		1.47	89.39	89.39
82-5-009-000	Boylston Widows Fund	370.11		3.43	373.54	373.54
82-5-010-000	Farm.&Mech.Goodnow Park	6.82		0.51	7.33	7.33
82-5-011-000	John Hitchcock	608.43		1.52	609.95	609.95
82-5-012-000	Dr, J.J. Connor Tr.Memorial	61.49		7.09	68.58	68.58
82-5-013-000	Charles Hall Trust	49.69		4.84	54.53	54.53
82-5-014-000	Elsie Vaughan Scholarship	4,299.59		12.27	4,311.86	4,311.86
82-5-401-000	Eleanor W. Allen	1,999.91		10.01	2,009.92	2,009.92
82-5-402-000	Harry S. Myrick	2,775.85		7.95	2,783.80	2,783.80
82-5-403-000	Henry & Fanny Tabor	296.11		0.99	297.10	297.10
82-5-404-000	D. & R. Smith	5.12		1.51	6.63	6.63
82-5-405-000	Perpetual Care	2,909.70		208.85	3,118.55	3,118.55
82-5-406-000	Boylston Trust	800.27		22.18	822.45	822.45
82-5-601-000	E.A.Goodnow (5000)	882.23		14.73	896.96	896.96
82-5-602-000	E.A.Goodnow (1000)	207.91		3.02	210.93	210.93
82-5-603-000	Goodnow Endowment	1,112.98		30.12	1,143.10	1,143.10
82-5-604-000	David H. Gregory	115.83		1.54	117.37	117.37
82-5-605-000	Eli Kilburn	173.52		2.93	176.45	176.45
82-5-606-000	Grace H. Burr	214.72		4.29	219.01	219.01
82-5-607-000	Thorne Caldwell	234.00		3.09	237.09	237.09
82-5-608-000	Alfred K. Pearson	236.40		3.09	239.49	239.49
82-5-609-000	Cassandra Camp	19.02		1.80	20.82	20.82
82-5-610-000	Cornelia Forbes	125.91		1.57	127.48	127.48
82-5-611-000	Caroline Mason	199.91		3.01	202.92	202.92
82-5-612-000	Kathleen Connor Matzilevich	261.48		4.41	265.89	265.89
82-5-613-000	Margaret Poole	155.71		3.13	158.84	158.84
82-5-614-000	Florence Davis	677.67		10.44	688.11	688.11
82-5-615-000	Donald Lapointe	196.90		2.99	199.89	199.89
82-5-616-000	Lynch Endowmmment	129.69		1.80	131.49	131.49
	Totals:	36,906.77		2,057.70	38,964.47	1,341.68
						37,622.79

Fund: 83**General Stabilization**

Balance		Carryover Expenditures	Original Balance	Revisions	Total	Expenditure
83-5-100-000	Available Stabilization	379,834.31		62,250.94	442,085.25	442,085.25
	Totals:	379,834.31		62,250.94	442,085.25	442,085.25

Fund: 84**Conservation Trust**

	Carryover	Original	Revisions	Total	Expenditure
--	-----------	----------	-----------	-------	-------------

Balance	Expenditures	Balance			
84-5-171-000 Conservation Fund	3,431.02	8.61	3,439.63		3,439.63
Totals:	3,431.02	8.61	3,439.63		3,439.63

Fund: 85

Infrastructure Stabilization

Balance	Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
85-5-041-000 Available Infrastructure	584,537.12		149,116.57	733,653.69		733,653.69
85-5-993-000 Transfer to Fund 44				0.00	500,000.00	-500,000.00
Totals:	584,537.12		149,116.57	733,653.69	500,000.00	233,653.69

Fund: 86

Other Post Employ.Ben.Liab.

Balance	Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
86-5-900-000 OPEB Avail. For Appropriation	740,371.40		49,626.17	789,997.57		789,997.57
Totals:	740,371.40		49,626.17	789,997.57		789,997.57

Fund: 87

Stabilization-School Septic System

Balance	Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
87-5-100-000 Available Stabilization Septic	2,048.00		2,047.00	4,095.00		4,095.00
Totals:	2,048.00		2,047.00	4,095.00		4,095.00

Fund: 89

Agency Fund

Balance	Carryover Expenditures	Original Balance	Revisions	Total	Expenditure	
89-5-424-000 Due from PMLD	-10,842.81			-10,842.81	840.28	-11,683.09
Totals:	-10,842.81			-10,842.81	840.28	-11,683.09

Town of Princeton, Balance Sheet

June 30, 2019

<u>Assets</u>	General Fund	Special Revenues	Trust and Agency	Long-Term Debt
Petty Cash	\$100.00	\$600.00		
Cash	\$1,979,168.93	\$3,592,464.50	\$1,620,774.57	
Personal Property Taxes	\$2,294.16			
Real Estate Taxes	\$426,784.43			
Allowance for Abatements	(\$250,055.83)			
Tax Titles	\$450,851.34			
Motor Veh Ex Tax Rc	\$69,925.27			
Ambulance Receivables		\$181,948.38		
Tax Foreclosure	\$41,363.99			
Debt - Amounts to be Provided				\$2,100,000.00
Total Assets	\$2,720,432.29	\$3,775,012.88	\$1,620,774.57	\$2,100,000.00

<u>Liabilities</u>	General Fund	Special Revenues	Trust and Agency	Long-Term Debt
Warrants Payable	\$168,821.56			
Def Rev Real/Pers Prop Tax	\$179,022.76			
Def Rev Tax Liens	\$450,851.34			
Def. Rev. Tax Foreclosures	\$41,363.99			
Def Rev Motor Vehicle Ex	\$69,925.27			
Warrants Payable		\$1,343.14		
Warrants Payable		\$110,089.22		
Warrants Payable		\$34,346.56		

Warrants Payable	\$8,896.39			
Warrant Payable	\$630.00			
Warrants Payable	\$12,642.44			
Def. Rev. Ambulance	\$181,948.38			
Short Term Borrowing	\$130,000.00			
Off Duty Details			(\$46,132.90)	
Federal W/H			\$14,909.17	
Medicare W/H			\$1,829.54	
State W/H			\$5,953.60	
Retirement W/H			\$14,189.46	
Health Ins. Direct Pay-Amer			\$1,841.92	
Health Insurance W/H			\$6,540.31	
Health Ins. Direct Pay-Fallon			(\$2,255.24)	
Dental W/H			\$73.50	
Dental Direct Pay			(\$143.00)	
Life Ins. Direct Pay			(\$148.82)	
Life/Long Term Dis.AFLA			\$489.54	
Life Insurance W/H			\$29.84	
Accident/Sick.W/H COLON'L			\$63.84	
Fish & Wildlife			\$48.74	
Union Dues W/H			(\$367.50)	
Child Support W/H			\$555.00	
Deferred Comp. W/H			\$3,762.72	
Firearms Due to State			\$1,425.00	
Due from PMLD			(\$11,649.55)	
Bond Payb. Bagg Hall Stab.				\$130,000.00
Bond Payb. Fire Trucks				\$480,000.00
Bond Payb. T.P.S. Hazardous				\$30,000.00
Bond Payb. TPS Green Repair				\$660,000.00
Bond Payb. Broadband MLP				\$800,000.00
Total Liabilities	\$909,984.92	\$479,896.13	(\$8,984.83)	\$2,100,000.00

General Fund Equity

Special Fund

Trust and Revenues

Long-Term Agency

Debt

FB Res for Encumbrances	\$157,982.20			
FB Res-Prev. FY Carryover	\$990,967.66			
FB Reserve for Petty Cash	\$600.00			
FB Undesignated	\$660,897.51			
fAmbulance		\$210,890.84		
FB- Cultural Council		\$4,615.34		
FB - Cultural Council - Local		\$132.75		
fConservation Comm.		\$1,425.00		
fPrinceton Center Revolving		\$32,294.21		
fFire Dept. Revolving		\$892.50		
fBuilding Dept Revolving		\$89,866.73		
fCemetery Burial Revolving		\$12,228.90		
fBoard of Health		\$13,034.47		
fLibrary Revolving		\$1,434.80		
fRecreation Revolving		\$2,807.33		
fRec. Revolve Field Mainten.		(\$854.81)		
Transportation Infrastructure		\$61.70		
fCemetery Lots		\$32,672.18		
fBond Premium		\$1,803.27		
fComm Compact-Fin Software		\$954.00		
fComm Compact-Cyber Security		\$3,407.00		
MassTech-MBI MakeReady		\$100,000.00		
fWetlands Protection		\$9,952.74		
fAgricultural Comm. Donations		\$38.00		
Bagg Hall/Annex Stab. Grant		(\$15,768.84)		
Princeton Ctr. Ins. Claim		\$1,719.00		
Comm. Compact-Police EMT Train		\$6.38		
fP.D. Donations		\$322.78		
fPD Vest Grant		\$380.77		
fFY05 Local Prepare. Grant		\$283.00		
FY19 SAFE Grant		\$4,473.30		

fS.A.F.E.Donations	\$48.06	
VFA Fire Grant	\$2,000.00	
fWach.Area Emer.Serv.Fund	\$12,952.29	
fCommunity Access CPR Fund	\$441.33	
fPPSSC Donations	\$249.00	
FD Lockbox Donations	\$100.00	
Municipal Assist Grant-\$78,740	(\$14,041.43)	
BOH PHER III	\$1,690.18	
fCOA Formula Grant	\$1.37	
COA Funds	\$1,937.55	
fCOA Donations	\$1,657.60	
fLibrary Aid Grants	\$8,612.57	
Public Library Fund Gt	\$1,299.21	
Ice Rink Donation	\$204.98	
P.Park B. Ball Court Donations	\$137.50	
Krashes Field Mem. Donations	\$31.00	
Historical Comm.Donations	\$4,272.78	
Memorial Day Donations - FB	\$460.00	
f.Lights in Common Donation	\$46.00	
Public Safety Building Equity	\$500,000.00	
fPetty Cash Reserve - Light	\$600.00	
fUndesignated - Light Dept.	\$2,190,981.54	
Undesignated FB-BB	\$55,894.59	
Undesignated-Solid Waste	\$16,467.29	
fJ.H. Temple (School)		\$1,000.00
fMadeline Fife Memorial		\$5,619.00
fJosiah D. Gregory		\$500.00
fBullock Tennis \$1500		\$1,500.00
fE.A. Goodnow Park		\$1,000.00
fSarah Brooks Fund		\$2,942.64
fHadley Memorial Fund		\$2,000.00
fMinisterial Fund		\$500.00
fBoylston Widows Fund		\$1,000.00
fFarmers & Mechanics		\$200.00
fDr, J.J. Connor Tr.Memorial		\$2,770.00
fCharles Hall Trust		\$1,883.87
fEleanor W. Allen		\$2,000.00
fHarry S. Myrick		\$400.00
fHenry & Fanny Tabor		\$100.00
fD. & R. Smith		\$600.00
fPerpetual Care		\$51,101.23
fBoylston Trust		\$8,000.00
fE.A.Goodnow (5000)		\$5,000.00
fE.A.Goodnow (1000)		\$1,000.00
fGoodnow Endowment		\$10,920.21
fDavid H. Gregory		\$500.00
fEli Kilburn		\$1,000.00
fGrace H. Burr		\$1,500.00
fThorne Caldwell		\$1,000.00
fAlfred K. Pearson		\$1,000.00
fCassandra Camp		\$700.00
fCornelia Forbes		\$731.65
fCaroline Mason		\$1,000.00
fKathleen Connor Matzilevich		\$1,500.00
fMargaret Poole		\$1,519.20
fFlorence Davis		\$4,530.45
fDonald Lapointe		\$1,000.00
Lynch Endowment Fund		\$1,296.72
fJ.H. Temple (School)		\$3,346.02
fMadeline Fife Memorial		\$101.54
fJosiah D. Gregory		\$56.39
fBullock Tennis		\$14,135.91
fE.A. Goodnow Park		\$22.09
fSarah Brooks Fund		\$311.27
fHadley Memorial Fund		\$60.10
fMinisterial Fund		\$89.39
fBoylston Widows Fund		\$373.54
fFarm.& Mech.Goodnow Park		\$7.33
fJohn Hitchcock		\$609.95
fDr, J.J. Connor Tr.Memorial		\$68.58
fCharles Hall Trust		\$54.53
Elsie Vaughan Scholarship		\$4,311.86
fEleanor W. Allen		\$2,009.92
fHarry S. Myrick		\$2,783.80
fHenry & Fanny Tabor		\$297.10
fD. & R. Smith		\$6.63
fPerpetual Care		\$3,118.55
fBoylston Trust		\$822.45
fE.A.Goodnow (5000)		\$896.96
fE.A.Goodnow (1000)		\$210.93
fGoodnow Endowment		\$1,143.10
fDavid H. Gregory		\$117.37
fEli Kilburn		\$176.45
fGrace H. Burr		\$219.01
fThorne Caldwell		\$237.09
fAlfred K. Pearson		\$239.49

fCassandra Camp				\$20.82	
fCornelia Forbes				\$127.48	
fCaroline Mason				\$202.92	
fKathleen Connor Matzilevich				\$265.89	
fMargaret Poole				\$158.84	
fFlorence Davis				\$688.11	
fDonald Lapointe				\$199.89	
Lynch Endowment				\$131.49	
fPrinceton Community Trust				\$1,506.86	
fStabilization				\$442,085.25	
Conservation Com Expend				\$3,439.63	
Infrastructure FB				\$235,015.10	
fUndesignated FB				\$788,636.16	
fStabilization-Septic System				\$4,138.64	
Bond Auth. Bagg Hall Stab					(\$1,120,000.00)
B/A Offset Bagg Hall Stab					\$1,120,000.00
Total Fund Equity	\$1,810,447.37	\$3,295,116.75	\$1,629,759.40		\$0.00
Total Liabilities and Fund Equity	\$2,720,432.29	\$3,775,012.88	\$1,620,774.57		

Princeton Advisory Committee – 2019 - Annual Report

<u>Advisory Committee Members</u>	<u>Title</u>	<u>Term ends</u>
Wayne M. Adams	Chair	June 2022
Judy Dino	Member	June 2020
George Handy	Member	June 2019
Bill Lawton	Vice-Chair	June 2020
Helga Lyons	Secretary	June 2022
Rick McCowan	Member	June 2022
Krista Penning	Member	June 2019
Mary Jo Wotusik	Member	June 2021
<i>Vacancy since July 2019</i>		

AC members met numerous times in 2019-2020 to review town departmental operational budgets, capital requests, borrowing requirements, make reserve fund transfers, and to review and vote on the articles in the May annual Town Warrant and make timely Reserve Fund transfers. AC produced a two-page overview for the 2019 ATM reflecting highlights of the FY20 operating budget and capital budget requests with the projected tax bill change (for the average household) should all articles be passed. The AC hosted a public hearing for listening and understanding citizens opinions and concerns regarding the town's financial picture as well as to discuss the annual town warrant articles and the AC recommendations for the ATM warrant. The AC also hosted a public hearing for the Special Town Meeting to move existing funds across accounts to support public safety building repairs to extend its useful life a few more years than originally planned.

The AC ongoing guidance to town leaders is long-term financial sustainability as the principal goal in town spending. For FY2021, we advised that operating budget formation guidance be level funded for a second year in a row, to enable more discussions and analysis in support of sustainable budget growth and operational efficiencies while we plan for the new and incremental capital-intensive investments needed in town buildings, town roadways, and address PFA testing & remediation. Though we start with a level funded guidance, total town spend may be more than level funding after thorough review of the requests. Additionally, for FY2021, we are piloting a new budget calendar allotting more time for review, discussion, and alternative. In parallel with the FY2021 budget planning cycle, we are validating budgetary planning guidelines for the draft town Financial Policy. As part of the draft Policy, we introduced a new capital request form to capture more details to justify the request and analyze alternatives. To further support the planning cycle, the AC has assigned committee members to be liaisons to departments, boards, and committees to assist with budget planning and research.

Several projects and recommendations during the time-period include:

- A recommendation for the town to create a Building Advisory Committee, operating in a similar capacity as the Road Advisory Committee, to assist with longer term planning, applying for grants, building renovation RFP reviews, and oversight of a town-wide building maintenance, repair, and upgrade plan.
- Approving Reserve Fund transfers for town staff transitions; facilities committee engineering plans and PFAS testing

- A review and recommendation of the initial Community Compact funded Capital Budget Plan
- Ongoing work with a town Financial Policy that includes planning guidance for the operating budget, capital budget, debt management, reserve funds and free cash.
- Supporting the Select Board with increased joint collaboration efforts, fulfilling requests such as establishing the town website finance page and reference materials to keep town residents informed year-round. <https://www.town.princeton.ma.us/selectboard/pages/town-finances>
- Supporting town administrator transitions and joint planning with the interim and new TA for budget calendar and budget creation.

The town financial outlook will need careful attention to address new and unexpected expenses such as ongoing PFAS testing and remediation, increased engineering costs to replace aged culverts to meet new regulations, as well as overdue infrastructure investments including a new public safety building. The town will also have many opportunities to seek funding sources with grants and becoming a Green Community.

The AC has onboarded one new member and seeks to fill a vacancy.

Background

Massachusetts towns with a property valuation of \$1 million or more must create, by either charter or bylaw, a finance committee, also known as an Advisory Committee (AC). The Town's Select Board appoints Princeton's seven AC members. The AC is the official fiscal overseer and is tasked with conducting annual reviews of fiscal questions on behalf of all the citizens. The Princeton AC is primarily responsible for submitting its recommendations on the annual budget to the Princeton Town Meeting, along with recommendations for all articles on warrants, be it for the Annual Town Meeting or Special Town Meeting.

Along with the town administrator and the Select Board, the AC is occupied with assisting in the process involving the development of the budget. The AC statutory authority is limited by town statute to making transfers from the town's reserve fund to other line items in the budget as requested and making recommendations to the voters at the annual town meeting. The Town of Princeton has established bylaws that govern AC activities.

Overall, the AC works to identify and monitor areas that threaten the town's unique and historic ability to remain fiscally prudent. The AC does provide strong guidance to improve the operating budget planning process and capital improvement requests by departments. As the SB, TA and AC continue to improve on the yearly financial planning processes, we anticipate several more years of attention and discipline by all concerned in the budgeting process to accomplish long-term fiscal planning.

Wayne M. Adams, chair, Princeton Advisory Committee

2019 Report of the Town Clerk

2019 was a slower political year for elections with 1 Town Elections and 2 Town Meetings. Voter participation in each event is listed below:

Event	Voter Participation	% of Registered Voters
Annual Town Election	528	19%
Annual Town Meeting	187	7%
Special Town Election	66	2%

Annual census, voter registration, certification of ballot petitions, vital records, dog licensing (licensed 750+/- dogs), Ethics and Open Meeting law requirements, board and committee agenda and minute postings, Hunting and Fishing License sales officially moved to online only in keeping with the standards across the Commonwealth. The website platform has moved and took a lot of dedication from the IT Administrator, Peter Cummings and most importantly, Lynne Grettum, which made a smooth and effective transition to CivicPlus.

Participated in the first review of town data for the Federal 2020. The Town Clerk's office represents the town to the Federal Census Bureau. All resident addresses were verified or updated, and new addresses were added.

The Town Clerk's office also welcomed an Assistant Town Clerk, Ginger Toll, to help balance the work load and provide continuous service when the Town Clerk is out of the office. In May 2019, Lynne Grettum retired after 12+ years of dedicated and loyal service as the Town Clerk. Susan Priest, Building Department Administrative Assistant started as Assistant Town Clerk.

The Board of Registrars, of which the Town Clerk is a member, met 3 times during 2019. The Board continued its' effort to reach out to residents about to turn 18 by mailings throughout the year with information about upcoming election schedules and voter registration alternatives. In addition, the Board of Registrars participated in and trained other volunteers to work at a voter registration session at Wachusett Regional High School. This session included voter registration for residents 16 and 17 years of age who may now pre-register to vote.

Thanks as always to those on the Senior Work-off program, Town Hall employees, the Board of Registrars, and Election Officers for their support of the Town Clerk's office.

JURY LIST

The Jury List for the current year is available for review in the Town Clerk's Office.

VITAL STATISTICS

The following vital statistics were reported in the Town of Princeton from 01/01/19 through 12/31/19

Births	Marriages	Deaths
22	9	25

LICENSES AND FEES

DOGS		TOWN CLERK	
Licenses Issued	\$7580.00	Various certificates, licenses, and filing fees	\$3158.50
Kennel Licenses	\$100.00		
Late Fees	\$800.00		
Total	\$8480.00	Total	\$3158.50

VOTER DATA

	2018(01/01/18)	2019 (01/01/19)
Total Registered Voters	2793	2830
Democrats	525	546
Republicans	440	448
Other	42	42
Unenrolled	1786	1794

Respectfully submitted,

Ginger R. Toll , town clerk

ELECTED OFFICIALS 2019

OFFICE	START OF TERM	END OF TERM
<i>Board of Assessors</i>		
Robert C. Cumming	05/10/2019	05/13/2022
Timothy R. Hammond	05/15/2018	05/10/2021
Helen H. Townsend	05/09/2017	05/11/2020
<i>Electric Light Commissioners</i>		

Christopher Conway	05/15/2018	05/10/2021
Richard Chase	05/10/2019	05/13/2022
Richard A. Rys, Jr.	05/09/2017	05/11/2020

Moderator

Harry A. Pape	05/15/2019	05/13/2020
---------------	------------	------------

Planning Board

Ann Neuburg	05/15/201	05/13/2022
Russell H. Mason	05/12/2019	05/14/2022
John O. Mirick	05/09/2017	05/11/2020
Thomas E. Sullivan	05/12/2018	05/14/2021
Ian B. Catlow	05/09/2017	05/11/2020

Selectboard

Matthew Moncreaff	05/13/2019	05/10/2022
Karen G. Cruise	05/15/2018	05/10/2021
Richard Bisk	05/09/2017	05/11/2020

Trustees of Trust Funds

Kevin Heman, Sr.	05/09/2017	05/11/2020
Stephen Mirick	05/10/2018	05/13/2021
James O'Coin	05/11/2019	05/14/2022

Wachusett Regional School Committee

Robert Imber	05/15/2018	05/10/2021
Megan K. Weeks	05/10/2019	05/13/2022

APPOINTED OFFICIALS - BOARDS, COMMITTEES, AND COMMISSIONS

<u>APPOINTED BY BOARD OF SELECTMEN</u>	<u>START OF TERM</u>	<u>END OF TERM</u>
<i>Advisory Committee</i>		
Wayne Adams	7/1/2019	6/30/2022
William Lawton	7/01/2017	6/30/2020
Richard McCowan	3/30/2019	6/30/2022
Judith Dino	6/19/2017	6/30/2020
MaryJo Wojtusik	7/2/2018	6/30/2021
Helga Lyons	7/1/2019	6/30/2022
<i>Agricultural Commission</i>		
Ashley Gibbs	8/1/2019	6/30/2022
Walter Gowey	7/1/2018	6/30/2021
John Mirick	7/1/2019	6/30/2022
Chad Steiner	6/30/2017	6/30/2020
Lauren Stimson	6/30/2017	6/30/2020
Edmund Good	8/1/2019	6/30/2020
<i>Americans With Disabilities Coordinator</i>		
Frederick Lonardo	11/12/18	6/30/2021
<i>Animal Inspector</i>		
Greg Dowdy	5/1/2019	4/30/2022
Jennifer Ford	5/1/2019	4/30/2020
<i>Assistant Gas and Plumbing Inspector</i>		
Robert Janda	7/1/2019	6/30/2020
<i>Assistant Parking Clerk</i>		
Michele Powers	7/1/2018	6/30/2021
<i>Assistant Town Clerk</i>		
Susan Priest	5/9/2019	6/30/22
<i>Board of Appeals</i>		
Lawrence Greene Jr.	7/1/2018	6/30/2021
Edith Morgan	7/1/2019	6/30/2020
Christopher Walton	7/1/2017	6/30/2020
Jesse Weeks	7/1/2018	6/30/2021
<i>Board of Health</i>		
Gregory Dowdy	7/1/2019	6/30/2022
James Hillis	7/1/2018	6/30/2021
Robert G. Mason	7/1/2016	Deceased
Lawrence C. Greene Jr.	12/22/2019	6/30/2022
<i>Board of Registrars</i>		
Rosemary Fudeman	4/1/2018	3/31/2021
Susan DeLiddo	9/5/2017	3/31/2020
Philip O'Brien	10/02/2019	3/31/2022
<i>Burial Agent</i>		
Ginger Toll	5/1/2019	6/30/2020

<i>Cemetery Commission</i>		
Paul Constantino	7/1/2018	6/30/2021
Lynne Grettum	1/13/20	6/30/2020
Charles Steele	2/20/2018	6/30/2020
Louis Trostel	7/1/2018	6/30/2021
Gregory Miranda	8/20/2019	6/30/2022
<i>Cemetery Superintendent</i>		
William Bergstrom	07/01/2018	No Expiration Date
<i>Conservation Commission</i>		
Rachael Catlow	7/1/2019	6/30/2022
Brian Keegan	7/1/2018	6/30/2021
Susan Mitchell	7/1/2018	6/30/2021
Barbara Laughlin	4/3/2019	6/30/2022
Ronald Thompson	7/1/2017	6/30/2020
John Vieira	7/1/2014	6/30/2020
<i>Constables</i>		
Michele Powers	7/1/2019	6/30/2020
Michael Trafecante	7/1/2019	6/30/2020
Ricky Thebeau	7/1/2019	6/30/2020
<i>Council on Aging Director</i>		
Aimee Kindorf	8/06/2018	No Expiration Date
<i>Council on Aging</i>		
Phyllis J. Fife	7/1/2017	6/30/2020
Barbara Guthrie	7/23/201	6/30/2022
Beverly Kohlstrom	7/1/2017	6/30/2020
Wendy Pape	7/23/2018	6/30/2021
Susan Stohlberg	8/20/2019	6/30/2022
Thelia Thompson	7/1/2019	6/30/2022
Nancy Wheeler	7/01/2017	6/30/2020 (passed away 2018)
Michael Warren	7/23/2018	6/30/2021
<i>Cultural Council</i>		
Hannah Hall-Alicandro	7/1/2017	6/30/2020
Marsha Dowdy	9/6/2017	6/30/2020
Beth Hunter	8/24/2015	6/30/2020
Shauna Knuth	10/18/2019	6/30/2022
Carla Royak-Voltura	7/1/2017	6/30/2020
Melissa Yazdanpanah	10/18/2016	6/30/2019
Ronald Curry	9/05/2017	6/30/2020
<i>Environmental Action Committee</i>		
Corey Burnham-Howard	6/30/2019	6/30/2022
Claire Golding	6/30/2019	6/30/2022
Phil Gott	6/30/2019	6/30/2022
Phoebe Moore	6/30/2019	6/30/2022
Christine Samoiloff	6/25/2019	6/30/2022
<i>Election Officers</i>		
Linda Albrecht	11/5/19	11/5/20
Phyllis Booth	11/5/19	11/5/20
Leigh Carpenter	11/5/19	11/5/20
Barbara Gates	11/5/19	11/5/20
Lynne Grettum	11/5/20	11/5/20

Patricia Hatch	11/5/19	11/5/20
Edith Johnston	11/5/19	11/5/20
Denise McKay	11/5/19	11/5/20
Elisabeth Lawson	11/5/19	11/5/20
Gregory Miranda	11/5/19	11/5/20
Carolyn Nelson	11/5/19	11/5/20
Alan Sentkowski	11/5/19	11/5/20
Charlotte Stirewalt	11/5/19	11/5/20
Joyce Szerejko	11/5/19	11/5/20
Francis Thomas	11/5/19	11/5/20
Thelia Thompson	11/5/19	11/5/20
Jane Weisman	11/5/19	11/5/20
<i>Fire Chief</i>		
<i>John Bennett</i>	7/1/2019	6/30/2020
<i>Gas and Plumbing Inspector</i>		
Jeremy Pierce	7/1/2019	6/30/2020
<i>Highway Superintendent</i>		
Ben Metcalf	9/15/19	6/30/2023
<i>Historical Commission</i>		
Joyce Anderson	7/1/2019	6/30/2022
Krista Ferrante	2/20/2018	6/30/2020
Matthew Lindberg	7/1/2019	6/30/2022
Carl Soderberg	6/30/2019	6/30/2022
Laurence Todd	10/6/2018	6/30/2021
<i>Inspector of Buildings</i>		
Frederick Lonardo	2/12/19	6/30/20
<i>Inspector of Wires</i>		
Gary Harrington	3/21/19	6/30/20
<i>Insurance Advisory Committee</i>		
Terri Longtine	7/1/2019	6/30/2022
Michele Powers	7/1/2019	6/30/2022
Mary Veinotte	7/1/2018	6/30/2019 (retired)
<i>Memorial Day Committee</i>		
Terry Hart	1/8/2018	6/30/2019
Kimberly Union	7/1/2019	6/30/2022
<i>Montachusett Regional Vocational Technical School</i>		
John Mollica	7/1/2016	06/30/2020
<i>Open Space Committee</i>		
Kelton Burbank	7/1/2018	6/30/2021
Deborah Cary	7/1/2019	6/30/2022
Richard Gardner	7/1/2018	6/30/2021
Karen Rossow	7/1/2018	6/30/2021
<i>Parking Clerk</i>		
No Appointee		

<i>Parks and Recreation Director</i>		
Hollie Lucht	10/10/2016	1/2/2020 (resigned)
<i>Parks and Recreation Commission</i>		
Kelton Burbank	7/1/2018	6/30/2021
Philip J. Gransewicz	12/11/2017	6/30/2020
Kari Sledzik	9/9/2019	6/30/2022
<i>Personnel Board</i>		
Catherine LePage	7/1/2017	6/30/2020
James Shuris	7/1/2018	6/30/2021
Richard Zeena	7/1/2019	6/30/2022
<i>Police Chief</i>		
Michele Powers		
	6/30/2019	6/30/2022
<i>Police Officers</i>		
Hasnain Ali		
Joseph Cecchi	7/1/2018	6/30/2021
John Chase	7/1/2019	6/30/2022
Holly Doyle	7/1/2017	6/30/2020
Joseph Picariello	7/1/2018	6/30/2021
Michael Porcaro	7/1/2019	6/30/2022
Paul Quinn	7/1/2017	6/30/2020
Fawne Russell	7/1/17	6/30/2020
Travis Russell	7/1/2018	6/30/2021
Robert Sargood	7/1/2018	6/30/2021
Matthew Seymour	7/1/2018	6/30/2021
William White	7/1/2017	6/30/2020
	7/1/2019	6/30/2022
<i>Police Sergeants</i>		
Ricky Thebeau		
Michael Trafecante	7/1/2018	6/30/2021
	7/1/2019	6/30/2022
<i>Road Advisory Committee</i>		
Joseph Bellucci		
Lawrence Green	7/1/2017	1/1/2020 (resigned)
William Holder	7/1/2019	6/30/2022
Thelia Thompson	7/1/2018	6/30/2021
Kevin Toohey	7/1/2018	6/30/2021
<i>Town Accountant</i>		
Jenny Lin		
	7/1/2019	6/30/2022
<i>Town Administrator</i>		
Nina Nazarian		
Sherry Patch	07/1/2018	5/14/2019 (resigned)
	10/10/2019	6/30/2022
<i>Town Clerk</i>		
Lynne Grettum		
Ginger Toll	3/1/2016	5/1/19 (retired)
	5/1/2019	6/30/2022

<i>Town Counsel</i>		
Judith Pickett (Law Office of Thom.A. Mullen)		
	4/27/2015	No Expiration Date
<i>Town Perambulator</i>		
Brian Keevin		
	7/1/2017	6/30/2020
<i>Treasurer/Collector</i>		
James Dunbar		
	7/1/2019	7/1/2022
<i>Tree Warden and Moth Superintendent</i>		
Chris Courville		
	7/11/2018	6/30/2021
<i>Veterans Agent</i>		
Sara Custer		
	3/27/2018	No Expiration Date
<i>Wachusett Mountain Advisory Council</i>		
William Eicholzer		
	07/01/2019	6/30/2022

Federal and State Representatives in 2019

United States Senators in Congress

Elizabeth A. Warren, Cambridge
Edward J. Markey, Malden

Representative in Congress – Second Congressional District

James P. McGovern, Worcester

Councilor – Seventh District

Jennie L. Caissie, Oxford

Senator in General Court – First Worcester District

Harriette L. Chandler, Worcester

Representative in General Court – First Worcester District

Kimberly N. Ferguson, Holden

District Attorney – Middle District

Joseph D. Early Jr., Worcester

Sheriff – Worcester County

Lewis G. Evangelidis, Holden

Clerk of Courts – Worcester County

Dennis P. McManus, West Boylston

Register of Deeds – Worcester District

Kathryn A. Toomey, Worcester

Register of Probate – Worcester County

Stephanie K. Fattman, Webster

Annual Town Election

PRINCETON, MASSACHUSETTS -- MAY 13, 2019

Warrant Duly Posted:	May 2, 2019
Polls Open:	12:00PM-8:00PM
Warden:	Lynne Grettum
Clerk:	Frances Thomas
Election Officers	Barbara Gates, Betty Lawson, Joyce Szerejko, Edith Johnston, Carolyn Nelson, Lisa Farnsworth, Linda Albrecht
Counters:	(Vote Tabulator), Beverly Stewart, Mark Stewart
Police Officers:	Officer Fawn Russell

Votes Cast: 528	In Person: 526	In Absentia: 2
-----------------	----------------	----------------

Selectman

Matthew O. Moncreaff	412
Write-ins	15
Blanks	101

Assessor

Robert Cummings	433
Write-ins	2
Blanks	93

Moderator Plant

Harry A. Pape	462
Write-ins	4
Blanks	62

Wachusett Regional School Committee

Electric Light Commissioner

Richard Chase	326
James Whitman	201
Write-ins	0
Blanks	1

Megan Weeks	433
Write-ins	4
Blanks	91

Trustee of Trust Funds

James O'Coin	454
Write-ins	3
Blanks	71

Planning Board

Ann Neuburg	429
Write-ins	2
Blanks	97

Annual Town Election

PRINCETON, MASSACHUSETTS 01541 -- MAY 13, 2019

Warrant Duly Posted:	May 2, 2019
Polls Open:	12:00PM-8:00PM
Warden:	Lynne Grettum
Clerk:	Frances Thomas
Election Officers	Barbara Gates, Betty Lawson, Joyce Szerejko, Edith Johnston, Carolyn Nelson, Lisa Farnsworth, Linda Albrecht
Counters:	(Vote Tabulator), Beverly Stewart, Mark Stewart
Police Officers:	Officer Fawn Russell

Votes Cast: 528	In Person: 526	In Absentia: 2
-----------------	----------------	----------------

Selectman

Matthew O. Moncreaff	412
Write-ins	15
Blanks	101

Assessor

Robert Cummings	433
Write-ins	2
Blanks	93

Moderator Plant

Harry A. Pape	462
Write-ins	4
Blanks	62

Wachusett Regional School Committee

Electric Light Commissioner

Richard Chase	326
James Whitman	201
Write-ins 0	
Blanks	1

Megan Weeks	433
Write-ins	4
Blanks	91

Trustee of Trust Funds

James O'Coin	454
Write-ins	3
Blanks	71

Planning Board

Ann Neuburg	429
Write-ins	2
Blanks	97

Annual Town Meeting Princeton, Massachusetts 01541 May 14, 2019

Warrant duly posted:	May 2, 2019
Inhabitants notified by website posting:	May 2, 2019
Advisory Board Hearing:	May 1, 2019
Quorum needed:	84
Voters Present:	187
Moderator:	Harry Pape
Checkers/Counters:	Lynne Grettum, Carolyn Nelson & Jane Weisman,
Constable:	Michele Powers
Meeting called to order:	7:06PM
Meeting dissolved:	10:23PM

The Moderator opened the meeting with the Pledge of Allegiance.

A motion was made and seconded to dispense with the reading of the full warrant.

Moderator declared the vote was Unanimous at 7:06PM

Moderator read the charge to the Constable, and the Return of the Warrant.

The Moderator asked that all non-voters identify themselves for the tellers.

The Moderator announced that the Memorial Day Parade would be held on Sunday, May 26th.

Citizen(s) of the Year award was given to Chris Conway, John Mirick, and James O'Coin (standing ovation).

Rich Bisk Selectboard Chair, honored Nina Nazarian and Edith Morgan for their service to the Town, (standing ovation)

The Moderator read the results from the May 13, 2019 Annual Town Election.

All Articles are approved by the Advisory Board except where noted.

ARTICLE 1. To hear the reports of the Town Officers and any outstanding committees and act thereon.

Moderator declared the vote was unanimous

7:22pm

ARTICLE 2. To see if the Town will vote under the provisions of Massachusetts General Law (M.G.L.), c. 41, §108, to fix the salaries of the following Town Officers for the ensuing year (FY20), or take any other action relative thereto.

	<u>FY19</u>	<u>FY20</u>
Moderator	\$ 25	\$ 25
Selectmen	\$3,600 (\$1,200 per member)	\$3,600 (\$1,200 per member)
Assessors	\$ 0	\$1,500 (\$ 500 per member)

This article establishes the salaries of paid elected officials.

Moderator declared the vote unanimous

7:24pm

ARTICLE 3. To see if the Town will vote to raise and appropriate \$10,236,804.34 including debt and interest, and to provide for a reserve fund for the ensuing fiscal year (FY20), or take any other action relative thereto.

DEPARTMENT	FY19	FY20	FY20	FY20
	BUDGET	PROPOSED	Sub-Total	AC
	VOTED	BUDGET	To Be Voted On	RECOMMENDS
				(TBD)
GENERAL GOVERNMENT:				
Moderator				
Salary	25.00	25.00		
Expense	86.00	86.00		
Sub-Total	111.00		111.00	

DEPARTMENT	FY19 BUDGET VOTED	FY20 PROPOSED BUDGET	FY20 Sub-Total To Be Voted On	FY20 AC RECOMMENDS (TBD)
Board of Selectmen				
Salaries	3,600.00	3,600.00		
Expense	3,150.00	6,150.00		
Sub-Total	6,750.00		9,750.00	
Town Administrator				
Salary	95,000.00	95,000.00		
Expense	3,700.00	43,700.00		
Sub-Total	98,700.00		138,700.00	
Reserve Fund				
Expense	75,000.00	75,000.00	75,000.00	
Town Accountant				
Salary	50,920.17	51,938.00		
Annual Audit Expense	14,500.00	14,500.00		
Expense	11,814.00	9,693.00		
Sub-Total	77,234.17		76,131.00	
Board of Assessors				
Board Salaries	-	1,500.00		
Department Salary	55,813.52	56,930.52		
Principal Assessor Certification	-	1,000.00		
Expense	22,276.00	18,659.00		
Sub-Total	78,089.52		78,089.52	
Treasurer/Tax Collector				
Department Salary	92,902.51	94,638.51		
Certification	1,000.00	2,000.00		
Expense	18,663.00	19,650.00		
Sub-Total	112,565.51		116,288.51	
Town Counsel				
Expense	28,000.00	28,000.00	28,000.00	
Information Technology				
Info. Tech. Salary	34,632.00	26,496.60		
Info Tech Expense	6,600.00	14,723.00		
Sub-Total	41,232.00		41,219.60	

DEPARTMENT	FY19 BUDGET VOTED	FY20 PROPOSED BUDGET	FY20 Sub-Total To Be Voted On	FY20 AC RECOMMENDS (TBD)
Administrative Assistants				
Salaries	22,124.49	23,186.56		
Expense	1,500.00	400.00		
Sub-Total	23,624.49		23,586.56	
Town Clerk				
Salary	38,580.25	39,306.60		
Certification	1,000.00	-		
Expenses	4,500.00	4,695.00		
Sub-Total	44,080.25		44,001.60	
Elections & Registration				
Salaries	5,830.36	3,800.00		
Expense	5,600.00	4,793.00		
Sub-Total	11,430.36		8,593.00	
Conservation Commission				
Expense	1,000.00	1,000.00	1,000.00	
Planning Board				
Admin. Asst. Salary	20,184.63	20,553.12		
Expense	2,235.00	1,866.51		
Sub-Total	22,419.63		22,419.63	
Board of Appeals				
Expense	500.00	500.00	500.00	
Open Space Committee				
Expense	500.00	500.00	500.00	
Agricultural Commission				
Expense	1,000.00	1,000.00	1,000.00	
Town Building Operations				
Salaries	65,992.86	49,168.20		
Expense	70,323.97	66,950.00		
Sub-Total	136,316.83		116,118.20	
TOTAL GENERAL GOVMT.	758,553.76		781,008.62	

DEPARTMENT	FY19 BUDGET VOTED	FY20 PROPOSED BUDGET	FY20 Sub-Total To Be Voted On	FY20 AC RECOMMENDS (TBD)
PUBLIC SAFETY:				
Police/Dispatch				
Police non-union Salaries	162,961.00	163,994.00		
Police Union Salaries	471,591.00	484,296.00		
Regional Dispatch	64,421.00	83,467.00		
Expense	103,200.00	87,144.00		
Sub-Total	802,173.00		818,901.00	
Fire Department				
Salaries	145,384.00	145,384.00		
Expense	133,974.00	133,974.00		
Ambulance Readiness	84,656.00	84,656.00		
Sub-Total	364,014.00		364,014.00	
Animal Control				
Animal Inspector Salary	500.00	500.00		
Expense (Regionalized)	12,050.51	12,221.14		
Sub-Total	12,550.51		12,721.14	
Emergency Response				
Emergency Mgt. Exp.	3,060.00	3,060.00		
Emergency Notification Sys	3,699.00	3,699.00		
Sub-Total	6,759.00		6,759.00	
Tree Warden				
Salary	1,600.00	1,632.00		
Expense	12,000.00	11,968.00		
Sub-Total	13,600.00		13,600.00	
TOTAL PUBLIC SAFETY:	1,199,096.51		1,215,995.14	
SCHOOLS				
Wachusett Regional School				
Wachusett Min. Contribution	3,481,413.00	3,565,466.00		
Operations Assessment	932,016.00	948,577.00		
Transportation	275,171.00	286,222.00		
Long Term Debt	175,270.00	153,566.00		
Sub-total	4,863,870.00		4,953,831.00	
Montachusett Reg. Vocational	335,169.00	385,123.00	385,123.00	
Franklin County Technical High	15,525.50		0.00	

DEPARTMENT	FY19 BUDGET VOTED	FY20 PROPOSED BUDGET	FY20 Sub-Total To Be Voted On	FY20 AC RECOMMENDS (TBD)
TOTAL SCHOOLS	5,214,564.50		5,338,954.00	
PUBLIC WORKS:				
Highway				
Salaries	370,455.83	386,719.04		
Expense	266,958.00	260,994.79		
Road Reconstruction	350,000.00	350,000.00		
Sub-Total	987,413.83		997,713.83	
Snow/Ice Removal				
Expense	210,000.00	210,000.00	210,000.00	
Street Lights				
Expense	5,907.84	5,127.81	5,127.81	
Wachusett Earthday	1,849.00	1,849.00	1,849.00	
Environmental				
Expense	19,000.00	19,980.00	19,980.00	
Cemeteries				
Salaries	9,833.62	9,833.62		
Expense	20,940.00	20,940.00		
Sub-Total	30,773.62		30,773.62	
TOTAL PUBLIC WORKS	1,254,944.29		1,265,444.26	
HUMAN SERVICES				
Council on Aging				
Salary	*30,402.20	30,865.60		
Expense	*64,363.40	63,900.00		
Sub-Total	94,765.60		94,765.60	
	*Includes amounts appropriated in Article 6 of the 5/15/18 Town Meeting			
Veterans Services				
Salary	2,848.67	2,600.00		
Expense	18,000.00	18,248.67		
Sub-Total	20,848.67		20,848.67	
TOTAL HUMAN SERVICES	115,614.27		115,614.27	

DEPARTMENT	FY19 BUDGET VOTED	FY20 PROPOSED BUDGET	FY20 Sub-Total To Be Voted On	FY20 AC RECOMMENDS (TBD)
CULTURE & RECREATION:				
Library				
Salaries	118,706.08	121,080.00		
Expense	67,750.00	65,750.00		
Sub-Total	186,456.08		186,830.00	
Parks & Recreation				
Salaries	18,746.14	19,037.20		
Expense	9,061.00	13,769.94		
Sub-Total	27,807.14		32,807.14	
Historical Commission				
Expense	1,500.00	1,500.00	1,500.00	
Memorial Day				
Expense	1,800.00	1,800.00	1,800.00	
TOTAL CULTURE & RECREATION	217,563.22		222,937.14	
DEBT & INTEREST:				
Police Cruisers	17,000.00	17,000.00	17,000.00	
Thomas Prince/PCBs	31,125.00	30,375.00	30,375.00	
Thomas Prince/Green Repair	124,300.00	124,300.00	122,100.00	
Fieldstone Farm	84,500.00			
Broadband Make Ready	127,300.00	124,300.00	124,300.00	
Fire Truck Debt/Int	**134,000.00	134,700.00	134,700.00	
	**Includes amount appropriated in Article 15 of the 5/15/18 Town Meeting			
Bagg Hall Stab. Debt/Int	***6,300.00	32,350.00	32,350.00	
	***Includes amount appropriated in Article 8 of the 5/15/18 Town Meeting			
General Interest/Borrowing Fees	15,000.00	26,300.00	26,300.00	
TOTAL DEBT	539,525.00		487,125.00	

DEPARTMENT	FY19	FY20	FY20	FY20
	BUDGET	PROPOSED	Sub-Total	AC
	VOTED	BUDGET	To Be Voted On	RECOMMENDS
				(TBD)
MISCELLANEOUS:				
Retirement	227,338.00	230,637.00	230,637.00	
Town Insurance	140,500.00	140,500.00	140,500.00	
Health Insurance	347,786.20	360,436.54	360,436.54	
Life & Fringe	8,900.00	8,900.00	8,900.00	
FICA/Medicare	43,384.68	44,252.37	44,252.37	
Wage/Salary Reserve	8,000.00	25,000.00	25,000.00	
TOTAL MISCELLANEOUS	775,908.88		809,725.91	
GRAND TOTAL:	10,075,770.43		10,236,804.34	

This article establishes the FY20 operating budget for town departments.

Moderator declared the bulk of the budget passes unanimously 7:29pm
Selectboard vote unanimously 7:30pm
Question was raised about the Town Administrator expense of \$3,700
Moderator declared the vote clearly carries 7:43pm

7:45pm: Resident asked that Article 21 be moved to the next motion, Moderator declares that proposal carries. Article 21 is next motion on the agenda

ARTICLE 4. RECURRING BUSINESS

- A. To see if the Town will vote to establish the FY20 ambulance operating budget by use of receipts for ambulance services received to date and if necessary by raising and appropriating or by appropriating from available funds. Receipts for ambulance services received in FY20 and all subsequent fiscal years to be deposited into a receipt reserved for appropriation account established in FY01. Appropriations from said account to be made at either the annual or special town meetings for the purpose of maintaining and operating the Town's ambulance service, i.e. salary for ambulance employees, vehicle maintenance, fuel, equipment and operating supplies. The requested appropriation for the FY20 ambulance-operating budget is \$59,620 for salary and \$53,500 for expenses for a total budget of \$113,120 with any balance in said account to be carried forward to subsequent years, or take any other action relative thereto.

This establishes the FY20 receipts reserved for appropriation account from which ambulance operating expenses will be paid.

- B. To see if the Town will vote to establish the FY20 trash operating budget. Receipts for trash disposal services received in FY20 and all subsequent fiscal years to be deposited into a trash enterprise fund account established in FY08. Appropriations from said account to be made at either the annual or special town meetings for the purpose of paying for the proper disposal of solid waste generated within the town. The requested appropriation for the FY20 trash-operating budget is \$21,000, to be appropriated from Solid Waste Enterprise. Any balance in said account to be carried forward to subsequent years, or take any other action relative thereto.

The Town pays directly to Wheelabrator Millbury, Inc. where the trash incinerator is located for solid waste disposal. This article allows the town to receive offsetting payments from trash haulers which are deposited into this account.

- C. (FY 2019) To see if the Town will vote to transfer from available funds the sum of money to address a deficit in snow & ice removal expense pursuant to M.G.L. c. 44, §31D, or take any other action relative thereto.

FROM:

Acct. #01-5-322-600 Franklin County Tech. High	\$15,525.50
Acct. #03-5-162-202 Town Clk. Vote Tabulator	\$ 1,148.67
Acct. #03-5-192-205 Grounds Maint. Program	\$11,680.94
Acct. #27-5-999-000 Undesignated Fund Balance (free cash)	<u>\$10,459.30</u>
	\$38,814.41

TO:

Acct. #01-5-423-780 Snow/Ice Removal Expense	\$38,814.41
--	-------------

The snow storms from the current Fiscal Year have generated a snow & ice deficit which needs to be addressed. The accounts proposed for "Transfer from" are either older authorizations that are not anticipated to be needed or completed projects.

- D. To see if the town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$10,000.00 to be deposited in the Other Post Employment Benefits Liability Trust Fund in order to offset future health insurance costs for retirees, or to take any other action relative thereto.

Approval of this will authorize a contribution to a trust fund established by the May, 2011 Annual Town Meeting to fund future health insurance liabilities for retirees, similar to funding future pension obligations.

- E. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$50 to the Goodnow Book Expense Account for the purchase of books for the Library, as required by the terms of the Goodnow Deed of Gift, or take any other action thereto.

The Deed of Gift requires an annual payment of \$50.

- F. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$2,000 for town concerts, or take any other action thereto.

This funds the summer concerts on the Town Common.

- G. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$500 to support the Wachusett Greenways, or take any other action thereto.

This article funds a portion of the Wachusett Greenways operation for maintaining and managing the rail trails in the Wachusett area.

- H. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$2,047 to the School Septic System Stabilization Fund for the purpose of reserving funds for the replacement and/or repair of the septic system at the Thomas Prince School; or to take any other action relative thereto.

The Town and the Wachusett Regional School District signed a Maintenance Agreement in FY17, which provides for an annual payment in the amount of \$2,047 in FY17, 18, and 19 to the Town of Princeton toward the replacement or repair costs of the septic system at the school. The FY18 funds were received by the Town, and by law were required to be deposited to misc. revenue, which eventually became part of the FY18 free cash balance.

- I. To see if the Town will vote to authorize the Selectmen to contract with and accept any grants from the Mass. Department of Transportation-Highway Division for the construction of any road or related work that may be allotted to the Town for the ensuing year or to take any other action relative thereto.

This article authorizes the Selectmen to accept any grants or contracts with the state for road or road-related projects.

Moderator declared the vote unanimous

9:05pm

ARTICLE 5: DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION					
To see if the Town will vote to authorize revolving funds for certain town departments					
under Massachusetts General Laws Chapter 44 Section 53E 1/2 for the fiscal year					
beginning July 1, 2019, or take any other action relative thereto.					
Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY 2019 Spending Limit	FY 2020 Spending Limit
Building Department	Bldg. Inspector Town Admin.	Fees from Bldg, Wiring, and Plumbing Permits	To Pay Administrative & Inspector Salary & Expenses	\$55,000	\$55,000
Library	Library Director, Town Admin.	Copy Machine, Fax, Fines and Fees	Defray Operational Expenses	\$4,000	\$4,000
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Provide Recreational Programs & Pay Salaries	\$30,000	\$20,000
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Maintenance of Parks Pay Salaries	\$30,000	\$30,000
Board of Health	Board of Health Town Admin.	Permits & Inspections	Salary & Expense	\$19,000	\$21,000
Cemetery	Cemetery Comm. Chairman, Town Admin.	Burial Fees	Salary & Expense	\$4,000	\$4,000
Fire Department	Fire Chief, Deputy Chiefs, Town Admin.	Fees from Fire Permits	To Pay Administrative & Inspector Salary & Expenses	\$6,500	\$8,500
Conservation Commission	Conservation Commission Chair, Town Admin.	Lease Payments from Four Corners Hayfields	To Pay for the Upkeep of & Improvements to Conservation Property	N/A (New fund proposed)	\$3,500
Maximum Spending					\$146,000

All departments having revolving accounts were asked to complete a FY20 budget request. The spending limits were adjusted for each account to match revenue anticipated and available for each fund, as well as budgets requested, with minor exceptions. Please note that the Municipal Modernization Act of 2016 changed the procedures for Revolving Funds, requiring that a By-Law be established for revolving funds. A By-Law was established at the May 2017 Annual Town Meeting.

Moderator declared the vote unanimous

9:09pm

ARTICLE 6. FOUR CORNERS/HAYFIELDS ARTICLES

- A. To see if the Town will vote to amend SECTION XVIII: DEPARTMENT REVOLVING FUNDS of the General Bylaws by the addition of the following Revolving Fund in SECTION 5. Authorized Revolving Funds; or take any other action relative thereto.

<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>
Revolving Fund	Authorized to Spend Fund	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Conservation Commission	Chair of Commission Town Admin.	Lease Payments from Four Corners Hayfields	To Pay for the Upkeep of & Improvements to Conservation Property	None	None	Fiscal Year 2020 and subsequent years

The Municipal Modernization Act of 2016 changed the procedures for Revolving Funds. In order for a revolving fund to be established, it must be added to the General Bylaws.

This article

follows the guidelines of the Department of Revenue, Division of Local Services.

- B. To see if the Town will vote to accept the provisions of General Laws Chapter 40, Section 3, which leaves any balance remaining in a revolving fund established for the rental or lease of a municipal building or property / surplus school building or surplus space within a school building in the revolving fund and allows the expenditure of the fund for the upkeep and maintenance of any facility under the control of the board, committee, commission or department head in control of the building / property, starting in fiscal year 2020, which begins on July 1, 2019, or take any other action relative thereto.

This article would allow the revenue from the leasing of the Four Corners Hayfields by the Conservation Commission to be used on other Conservation Commission properties. This article would also allow other revolving fund lease payments received by any board or department to be used for the upkeep and maintenance of any other facility under the control of such board or department.

- C. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$1,425.00 to the Conservation Commission Revolving Fund, or take any other action relative thereto.

In Fiscal Year 2019, the town will receive \$1,425.00 from the current lease of the Four Corners Hayfields as last years' payment. In accordance with a grant which the town received, all proceeds from the lease of the property were to be reserved for appropriation to pay the remaining debt service on the acquisition land as it becomes due and any balance remaining is to be reserved for future acquisition of conservation land or park land, or capital improvements to conservation land or park land. The final year of debt service for the property was FY2018. Given that a revolving fund was not previously set up, the funds to be received will not be able to be deposited to the revolving fund directly and therefore an equal amount of \$1,425.00 is being proposed to be transferred from the FY18 free cash account. In summary, \$1,425.00 of FY18's free

cash will be transferred to the Revolving Account and in FY19 we will receive \$1,425.00 from the lessee which will be closed to FY19's free cash.

- D. To see if the Town will vote to authorize the Conservation Commission to enter into a lease agreement for 26.2 +/- acres of Town-owned agricultural fields, also known as "the Four Corners Hayfields", located at the intersection of Gates Road and Old Colony Road, shown as Parcel A and Parcel B on two plans of land prepared by David E. Ross Associates, entitled "Plan of Land in Princeton, Massachusetts, prepared for the Trust for Public Land – Four Corners Premises Plan", recorded in the Worcester District Registry of Deeds in Plan Book 868, Plans 41 and 42, any such lease to be used for conservation, agriculture and/or passive recreation purposes, for a term of not less than 10 nor more than 20 years, provided that any such lease agreement is consistent with M.G.L. c. 132A, §11, all other applicable laws and regulations, and the Land Management Plan for this property, or take any other action relative thereto.

This property has been leased for a mix of agricultural uses for the last 10 years, pursuant to Article 4 of the May 13, 2008 Annual Town Meeting. According to the minutes of that meeting, the intention is to keep the land in agricultural use. This article allows the town to enter into another long-term lease, this time for a term that is between 10 and 20 years, so that it can continue to be used for agricultural purposes and comply with the self-help grant that the town received.

Moderator declared the vote unanimous

9:10pm

ARTICLE 7. To see if the Town will accept M.G.L. c. 44, §53F¾, which establishes a special revenue fund known as the Public, Educational and Governmental (PEG) Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2020, which begins on July 1, 2019 or take any other action relative thereto.

The Franchise Agreement between the Town of Princeton and Charter Communications Entertainment I, LLC provides the Town cable franchise fees, specifically a License Fee equal to fifty cents (\$0.50) per subscriber per year and one and one-quarter percent (1.25%) of Gross Annual Revenue to the Town for annual PEG Access Support. While these amounts are expected to be very small, they should be reserved to support PEG access and oversight and renewal of the cable franchise agreement.

Moderator declared the vote unanimous

9:12pm

ARTICLE 8. To see if the Town will vote to rescind Article 10 of the May 15, 2013 Annual Town Meeting and Article 4 of the 2014 Annual Town Meeting which votes authorized the Board of Selectmen to establish and maintain a municipal lighting plant for the purpose of operating a telecommunications system pursuant to M.G.L. c. 164, §47E, and to terminate the existence of the telecommunications system; or take any other action relative thereto.

The Princeton Broadband Municipal Light Plant (PBMLP) has served its purpose and is no longer necessary for the town to have high speed internet. This article is to be accepted 2 times,

before the Princeton Broadband Municipal Light Plant can officially be dissolved, consistent with the way it was established. At the May 15, 2018 Annual Town Meeting, this article was approved as the first acceptance.

Moderator declared the vote unanimous 9:13pm

ARTICLE 9. To see if the Town will vote to accept the redesigned Town Seal as the official seal to be kept by the Town Clerk to be used to attest papers or documents from any office or board of the town or take any action thereto.

This is a housekeeping matter. M.G.L. c. 40, §47 Town Seal; Establishment; requires that each town shall have a seal established at a town meeting. The original approved Town Seal was redesigned in 2009, but the new design was not brought to Town Meeting for approval.

Moderator declared the vote unanimous 9:14pm

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$15,600.00 for Ambulance Readiness to expand coverage of the Fire Department in Fiscal Year 2020 to include the daytime shift on Saturdays and Sundays; or take any other action relative thereto.

The Fire Department, which includes the ambulance service, is currently staffed Monday through Friday from approximately 7 AM to 5 PM with an employee stationed and ready to respond to any fire or medical emergency. This article proposes to expand the coverage to include Saturdays and Sundays from 7 AM to 5 PM as a first step towards expanding coverage of the department to improve medical response time.

Moderator declared the vote unanimous 9:16pm

ARTICLE 11. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$28,000.00 for design and engineering services for floor space design and conceptual elevation design of a proposed new Public Safety Building to be located on the former Center School site, including the payment of all costs incidental or related thereto; or take any other action relative thereto.

The Facilities Steering Committee, Phase II, is requesting funds to hire an architect with recent experience in the design of public safety buildings for small towns to take the work JWA provided to the next step in the design process for the Public Safety Complex with the goal of designing a building that meets the long term needs of the Fire, EMS and Police Departments while exploring ways to reduce the costs. These funds would be in addition to \$22,000 transferred by the Advisory Committee from the Reserve Fund in February of 2019.

Discussion was had and a presentation was done by Richard Chase, Fire Chief John Bennett spoke of the importance of building stability

Moderator declared the vote unanimous 9:40pm

ARTICLE 12. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$17,500.00 to replace the generator at Fire Station #2 provided, however, that the amount authorized to be transferred pursuant to this vote shall be contingent upon a grant, in the aggregate amount of at least \$47,771.25, to be awarded to the

Town on account of the project with unexpended funds as of June 30, 2022 being returned to their original funding source; or take any other action relative thereto.

The generator at Fire Station #2 is a 1986 military generator which has been unreliable and one that the Town has been unsuccessful in finding a company to provide maintenance. The Town, through the assistance of the Central Massachusetts Regional Planning Agency, has applied for a Hazard Mitigation Grant through the Federal/Massachusetts Emergency Management Agencies to offset 75 percent of the total cost (approximately \$65,000). Approval of this article would permit a transfer of \$17,500, if the town is awarded the grant.

Moderator declared the vote was unanimous

9:42pm

ARTICLE 13. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$9,000.00 to address costs associated with a new Public Water Supply at Town Hall Drive; or take any other action relative thereto.

In late 2018/early 2019 it was determined that the well system which services the Library, Town Hall, Annex and Public Safety Complex should be a Public Water Supply as defined by the Massachusetts Department of Environmental Protection (MassDEP). The Town received an Administrative Consent Order in April outlining the steps which must be taken in accordance with the Code of Massachusetts Regulations (CMR). These funds will be used to comply with the MassDEP's CMR.

Moderator declared the vote was unanimous

9:44pm

ARTICLE 14. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$80,000.00 to replace a 6-Wheel Dump Truck in the Highway Department with unexpended funds as of June 30, 2020 being returned to their original funding source, or take any other action relative thereto.

Approval of this article would allow for the replacement of a 31-year-old Mack 6-Wheel Dump Truck in the Highway Department with a used vehicle to service the Town's needs.

Moderator declared the vote was unanimous

9:45pm

ARTICLE 15. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$24,500.00 to repair windows at the Library with unexpended funds as of June 30, 2021 being returned to their original funding source; or take any other action relative thereto.

The original double-hung windows (not stained glass) at the Library are in need of repair. Including repair(s) of glazing; installation of weather-stripping; improvements/replacement of interior storm windows; stripping, sanding, re-painting, and/or replacement of related wood sills & exterior trim as necessary.

Moderator declared the vote was unanimous

9:46pm

ARTICLE 16. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$15,500.00 to replace portable radios, a mobile data terminal and other computers within the Police Department's inventory with unexpended funds as of June 30, 2021 being returned to their original funding source; or take any other action relative thereto.

Portable radios, mobile data terminals (i.e. laptops in the police cruisers) and computers are in need of replacement. Historically, these have been funded as a part of the departments operating budget, however it was recommended by the Collins Center for Public Management that the town place these types of costs into the Town's Capital Improvements Plan.

Moderator declared the vote was unanimous

9:47pm

ARTICLE 17. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$53,357.12 to replace a 2015 cruiser with unexpended funds as of June 30, 2020 being returned to their original funding source; or take any other action relative thereto.

The 2015 Ford Police Interceptor Utility (SUV) has approximately 89,000 miles and over 10,000 engine hours and is in need of replacement. Historically, these replacements have been funded as a part of debt section of the operating budget, however given future debt and availability of free cash, this item is being proposed to be purchased outright.

Moderator declared the vote unanimous

9:48pm

ARTICLE 18. To see if the Town will vote to transfer from Town Hall Annex Repair account # 03-5-192-305 the sum of \$158,000.00 to renovate temporary leased space for town offices and costs associated with moving and rental with unexpended funds as of December 31, 2020 being returned to their original funding source; or take any other action relative thereto.

The Selectboard is in the process of evaluating options for the temporary location of the general town offices (i.e. offices currently in Bagg Hall) during the repair/construction of Bagg Hall under the "stabilization" project voted at the 2018 Annual Town Meeting (ATM). This article would provide the necessary funds to renovate leased space while foregoing the repairs to the Town Hall Annex. Funds remaining from the Town Hall Annex "stabilization" project approved at the 2018 ATM would be redirected to offset costs for other more critical building needs (i.e. new Public Safety Complex).

Advisory Committee Opinion: To Be Determined

Moderator declared the vote carries

9:56pm

ARTICLE 19. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$50,000.00 to the Town's General Stabilization account # 83-5-100-000; or take any other action relative thereto.

This is the Town's general savings account. It is generally recommended that cities and towns maintain a minimum of five (5) percent of their annual budget in stabilization. The stabilization account currently has approximately \$380k, which is a little less than four (4) percent of the

total annual budget. If approved, a 2/3rds vote is required to transfer funds out of this account in the future.

Moderator declared the vote unanimous

9:58pm

ARTICLE 20. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$130,000.00 and raise and appropriate the sum of \$100,000.00 to the Town's Infrastructure Stabilization account # 85-5-041-000; or take any other action relative thereto.

This is an account that is intended to be used by the Town to offset costs for large infrastructure projects. Given the future costs anticipated for the design and construction of a new public safety complex, it is recommended that funds be placed into this account to offset the future borrowing for this project. Currently, the account has approximately \$88,000.00 in it. There is also \$500,000.00 in another account which is also planned to offset the new public safety building costs.

Advisory Committee Opinion: To Be Determined

Moderator declared the vote carries

10:01pm

ARTICLE 21. To see if the Town will vote to amend Chapter III, (Advisory Committee) of the General Bylaws as follows:

Amend Section 1 by deleting the following language:

"There shall be an Advisory Committee consisting of seven legal voters of the Town, who shall be appointed in the manner hereinafter provided."

And replace it with the following new language:

"The Advisory Committee shall be renamed the Finance Committee consisting of seven legal voters of the Town, who shall be appointed in the manner hereinafter provided."

Amend Section 2 by deleting the following language:

"The Selectmen shall appoint members at the beginning of each fiscal year as necessary to maintain a seven-member committee each of whose term shall be for three fiscal years."

And replace it with the following new language:

"Members of the Finance Committee shall be chosen at the beginning of each fiscal year, as necessary to maintain a seven-member committee, by a simple majority of an appointing committee consisting of the Moderator, the Chairman of the Board of Selectmen, and the Chairman of the Finance Committee."

Delete Section 3 in its entirety

And replace it with the following new language:

"Whenever any vacancy shall occur for any cause, said vacancy shall be filled immediately by the appointing committee as described in Section 2. The term of office for any person so chosen to fill a vacancy shall expire at the end of the fiscal year (June 30th), and the appointing committee shall appoint his or her successor to complete the unexpired term of the member in whose office such vacancy originally occurred."

Delete Section 4 in its entirety

And replace it with the following new language

"The Finance Committee shall:

- i. Define the annual timeline and guidance by which the Selectmen, Town Administrator and Department Heads propose an operating budget to the Finance Committee for inclusion in the Town Warrant at the Annual Town Meeting;
- ii. Define the justification criteria and timeline by which capital requests are submitted to the Finance Committee for inclusion in the Town Warrant at the Annual Town Meeting, or otherwise;
- iii. Be responsible for submittal of the budget, showing anticipated income and expenditures of the Town for the next fiscal year, to be included in the Town Warrant at the Annual Town Meeting;
- iv. Prepare the Town's five-year capital plan for inclusion in the Annual Town Warrant and for consideration at the Annual Town Meeting;
- v. Prepare the Town's five-year financial plan including; projections of income, operational expenses, historic trends, and tax levy for inclusion in the Annual Town Warrant and for consideration at the Annual Town Meeting;
- vi. Develop and maintain the Town financial policies and financial calendar;
- vii. Consider and approve all matters relating to the appropriation and/or the borrowing of money by the Town and its indebtedness;
- viii. Consider any and all other matters that impact the financial business or well-being of the Town, and may make recommendations to the Town or to any board, officers or committee relative to the municipal financial affairs.

At its own discretion, the Finance Committee shall also prepare other analyses, projections and policies in support of, or conducive to, sound financial management, and submit said documents to the Selectmen and Town and make such analyses, policies and/or projections available to residents of the Town.

All articles in any warrant for a Town Meeting shall be referred to the Finance Committee for its consideration. The Selectmen after drawing any such warrant shall transmit immediately a copy thereof to each member of said Committee. A public hearing shall be held upon all such articles,

unless a public hearing is otherwise required by law, and a notice of such hearing shall be given by posting a copy thereof in a least four (4) public places in the Town. The Finance Committee shall after due consideration of the subject matter of such articles, report thereon to the Town Meeting, in writing, such recommendations as it deems best for the interests of the Town and its citizens. Any recommendation that exists from the Finance Committee on an article will be read to the Town Meeting prior to any motions or discussion relative to the article. The Finance Committee may, during discussion of the article, change its recommendation and offer the altered recommendation to the Town Meeting provided it gives its reasons for changing its recommendation."

Delete Section 5 in its entirety

And replace it with the following new language

"It shall be the duty of the Finance Committee annually to consider the expenditures in previous years and the estimated requirements for the ensuing year of the several boards, officers, and committees of the Town, as prepared by them or by the Town Auditor in such form and detail as may be prescribed by said Committee. The said Committee shall add to such statement of expenditures and estimates another column, giving the amounts which in its opinion should be appropriated for the ensuing year, and shall further add thereto such explanations and suggestions relating to the proposed appropriations as it may deem expedite, and report thereon as provided in Section 4."

Amend Section 7 by deleting the following language:

"It shall be the duty of the Advisory Committee to make an annual written report of its doings, with recommendations relative to financial matters and the conduct of Town business."

And replace it with the following new language:

"It shall be the duty of the Finance Committee to make an annual written report of its doings, with recommendations relative to financial matters and the conduct of Town business."

Explanation Provided on the Citizens Petition:

The Town is lacking in a formal and robust financial planning and governance process. Approval of this Article will eliminate these deficiencies and provide residents with a more comprehensive annual budget, revenue and tax levy projection for consideration at the Annual Town Meeting

Advisory Committee Opinion: Undetermined, but supports more detailed annual planning

*Lengthy and spirited discussion was had for the pros/cons of a finance committee. Over an hour after, a motion was made to cutoff debate and vote. Moderator declares 2/3 motion carries, but resident asked for a raised hand count. Three tellers were dispersed to count votes at 8:58pm. At 9:02pm the votes were as follows: YES-71
NO-96*

Moderator declares the motion failed

ARTICLE 22. To see if the Town will vote to amend Chapter IV, (Financial Affairs) of the General Bylaws as follows:

Delete Section 5 in its entirety

And replace it with the following new language:

“The Finance Committee shall submit the budget, as required in Chapter III, Section 4 of these By-laws, for inclusion in the Annual Town Warrant, with a provision for a recommendation by the Selectmen, and for presentation at the Annual Town Meeting.”

Explanation Provided on the Citizens Petition:

Approval of this amendment to Chapter IV of the General Bylaws is necessary provide consistency with the amendments to Chapter III of the General Bylaws.

Advisory Committee Opinion: To Be Determined

Motion was moved and seconded to pass over this Article indefinitely

Moderator declared the vote unanimous 10:02pm

ARTICLE 23. To see if the Town will vote to amend SECTION XII. SITE PLAN REVIEW of the Princeton Zoning By-Law by the addition of the following two additional activities and uses requiring site plan review in Section 2. Applicability; or take any other action relative thereto:

SECTION XII. SITE PLAN REVIEW:

2. Applicability: The following types of activities and uses shall require site plan review by the planning board.
 - (6) Any use involving cultivation, processing, distribution, or sale of marijuana.
 - (7) Construction or expansion resulting in a structure with a footprint of more than 10,000 square feet.

This amendment would require site plan review for all marijuana facilities, rather than only retail, processing, and distribution facilities in business or business-industrial zones.

This amendment would also require site plan review for any construction or expansion of any building resulting in a footprint of more than 10,000 square feet.

Approval requires a 2/3 vote.

Motion was brought to add the word “commercial” between involving and cultivation, passed and Moderator declared the vote passed with the 2/3 required 10:09pm

ARTICLE 24. To see if the Town will vote to amend SECTION VI. AREA, YARD AND HEIGHT REGULATIONS of the Princeton Zoning By-Law by the addition of the following new paragraph in Section 1. Area and Yard Regulations; or take any other action relative thereto:

SECTION VI. AREA, YARD AND HEIGHT REGULATIONS:

1. Area and Yard Regulations:

- (H) Notwithstanding any other provision in these by-laws, no new structure with a footprint of more than 10,000 square feet, and no addition to an existing structure which results in a structure with a footprint of more than 10,000 square feet, shall be so located in a Residential-Agricultural District as to extend within one hundred (100) feet of a property line where it borders the street right of way line, or within sixty (60) feet of a side or rear lot line.

This amendment would double the setback requirements for large buildings in a Residential-Agricultural District to 100 feet from the road, and to 60 feet from abutting property lines.

Approval requires a 2/3 vote.

Moderator declared the vote carries with the 2/3 required 10:14pm

ARTICLE 25. To see if the Town will vote to amend SECTION VII. GENERAL REGULATIONS of the Princeton Zoning By-Law by the deletion of existing Sections (3)(A) and VII(3)(C): Trailers and Mobile Homes and replacement as proposed below; or take any other action relative thereto:

SECTION VII. GENERAL REGULATIONS:

3. Trailers and Mobile Homes:

- (A) With site plan review by the Planning Board, when a residence has been rendered uninhabitable by fire or other catastrophe and is being repaired by the owner, or when a permanent residence is under construction, the owner for one (1) year may use a trailer or mobile home as a temporary residence on the same lot pending completion of repairs or construction. For good cause shown, the use may be extended by the Planning Board. Trailers and mobile homes are otherwise not permitted in the Town.
- (C) Trailer or mobile home shall mean any residential dwelling unit containing internal electrical, plumbing, and sanitary facilities that is built on a chassis and designed to be capable of being moved from one site to another and to be used with or without a permanent foundation.

This amendment would prohibit the use of mobile homes and trailers as permanent residences with an additional amendment to allow, with site plan review, temporary use of a trailer or mobile home during repairs or construction for one year, with a provision for extension by the Planning Board for good cause shown.

The existing Princeton Zoning By-Law text is as follows:

- (A) *Trailers and mobile homes may be used for residential purposes in any district in the Town subject to permission of the Board of Appeals; except that if an occupied dwelling has been rendered uninhabitable, in the opinion of the selectmen, by fire or other catastrophe the owner may use a trailer or mobile home as a residence on the same lot for a period not in excess of one (1) year. (Amended May 30, 1978)*

- (C) *Trailer or mobile home shall mean any one-family dwelling unit of vehicular, portable design built on a chassis and designed to be moved from one site to another and to be used with or without a permanent foundation. (Amended March 7, 1972)*

Approval requires a 2/3 vote.

Advisory Committee Approves

After a raised hand count:

YES: 57 NO: 41

Moderator declared the motion failed

10:25pm

A motion was made and seconded to dissolve the meeting

Moderator declared the vote unanimous

10:26pm

Respectfully submitted,

Ginger R. Toll, Town Clerk

Report of the Police Department for 2019

On December 9, 2019, the Princeton Police Department participated in Wreaths Across America, joining thousands of Americans “To Remember, Honor and Teach” by laying wreaths on the graves of veterans at more than 2,100 U.S. and international National Cemeteries, including Arlington National. We were proud to represent Princeton during a solemn, patriotic commemoration held at the Thomas Prince School. Our officers assisted the primary Wreaths Across America tractor trailer caravan, which included cruisers and support vehicles, as it traveled from Maine to Arlington National Ceremony. We were especially proud to offer our personal gratitude and condolences to Gold Star families who lost loved ones fighting for our great country. We especially appreciate the support of town leaders and citizens as the department represented our town at this amazing event.

During 2019 the department undertook a complete inventory of evidence, including drugs. Sergeant Thebeau painstakingly reviewed each seized item and cataloged them for destruction. As a result of Sergeant Thebeau’s initiative and attention to detail, the Department processed 168 items subsequently destroyed by the Massachusetts State Police.

In addition to outstanding professional performance, the Princeton Police Department supported a number of charities during 2019. In October officers participated in Breast Cancer Awareness month by wearing and selling pink Princeton Police patches, raising money for Pink Revolution. Officers also participated in No-Shave November and donated the funds collected to the Home Base program, which helps veterans, service members and their families heal from invisible wounds and other injuries.

Princeton Police Department

The following is a report of the major activities of the Police Department for 2019:

Accidents.....	80
Alarms.....	105
Annoying Phone Calls	2
Arrests/Summons Arrests	72
Assaults	3
Assist Area Police Departments.....	50
Assist Other Town Departments	15
Breaking and Entering Dwellings.....	4
Breaking and Entering Vehicles	1
Disturbances.....	39
Domestic Disturbances	9
Fire Department Assists	215
Fraud	22
Investigations	169
Juvenile Problems	11
Larcenies	6
Lost/Missing Persons	7
Medical Assists	143
Motor Vehicles Disabled	93
Motor Vehicle, Erratic Operation	65
Narcotic Investigations	5
Public Safety Assists.....	764
Public Service Assists	365
Restraining Orders Served	7
Suspicious Incidents.....	59
Suspicious Motor Vehicles	100
Suspicious Persons.....	18
Vandalism	5
911 Abandoned/Hang Up/Misdialed Phone Calls	45

I again offer my thanks to the members of the Princeton Police Department for their dedication to our community. And I continue to be grateful to the selectmen and town administrator, for their enduring support to ensure our department continues to provide the highest quality police protection and public service to the Princeton community.

Respectfully submitted,

Michele R. Powers, chief of police

2019 Report of the Princeton Fire Department

Chief & Emergency Management Director John D. Bennett

The Princeton Fire Department continues our mission to continuously improve both our emergency and extended services to the residents of Princeton.

In 2019 we had 111 fire calls for service and 200 Medical calls.

The bottom line is the numbers are increasing and a small town like Princeton is not immune. Fires, car accidents, train accidents, wildland fires, chemical spills, mass casualties (bus accidents) do not discriminate based on where they happen. The Princeton Fire Department has responded to calls as varied as mutual aid to surrounding communities for fires in woodlands lasting days, to support police for calls involving firearms and psychologically challenged individuals. We routinely conduct search and rescues off the Wachusett Mountain Reservation High and have had high angle rescue calls to the Crow Hill Cliffs and other remote and inaccessible locations.

Our first responders are paid as little as \$16.70 to get up in the middle of the night to respond to a call. They spend every Tuesday night in training and they also dedicate countless hours of their time during the week and weekends trying to improve our facilities and equipment and expand their training and expertise. They are real modern-day heroes and require the proper facilities and equipment to protect our residents and themselves from the dangers present in society today. They are highly trained professionals that are required to do their jobs in highly stressful situations.

Calls for Service 2019:

- 311 Calls for Service
- 4 Structure Fires
- 8 Other fires, chimney, electrical, etc.
- 200 EMS calls
- 61 False Alarms
- 5 HAZMAT / Hazardous conditions calls
- 33 Other calls including motor vehicle accidents, search and rescue, high angle rescue, brush fires etc.

Personnel:

- 6 Paramedics
- 1 Firefighter Paramedic
- 8 EMTs
- 3 Recruit EMTs (in School)
- 8 Firefighters
- 9 Firefighter / EMTs

Training:

- EMT & Paramedic recertification classes.
- Princeton FD completed our blood born pathogen training as required.

- Princeton FD is part of the Wachusett Regional High School Lock Down training. ALICE program. This is a monthly meeting with all area Police and Fire officials.
- Annual training in Hazardous Materials Identification and Cancer in the fire service scheduled for 2/22/20.
- Ice Rescue Training.
- Swift water rescue sponsored by Princeton for the Massachusetts Firefighting Academy
- High angle rescue training with Westminster Fire and the District 8 High Angle Rescue Team.

Facilities:

- Station #2 & HQ must have exhaust evacuation system installed per NFPA standards and OSHA requirements. Cancer in the fire service is a critical situation and our members should not be exposed to diesel exhaust.
- We are in a desperate situation when it comes to facilities. We are supporting the study of the new Public Safety Complex. Our headquarters was built around 1885. We are not compliant with any NFPA, NIOSH or OSHA standards and our roof is threatening collapse.

Fleet Condition: Thank YOU!!! Our fleet is in great condition!!!!

<u>Year</u>	<u>Unit ID</u>	<u>Tank Capacity</u>	<u>Pump Type</u>	<u>5" Hose</u>	<u>Staff</u>	<u>Status</u>
1998	Engine #1	2,500 Gal	1500 GPM	2,000 Ft.	2	Just went through major pump repair
1992	Engine #5	1,000 Gal	1250 GPM	2,000 Ft.	5	Holding on but slated for replacement.
1983	Engine #3	1,2000 Gal	500 GPM	0	3	Home built forestry
1974	Engine #4	600 Gal	350 GPM	0	2	Home built forestry
1991	Rescue #1	0	0	0	3	Rescue purchased on Gov Deals auction site under PFD budget \$15,000
2006	Ladder 75'	400 Gal	1,500 GPM	2,000 Ft.	6	Just went through ladder testing. And minor repairs. Great condition.
2018	Tanker 1 2019 Kenworth Tanker	2,500 Gal	1,250 GPM	2,000 Ft.	2	We were able to purchase this new tanker for \$272,000 from Deep South Fire in Mississippi.
2012	Engine 2 2012 Pierce	1,000	1,750 GPM	1,700 Ft.	6	We purchased this used Attack Piece from New City NY for \$341,000. This truck only has 10,000 miles and was originally purchased for \$750K.

Grants:

We work extremely hard to save Princeton residents \$\$\$

- We secured over \$15,000 in grants in fiscal 2019 from FEMA, MEMA, and many other smaller grant funding opportunities. We are in the final stages of securing a \$50,000 grant from MEA and CMRPC for a new generator at Station #2.

Community:

- The SAFE Program continues with full support of the state with grants. We just won SAFE and Senior SAFE grant for calendar 2020.
- We continue our efforts with the Senior SAFE program and installation of smoke detectors, battery replacement, stove top organization, and replacement of heating coils. Etc.
- We are continuing our home evaluations under the Senior SAFE program.
- **Santa did over 36 Holiday deliveries on fire trucks to Princeton Residents.**

Water Holes:

- We have contacted DCR and have preliminary approval to pursue a pressurized hydrant fed from Echo Lake and the hydrant will be located on Mountain Rd. This can eventually become an extended water district with pressurized water to a flow of 800 gallons per minute as tested by PFD in the summer of 2018 during a concept drill. **We would like to start construction in calendar 2020.**
- **Of the 1,242 homes in Princeton. Only 239 homes are within 1000 Ft of a hydrant or waterhole.**
- Estimated cost of engineering for one waterhole due to EPA, Army Corps of Engineers, and DCR requirements is \$18,000. The cost to install a waterhole is about \$10K to \$15K depending on the project.

ISO Audit:

- ISO is the National Auditing Standard for Homeowners where the protection class is used by insurance adjustors to estimate cost and coverage. We were audited in October 2017 because of the former Princeton Inn fire (May 2, 2017) and the increasing challenge Princeton has regarding waterhole maintenance and installation due to the Wachusett Watershed laws and our inability to simply install waterholes
- Princeton was previously rated at Class 6/6X from a 1980 audit. We are pleased to inform you that we are now a 5/5Y rating. You should contact your insurance provider to determine if you can get a rate reduction. The rating improvement was due to our investment higher capacity fire pumps on our fire engines and our Geo. mapping of waterholes and the fact that our two fire stations cover the majority of homes in Princeton. You must be within 5 driving miles of a fire station to qualify for the ISO 5 rating.
- You will also note that Princeton has moved from 4,650 gallons of water on wheels for NFPA certified fire trucks to 7,400 gallons of water on wheels. This is a significant increase in water supply for immediate attack on a structure fire.

THANK YOU!

Princeton, Massachusetts

Animal Control Annual Report -- 2019

Month	Domestic Animals	Wildlife	Livestock
January	5	4	3
February	2	1	0
March	5	2	1
April	8	5	3
May	7	3	5
June	11	10	1
July	9	5	1
August	14	2	1
September	12	4	4
October	8	0	1
November	8	2	1
December	4	2	0
Totals	93	40	21

Prepared by:

Jennifer Ford, Rutland Regional Animal Control

2019 Report of the Building Department

The following report details the activities in the calendar year 2019 for the Building Department in the Town of Princeton, Mass.

<u>Purpose or Building Permit</u>	<u>No. of Permits</u>	<u>Est. Cost of Construction</u>
Single Family Home	8	3,148,926.00
Additions/Alterations	112	2,485,192.00
Non-Residential	6	319,100.00
<hr/>		
Total	126	5,953,218.00

<u>Breakdown of Permits</u>	<u>No. of Permits</u>	<u>Fees Collected in CY 2019</u>
Building	126	\$45,183.00
Electrical	112	\$9,910.00
Plumbing	39	\$3,950.00
Gas Piping	54	\$4,805.00
Woodstoves	28	\$1,260.00
Driveway	13	\$520.00
Demolition	1	\$50.00
<hr/>		
Total	373	\$65,678.00

This past year has seen an increase for permit applications for additions/alterations to existing homes. There has been an increase in the number of Driveway permit applications which means we will most likely see more new homes next year. Our goal is to assist and educate the community on new construction, non-residential builds, home improvements and zoning enforcement with prompt professionalism.

Kindly,

Frederick Lonardo, Building Inspector

Susan Priest, Administrative Assistant

2019 Report of the Planning Board

Meetings early in the year concentrated on drafting proposed amendments to zoning bylaws for the May Annual Town Meeting. The Board proposed amendments to the site plan provisions in Section XII to require site plan review for any use involving the cannabis industry, and for any structure with a footprint over 10,000 sq. ft. Related amendments were proposed in Section VI to increase setbacks in residential-agricultural districts for any structure over 10,000 sq. ft., doubling the standard setbacks to 100' from the frontage line and 60' from side/rear lot lines. These amendments were approved at the Town Meeting.

The Planning Board also proposed amendments to Section VII concerning trailers and mobile homes. Those amendments received a majority vote, but not the two-thirds majority required for zoning by-law amendments.

In April, Michael Watkins was in for site plan review for a new business "Monti Farms & Deli" at 194 Worcester Road, which is zoned for "Business" and allowed by right. Mr. Watkins planned to open a farmer's market-type operation. The proposed retail store would offer salads, soups, artisan breads, eggs, milk, and some produce. Mr. Watkins had notified his abutters in the business park and the application fee was waived because it would be in a pre-existing structure and the exterior site would not change. The Board approved the site plan.

Early in the year there was discussion about the status of Old Mill Road, from Ball Hill Road south to the brook, raised by abutting landowner Roger Brooks. Town staff had checked the site and concluded that its condition was an abandoned cart road that would not support vehicular traffic. On the basis of that investigation, Old Mill Road did not appear to meet the definition as a "way" for lot frontage or "adequate access" under the Massachusetts ANR requirements. The issue would appear later in the year with a different applicant.

The Board discussed the new state law which went into effect in the summer regulating "short-term rentals" including bed and breakfast rentals. Communities may now impose taxes, similar to taxes on motels and hotels. The new law outlines insurance requirements and taxes on the state and local levels and creates a registry of properties. The new law mainly impacts major tourist destinations such as the Cape. The Board felt that any potential gain for Princeton from adopting a local tax was probably minimal.

In June, the Board considered a zoning interpretation by the building inspector. Several residents had been told they needed a special permit under Section VII-2, (A) and (B) of the Zoning Bylaws. The language seems to require a special permit from ZBA on a grandfathered house lot (size does not meet current two-acre zoning requirement) when additions are proposed, even when the new construction will conform to current setback requirements. The Board discussed issues around non-conforming building lots, setbacks, and uses, with the goal of proposing amendments to clarify those issues for the May 2020 Annual Town Meeting.

The Board considered a greenhouse addition at 52 Hubbardston Road. Owner Erik Garcia has applied for a Special Permit from the ZBA under Section VII-2(B). The property is in the Rural Preservation Overlay District (RPOD). Site plan review is required when a special permit is granted, as well as for changes to properties within the RPOD. The Board agreed to ask the ZBA to consider the site plan provisions in Section XII of the Zoning By-Laws and to address

those issues as part of their Special Permit hearing, which the ZBA ultimately did. The Board subsequently approved a site plan for the project as incorporated within the ZBA decision.

A total of five ANR subdivision plans were endorsed during the year: two plans created two building lots from one parcel; one plan created three building lots from a town-owned parcel on Hubbardston Road; one plan created four building lots on Worcester Road across from Post Office Place; and one plan created four building lots fronting on Old Mill Road south of the brook and Lovers Lane. The Old Mill Road plan from Edwin Carlson required much research, time and effort from all parties involved, as the status of Old Mill Road south of the brook and Lover's Lane had to be determined under MGL, Ch. 41A, § 81P (the "ANR" provision) and case law. After input from Town Counsel and from Mr. Carlson's lawyer, the Board endorsed Mr. Carlson's ANR plan. The parcel is being considered, not necessarily for housing construction, but for protection and conservation as watershed property, for the nearby Quinnapoxet Reservoir.

Anthony Parrinello from Evergreen Strategies came in to discuss the concept of a 20,000 square foot all-organic greenhouse as a cannabis growing facility, with no retail on site. Such a facility would be an agricultural, allowed in any zone with a special permit as per the May 2019 amendment to the Zoning By-Laws. Mr. Parrinello had not yet investigated properties available in town but said if he goes forward, he will be in communication concerning a special permit.

Late in the year, Corey Burnham-Howard and Claire Golding from the Environmental Action Committee were in to collaborate with the Board on zoning requirements associated with the goal of Princeton qualifying for Green Community status, which would make the town eligible for grants from Mass. Dept. of Energy Resources. The Board can help by describing the applicable zoning requirements.

At year's end, Ryan and Samantha Ingui, 149 Wheeler Road, started communication with the Board at the request of the building inspector, who determined that site plan review is needed for their use of the property for Ryan's landscaping business. The location is zoned Business-Industrial. Ryan and Samantha live on the property. Neighbors raised issues concerning the landscaping business.

Residents are encouraged to attend meetings and participate in all planning issues. The Planning Board generally meets on first and third Wednesdays (as of January 2020) at 7:30 PM in the Town Hall Annex. Meeting times and agendas are posted online.

Respectfully submitted:

John Mirick, chair

Tom Sullivan, vice chair

Ann Neuburg, clerk

Russell "Rud" Mason

Ian Catlow, representative for Cent. Mass. Reg. Planning Commission

2019 Report of the Zoning Board of Appeals

The Princeton Zoning Board of Appeals received five petitions in 2019.

A public hearing was held on Monday, May 20 to hear a petition for a Special Permit for Philip Grzyb for property located at 287 Redemption Rock Road North. The petitioner sought to construct, on a non-conforming (0.86 acre) lot, an attached, two-car garage addition to the north side of the existing house as well as an addition to the rear, pursuant to M.G.L. Chapter 40A sect. 6 and the Princeton Zoning Bylaws Section VII, 2. (B). Board members considered the fact that the garage addition will be farther from the side lot line than the old garage, and the driveway and curb-cut will not change. The project would not increase non-conformity nor detract from the existing residential use of the neighborhood. Board members (3) voted unanimously to grant the Special Permit.

On July 10, a public hearing was held to hear a petition for a Special Permit for Robert & Casey Kilgus at 205 Brooks Station Road, a lot that totals one acre in size in what is now a two-acre minimum lot size zoning district—pursuant to Zoning Bylaws Section VII, 2. (B). The petitioners planned to construct a 15' x 15' screened-in porch to replace a 10' x 10' deck on the rear of the house and add a 7'6" extension to the rear of the garage. The proposed garage extension and porch addition would meet set-back requirements, as does the existing house and garage. Board members considered the fact that the additions would not detract from the existing residential use of the neighborhood. They noted that the new construction will not be visible from the street and does not derogate from the intent or purpose of the zoning ordinance. Members Christopher Walton, Jesse Weeks and alternate Edith Morgan voted unanimously to grant the Special Permit.

Also on July 10, the board considered a petition for a Special Permit for Erik Garcia & Carol Schrader at 52 Hubbardston Road which is zoned as Residential-Agricultural as well as the Rural Preservation Overlay District as described in the Zoning Bylaws Section XVI. The petitioners sought permission to construct, within the 50' front setback, an attached 15' x 24' x 9' high greenhouse onto the southwest wall of an existing, non-conforming three-bedroom house. In keeping with a request for site plan review from the Planning Board, the chairman went over several site considerations. Dr. Garcia stated that a Norway maple will be removed, and shrubbery planted along the frontage to protect the greenhouse from road debris and snowplow activity. He said there will be no overnight lighting in the greenhouse; the driveway, parking and topography around the construction area will not change. Board members considered the fact that the greenhouse addition would not derogate from the intent of the zoning ordinance nor would it detract from the existing residential use of the neighborhood. Members voted unanimously to grant the Special Permit.

A public hearing was held on September 11 to consider a Special Permit for Clinton & Kathy Goyette for property located at 71 Hickory Drive--a pre-existing, non-conforming lot with a total area of 80,000 sq.ft. in what is now a two-acre minimum lot size zoning district. The

petitioners sought permission to construct a 16' x 14' screened-in porch on the rear of the house, noting that the only non-conformity was the lot size. The proposed porch addition meets all set-back requirements, as does the existing house and garage. Board members considered the fact that the addition would not detract from the existing residential use of the neighborhood. They noted that the new construction will not be visible from the street and as a "de minimus" change does not derogate from the intent or purpose of the zoning ordinance. Members voted unanimously to grant the Special Permit.

The board held a public hearing on Monday, November 4, to hear a petition for a Special Permit for Nathan Ciara, located at 45 Hickory Drive in Princeton--a pre-existing, non-conforming lot with a total area of 80,000 sq.ft. in what is now a two-acre minimum lot size zoning district. The petitioner sought permission to construct a 12' x 40' two-story addition with a first-floor deck measuring approximately 8' x 14' on the rear of the house. noting that the only non-conformity was the lot size. The proposed addition with deck is not visible from the street and meet set-back requirements, as does the existing house and attached garage. Board members considered the fact that the addition would not detract from the existing residential use of the neighborhood. They noted that the new construction will not be visible from the street and does not derogate from the intent or purpose of the zoning ordinance. Members voted unanimously to grant the Special Permit.

Public Hearings are scheduled as needed and are posted at the Town Hall and on the website.

Respectfully Submitted,

Christopher Walton, Esq., Chairman

Members: Jesse Weeks, Esq. Larry Greene, Jr. & alternate Edith Morgan

2019 Annual Report

Princeton Conservation Commission

The Conservation Commission for the duration of 2019 consisted of six appointed voting members and no associate members. Despite attempts to reach out for new members, no residents came forward in 2019 to express interest in filling the vacated 7th position. Brian Keevan remained as chair for the entire year, with the remaining members being John Vieira, Ron Thompson, Susan Mitchell, Rachael Catlow, and Barbara Laughlin. Clerical work is assigned to Marie Auger.

The Commission is tasked with promoting the conservation of natural resources, and with the care and control of conservation lands owned by the Town. The Commission also enforces the Massachusetts Wetlands Protection Act (M.G.L. 131 § 40) (WPA) and its implementing regulations (310 CMR 10.00) on behalf of the Town. Meetings are held on the third Tuesday of each month unless circumstances dictate an alternate time or additional meetings. During 2019 the Commission met eighteen times and acted on the following items:

Regulatory Activities

Ten new Notices of Intent (NOI, formal filings under the WPA for projects within jurisdictional areas) were received in 2019, nine of which were approved with varying degrees of restriction issued in Orders of Conditions compliant with the WPA. The Commission also issued one additional Order of Conditions for a NOI filed prior to 2019, and issued a three-year extension to existing Order of Conditions for ongoing ski slope maintenance work at Wachusett Mountain.

The Commission considered five Requests for Determination of Applicability (a filing whereby the Commission determines if a project or activity is subject to the jurisdiction of the WPA). Determinations of Applicability issued by the Commission may also carry conditions to protect the wetland resources in question.

The Commission issued four Certificates of Compliance (which indicate that a project was completed in accordance with its Order of Conditions). One additional Certificate was requested in December and is pending issuance until 2020.

The Commission also reviewed four Forest Cutting Plans. The Commission reviews such plans as required by the Forest Cutting Practices Act and regulations. No comments were submitted to DCR for any of the reviewed plans.

The Commission two Enforcement Orders in 2019 for work done in WPA jurisdictional areas without a permit.

Calamint Hill Conservation Area

The Open Space Committee and especially Rick Gardner have worked to design, permit, and install trails on the CHCA. As of the close of 2019, approximately one mile of new trail on the

west side of the property has been constructed, consisting of a loop with two access points on Calamint Hill Road and one scenic viewpoint cleared adjacent to the beaver pond, and about one additional mile of new trail in the uplands on the east side has also been cleared. Permits for crossing the wetlands with bridges to connect the east and west sides have been granted from the Commission, DEP, and DCR, but construction has not been initiated pending a redesign of the bridges to further minimize wetland impacts and the need for wetland replication. Designs and approvals are expected to be finalized in 2020 with construction to occur in the summer.

Town Hayfields/Four Corners

The existing agricultural lease for the Four Corners parcels expired at the end of 2019. The Stimson family continued activities under the lease following the passing of the original leaseholder Craig Stimson. The lease includes provisions for haying, grazing, and planting of nursery stock, and requires annual payments as well as annual farm reports which were submitted in the spring.

In anticipation of the expiration of the existing lease, the Commission worked with the town administrator and town counsel to place an article on the 2019 Annual Town Meeting warrant. The approval of the article (by unanimous vote) accomplished several items: it authorized the Commission to enter into a new lease for a period between 10 and 20 years; it authorized the town to use lease receipts for conservation and land acquisition purposes; it created a revolving account in which to place lease revenues to be used by the Commission for these purposes; and it placed an amount equal to the 2019 lease payment into that account (\$1,425).

The Commission negotiated terms with Stephen, Lauren, Dylan, and Kevin Stimson for a new lease during the fall of 2019. The lease was signed before the end of the year and will be in effect from January 2020 until December 31, 2039, with annual payments of \$1,350. The terms allow the Commission to cancel the lease after 10 years with written notification. All parties were satisfied with the results.

Other Activities

The Commission responded to numerous general inquiries for information regarding the WPA, permitting requirements and reports of possible non-approved activities in or near wetland resource areas. No new work was done at the Town Pound during 2019, following the tree and brush clearing activities of 2018. The Commission utilized funds received from wetlands filing fees to purchase a new color laser printer, connected to the network in the Annex. The printer has been extremely helpful in taking care of Commission business at meetings. The Commission is currently considering an upgrade to our laptop computer which was purchased in 2012.

Respectfully submitted,

Brian Keegan, chair

Environmental Action Committee Report -- 2019

The Environmental Action Committee (EAC) was formed in September, 2017, and meets twice a month. Its overall mission is to create and implement an Environmental Action Plan (EAP) for the Town, and to serve as a resource for town residents regarding environmental issues.

Research Regarding Fitchburg-Westminster Landfill

In early January, 2019, the EAC responded to a request by the Princeton Selectboard that the EAC review and make recommendations to the Town regarding the proposed expansion of the Fitchburg-Westminster Landfill. The EAC recommended that the Town of Princeton formally oppose the expansion of the landfill, and, in its place, advocate for utilization of alternative technologies for solid waste disposal and increased efforts for waste reduction, composting, reuse, and recycling. Subsequently, via letters to state representatives, the Selectboard formally opposed the landfill expansion.

EAP Draft Released to Selectboard/Town Administrator

A draft of the EAP was completed by the EAC and released on June 17, 2019. Selectboard members and the Town Administrator received printed copies of the EAP.

Presentation of EAP and Priorities to Selectboard

On September 3, 2019, the EAC officially presented the draft EAP to the Selectboard. Selectboard members voted to accept the EAP (without specific endorsement) and asked the EAC to submit a list of four to five specific priority action items for the Town.

On October 23, 2019, the EAC presented its list of proposed priorities to the Selectboard. The Selectboard voted to unanimously approve the priority action list, which is as follows:

- (1) Town of Princeton to apply for designation as a Green Community;
- (2) Town of Princeton to apply for a Municipal Vulnerability Preparedness planning grant;
- (3) EAC to work with Town Building Committee to provide information and suggestions regarding energy efficient / energy reduction / green building materials/construction;
- (4) EAC to explore establishment of a single-hauler and/or Pay-As-You-Throw (PAYT) waste disposal program for the town;
- (5) EAC to provide information and outreach to town residents and other town departments/committees.

EAP Town-wide Release

On September 10, 2019 an online link to the draft EAP was distributed to the community via Town News and NextDoor Princeton. Printed copies of the EAP were made available to residents at the Town Clerk's office at Town Hall, the Goodnow Memorial Library, and the Princeton Senior Center. The EAC asked residents to provide feedback via email or attendance at related public forums.

Public Forums to Present EAP

EAC members attended a Town Buzz session on September 19, 2019 to present and answer questions about the EAP. The EAC also held a public forum on October 2, 2019 to solicit public comment and feedback on the EAP.

Board and Committee Interactions

EAC members attended meetings of and/or established lines of communication with the Advisory Committee, Planning Board, Building Advisory Committee, Conservation Commission, Roads Advisory Committee, Open Space Committee, and Princeton Municipal Light Department.

Green Communities Presentation

The EAC coordinated the December 10, 2019 Selectboard meeting presentation by Green Communities Central Massachusetts Coordinator Kelly Brown, along with Mimi Kaplan of Central Mass Regional Planning Commission (CMRPC). Their presentation outlined the process and benefits of becoming a Green Community. As a result of that presentation, the Selectboard approved a request for District Local Technical Assistance (DLTA) to help the Town meet Green Communities designation application criteria.

Municipal Vulnerability Preparedness (MVP) Grant Application

In coordination with the EAC, on November 23, 2019, the Town submitted an application to the MVP program for a planning grant to complete a community resiliency planning process that will examine the town's vulnerabilities and strengths and identify priority actions to build resilience to the impacts of a changing climate.

Community Outreach

The EAP and many environment-related web links were made available to Town residents on an ongoing basis via the EAC page on the Town website.

The EAC shared copies of the draft EAP at Hey Day (September 15, 2019). Copies were also available for on-site review at the Princeton Commission on Aging, Goodnow Memorial Library, and at the Town Clerk's office at Town Hall.

The Committee would like to thank the Princeton Selectboard and Sherry Patch, Town Administrator, for their support and advice as we continued our work. We'd also like to thank former Town Clerk Lynne Grettum and current Town Clerk Ginger Toll for their gracious assistance; we're grateful to Deb Cary and Cindy Dunn of Mass Audubon's Wachusett Meadow Wildlife Sanctuary for providing meeting space for us for the year. Thanks also to the residents of Princeton for their input on the initial draft of the EAP, and their continued interest and inquiries on environmental issues.

Respectfully submitted,

Claire Golding, Chair; Corey Burnham-Howard, Vice-Chair

Phoebe Moore, Phil Gott, Chris Samoiloff

Open Space Committee 2019 Annual Report

The Open Space Committee consists of Rick Gardner, Chair, Deb Cary, Kelton Burbank, Karen Rossow and new member Cary Leblanc. We had a strong year with a number of action items accomplished, and we are currently working on the Princeton Open Space and Recreation Plan Update for 2020.

Our main objectives overall remain the same, consistent with our mission:

- Continuing work on the Trail Around Princeton (TAP)
- Trail mapping
- Continuation of the *Princeton Hikes!* Program
- Creation of trails on the Calamint Hill Conservation Area
- Collaborate with the Trail Stewards of Princeton
- Work on the Open Space and Recreation Plan Update 2020 for the state

Trail Around Princeton (TAP): Our work to connect areas of Princeton with trails continues to be a priority for OSC, and in 2019 we made progress on several trail segments, including Leominster State Forest-Bartlett Road to East Princeton (Trail Stewards), and Goodnow Road to Hubbardston Road/Calamint Hill Road North (Wachusett Meadow Volunteers). We continue to work to determine how best to add connections, and several connections are currently being explored or developed. We sent a representative to the Massachusetts Annual Trails Conference in Leominster in April.

Trail Mapping: Princeton has updated the town website! It is a great resource for residents now that we have internet service available throughout town. Each committee is responsible to some extent for the content, although it is the responsibility of the Town Clerk to put minutes and agendas up after receiving them from committee representatives. The Open Space Committee website in particular is outstanding thanks to the diligence of our Chair, Rick Gardner. We have links to the OSRP 2014 Update, a schedule for *Princeton Hikes!*, links to many trails in the area, detailed documentation of over 30 hikes in Princeton and surrounding towns, GPS maps of hikes we've done, and a brochure for the hiking program.

***Princeton Hikes!* Program:** In its third year, this program continues to be a success. Each hike brings some new people, with other towns and Princeton residents represented. This informs us that some residents want to get out with us even though they may have other obligations and we should definitely continue as long as we have a leader for the hikes.

We also varied the time/day offerings this year with minimal participation so dropped that for the time being. Rick has added some hikes for seniors through the Council on Aging that are at a slower pace with easier terrain and shorter distances. These have been well-received with strong turnout.

Calamint Hill Conservation Area: West side trails are complete and the East side has had considerable progress. Approval from DCR for the watershed areas and we are working on five water crossings, three of which can be accomplished with stepping stones and two which will require bridges. Those designs are in progress. This dovetails with our **Trail Stewards** team, which has been meeting since April and sponsored work parties in June and November. We are fortunate and grateful for approximately thirteen individuals (plus a larger ‘trail workers’ team) who have cleared trails on this property and are interested in clearing trails elsewhere in town.

Princeton Open Space and Recreation Plan Update 2020: This document is due to the state in June 2020. In addition to writing it, the process includes obtaining citizen consensus on what is important to the residents as well as feedback from various affected committees and organizations in town. We sent out a survey electronically and a paper version which was mailed with the town census. To date we have received about 400 responses. Our plan includes holding meetings with other pertinent groups after we review the residents’ responses. We’ll also have public meetings before we finish writing it and submitting it to the State. This document will be our main focus until its completed and it will serve as our guide for the following years.

Respectfully submitted,

The Princeton Open Space Committee

Mechanics Hall Committee Report 2019

--committee deactivated 6/11/19

The Mechanics Hall Committee was formed in the fall of 2018 in response to the vote at the May 15, 2018 Annual Town Meeting authorizing “the Board of Selectmen to sell and convey 104 Main Street, the so-called Mechanics Hall property ... subject to the Selectmen’s decision on the recommendations of a committee...”. Jennifer Shenk, Karen Rossow, and Larry Pistrang were appointed to the Committee for a term to end in February of 2020.

The M.H. Committee met in early 2019 to finish production of a Request For Proposals and deliver the document to the Selectboard. The M.H. Cmte. had conducted a survey of town residents and received a final count of 114 responses. When totaled, 50 percent of respondents felt that any sale of the building should be done with no restrictions (42.55%) or had no opinion (7.45%). About 23 percent supported saving/maintaining only the front façade with columns and the rest opted for variations including total rehab inside and out or exterior only, etc.

The committee presented a summary of the Mechanics Hall Survey at a regular meeting of the Selectboard on Feb. 20, along with a draft RFP. All agreed the RFP Introduction should outline the S.B.’s overarching goal, which is to transfer the building to another owner who will use it in a way that’s an asset to the community while maintaining the façade (if possible). This can be done through a deed restriction and/or land development agreement.

A summary of all available information on the building and surrounding land was completed with much of the information obtained from recent efforts of the non-profit group Friends of Mechanics Hall.

A review of methods available to sell the building was also completed, along with a recent assessment of the property which is needed prior to any sale,

Respectfully submitted,

Larry Pistrang, chair; Karen Rossow, Jennifer Shenk

Princeton Municipal Light Department

2019 Annual Town Report

The Princeton Municipal Light Department (PMLD) is a non-profit public service corporation, whose primary goal is to provide reliable and cost-effective electric service to the residents and businesses of the Town of Princeton MA. PMLD has operated in Princeton since 1912. PMLD is a Town asset, working as a separate governmental unit under the regulations and oversight of the Department of Public Utilities, with its own elected 3-member Board of Light Commissioners, policies, and budget serving the needs and providing value to our ratepayers.

Reliability

Delivering and maintaining reliable energy to every customer in Princeton is one of PMLD's main goals. PMLD completed many upgrade projects to the electric distribution system, such as new utility poles, wires, and hardware; and the continued conversion of our main distribution lines from 4800 volts to 13800 volts. The total number of town wide outages on the PMLD distribution side of the Town Meter was one (1) in 2019 due to a lightning strike located near the town line. PMLD will continue to rebuild and strengthen the distribution system with new equipment and a comprehensive tree trimming program that has proven successful. PMLD is committed to keeping the lights on and those rare occasions that the lights go out, we are committed to as quick a response and restoration of the electric service as possible.

Electric Customers and Rates

PMLD provided service to 1,376 residential, 12 solar residential, 7 Farm, 74 commercial, 2 commercial solar, and 20 municipal customers as of December 2019 (total count = 1,491). Residential customers consume approximately 85% of the town's total energy use. All PMLD customers consumed just under 14 million kWh of energy in 2019, and the average home consumes approximately 800 kWh per month.

The average home in Princeton spends approximately \$190.00 per month on electricity. PMLD's number one priority is to maintain the lowest possible rates, while providing the most reliable electric service possible. PMLD is committed to finding ways to stabilize and/or reduce rates. PMLD's rates are based on a formal rate study performed by an outside organization. PMLD's rates are currently lower than what has been recommended by the rate study group. In 2008 before the wind turbines were in place our rate was \$0.1923 per kilowatt hour. Today Princeton ratepayers pay a base rate of \$0.1975 per kilowatt hour. The additional \$0.05 per kilowatt hour that makes up the \$0.2475 current residential retail rate, is allocated to pay for the windfarm debt, maintenance and operation expenses. In October 2017 PMLD revised the customer's electric bill detail and included this breakdown of information. PMLD's Board of Commissioners and management continue to work diligently to keep the rates as low as possible. The electric rates did not change in 2019. PMLD has a long-term energy purchase contract (through 2027) with NextEra Energy that provides PMLD ratepayers with consistent, affordable pricing monthly throughout the year; which enabled management to keep to a set budget and

anticipate expenses without risk of what the volatile open market pricing could bring. PMLD's power portfolio matches ISO New England's daily fuel mix. PMLD ended the year on budget.

Vegetation Management Plan

PMLD, in conjunction with the Town Tree Warden, has in place a Vegetation Management Plan for the Town. The plan clearly divides the Town into five (5) tree trimming cycles. An individual cycle will be identified on any given year as the area of focused tree trimming and tree removal for that given year. It is our desire that this will allow the residents of Princeton to know where PMLD is trimming and give PMLD an organized method for tree removal and maintenance tree trimming. PMLD also hired an outside contractor, All Reliable Services ("ARS") to perform vegetation management services on cycle 5 in 2019, as well as areas of Mountain Road that needed trimming. PMLD was very pleased with the level of work and professionalism provided by ARS.

HELPS Program

PMLD offered Princeton residents the opportunity to take advantage of energy conservation incentives appliance rebates for wi-fi thermostats, new energy efficient refrigerators, dishwashers, clothes washers, dehumidifiers, heat pumps, and pool pumps; free in-home energy audits; rebates associated with the Cool Homes Program for installation of new energy efficient central AC, mini-duct systems; and rebates associated with the Home Efficiency Incentive Program for improvements associated with home insulation, duct sealing and energy efficient heating system replacement. January – November 2019 a total of 39 audits were conducted, 14 rebates were awarded through the Cool Homes Program, 5 rebates were awarded through the Home Efficiency Incentive Program, 5 Wi-Fi thermostat rebates, 16 appliance rebates were awarded to customers for various new energy efficient appliance purchases, and 17 customers took advantage of rebates through HELPS and PMLD for heat pumps. PMLD contributed a total of \$25,558.00 towards homeowner's energy efficiency efforts in January – November of 2019. December's data was not available at the time of this report.

Office Staff Changes

In May of 2019, Christine Trudeau, our Assistant Office Manager of 15 years gave her notice that she would be leaving the department. In addition, Mary Veinotte, PMLD's Office Manager of 32 years informed the department of her plans to retire. The department hired Karen Mammone in July 2019 as a Customer Service/Billing Representative and Ashley Reddy in September 2019 as our Account/Bookkeeper. Ms. Trudeau continued to work after hours 2-3 days a week to train Mrs. Mammone and Mrs. Veinotte stayed on and trained Mrs. Reddy until the end of the year. We are happy to have Mrs. Mammone and Mrs. Reddy and are grateful to Ms. Trudeau and Mrs. Veinotte for their many years of dedicated service and professionalism to this department and the Town of Princeton.

Line crew change

In June of 2019 the PMLD Line crew voted unanimously to be represented by the International Brotherhood of Electrical Workers Local 104. Representation is the norm within today's evolving electric industry and the crew felt that this was the correct course of action to remain in step with new regulations and requirements.

Wind Farm

The Princeton Wind Farm operated at a 21% capacity factor in 2019 producing 3,600 MWh's of energy. PMLD Lineman have serviced the turbines in the past. Due to their decision to be represented by the International Brotherhood of Electrical Worker's Local 104, their job description no longer includes wind turbine maintenance or repair. PMLD has been utilizing the services of Baldwin Energy, Winchester, MA to maintain and repair the turbines since August of 2019. PMLD did issue an RFP for wind turbine maintenance and repair but received only 1 incomplete bid. The PMLD Board elected to use Baldwin Energy for 2020 and reissue an RFP again in 2021. PMLD sells wind energy to the Sterling Municipal Light Department and the West Boylston Light Plant; and is actively pursuing additional wind energy sales contracts with other tax-exempt entities.

New Website

PMLD got a new look in 2019. We hired Comfort Zones of Ashburnham, MA to develop a new website for PMLD. The new website at www.pmld.com is more user friendly then past websites and allows the user to pay bills, contact the department, get answers to frequently asked questions, see some of PMLD's history, get information relevant to free home energy audits and programs related to energy conservation, browse through meeting agendas and minutes, and learn more about the PMLD wind turbines. PMLD invites you to log in and explore our new site.

Other Service Benefits to the Town

In addition to providing the lowest cost possible and reliable energy, PMLD performed other services for the Town in 2019 for the benefit of our customers, such as:

- PMLD staff purchased and installed United States Flags and other banners and signs for the Town Common in observance of Memorial Day, Flag Day, and the 4th of July
- PMLD staff and a hired consultant sponsored Fall and Spring electrical safety classes for all students at the Thomas Prince School.
- PMLD is the point of contact and distribution location for the volunteer Welcome Committee in town to present to all new residents a "Welcome to Beautiful Princeton" canvas tote bag that include small personalized gifts, information, coupons and brochures from organizations, places of interest and businesses in and around town.
- PMLD purchased and distributed to residents PMLD promotional reusable items - reusable shopping bags, LED night lights & flashlights, water bottles, and "who to call" magnets at various community events.
- PMLD staff assisted various Town departments with the use of a bucket truck, tree removals, building repairs, and technical assistance as needed.
- PMLD provided funding for 2 electric vehicle charges at the Audubon Society on Goodnow Road. The chargers are free to use when visiting the facility.

Respectfully Submitted,

Brian E. Allen, general manager

Road Advisory Committee Report for 2019

During 2019, continued progress was made on maintaining the Town's road network.

- The southern section of Calamint Hill Road North, from Ball Hill road north to Route 62 was totally reconstructed. Trees were removed, the base reclaimed, extensive drainage work was done and a strong asphalt top was laid. This was an extensive project which should result in improved water management and less maintenance for the Town's Highway Department.
- Phase one of the reconstruction of the Route East Princeton Village Project began. The road base was reclaimed, curbing was installed and historically correct lights were put up. The project is expected to be completed late summer 2020.

The Road Advisory Committee would like to recognize and thank Representative James McGovern, State Senator Harriette Chandler and State Representative Kim Ferguson for the ongoing long-term support of the Town's road program. Their support has been instrumental in the Town receiving Federal and State funding for many projects.

For providing funds for the maintenance and reconstruction of the Town Roads, the Road Committee would also like to thank the Advisory Committee, Select Board and, above all, the citizens of Princeton.

Respectfully submitted: *Bill Holder, Chairman*

Ben Metcalf, highway superintendent; Joe Belucc; Larry Greene; Kevin Toohey and Terry Thompson

2019 REPORT of the HIGHWAY DEPARTMENT

The Princeton Highway Department has gone through a few changes this past year. After a long and successful career, Glenn Lyons has retired. He served the town for 33 years. During his career he has improved the condition of the town roads immensely. Ben Metcalf has acquired his position as highway superintendent. Andrew Santry has taken the position as Foreman. With 28 years municipality work experience between them, they hope to enhance the way Glenn ran the department.

The Highway Department has been working on advertising the Route 31 Bridge and the East Princeton Road Culvert near the Mirick Road intersection. These projects will take place this coming construction season. They both will be replaced with an open bottom aluminum arch culvert. These designs are a better solution for meeting stream crossing standards. Jacobs Engineering has finished design plans for the bridge and WDA Design Group is helping the town with advertising for the culvert. The reconstruction of Calamint Hill Road North was completed this year in late October. The 8500' gravel road was converted to a paved road, widened, with drainage improvements. J.H. Lynch did a wonderful job and they were a pleasure to work with. Princeton Tree took down roughly 140 trees along Calamint Hill Road North as well. They also did an excellent job.

The Department hired two men this summer. John Mitchell from North Brookfield was one gentleman and the other was a previous hire, Bob Mason from Rutland. John previously owned a tree removal company. He has gained two hoisting engineer licenses since he has been with us. Bob returned to the department after 1 ½ years away. He has 16 ½ years of previous experience with the town. We are very glad to have both of these men with the department.

The Route 140 East Princeton Village Project began this year. J.H. Lynch completed the bridge over Keyes Brook this construction season in record time. They have done a lot of drainage improvements as well as set most of the granite curbing. They had a subcontractor come in to install the new lighting in the village. They still have a lot left on the retaining walls and the roundabout to complete. The sidewalks will be completed this season as well.

The Highway Department's routine maintenance consisted of shoulder, ditch and catch basin cleaning, ice & snow removal, gravel road grading, street sweeping, line painting, pothole patching, culvert replacement, brush chipping, roadside mowing and maintenance of all parks, athletic fields, playgrounds and the town common.

I would like to commend the entire department for the excellent snow and ice service they provided the town during the winter season of 2019-20. Many long hours were put in on nights, weekends and holidays to ensure safe travel for the town's residents.

I would like to thank the Town Administrator; the Select Board, the Road Advisory Committee members; all town employees and residents for their input and assistance in making this year a pleasurable and productive one.

Respectfully submitted, *Benjamin D. Metcalf, highway superintendent*

Princeton Cemetery Commission 2019 Annual Report

This was the second year with outsourced Cemetery Maintenance by New England Acreage Group Inc. (Leominster, MA.) for seven of Princeton's eight cemeteries. Parker II is maintained by a senior citizen. Excessive rain in the spring hampered efforts to clean up the cemeteries after the winter, but all the cemeteries were cleaned, mowed and prepared for the Memorial Day Ceremony and Observance.

The Cemetery Commission performed monthly walk-throughs of all cemeteries, weather permitting, during the season (April – October) to assess maintenance needs and possible improvement projects. The flagpole light at South and light fixtures at Woodlawn were repaired by the town Light Department. Repairs to broken and fallen memorial stones in Woodlawn and South cemeteries were completed by an outside contractor. Repair work on the paved walk in North Cemetery was completed along with some drainage stone to reduce erosion in the future. A supply of bark mulch was purchased and stored at Woodlawn for residents to use in order to maintain a uniform appearance around memorials.

The Cemetery Commission has been asked to investigate the feasibility of offering green burials and is gathering information to develop guidelines for this alternative to full body or cremation burials. The Commission continues to pursue an acceptable method for managing the sale and use of all cemetery lots/plots to determine both present and future availability and needs for the citizens of Princeton.

Cemetery Superintendent William Bergstrom continues to do a good job overseeing the maintenance of the cemeteries while also handling the sale of lots and coordinating burials.

Lot Sales = 6 full lots and 1 cremation lot Burials = 9 cremation and 2 full

The Commission recognized outgoing member Ron Milenski for his many years of valuable service as a member and welcomed back Lynne Grettum to serve the remainder of Ron's term.

The Commission would again like to thank resident Charles Albrecht for his excellent work maintaining the Parker I Cemetery on Beaman Road.

Respectfully submitted,

Cemetery Commissioners:

Charles Steele, chair, Lou Trostel, Paul Constantino, Greg Miranda, Lynne Grettum

Wachusett Watershed Regional Recycle Center 2019 Annual Report -- Wachusett Earthday, Inc.

Wachusett Earthday Inc (WEI), a seven town collaborative effort founded to provide a local and environmentally responsible solution to the disposal of difficult items and hazardous substances, operates at the Wachusett Watershed Regional Recycling Center at 131 Raymond Huntington Highway in West Boylston on property owned by the MA Department of Conservation and Recreation (DCR). Funded in part by the seven towns of Boylston, Holden, Paxton, Princeton, Rutland, Sterling & West Boylston, and supported by the MA Department of Environmental Protection, WEI provides, as well, a place to share gently used but still serviceable household items. The facility is staffed almost exclusively by a large number of dedicated volunteers from numerous member and surrounding towns.

The past year again saw an increase in site usage during our open hours of Tues (9-11), Wed (2:30-4:30), Thurs (5-7) and every third Sat (8-11). WEI continued to close Thursday evenings for the months of December, January & February (opening on the first Saturdays of those months). A total of 146 collections was held in calendar 2019 with 31,521 vehicles coming through the site (an increase of 3,814 over 2018's total); total gallons of HHP collected increased from 8,968 in 2018 to 9,198. In addition 1,261 gallons of latex paint was diverted for recycling. Mattress/box spring recycling continues to be successful – over 1200 mattresses were sent for recycling versus landfill or incineration in 2019.

The on-site solar array defrays some of the cost of our electricity and WEI has sold several hundred dollars of SREC's on the solar market. In 2019, fencing to protect the solar array was installed. The remainder of the site also was paved using road millings (at a reduced cost over traditional paving), easing the work of the DCR plows as well as reducing dust and debris tracked into the building and keeping WEI's costs to a minimum. WEI began working with a styrofoam recycler to take clean packing styrofoam collected onsite for reuse. We have been able to recycle 160 cubic yds of styrofoam over the last 6 months of 2019.

Wachusett Earthday continues to partner with multiple local social service and charitable organizations such as More Than Words, Fresh Start Furniture Bank, NuDay Syria – a more comprehensive list will be added to our website in 2020. Our small retail department continues to grow in popularity as well as providing a financial boost to the center in general, helping to offset the rising costs of recycling. We continue to sell composters at discounted rates.

Six HHP (household hazardous products) collections were planned for 2019 and five were held. Three free document shredding days were held. The site closed for both the Christmas and New Year's weeks to give our volunteers some time off. Document shredding will be offered again in 2020 and, as of this writing, we do not yet have dates for HHP collections.

The focus of 2020, in addition to continuing collections along the current schedule, will be on education. Continued increases in materials disposed/discarded indicates that people are not yet changing their purchasing habits. With increased outreach and community contact in person and on social media, we hope to encourage people to make wise decisions when making

purchases, disposing of waste and utilizing our natural and manufactured resources. We plan to attend as many town-sponsored events as possible to share information and suggestions for responsible disposal, reuse, recycling and general waste reduction.

In 2020, holiday closings will be January 1st and the weeks of Christmas and New Years.

2019 Members of the Wachusett Watershed Regional Recycling Center Town Representatives:

Boylston: April Steward/Allison Mack Rutland: Sheila Dibb/Michael Nicholson

Holden: Pam Harding/Wendy Brouillette Sterling: Ross Perry/Paul Lyons

Paxton: Carol Riches/Sheryl Lombardi W Boylston: Nancy Lucier

Princeton: Art Allen

WEI: Helen Townsend/Mark Koslowske/Norma Chanis

MA DCR: John Scannell

2019 Board of Directors:

Connie Burr, Norma Chanis (Clerk), William Cronin, Susan Farr, Tim Harrington (Treasurer), Michael Kacprzicki, Mark Koslowske (VP & Operations Manager), Patt Popple, Vanya Seiss, Helen Townsend (President)

New Board Members in 2019: Morgen Frye, Ronaldo Lu

Retired Board Members in 2019: Robert Troy

Respectfully submitted,

Helen Townsend

1/22/2020

Facilities Steering Committee Phase II 2019 Annual Report

The Facilities Steering Committee Phase II (FSC2) was formed by the board of selectmen in late summer, 2018. The work it did in 2018 was documented in the 2018 annual report. This report is for the period 1/1/19 to May, 2019 when the FSC2 completed its work. The work of the FSC2 continued to focus on options for a new public safety facility.

During this time the members of the committee changed.

The FSC2 met from January until May with the goal of preparing one or more articles for the annual town meeting warrant.

Early in the year representatives of the Princeton Environmental Action committee attended a meeting and said they would like to have input into whatever design was proposed for a public safety building.

The FSC2 asked Jones Whittset Architects to do further work on conceptual plans for a public safety facility but in February, 2019, the FSC decided they wanted a firm with more experience in public safety design and notified JWA they would terminate their involvement. JWA did not bill for any preliminary work.

The FSC2 continued to review a number of areas, including: Tax impact of borrowing for public safety; Options for the proposed construction, including design build, design-bid-build, and having a private entity construct the building and lease it to the town; Review of public safety projects in other towns; Ongoing review with police and fire on space needs and building layout.

The FSC2 continued efforts to communicate with the public through Q&A sheets, postings on the town website and general outreach. All meetings were posted and open to the public but very few people attended the meetings.

There was discussion of possible funding through the state bond bill but as time went on it became apparent this was not likely to happen.

March was occupied with preparing for the town meeting.

Respectfully submitted:

Richard Chase, chair, Ian Catlow, Rick McCowen, Dennis Moore, Larry Todd

2019 IT Coordinator Annual Town Report

2019 was another busy year for IT. The file server in the town hall was replaced with a new Dell file and print server, which is now running AD (Active Directory) which makes it much easier to administer. The prior server was at least eight years old and basically a home-built computer with server software installed on it, with no Active Directory.

The Virtual Town Hall email system has been replaced with Microsoft Office 365. This is a much easier email system and is much more dependable and secure. For town employees this also comes with the Microsoft Office programs so everyone is up to date with Office; prior to this there were various versions of Office being used. This makes for a lot more consistency.

We have implemented a new Sophos firewall for a more secure network. Prior to this, there was no firewall. We also have implemented Sophos Endpoint Protection (like Norton Anti-Virus or McAfee Anti-Virus) on each computer for additional protection.

VADAR Accounting software was implemented. This is “cloud-based” software so there is minimal installation involved. This software was obtained from a grant, which saved the town a substantial sum of money.

Our backup system has been running very well also. Prior to the new server, the old server crashed, and with a weekly image taken with the backup software we were able to make a full recovery with no data loss. Since then we have updated the software to the latest version and the backups are running very well every week. There is an image run weekly of the operating system and all the data drives, and we run another full backup every week on one day and differential backups (only data changes) every day for the other six days a week and this has been very successful. I lost one folder a while back and used the backup system to restore that folder and it restored all the data successfully-- it was a significant test. Each workstation is also backed up to the server daily with any data retained on their local drive.

All license keys for Windows and other software have been inventoried and put on a spreadsheet. This is much easier than searching through the cabinets. It's all organized now by application.

All town hall desktop computers were replaced this year. The old ones were over eight years old and had lots of issues. All the laptops are less than three years old. Also, I am making sure software is up to date and everyone is using the same versions and standardizing on software. Having newer computers and consistency has reduced much of the maintenance work. Whenever anyone has a computer or printer problem, I address it as soon as possible, even if it requires coming in off hours or fixing remotely. There are usually a few issues when I'm in the office to resolve. The maintenance this year has gone down with the new computers and server.

Also, working with the town IT Strategic Committee, it's a big asset for us to be able to talk to other IT professionals for ideas and feedback. Security is one of the things we are focusing on and is an on-going task for every organization today.

*Respectively Submitted,
Peter Cummings, IT coordinator*

Report of the Board of Health 2019

Solid Waste Disposal – Residential trash and solid waste continued to be collected by licensed contractors and delivered to Wheelabrator Resource Recovery Facility in Millbury.

Sewage Disposal Systems – The board continues to monitor and ensure that any Title V inspections and newly installed systems meet the criteria set forth in the MA Title V regulations. The BOH inspector witnessed 54 Title V inspections in 2019.

Food Establishments – Jim Hillis inspects all establishments licensed to provide food to the public, including school lunch services, and investigates any complaint filed against such provider. There are currently a total of thirty (29) establishments, residential kitchens and farmers market participants in town that require inspections. We appreciate Mr. Hillis' time and expertise that it takes to accomplish this task.

Mercury Recovery Program – The department continues to participate in the recycling of products containing mercury such as thermostats, mercury switches, thermometers and button cell batteries (found in watches, cameras, calculators and hearing aids). We also accept fluorescent bulbs such as straight, u-shaped, round and compact lamps for recycling. You may also drop off your rechargeable batteries and old cell phone batteries.

Montachusett Public Health Network – The Montachusett Public Health Network [MPHN] is a public health district created under the Massachusetts Department of Public Health District Incentive Grant Initiative. It is a collaboration of the following eleven community Boards of Health: Athol, Clinton, Fitchburg, Gardner, Leominster, Phillipston, Princeton, Royalston, Sterling, Templeton, and Westminster. The MPHNN pursues its goal of raising the health status of the residents of these communities to the highest levels anywhere in the country. The MPHNN has continued to be a leader in addressing disposal of unwanted and expired medication, sharps disposal, Opioid Abuse Prevention, and other health promotion and prevention initiatives. Through our participation with the MPHNN, we are able to share services and programs between its member towns with our residents.

The board would like to acknowledge the passing in November of our fellow member Bob Mason. His absence is felt not only on this board but throughout the community. His knowledge and expertise are greatly missed.

Respectfully Submitted,

*Gregory Dowdy, Chairman
James Hillis*

Council on Aging 2019 Annual Report

The Princeton Council on Aging has finished an eventful and successful 2019 calendar year. Within the first several weeks of 2019, the town signed a lease with Wellington Management Company to rent space on the first floor of Post Office Place (206 Worcester Road) for the new Princeton Senior and Community Center. Construction went smoothly and largely according to plan and the Council on Aging relocated upstairs from its temporary home, to the first floor, the week of April 8th. A Ribbon Cutting Ceremony and Opening Reception was held on April 28th with nearly 100 attendees, including local residents and representation from local government and the Wachusett Chamber of Commerce.

The Council on Aging hired a second staff member, Nickole Boardman, who works approximately 10 hours weekly in the role as an administrative and program assistant. With the additional staff time, as well as support from board members and senior tax work-off employees, the senior center has expanded its staffed hours from three to four days per week and offers programming five days per week.

As in prior years and in addition to funding from the Town of Princeton, the Council on Aging receives population-based grant funds from the Massachusetts Executive Office of Elder Affairs via its “Formulary Grant” to support programming, activities and services for seniors. In FY19 and FY20, this figure remained at \$12 per senior household, or approximately \$8,000 in both FY19 and FY20. The Council on Aging continues to explore the establishment of a 501c3 nonprofit “Friends of” group to provide a private funding stream to augment town and state money.

Events and Programming

While still located at our old space, the Council on Aging sponsored a “Cookies and Cupcakes” event in Celebration of Valentine’s Day. A Princeton-based third-grade Girl Scout troop attended, sang songs with local musician Patsy Mollica and presented the senior center with over 100 boxes of donated cookies. Council on Aging staff and board members distributed cookies to both homebound seniors and others in the community as well as at the senior center. In March, Steve Henderson and his senior players were sponsored by the Princeton Cultural Council. Over 40 residents attended lunch and the comedy show. Ongoing programs include: the Tuesday Bridge Group, typically attended by 8-12 players weekly; Tech Support, staffed by volunteers Karen Cruise and Richard Chase; Town Buzz, a bimonthly open forum discussion on a topic of interest moderated by Karen Cruise; and the Friday Men’s Group, facilitated by Mike Warren. Weekly fitness programming in the first half of the year included Senior Fitness, Yoga and Balance for Life, all led by Marty French. The Council on Aging continued to maintain its weekly Walking Group and began “Senior Friendly” hikes, led by Rick Gardner.

Shortly after our Ribbon Cutting Ceremony, the Princeton Arts Society held their Spring Art Show in the space in early May. Our sense is that these events helped to draw attention to the new facility and contributed to increased attendance at our weekly fitness classes and other programming, which continued as the year progressed.

Beginning in September, two new fitness classes, Tai Chi led by George Chase and “Strengthen, Stretch and Balance” led by Diane Moore, were added to the calendar. A Beginner Piano small-group class and Learn to Play Ukulele group were formed. In conjunction with the Princeton Arts Society, an eight-week Watercolor Class was offered by artist Charlie Gray. Lisa Coleman, from Lilacs of Sterling, returned to the senior center to lead two flower arranging classes during the year, as well.

This year, the Council on Aging also sponsored educational seminars led by the Massachusetts Association for the Blind on services for low vision, a talk on home safety and falls prevention by Chad Williams, OT and a discussion on frauds and scams commonly targeting seniors by Cornerstone Bank.

The Council on Aging was proud to hold, once again, the annual End of Summer Barbeque. This year’s event drew nearly 75 attendees and featured live music by The Hip Swayers, funded through the Princeton Cultural Council. A final grant from the cultural council brought us Davis Bates’ “A Halloween Harvest”, a special performance of participatory songs and stories that draw upon New England folklore, his own childhood and a few true to life ghost stories. To celebrate Thanksgiving and kick-off the holiday season, the Council on Aging hosted the second annual Harvest Luncheon at the senior center, featuring a traditional Thanksgiving dinner. Lastly, Harrington Farms graciously hosted another Senior Holiday Luncheon for 125 Princeton seniors.

Weekly Congregate Luncheons

One of the goals of the Council on Aging was to again begin offering a weekly, family-style, congregate lunch. The Princeton council on Aging partners with Montachusett Opportunity Council to receive a prepared, nutritious, hot lunch on Tuesdays. We have engaged a group of volunteers to assist with preparing the kitchen, serving the meal and clean-up. On average, the center serves about 12 seniors weekly.

Community Connections

The Princeton Council on Aging continued to work closely with several area community-based organizations to ensure that Princeton residents were aware of services available to meet their needs. In addition to our weekly congregate lunch, the Montachusett Opportunity Council provides home delivered meals to the senior center and these meals are delivered by a local driver to seniors in need of nutritional support in their homes. The Princeton Council on Aging also connects food insecure seniors to the Wachusett Food Pantry and assists with obtaining emergency food supplies on an as needed basis. This year, a volunteer at the senior center started a small food pantry for those in need. Referrals are made to area home care agencies including Montachusett Home Care, our local Aging Service Access Point. Such home care agencies provide outreach, clinical and financial evaluation and in-home support services to seniors in need of assistance in their homes. SCM Elderbus continues to provide transportation to seniors and disabled residents in Princeton. In-town transportation as well as transport to area towns for medical appointments, banking or meeting friends is available along with weekly runs to specific grocery and department stores. Any in-town trips to the Princeton senior center are

free of charge to residents and are covered by the EOHHS formula grant. While some challenges have been identified with this transportation system, the Council has started discussions on how to grow a supplemental volunteer program to assist those whose transportation needs cannot be met by SCM Elderbus.

Durable Medical Equipment and Medical Supplies

The Princeton Council on Aging continues to maintain a very active Lender's Closet. We accept donations of durable medical equipment such as crutches, canes, walkers, rollators, tub seats and benches, commodes and wheelchairs and occasionally larger items such as hospital beds, recliners and power chairs. Princeton seniors may contact the Council on Aging to inquire if a specific piece of equipment is available for their use. There is no fee to utilize the Lenders Closet. Staff are available to deliver equipment as necessary.

Monthly Newsletters and Social Media Communication

The Council on Aging continues to publish a monthly newsletter that contains relevant information for Princeton seniors. In addition to a monthly programming calendar, the newsletter also includes updates from the Selectboard and town administrator, information on topics of interest and programs that seniors may be able to take advantage of. The newsletter is printed and delivered to the senior center free of charge by a small publisher based in New Hampshire. A dedicated team of volunteers assembles the newsletter and prepares it for mailing.

The Council on Aging also post updates on their page on the Town Website and further utilizes NextDoor Princeton as well as the Princeton Council on Aging Facebook page to share relevant information, publicize events and other happenings at the senior center.

Conclusion

While the Council on Aging's move to new space undoubtedly took a significant amount of time and energy, we were able to continue with business as usual throughout the move itself and further expand our reach with added programming. More seniors have utilized our services or have taken part in programming than in prior years. With the use of My Senior Center software, purchased in October, we are able to better capture these statistics, but more importantly, use them on a daily basis as part of program planning, development and outreach to those in our community. While in-center programs have certainly grown over the past year, we continue to look for ways to attract those residents not currently using the senior center by offering unique and interesting programs and to identify those seniors who are homebound and in need of services outside of the center as well.

Respectfully submitted,

Aimee Kindorf, Director Princeton Council on Aging

on behalf of the Princeton Council on Aging – *Wendy Pape, Michael Warren, Barbara Guthrie, Jane Fife, Beverly Kohlstrom, Susan Stolberg, Thelia Thompson*

Town of Princeton

Veterans' Service Department

2019 Annual Report

The Veterans' Department is under the direction of Chapter 115 of the General Laws of the Commonwealth of Massachusetts. Local Veterans' Agents direct the Veterans' benefits program, which is a joint program with the Commonwealth and the Town of Princeton to deliver financial benefits for qualified veterans' and/or their dependents. The office also assists and advises veterans and/or their dependents with questions and applications concerning their federal and other state benefits.

The Veterans' department continues to work with several local veterans and their families, providing services to assist with varying needs. The office collaborates with other area veterans' organizations to assist with such needs as may not be available directly through the Veterans' Services office. This includes food supplements, emergency housing repair, medical insurance applications, etc.

For some veterans, their families or widows of veterans we hope to assist with monthly expenses either temporarily or on a more permanent basis as necessary. Forms of additional permanent income could include returning to employment, qualifying for VA (Veterans' Administration) or Social Security benefits. Any veterans benefits expended through the town are reimbursed by the state at a rate of 75%.

The current VSO (Veteran's Service Officer) for the Town of Princeton is Sara Wyman at the Town of Westminster (VSO's often cover multiple towns). Messages can be left for Sara at 978-874-4761 or email her at SWyman@westminster-ma.gov, for any questions and if necessary to set up an appointment. Peter Cummings, Town of Princeton IT Coordinator, is monitoring the current Veteran's email account (Veterans@town.princeton.ma.us) and will forward any email to Sara.

Respectfully submitted,

Peter Cummings
IT Coordinator

Princeton Public Library 2019 Annual Report

Princeton Public Library continues to be a center of community life in town. It is a welcoming, service-centered place for people to come for materials for their education and entertainment, and to meet with each other. Citizens of Princeton have a strong connection to their library. Their unwavering support is uplifting to those of us who come to work here every day. The coffee pot is always on in the small reading room where we have added an ongoing “puzzle” to challenge our patrons’ skill. Come on in and take a crack at it while you peruse our newest titles in the same room. To encourage our community gatherings we host a “Knitters Club” on the second and fourth Thursdays of each month. And some of us participate in the “Cookbook Club” meetings every four or five weeks. The Library held more programs than ever this year - 74 programs for adults which were attended by 969 people. Our goal is to present something of interest to everyone in our choice of activities and programs. Of course, we continue to hold our popular “Mornings with Mother Goose,” the Lunch Bunch, Book Eaters, Pizza and Pages, Lego Club, a very active Teen Advisory Board (TAB), afternoon and evening book discussion groups, a film discussion group, Book Buddies, our expanding Cookbook Club, and afterschool crafts and activities. You can come in to search our free Ancestry database and receive monthly genealogy assistance in your searches.

Reading of all types continues to be alive and well in Princeton! We are happy to report that our circulation of print books increased again this year as well as increases in our eBooks. In addition, we have our own library APP from which you can order and read eBooks, keep track of your borrowing, and reserve items from all over the state. Also, from your home devices you can research reference databases and World Book Encyclopedia, take courses, listen to your favorite music and follow what is happening at the library.

The Summer Reading Program gives Princeton children the chance to engage in reading and learning in a fun way throughout their summer vacation. The Princeton Cultural Council generously supported three large events for Summer Reading this year. We even had a special visit from “Blade” the Bruins Mascot who encouraged our young readers with his fun activities!

We continue to be fortunate to have the support of the Friends. Through their talents and generosity they bring a variety of activities and opportunities to the Library for patrons of all ages which we could not offer without their generosity. The museum passes they provide are very popular. And their Candlelight Concert is a treasured tradition in Princeton. They work hard to make school vacation weeks full of fun and educational activities also.

The Trustees of the Goodnow Memorial Building are a very dedicated group of Princeton citizens, committed to the conservatorship of our beautiful, historic building. Because of the age of the building (1883), we continue to have challenging building-related issues arising. With the assistance of the Town, these are handled with great care. As I begin my 8th year here as Library Director, and with an extraordinary staff working with me, it is a privilege to help guide this wonderful library into the future.

Staff:

Betsy Beth	Library Clerk/Circulation
Sara Gardner	Youth Services Librarian/Teen Advisory Board
Annie MacLeod	Library Clerk/DVD's and Periodicals/Film Discussion
Meridith Newell	Substitute Library Clerk
Lori Rabeler	Substitute Library Clerk
Lois Shorten	Pre-School Children's Librarian
Karen Specht	Media Specialist/CWMARS coordinator/Webpage management
Ginger Toll	Substitute Library Clerk

Holdings and Circulation July 2018 through June 2019 (FY2019)

	Holdings	Circulation
Books	15,916	19,913
Periodicals	193	1,020
Books on CD & MP3	1,479	2,248
Ebooks	85,201	5,646
Downloadable audio	24,645	2,509
Videos and DVD's	5,993	6,481
Video Games	188	169
Electronic Collections (Ancestry, Freegal, etc.)	12,244	

Interlibrary loans received	7,622	Total Circ: 57,852 (Circ + ILL rec'd)
Interlibrary loans provided	4,454	

# of children's programs held	182
Attendance	2,185

# of Adult programs held	74
Attendance	969

Public Computer use 3,016 (does not include personal laptop use)

Number of registered borrowers 1,826

Respectfully submitted,

Mary Barroll, Library Director

Parks and Recreation Annual Report 2019

The year 2019 left the Parks and Recreation Commission in a bit of disarray. Right now, we do not have a director and we have had significant turnover during the year, losing at least 4 members. By the end of the year, there were three members: Phil Gransewicz, Kari Sledzik (who only recently joined) and myself.

The biggest issues facing us have been the high cost of maintaining Krashes Fields coupled with the diminishing income from the sports team rentals, in part due to decreased demand and better options nearby. The Everett Needham Fieldhouse has also been an issue as it has slowly fallen into disrepair and there still hasn't been a viable tenant for more than a few months since its inception. Alternative usage and upgrades are being contemplated. These are larger issues which are being discussed in various other venues including the Open Space and Recreation Plan being updated currently.

Despite this, we were still able to offer a number of recreational opportunities including the ice rink, many after school programs and some programs for seniors through the hard work of former director Hollie Lucht.

I am hopeful we can work with the Select Board to create a viable business plan through creative thinking and perhaps investment of more resources.

Respectfully submitted,

Kelton Burbank, chair

Historical Commission 2019 Annual Report

East Princeton: During the road work in East Princeton the PHC acted in an advisory role. We advised on the type of streetlights, the color and design of the bridge railing (still to be installed) and the design of the rock walls.

Bagg Hall: following the warrant article to stabilize Bagg Hall the PHC met with the architects and offered suggestions regarding the windows and other work. The PHC will continue to play a role in this work because there is a preservation restriction on the building.

Goodnow Library: Some of the library windows need repair and the PHC determined this work does not fall under the preservation restriction. There is also concern about the clock tower and the PHC will work with the library board to secure funding for this in the future.

Town Pound: The PHC, working with the conservation commission, paid to have trees removed from around the historic town pound. The PHC has a sign for the pound which will go up in the spring of 2020 and the PHC will work on access through the right-of-way.

Cow Pass on Allen Hill Road: There were reports of increased heavy traffic and concern there was damage to the cow pass. The PHC wrote letters to the highway department and the road advisory committee.

Four Corners: the National Historic Register sign located at four corners is broken. The PHC is working to have it repaired and put back in early 2020.

Bagg Hall civil war plaques: one of the marble plaques at the entrance to Bagg Hall is broken and the other is also damaged. The PHC has researched this, will make a recommendation to the town and continue to offer their assistance.

Commissioners:

Krista Ferrante, Matt Lindberg, Jane Morrisson, Carl Soderberg, Joyce Anderson

Respectfully submitted,

*Larry Todd, chair
Princeton Historical Commission*

Cultural Council 2019 Annual Report

The Massachusetts Cultural Council's (MCC) Local Cultural Council Program is the largest grassroots cultural funding network in the nation supporting thousands of community-based projects in the arts, humanities and sciences annually. The program promotes the availability of rich cultural experiences for every Massachusetts citizen. The MCC distributes funds to local and regional cultural councils, who then grant funds to arts, humanities, and interpretive science projects in their own communities.

This year the Princeton Cultural Council received an allocation of \$4,600.00. There was \$1950.00 in available funds remaining from the prior year bringing the total available to \$6550.00. We received a total of 18 applications totaling \$9700.00 and awarded 13.

Current members of the Princeton Cultural Council include:

Ron Curry, Marsha Dowdy, Hannah Hall-Alicandro, Beth Hunter, Shaunna Knuth, Carla Voltura and Melissa Yazdanpanah. If you are interested in joining, please contact a current member.

Respectfully submitted,

*Ronald Curry- Chair
Princeton Cultural Council*

The Princeton Cultural Council received 18 grant applications totaling \$9700.00. The following 13 grant requests were approved:

Applicant	Project Title	Grant \$
Timothy Loftus	Musical Performance	200.00
Steven Henderson	The Haverston Mills Town Meeting	425.00
The Hip Swayers Trio	Hip Swayers Trio Concert (Series of 2)	600.00
Princeton Public Library	Creature Teachers	300.00
Princeton Public Library	Toe Jam Puppet Band	530.00
Davis Bates	Halloween Harvest: A performance for Seniors	450.00
Judith Linstedt	Princeton Women's Poetry Pulse	545.00
Audio Journal, Inc	Cultural Access for the Visually Impaired	100.00
Wachusett Meadow Wildlife	Slo Grass musical group	800.00
Karen Rossow	Crocodile River Music Performance	850.00
Karen Rossow	Poetry Reading Series	400.00
Richard "Pied Potter" Hamelin	Creativity Builds a Better World	400.00
Princeton Arts Society	Princeton Porch Music	950.00

6550.00

Agricultural Commission

Annual Report 2019

Members: Lauren Stimson, John Mirick, Chad Steiner, Eddie Good, Ashley Gibbs, and Chair Walter Gowey.

Princeton Farm Day 2019 was held on June 8, 2019 at the following farms: Andean Dawn Alpaca Farm, Charbrook Farm, and the Hubbard Farm. It was a well-attended event on a beautiful day. As in the past it was focused on families with many events for the kids. I want to thank the farm hosts for their participation.

The Agricultural Commission has been involved for many years with Hey Day. This year we again held our Children's Vegetable Contest, which included a new category "Flower Arrangements." As with our Farm Day event, there were many fun things for the kids to enjoy.

A continuing project of the Agricultural Commission is our website: **princetonagcom.com**. Please visit our website as we continue adding new material.

Respectfully submitted, Walter Gowey

Wachusett Regional School District

Annual Report 2019

Dear Residents of Holden, Paxton, Princeton, Rutland, and Sterling,

As we embark upon the third decade of the twenty-first century, it is important for us to remember that our district was the very first regional school district in Massachusetts. Over the years, our schools have become the center of our communities, with families moving to Central Massachusetts specifically to be part of the Wachusett Regional School District. Our five towns continue to work together to provide our children with schools that offer meaningful educational experiences and opportunities afforded by dedicated educators and support staff.

As we have done over the past several years, the District and Member Town officials held the annual Budget Roundtable at the Holden Senior Center in early November. This meeting is the opportunity to discuss budget issues associated with the upcoming fiscal year. As always, the meeting was well attended by town representatives, officials from the state, members of the Wachusett Regional School District Committee, and community members interested in learning more about the budget process. State representatives voiced their support of the recently signed Student Opportunity Act that will provide more state funding for many of the outdated dollar amounts used in the Chapter 70 formula calculation. We would like to thank our state representatives for their continued support of increased funding for all schools in the commonwealth.

The 2019-2020 school year has been a milestone year for the Wachusett Regional School District. For the first time in the history of our shared communities, the WRSD is now able to offer free full-day kindergarten to students from our towns. Although the District has offered tuition-based full-day kindergarten for many years, tuition-free kindergarten equals the playing field for all students so that the educational experiences of some of our youngest students are equitable from classroom to classroom, school to school, and town to town. This transformative educational endeavor will now provide benefits to all of our students when they enter our elementary schools. This was also the first year when all of the students at our high school were issued a Chromebook to be used at school and at home. Over 2,000 Chromebooks are being utilized at WRHS on a daily basis as our students and staff use these important tools of technology to further enhance and support the learning experience. These two endeavors are representative of the educational advancements our communities continue to make through their investment in education and the future.

For the second consecutive year, the five towns that comprise the Wachusett District supported a budget that has permitted us the opportunity to increase support for our students. We anticipate the continuation of the forward progress made this past year as we look to create a budget that supports the Strategic Plan and focuses on the social and emotional health of our students.

I would like to thank all parents/guardians, teachers, staff, and community members for their continued support and dedication to the education of the children in the Wachusett Regional School District. Working together, we will provide our students with a quality education that will prepare them for success in the future.

Sincerely,

Darryll McCall, Ed.D., superintendent of schools

Montachusett Regional Vocational Technical School

Annual Report 2019

Each year I look forward to the development of the Annual Report, as a means to reflect on the achievements and accomplishments celebrated by students and staff at Monty Tech. The 2018-2019 school year was a remarkable one, as our school saw the opening of an all-new training facility, renovated instructional space and state-of-the-art equipment added to three vocational areas, students earning more industry-recognized credentials than ever before, and new partnerships with area colleges and universities. It was a year to remember.

Students who attend Monty Tech have chosen a high school experience unlike any other. While completing all of the same high school requirements of students enrolled in a traditional, comprehensive high school, our students are also learning a valuable trade – skills they will carry with them for a lifetime. These vocational skills may provide opportunities for our graduates to work their way through college; they may open the door to new, related career pathways, or they may be the foundation for a lifelong career. The education and training they receive at Monty Tech will open doors and allow them to choose a college and/or career pathway that will define their future.

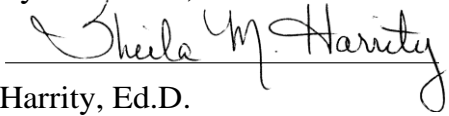
Monty Tech academic programs continue to serve students at all levels well. This year, students completed the Next Generation MCAS, and earned commendable passing rates: English Language Arts 99%, Mathematics 97%, and Biology 99%. Monty Tech students exceeded the state averages in all 3 subjects. In addition, great strides were made in our relatively new Advanced Placement programs, with more than 60% of test takers earning a score of 3 or better. Finally, an all-new science program was fully integrated in FY19 – Biomedical Sciences. This rigorous sequence of courses was met with enthusiasm from students and staff, so plans to expand this Project Lead the Way programming are underway. Our talented academic faculty continue to refine curriculum, incorporate new instructional strategies, and challenge every student to reach new levels, and we couldn't be prouder of the results.

And while we are certainly proud of our academic and vocational training programs, a Monty Tech experience would not be complete without participating in meaningful community service. Last year we were honored to once again host the Wreaths Across America Convoy with a remembrance ceremony as it made its way down to Arlington National Cemetery. As the convoy left the school parking lot and hundreds of American flags waved, I was reminded once again of the value of a Monty Tech education. For a moment, our students were taken out of the classrooms and shops and asked to think about what this convoy meant, where it was heading and how they were a small part of the ceremony. They were asked to consider service, and through the waves and cheers it was clear that Monty Tech students knew and understood the meaning behind that experience. It's not often that high school students are asked to stop and think about others and how they might contribute to another person's well-being. But at Monty Tech, our students are not only familiar with the concept, they are committed to community service. Whether it is building a carriage house for the NEADS program, designing and building dugouts for area Little League programs, or ensuring handicap accessibility in dated town offices, our staff and students are proud to serve.

While students and instructors across the school continue to demonstrate creativity, innovation, and leadership, school leaders continue to keep an eye on emerging trends in vocational education. As we

prepare these talented students to make important life choices, we are reminded that in the end, the choice is theirs to make: college or career or both. It is our job to support their aspirations and to educate and train them to achieve at the highest possible level. On behalf of our talented educators and administrators, who remain focused on delivering the highest quality academic and vocational-technical education possible, I am delighted to present the District's 2018-2019 annual report to you, providing a snapshot of the wonderful experiences happening on a day-to-day basis here at MontyTech.

Respectfully submitted,

A handwritten signature in black ink, reading "Sheila M. Harrity", written over a horizontal line.

Sheila M. Harrity, Ed.D.
superintendent-director

Meeting Schedule 2020

This section is subject to change. Please check the Town Hall website:

(www.town.princeton.ma.us/Calendar.htm) or bulletin board to confirm the date, time and location of meetings.

Advisory Committee

See Town website for meeting schedule.

Board of Assessors

Meet as needed on Tuesday, 6:00 p.m. at the Princeton Town Hall.

Board of Health

Meet the second and fourth Monday evening of each month, 5:00 p.m. at the Town Hall.

Board of Selectmen

Meet alternate Tuesday evenings, 7:00 p.m. at the Town Hall Annex.

Building Inspector Office Hours

Every Wednesday 5:15-7:15 p.m.

Cemetery Commission

Meet monthly.

Conservation Commission

Meet the third Tuesday evening of each month, 7:00p.m. at the Town Hall Annex.

Council on Aging

Meet first Tuesday of each month (except July and August), 12:15 p.m. at Post Office Place, 206 Worcester Road

Historic Commission

Meet the third Thursday of every month.

Open Space Committee

Meet as needed.

Parks and Recreation

Meet monthly.

Personnel Board

Meet as necessary

Planning Board

Meet the first and third Wednesday evening of each month, 7:30 p.m. at the Town Hall Annex.

Road Advisory Committee

Meet as needed.

Zoning Board of Appeals

Meet as necessary.

Location of Town Departments

Town Hall – 6 Town Hall Drive

Office of the Board of Selectmen	464-2102
Office of the Town Administrator	464-2102
Accounting Department	464-2107
Office of the Assessors	464-2104
Board of Health	464-2104
Building Department	464-2100
Office of the Tax Collector	464-2105
Office of the Town Clerk	464-2103
Office of the Treasurer	464-2105
Planning, Zoning & Conservation	464-2118

Fire Department

Public Safety Building - 8 Town Hall Drive
(Non-emergency) 464-2707

Highway Department

Department of Public Works
110 East Princeton Road 464-2120

Council on Aging

Post Office Place 464-5977

Police Department

Public Safety Building - 8 Town Hall Drive
(Non-emergency) 464-2928

Animal Control Officer 464-2928

Public Library

Goodnow Memorial Building
2 Town Hall Drive 464-2115

Telephone Directory

Area Code for Princeton is (978) exchange is 464

EMERGENCY	911	Montachusett Regional Vocational Technical School	978-345-9200
Accountant	464-2107	Motor Vehicle Excise Taxes	464-2101
Advisory Board	464-2102		
Animal Control Officer	464-2928	Parks & Recreation	464-2100
Animal Inspector	464-2104	Planning Board	464-2118
Assessor's Office	464-2104	Princeton Arts Society	464-5977
		Princeton Municipal Light Department	464-2815
Board of Health	464-2104	Police (non-emergency)	464-2928
Board of Selectmen	464-2102		
Building Inspector	464-2100	Superintendent of Schools	508-829-1670
Cemetery	464-2103	Tax Collector	464-2105
Chamber of Commerce	978-353-7600	Thomas Prince School	464-2110
Conservation Commission	464-2118	Town Administrator	464-2102
Council on Aging	464-5977	Town Clerk	464-2103
		Treasurer	464-2105
Dog Officer	464-2928	Tree Warden	464-2100
Fire (non-emergency)	464-2707	United States Postal Service	464-2811
Gas/Plumbing Inspector	464-2100	Veteran's Services	464-2118
Health Agent	464-2104	Wachusett Mtn. State Park	464-2987
Highway Department	464-2120	Wachusett Mtn. Ski Area	464-2300
Historical Commission	464-2100	Wachusett Regional H.S.	508-829-6771
		Wiring Inspector	464-2100
Library	464-2115		
		Zoning Board of Appeals	464-2118

Website: www.town.princeton.ma.us