

**May 14, 2018
ANNUAL TOWN ELECTION
&
May 15, 2018
ANNUAL TOWN MEETING
WARRANTS**



TOWN WARRANT

COMMONWEALTH OF MASSACHUSETTS ANNUAL TOWN ELECTION MAY 14, 2018

Worcester SS.

To a Constable of the Town of PRINCETON in the County of WORCESTER

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of Princeton who are qualified to vote in elections and town affairs, to meet at:

**The Town Hall Annex
4 Town Hall Drive**

on **MONDAY, THE FOURTEENTH DAY OF MAY 2018**, from 12:00 Noon to 8:00 P.M. for the following purpose:

To cast their votes in the Annual Town Election for the candidates for the following offices:

ONE Selectman for three years
ONE Assessor for three years
ONE Electric Light Commissioner for three years
ONE Trustee of Trust Funds for three years
ONE Planning Board member for one year
TWO Planning Board members for three years
ONE Moderator for one year
ONE Wachusett Regional School Committee for three years
ONE Princeton Broadband Municipal Light Plant member for three years

POLLS WILL BE OPEN FROM TWELVE O'CLOCK P.M. TO EIGHT O'CLOCK P.M.

You are further hereby directed to notify and warn the said inhabitants of the Town of Princeton to meet at the Thomas Prince School, in said Town on **TUESDAY, THE FIFTEENTH DAY of MAY 2018** at seven o'clock post meridian to act on the following articles of Town affairs:

The Advisory Committee hearing on this warrant will be held on Monday, May 7, 2018 at 7:00 p.m. in the Town Hall Annex.

TOWN WARRANT COMMONWEALTH OF MASSACHUSETTS ANNUAL TOWN MEETING MAY 15, 2018

ARTICLE 1. To hear the reports of the Town Officers and any outstanding committees and act thereon.

Advisory Committee Opinion: To Be Determined

ARTICLE 2. To see if the Town will vote under the provisions of Massachusetts General Law (M.G.L.), c. 41, §108, to fix the salaries of the following Town Officers for the ensuing year (FY19), or take any other action relative thereto.

	<u>FY18</u>	<u>FY19</u>
Moderator	\$ 25	\$ 25
Selectmen	\$3,600 (\$1,200 per member)	\$3,600 (\$1,200 per member)
Assessors	\$ 0	\$ 0

This article establishes the salaries of paid elected officials.

Advisory Committee Opinion: To Be Determined

ARTICLE 3. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the ensuing fiscal year (FY19), or take any other action relative thereto.

DEPARTMENT	FY18 BUDGET VOTED	FY19 PROPOSED BUDGET	FY19 Sub-Total To Be Voted On	FY19 AC RECOMMENDS (TBD)
GENERAL GOVERNMENT:				
Moderator				
Salary	25.00	25.00		
Expense	75.00	86.00		
Sub-Total	100.00		111.00	

DEPARTMENT	FY18 BUDGET VOTED	FY19 PROPOSED BUDGET	FY19 Sub-Total To Be Voted On	FY19 AC RECOMMENDS (TBD)
Board of Selectmen				
Salaries	3,600.00	3,600.00		
Expense	5,000.00	3,150.00		
Sub-Total	8,600.00		6,750.00	
Town Administrator				
Salary	95,000.00	95,000.00		
Expense	3,700.00	3,700.00		
Sub-Total	98,700.00		98,700.00	
Reserve Fund				
Expense	75,000.00	75,000.00	75,000.00	
Town Accountant				
Salary	48,467.70	50,920.17		
Annual Audit Expense	14,500.00	14,500.00		
Expense	11,960.00	11,814.00		
Sub-Total	74,927.70		77,234.17	
Board of Assessors				
Assessor Salary	53,874.00	55,813.52		
Expense	22,276.00	22,276.00		
Sub-Total	76,150.00		78,089.52	
Treasurer/Tax Collector				
Salary	77,979.20	92,902.51		
Certification	1,000.00	1,000.00		
Expense	18,420.00	18,663.00		
Sub-Total	97,399.20		112,565.51	
Town Counsel				
Expense	45,200.00	28,000.00	28,000.00	
Information Technology				
Info. Tech. Mgr. Salary	16,218.80	34,632.00		
Info Tech Expense	9,222.00	6,600.00		
Sub-Total	25,440.80		41,232.00	

DEPARTMENT	FY18 BUDGET VOTED	FY19 PROPOSED BUDGET	FY19 Sub-Total To Be Voted On	FY19 AC RECOMMENDS (TBD)
Administrative Assistants				
Salaries	37,000.00	22,124.49		
Expense	1,500.00	1,500.00		
Sub-Total	38,500.00		23,624.49	
Town Clerk				
Salary	37,750.60	38,580.25		
Certification	1,000.00	1,000.00		
Expenses	4,540.00	4,500.00		
Sub-Total	43,290.60		44,080.25	
Elections & Registration				
Salaries	1,600.00	5,830.36		
Expense	2,650.00	5,600.00		
Sub-Total	4,250.00		11,430.36	
Conservation Commission				
Expense	1,000.00	1,000.00	1,000.00	
Planning Board				
Admin. Asst. Salary	19,329.00	20,184.63		
Expense	2,636.00	2,235.00		
Sub-Total	21,965.00		22,419.63	
Board of Appeals				
Expense	500.00	500.00	500.00	
Open Space Committee				
Expense	250.00	500.00	500.00	
Agricultural Commission				
Expense	1,000.00	1,000.00	1,000.00	
Town Building Operations				
Salaries	68,895.48	65,992.86		
Expense	58,630.00	70,323.97		
Sub-Total	127,525.48		136,316.83	
TOTAL GENERAL GOVMT.	739,798.78		758,553.76	

DEPARTMENT	FY18 BUDGET VOTED	FY19 PROPOSED BUDGET	FY19 Sub-Total To Be Voted On	FY19 AC RECOMMENDS (TBD)
PUBLIC SAFETY:				
Police/Dispatch				
Police non-union Salaries	158,666.00	162,961.00		
Police Union Salaries	439,002.00	471,591.00		
Regional Dispatch	73,196.00	64,421.00		
Expense	103,200.00	103,200.00		
Sub-Total	774,064.00		802,173.00	
Fire Department				
Salaries	150,384.00	145,384.00		
Expense	123,674.00	133,974.00		
Ambulance Readiness	84,656.00	84,656.00		
Sub-Total	358,714.00		364,014.00	
Animal Control				
Animal Inspector Salary	500.00	500.00		
Expense (Regionalized)	9,107.00	12,050.51		
Sub-Total	9,607.00		12,550.51	
Emergency Response				
Emergency Mgt. Exp.	3,060.00	3,060.00		
Emergency Notification Sys	3,699.00	3,699.00		
Sub-Total	6,759.00		6,759.00	
Tree Warden				
Salary	1,533.06	1,600.00		
Expense	12,000.00	12,000.00		
Sub-Total	13,533.06		13,600.00	
TOTAL PUBLIC SAFETY:	1,162,677.06		1,199,096.51	
SCHOOLS				
Wachusett Regional School				
Wachusett Min. Contribution	3,456,189.00	3,481,413.00		
Operations Assessment	827,913.00	932,016.00		
Transportation	254,380.00	275,171.00		
Long Term Debt	174,357.00	175,270.00		
Sub-total	4,712,839.00		4,863,870.00	
Montachusett Reg. Vocational	277,757.00	335,169.00	335,169.00	
Franklin County Technical High		15,525.50	15,525.50	

DEPARTMENT	FY18 BUDGET VOTED	FY19 PROPOSED BUDGET	FY19 Sub-Total To Be Voted On	FY19 AC RECOMMENDS (TBD)
TOTAL SCHOOLS	4,990,596.00		5,214,564.50	
PUBLIC WORKS:				
Environmental				
Expense		19,000.00	19,000.00	
Highway				
Salaries	354,070.40	370,455.83		
Expense	266,958.00	266,958.00		
Road Reconstruction	350,000.00	350,000.00		
Sub-Total	971,028.40		987,413.83	
Snow/Ice Removal				
Expense	210,000.00	210,000.00	210,000.00	
Street Lights				
Expense	9,673.91	5,907.84	5,907.84	
Wachusett Earthday	1,854.00	1,849.00	1,849.00	
Cemeteries				
Salaries	40,656.00	9,833.62		
Expense	5,000.00	20,940.00		
Sub-Total	45,656.00		30,773.62	
TOTAL PUBLIC WORKS	1,238,212.31		1,254,944.29	
HUMAN SERVICES				
Council on Aging				
Salary	16,146.00	20,402.20		
Expense	1,700.00	24,363.40		
Sub-Total	17,846.00		44,765.60	
Veterans Services				
Salary	2,500.00	2,848.67		
Expense	18,000.00	18,000.00		
Sub-Total	20,500.00		20,848.67	
TOTAL HUMAN SERVICES	38,346.00		65,614.27	

DEPARTMENT	FY18 BUDGET VOTED	FY19 PROPOSED BUDGET	FY19 Sub-Total To Be Voted On	FY19 AC RECOMMENDS (TBD)
CULTURE & RECREATION:				
Library				
Salaries	112,884.14	118,706.08		
Expense	66,000.00	67,750.00		
Sub-Total	178,884.14		186,456.08	
Parks & Recreation				
Salaries	4,809.30	18,746.14		
Expense	4,100.00	9,061.00		
Sub-Total	8,909.30		27,807.14	
Historical Commission				
Expense	1,500.00	1,500.00	1,500.00	
Memorial Day				
Expense	1,800.00	1,800.00	1,800.00	
TOTAL CULTURE & RECREATION	191,093.44		217,563.22	
DEBT & INTEREST:				
Police Cruisers	16,000.00	17,000.00	17,000.00	
Bentley Purchase	36,470.00			
Thomas Prince/PCBs	31,875.00	31,125.00	31,125.00	
Thomas Prince/Green Repair	126,500.00	124,300.00	124,300.00	
Fieldstone Farm	86,000.00	84,500.00	84,500.00	
Broadband Make Ready	130,132.00	127,300.00	127,300.00	
General Interest/Borrowing Fees	15,000.00	15,000.00	15,000.00	
TOTAL DEBT	441,977.00		399,225.00	

DEPARTMENT	FY18 BUDGET VOTED	FY19 PROPOSED BUDGET	FY19 Sub-Total To Be Voted On	FY19 AC RECOMMENDS (TBD)
MISCELLANEOUS:				
Retirement	208,155.00	227,338.00	227,338.00	
Town Insurance	140,500.00	140,500.00	140,500.00	
Health Insurance	307,000.00	347,786.20	347,786.20	
Life & Fringe	7,057.00	8,900.00	8,900.00	
FICA/Medicare	42,534.00	43,384.68	43,384.68	
Wage/Salary Reserve	45,000.00	8,000.00	8,000.00	
TOTAL MISCELLANEOUS	750,246.00		775,908.88	
GRAND TOTAL:	9,552,946.59		9,885,470.43	

This article establishes the FY19 operating budget for town departments.

Advisory Committee Opinion: To Be Determined

ARTICLE 4. RECURRING BUSINESS

- A. To see if the Town will vote to establish the FY19 ambulance operating budget by use of receipts for ambulance services received to date and if necessary by raising and appropriating or by appropriating from available funds. Receipts for ambulance services received in FY19 and all subsequent fiscal years to be deposited into a receipt reserved for appropriation account established in FY01. Appropriations from said account to be made at either the annual or special town meetings for the purpose of maintaining and operating the Town's ambulance service, i.e. salary for ambulance employees, vehicle maintenance, fuel, equipment and operating supplies. The requested appropriation for the FY19 ambulance-operating budget is \$59,620 for salary and \$53,500 for expenses for a total budget of \$113,120 with any balance in said account to be carried forward to subsequent years, or take any other action relative thereto.

This establishes the FY19 receipts reserved for appropriation account from which ambulance operating expenses will be paid.

- B. To see if the Town will vote to establish the FY19 trash operating budget. Receipts for trash disposal services received in FY19 and all subsequent fiscal years to be deposited into a trash enterprise fund account established in FY08. Appropriations from said account to be made at either the annual or special town meetings for the purpose of paying for the proper disposal of solid waste generated within the town. The requested appropriation for the FY19 trash-operating budget is

\$31,000, of which \$28,000 be appropriated from Solid Waste Enterprise Receipts and \$3,000 be raised and appropriated. Any balance in said account to be carried forward to subsequent years, or take any other action relative thereto.

The Town pays directly to Wheelabrator Millbury, Inc. where the trash incinerator is located for solid waste disposal. This article allows the town to receive offsetting payments from trash haulers which are deposited into this account.

- C. (FY 2018) To see if the Town will vote to transfer from available funds a sum of money to address a deficit in snow & ice removal expense pursuant to M.G.L. c. 44, §31D, or take any other action relative thereto.

FROM:

Acct. #01-5-320-600 Wachusett Regional School District	\$42,483.00
Acct. #27-5-999-000 Undesignated Fund Balance (free cash)	\$ 4,535.60

TO:

Acct. #01-5-423-780 Snow/Ice Removal Expense	\$47,018.60
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The current Fiscal Year has generated a snow & ice deficit which needs to be addressed. Transferring funds from the Wachusett Regional School District line, which are available dollars, given that the final assessment was reduced, will address this issue.

- D. To see if the town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$10,000.00 to be deposited in the Other Post Employment Benefits Liability Trust Fund in order to offset future health insurance costs for retirees, or to take any other action relative thereto.

Approval of this will authorize a contribution to a trust fund established by the May, 2011 Annual Town Meeting to fund future health insurance liabilities for retirees, similar to funding future pension obligations.

- E. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$50 to the Goodnow Book Expense Account for the purchase of books for the Library, as required by the terms of the Goodnow Deed of Gift, or take any other action thereto.

The Deed of Gift requires an annual payment of \$50.

- F. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$2,000 for town concerts, or take any other action thereto.

This funds the summer concerts on the Town Common.

- G. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$500 to support the Wachusett Greenways, or take any other action thereto.

This article funds a portion of the Wachusett Greenways operation for maintaining and managing the rail trails in the Wachusett area.

- H. To see if the Town will vote to authorize the Selectmen to contract and accept any grants from the Mass. Department of Transportation-Highway Division for the construction of any road or related work that may be allotted to the Town for the ensuing year or to take any other action relative thereto.

This article authorizes the Selectmen to accept any grants or contracts with the state for road or road-related projects.

Advisory Committee Opinion: To Be Determined

ARTICLE 5: DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION					
To see if the Town will vote to authorize revolving funds for certain town departments					
under Massachusetts General Laws Chapter 44 Section 53E 1/2 for the fiscal year					
beginning July 1, 2019, or take any other action relative thereto.					
Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY 2018 Spending Limit	FY 2019 Spending Limit
Building Department	Bldg. Inspector Town Admin.	Fees from Bldg, Wiring, and Plumbing Permits	To Pay Administrative & Inspector Salary & Expenses	\$40,000	\$55,000
Library	Library Director, Town Admin.	Copy Machine, Fax, Fines and Fees	Defray Operational Expenses	\$4,000	\$4,000
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Provide Recreational Programs & Pay Salaries	\$30,000	\$30,000
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Maintenance of Parks Pay Salaries	\$30,000	\$30,000
Board of Health	Board of Health Town Admin.	Permits & Inspections	Salary & Expense	\$19,000	\$19,000
Cemetery	Cemetery Comm. Chairman, Town Admin.	Burial Fees	Salary & Expense	\$4,000	\$4,000
Fire Department	Fire Chief, Deputy Chiefs, Town Admin.	Fees from Fire Permits	To Pay Administrative & Inspector Salary & Expenses	\$6,500	\$6,500
Maximum Spending					\$148,500

All departments having revolving accounts were asked to complete a FY19 budget request. The spending limits were adjusted for each account to match revenue anticipated and available for each fund, as well as budgets requested, with minor exceptions. Please note that the Municipal Modernization Act of 2016 changed the procedures for Revolving Funds, requiring that a By-Law be established for revolving funds. A By-Law was established at the May 2017 Annual Town Meeting.

Advisory Committee Opinion: To Be Determined

ARTICLE 6. To see if the Town will vote to authorize the Selectmen to lease real property for an initial term of up to five years (5), with an option to renew the lease for up to three (3), five- (5-) year periods, for the purpose of housing a senior center, a community center or both, in the Selectmen's discretion, such lease to be subject to annual appropriation, and to raise and appropriate the sum of \$40,000 to supplement the amount in the operating budget to pay for the first year's rental, utilities, renovation costs, and furniture, fixtures, & equipment, and to raise and appropriate \$10,000 to pay for staffing costs, or to take any other action relative thereto.

The current Council on Aging space in the basement of Post Office Place has served the town well, during a period when a very quick transition was necessary, from the closure of the Princeton Center. The space has several disadvantages to the seniors/senior center, including size, location, distance to bathrooms, ramp downward, cold floor, etc. The Town is currently considering the rental of the former Sonoma restaurant space. This space could provide a resolution to the disadvantages and provide for a more convenient and welcoming location. This article would account for the additional costs to transition to the former Sonoma space. Please note, pursuant to Mass General Laws, the Town would be required to go through a public procurement process for leasing space.

Advisory Committee Opinion: To Be Determined

ARTICLE 7. To see if the Town will authorize the Board of Selectmen to sell and convey 104 Main Street, being approximately 0.306 acres of land, the so-called Mechanics Hall property, shown on Assessors Map 9A, Lot 31, pursuant to M.G.L. c. 30B, such land and building having been determined to be no longer needed for any municipal purposes, subject to the Selectmen's decision on the recommendations of a committee, to be formed, and upon any other terms and conditions as determined by the Selectmen, or take any other action relative thereto.

Mechanics Hall was closed in January of 2017 because of the building being identified as unsafe and not certified with an occupancy permit. Other than library book sales, there has been no regular the use of the building for decades. There are labor and potential insurance costs associated with keeping the property. The town has no planned use for Mechanics Hall, nor is it believed that it can it afford to upgrade and maintain it. The committee to be formed would recommend possible deed restrictions and other appropriate conditions for future use of the building by a potential buyer. Our goal would be to find a private buyer that would upgrade the building and make it an asset to the community.

Approval requires a 2/3 vote.

Advisory Committee Opinion: To Be Determined

ARTICLE 8. To see if the Town will vote to appropriate a sum of \$1,250,000 for design and engineering services, including the production of construction documents, and for construction and repair costs for the repair and stabilization of Bagg Hall per the Jones Whitsett Architects' Needs Assessment & Four Buildings Master Plan Summary Report, Cost Estimates, Bagg Hall Scope of Work - Priority A and Priority B, and to raise and appropriate \$6,300.00 for the payment of interest and issuance costs incurred in fiscal year 2019, including the payment of all costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$1,250,000 under Chapter 44, Section 7(1) of the General Laws or any other enabling authority; that the Board of Selectmen and any other Town official is authorized to take any other action necessary or convenient to carry out this project; any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; provided, however, that the amount authorized to be borrowed pursuant to this vote shall be reduced by the amount of grants, gifts, donations or other funds, or any combination thereof, received by the Town on account of the project prior to the issuance of any bonds; or take any other action relative thereto.

These funds will permit the stabilization of the exterior of Bagg Hall and will address certain environmental issues as identified in the reports prepared by JWA and HKT. Specifically, the tasks will include repair of the northwest corner masonry and settlement issue; drainage issues that impact the building foundation; repair/replacement of windows; completion of repairs to the roof; pointing and repair of exterior masonry; and other items. These repairs are deemed necessary to preserve Bagg Hall and are needed now, regardless of any overall expansion or renovation program for the building.

Approval requires a 2/3 vote.

Advisory Committee Opinion: To Be Determined

ARTICLE 9. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$200,000 and transfer from the Emergency Repair Town Building account # 03-5-192-304 a sum of \$150,000 for design and engineering services, including the production of construction documents, and for construction and repair costs for the repair and stabilization of the Town Hall Annex per the Jones Whitsett Architects' Needs Assessment & Four Buildings Master Plan Summary Report, Cost Estimates, Town Hall Annex, including the payment of all costs incidental or related thereto; or take any other action relative thereto.

The Annex provides needed meeting space for a number of Town functions. These funds will permit the stabilization of the exterior of the Annex as well as some minor repairs and upgrades to the interior and will address issues as identified in the reports prepared by JWA and HKT. Specifically, the roof will be repaired; HVAC will be upgraded; water issues will be addressed; office and meeting spaces will be prepared; and life safety issues will be addressed. It is expected that the Annex will be utilized for a period of 5 – 10 years and will provide on-going and alternative space until Bagg Hall has been renovated.

Advisory Committee Opinion: To Be Determined

ARTICLE 10. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$50,000 and transfer from the Princeton Center renovate account # 03-5-192-202 a sum of \$50,000 for design and engineering services, including the production of construction documents, and for construction and repair costs for the repair and stabilization of the Public Safety Building per the Jones Whitsett Architects' Needs Assessment & Four Buildings Master Plan Summary Report, Cost Estimates, Public Safety Critical Repairs, including the payment of all costs incidental or related thereto; or take any other action relative thereto.

These funds will be used to stabilize the current Center Fire Station and will address primarily structural issues; water issues; and life safety issues as identified in the reports prepared by JWA and HKT. These repairs are minimal and will help to preserve the building for a period of 2 - 4 years, until such time as a new Public Safety Building is constructed.

Advisory Committee Opinion: To Be Determined

ARTICLE 11. To see if the Town will vote to appropriate a sum of \$7,000,000 for design and engineering services, including the production of construction documents, and for construction of a new Public Safety Building, to include construction on the Princeton Center site, and either the partial or full demolition of the Princeton Center, to be determined by the Selectmen, and to raise and appropriate \$20,250.00 for the payment of interest and issuance costs incurred in fiscal year 2019, including the payment of all costs incidental or related thereto; that to meet this appropriation (i) transfer from the infrastructure stabilization account # 85-5-041-000 a sum of \$500,000 and, (ii) the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$6,500,000 under Chapter 44, Section 7(1) of the General Laws or any other enabling authority; that the Board of Selectmen and any other Town official is authorized to take any other action necessary or convenient to carry out this project; any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; provided, however, that the amount authorized to be borrowed pursuant to this vote shall be reduced by the amount of grants, gifts, donations or other funds, or any combination thereof, received by the Town on account of the project prior to the issuance of any bonds; provided further that any borrowing authorized by this vote be expressly contingent upon the Town voting to approve a proposition 2 1/2 debt exclusion referendum question at a town election to be held; or take any other action relative thereto.

These funds will permit the design and construction of a new Public Safety Building for the Police and Fire Departments. The Facilities Steering Committee, in conjunction with Jones Whitsett Architects has explored options for expansion and/or renovation of the existing building, all to no avail. The current Center Fire Station and Police Station has serious deficiencies and limitations and cannot, economically, be upgraded or enlarged. These include lack of adequate space; environmental issues; structural issues; water infiltration; personnel safety issues; and site limitations that prevent expansion or renovation. The current building is more than 60 years old and no longer meets the needs of the Town. The proposed new Public Safety Building is expected to be built at the Princeton Center School site. The conceptual plans include an option to preserve a portion of the Center School building.

Approval requires a 2/3 vote.

(As well as a vote at a special election).

Advisory Committee Opinion: To Be Determined

ARTICLE 12. To see if the Town will vote to appropriate a sum of \$6,100,000 for design and engineering services, including the production of construction documents, and for the renovation of Bagg Hall to include the addition of a community center, and to raise and appropriate \$16,800.00 for the payment of interest and issuance costs incurred in fiscal year 2019, including the payment of all costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$6,100,000 under Chapter 44, Section 7(1) of the General Laws or any other enabling authority; that the Board of Selectmen and any other Town official is authorized to take any other action necessary or convenient to carry out this project; any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; provided, however, that the amount authorized to be borrowed pursuant to this vote shall be reduced by the amount of grants, gifts, donations or other funds, or any combination thereof, received by the Town on account of the project prior to the issuance of any bonds; provided further that any borrowing authorized by this vote be expressly contingent upon the Town voting to approve a proposition 2 1/2 debt exclusion referendum question at a town election to be held; or take any other action relative thereto.

The Facilities Steering Committee, in conjunction with Jones Whitsett Architects has explored a number of options for the expansion and renovation of Bagg Hall to provide adequate space for Town functions including General Government, Council on Aging, Parks and Recreation, and community-based activities. These funds will permit design and construction of an addition and renovation of the existing building including providing access to the second floor to meet the identified needs.

Approval requires a 2/3 vote.

(As well as a vote at a special election).

Advisory Committee Opinion: To Be Determined

ARTICLE 13. To see if the Town will vote to approve the alteration of public ways shown on a plan consisting of eleven (11) pages entitled “Alteration Plan at Redemption Rock Trail (Routes 31 and 140), Main Street (Route 140) and East Princeton Road (Route 31) in Princeton, MA, Worcester County Prepared for the Town of Princeton, MA” dated April 9, 2018, by Greenman-Pedersen, Inc. (the “Plan”), a copy of which Plan is on file with the Town Clerk; to accept as part of such public ways the land shown on the Plan as Parcels “E-1” and “E-2,” and as described in an Order of Laying Out approved by the Board of Selectmen and on file with the Town Clerk (Parcel “E-1” consisting of about 136 square feet of land abutting Leominster Road and Main Street and being a portion of the land conveyed to the Town by deed recorded in the Worcester Registry of Deeds at Book 5131, Page 127, and known as Sawyer Field, and Parcel “E-2” consisting of about 462 square feet of land abutting Main Street and being a portion of the land known and numbered as 104 Main Street and shown as Lot 31 on Map 9A of the Assessors’ maps, on other parts of which is located Mechanics Hall); pursuant to G.L. c. 40, § 15A, to transfer the care, custody, management and control of such Parcel “E-1” to the Parks and Recreation Commission for purposes of a wheelchair ramp, and to transfer the care, custody, management and control of such Parcel

“E-2” to the Board of Selectmen for public way purposes; or to take any other action in connection therewith.

This article authorizes the Selectmen to use small areas in front of Mechanics’ Hall and on the corner of Sawyer Field in connection with the improvement of Route 140.

Approval requires a 2/3 vote.

Advisory Committee Opinion: To Be Determined

ARTICLE 14. To see if the Town will vote to rescind Article 10 of the May 15, 2013 Annual Town Meeting and Article 4 of the 2014 Annual Town Meeting which votes authorized the Board of Selectmen to establish and maintain a municipal lighting plant for the purpose of operating a telecommunications system pursuant to M.G.L. c. 164, §47E, to have all funds of the telecommunications system be returned forthwith the Town General Fund, terminate the existence of the telecommunications system; or take any other action relative thereto.

The Princeton Broadband Municipal Light Plant (PBMLP) has served its purpose and is no longer necessary for the town to have high speed internet. This is especially given that a cable franchise agreement has been signed with Charter Communications.

Advisory Committee Opinion: To Be Determined

ARTICLE 15. To see if the Town will vote to appropriate a sum of \$614,000 for the purchase of fire trucks/tankers, including the payment of all costs incidental or related thereto; that to meet this appropriation (i) raise and appropriate the sum of \$120,000 to offset the borrowing and the sum of \$14,000 for the payment of interest and issuance costs in fiscal year 2019, and (ii) either (a) the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$480,000 under Chapter 44, Section 7(1) of the General Laws or any other enabling authority and any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or (b) that the Board of Selectmen is authorized to enter into a lease purchase agreement for a period of up to 15 years upon such terms and conditions as they shall determine; provided, however, that the amount authorized to be borrowed or leased pursuant to this vote shall be reduced by the amount of grants, gifts, donations or other funds, or any combination thereof, received by the Town on account of the project prior to the issuance of any bonds; that the particular method of meeting this appropriation (i.e. by borrowing or by lease) shall be determined by the Treasurer, with the approval of the Board of Selectmen; and that the Board of Selectmen and any other Town official is authorized to take any other action necessary or convenient to carry out this project; or take any other action relative thereto.

The Fire Department has submitted a capital plan which addresses the need for increased capacity in water for firefighting. The ISO standard for water flow is the ability to flow 200 gallons per minute for the first 20 minutes of a fire. This would require 4,000 gallons of water. With the approval of this article, a 2018 tanker truck, capable of holding 2,500 gallons and a used 2012 pumper truck capable of holding 1,000 gallons are planned to be added to the fleet. This would increase the capacity of “mobile”

water from 1,750 gallons to 3,500 gallons at the Fire Department Headquarters. In total, these new vehicles will bring the town from a total water on wheels capacity currently of 4,650 gallons or 23 minutes of total water flow at 200 gallons per minute to a total of 7,400 gallons of water on wheels or 37 minutes of water supply at 200 gallons per minute. Engine 2, which has been a problematic piece of equipment has and has required significant repairs, would be sold.

Approval requires a 2/3 vote.

Advisory Committee Opinion: To Be Determined

ARTICLE 16. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$2,047 to the School Septic System Stabilization Fund for the purpose of reserving funds for the replacement and/or repair of the septic system at the Thomas Prince School; or to take any other action relative thereto.

The Town and the Wachusett Regional School District have signed a Maintenance Agreement in FY17, which provides for an annual payment in the amount of \$2,047 in FY17, 18, and 19 to the Town of Princeton toward the replacement or repair costs of the septic system at the school. The FY17 funds were received by the Town, and by law were required to be deposited to misc. revenue, which eventually became part of the FY17 free cash balance.

Advisory Committee Opinion: To Be Determined

ARTICLE 17. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$42,720.00 to fund a turf field replacement project at the Wachusett Regional High School; or take any other action relative thereto.

The total project budget cost is Six-Hundred Thousand Dollars (\$600,000) with a breakdown by Town of Holden at \$257,040.00, Paxton at \$60,120.00, Princeton at \$42,720.00, Rutland at \$148,320.00 and Sterling at \$91,860.00.

Advisory Committee Opinion: To Be Determined

ARTICLE 18. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$3,105.00 to fund a parking lot repair project at the Early Childhood Center and District Office; or take any other action relative thereto.

The total project budget is Fifty Thousand Dollars (\$50,000) with a breakdown by Town for Holden at \$22,470.00, Paxton at \$4,850.00, Princeton at \$3,105.00, Rutland at \$11,525.00 and Sterling at \$8,045.00.

Advisory Committee Opinion: To Be Determined

ARTICLE 19. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$19,000.00 to make repairs to the Gazebo located on the Town Common with unexpended funds as of June 30, 2020 being returned to their original funding source; or take any other action relative thereto.

The roof and railings of the gazebo are in a state of disrepair and require renovation. This project will preserve and protect valuable town assets. The Town is working with Monty Tech to see if this project can be completed through their programs, if so, a smaller portion of the funding will be spent on the cost of materials.

Advisory Committee Opinion: To Be Determined

ARTICLE 20. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$5,000.00 to paint the interior of Fire Station #2 with unexpended funds as of June 30, 2020 being returned to their original funding source; or take any other action relative thereto.

Now that the roof renovation work has been completed, and the roof is no longer leaking, the interior roof of Fire Station #2 requires painting. The areas requiring painting have not been painted since the building was built.

Advisory Committee Opinion: To Be Determined

ARTICLE 21. To see if the Town will vote to allow the remaining funds in the IT Infrastructure/Accounting Software account #03-5-126-302, having a sum of \$28,030.15 established for the purpose of to assessing, and upgrading the information technology infrastructure, including but not limited to the installation of a firewall, and the purchase and related costs for a new accounting software program to be extended through June 30, 2019, and to vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$5,000.00 to upgrade the information technology infrastructure, including but not limited to a server solution, and workstation replacements; or take any action relative thereto.

The IT Infrastructure/Accounting Software appropriation was established by the May 10, 2016 Annual Town Meeting. The article and motion specifically referenced that the funds would be available through June 30, 2018 and that unspent funds would be returned to the original source. The Town has made IT upgrades and has evaluated software options for the accounting office (as well as the treasurer/collectors office) and through the assistance of the IT Strategic Planning Committee has applied for grant funds to pay for the planned solutions. In the event that the town is not awarded the grant, these funds would be critical to make the necessary improvements to the IT infrastructure to Town Hall. The additional \$5,000 proposed will provide the supplemental funds needed to complete the full scope of the needed IT upgrades.

Advisory Committee Opinion: To Be Determined

ARTICLE 22. To see if the Town will vote to allow the remaining funds in the Bagg Hall Second Floor Cleaning account #03-5-192-209, having a sum of \$4,140.28 established for the purpose of sorting and in accordance with the Records Retention laws retaining or disposal of records in Bagg Hall to be extended through June 30, 2020, or take any action relative thereto.

The Bagg Hall Second Floor Cleaning appropriation was established by the May 10, 2016 Annual Town Meeting. The article and motion specifically referenced that the funds would be available through June

30, 2018 and that unspent funds would be returned to the original source. Town hall departments are busy with regular work and this work a rainy-day project, should there be an opportunity. Several offices have already performed work on this project, having received approval from the Secretary of State's Office to dispose of department records in accordance with the Records Retention laws, but some offices have not had a chance to make significant progress on this work.

Advisory Committee Opinion: To Be Determined

ARTICLE 23. To see if the town will vote, pursuant to Mass. General Laws c. 82, §§ 21-23 to accept as a public way, Isaac's Way, which is shown as a cul de sac on the plan entitled "The Knoll at East Princeton" and to authorize the Board of Selectmen to accept a deed or deeds by gift for said road from the owners, or take any action relative thereto. The original subdivision plan was prepared by Andrysick Land Surveying, PO Box 97, Princeton, Mass. dated September 23, 2003 with a revised date of 3/30/04, for Clayton Mosher, 72 Gleason Road, Princeton, Mass. The plan was originally filed on November 5, 2003 concerning the property located southerly off East Princeton Road and westerly off Main Street (Map 9A Parcel 4 & Map 9 Parcel 24) and showing five (5) proposed lots.

The Planning Board recommends acceptance of Isaac's Way as a public way, assuming all signage requirements have been met before Town Meeting. If so, it has been constructed to applicable engineering standards and the approved subdivision plan. One house has been completed, and a second house is under construction.

Advisory Committee Opinion: To Be Determined

ARTICLE 24. To see if the Town will vote to a) amend the Princeton Zoning By-Law by the addition of SECTION XXII: SIGNS as proposed below. And to b) amend the Princeton Zoning Bylaw by deleting existing Section III-1-(H) (Residential-Agricultural District: Signs), existing Section IV-1-(I) (Business District: Signs), the definition of Sign in existing Section X, and the definition of Sign Area in existing Section X, and change the reference in existing Section XVIII-2-(C) to read "...permitted in Section XXII.2.A". And to c) amend Chapter X – TOWN ROADS AND WAYS, SECTION 2.(b), of the General By-Laws, by deleting it in its entirety; or take any other action thereto:

SECTION XXII. SIGNS

1. Purpose. Signs are devices designed to inform or attract the attention of persons not on the premises on which the device is located. This by-law regulates the design and placement of signs, and is intended to strike a balance between the need to inform and attract attention, and the preservation of the rural and agricultural character of the Town.
2. Residential-Agricultural Districts.
 - A. Home Occupations. Property that is used for a home occupation may have one permanent sign for that home occupation, not to exceed six (6) square feet in area. The sign may be free-standing, or attached to the building in which the home occupation is conducted.

- B. Agricultural Activities. Property that is used for agricultural activities may have one permanent freestanding sign for those agricultural activities, not to exceed six (6) square feet in area, and one permanent sign affixed to each building used for those agricultural activities. A projecting or hanging sign attached to a building shall not exceed twelve (12) square feet in area. A sign attached flat to the wall of a building shall be no larger than 5 percent (5 %) of the area of the wall.
 - C. Real Estate Signs. Property that is for sale or for rent may have one sign not to exceed six (6) square feet in area. The sign may be free-standing, or affixed to the building which is for sale or lease.
 - D. Personal Signs. An owner may have one permanent personal sign identifying the property. Free-standing personal signs shall not exceed six (6) square feet in area. Personal signs that are affixed to buildings shall not exceed twelve (12) square feet in area.
 - E. Signs Incidental to a Permitted Use. An owner may have one permanent sign incidental to a permitted use. Free-standing signs incidental to a permitted use shall not exceed six (6) square feet in area. Signs incidental to a permitted use that are affixed to buildings shall not exceed twelve (12) square feet in area.
 - F. “Open” Flags. A home occupation or agricultural activity may have a single “Open” flag affixed to a free-standing sign or to a building when the business is open. “Open” flags shall not be larger than 4 feet by 6 feet.
 - G. Temporary Promotional Signs. A home occupation or an agricultural activity may have one temporary promotional sign when the business is open. The temporary promotional sign shall not exceed six (6) square feet in area.
3. Business and Business-Industrial Districts. Properties and buildings used for business or industrial purposes in Business or Business-Industrial Districts may have permanent free-standing signs identifying the building or property and listing the businesses conducted in the building or on the property. Each business located in a building may have one additional permanent sign affixed to the building.
- A. Free-Standing Signs – Single Business. Properties that are used for a single business may have one permanent free-standing sign identifying the property and the business not to exceed thirty (30) square feet in area.
 - B. Free-Standing Signs – Multiple Businesses. Properties that are used for multiple businesses may have one permanent free-standing sign identifying the property and the building(s) and listing the multiple businesses, or two permanent free-standing signs if permitted by paragraph 3.D. The portion of a free-standing sign identifying the property or building shall not exceed twenty (20) square feet in area. The portion of a free-standing sign identifying each business on the property or within the building shall not exceed sixteen (16) square feet in area for each business. The total area of a free-standing sign shall not exceed sixty (60) square feet in area.

- C. Affixed Signs. Permanent signs affixed to buildings may be attached flat against the wall of the building, or projecting or hanging at an angle to the wall of the building. A projecting or hanging sign shall not exceed six (6) square feet in area. The area of a sign attached flat against the wall of a building shall not exceed 5 percent (5 %) of the area of the wall. Where there are multiple businesses within a building, the total area of all signs attached flat against the wall shall not exceed 5 percent (5 %) of the area of the wall.
 - D. Large Properties and Buildings. Properties that have more than 300 feet of frontage or that have a total building area in excess of 10,000 square feet may have two permanent free-standing signs identifying the building or property and listing the businesses conducted in the building or on the property, and additional permanent signs affixed to the building for each business located in a building. The total area of a free-standing sign shall not exceed sixty (60) square feet in area. The total area of two free-standing signs shall not exceed eighty (80) square feet in area.
 - E. Temporary Promotional Signs. A business may have a single temporary promotional sign mounted on a movable, non-permanent frame when the business is open. Temporary promotional signs shall not exceed sixteen (16) square feet in area. For property that is used for multiple businesses, each business may have a temporary promotional sign.
 - F. “Open” Flags. A business may have a single “Open” flag affixed to a free-standing sign or to a building when the business is open. “Open” flags shall not be larger than 4 feet by 6 feet.
4. Design Criteria. All signs shall comply with the following design criteria. In the case of signs existing when this by-law was adopted that do not comply with these design criteria, when those signs are replaced, or repaired at a cost in excess of one thousand dollars (\$1,000.00), the replacement sign or repaired sign shall comply with these design criteria.
- A. Signs may be three-dimensional, provided that nothing protrudes more than twelve (12) inches from the face of the sign.
 - B. Signs shall be illuminated only by non-flashing white light directed at the sign. The light may be mounted over the sign, or on the ground.
 - C. Signs with neon, other gaseous tubes, or any form of interior illumination, are not permitted.
 - D. Signs (other than “Open” flags) and all components of signs shall be stationary.
 - E. The area of a sign shall be the area of the smallest horizontally or vertically oriented rectangle which could enclose all of the display area of the sign including the backing of the sign. For signs flat against a building, the area of the sign shall also include any backing that is different in color or material from the finish material of the side of the building. In calculating the area, there shall be no deduction for open spaces or other irregularities. Structural members shall not be included in calculating the area. Only one side of a back-to-back sign shall be included in calculating the area.

- F. Free-standing signs and temporary promotional signs shall not obstruct the view of drivers of vehicles entering or leaving the property.
 - G. Free-standing signs and temporary promotional signs shall be set back not less than thirty (30) feet from the side lot lines of the property.
5. Signs on Town Property. The Board of Selectmen has jurisdiction over all matters involving signs on Town property, including along public rights of way.
- A. No person shall post, paste, or paint any sign or advertisement upon any tree, rock, fence, guidepost, utility pole, street sign pole, traffic sign pole, or bridge or other structure within the public right of way.
 - B. No person shall place any sign on Town property without the permission of the Board of Selectmen.
 - C. The Board of Selectmen may authorize the placement within the public right of way of signs announcing the time and place of meetings of service clubs and organizations.
 - D. The Board of Selectmen may authorize the placement within the public right of way of directional signs for businesses and places of interest, consistent with the Manual of Uniform Traffic Control Devices. Any such sign shall be metal, shall be rectangular in shape, shall have plain white lettering not more than 6" high on a blue background, and shall be purchased, installed, and maintained by the Highway Department at the expense of the person requesting the sign.
 - E. The Board of Selectmen may authorize the placement of temporary signs within the public right of way advertising locally grown agricultural products or charitable or civic events.
 - i. No such sign shall be placed without the written consent of the owner of the land abutting the location of the temporary sign.
 - ii. Any such sign shall be freestanding, and shall not be attached to any utility pole, tree, street sign post, or traffic sign post.
 - iii. Any such sign shall not obstruct the view of drivers of vehicles entering or leaving the public way.
 - iv. Any such sign shall conform to the size and design criteria in this by-law.
6. Exclusions. This by-law is not intended to regulate
- A. the placement or display of signs for candidates for political office or ballot questions;
 - B. the placement or display of flags and insignia of government, unless in connection with a business activity;

- C. the posting of legal notices;
- D. the erection of informational devices required by public agencies;
- E. temporary signs not within the public right of way erected for a charitable or religious event, provided that such signs are removed within fifteen (15) days following the event;
- F. signs directing traffic, parking, or pedestrians;
- G. signs and displays within buildings;
- H. house numbers;
- I. menus, bulletin boards, hours of operation, and similar small print displays affixed to a door, window, or side of a building, and intended to be read by pedestrians entering the building; or
- J. boundary markers, no trespassing signs, warning signs, and similar signs.

7. Enforcement. The Building Inspector shall enforce this by-law.

The Planning Board has recommended the adoption of a new Section XXII of the Zoning By-laws which will consolidate in one section all of the provisions relating to signs, including items in the General By-Laws. The additional amendments provide for the deletion of language in the existing By-laws which will be replaced by new Section XXII.

Approval requires a 2/3 vote.

Advisory Committee Opinion: To Be Determined

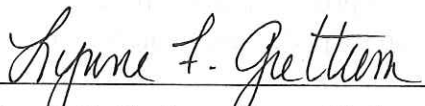
* * * * *

And you are directed to serve this Warrant by posting attested copies thereof seven days at least before time of said meeting at Bagg Hall, Mechanics Hall and the Princeton Post Office.

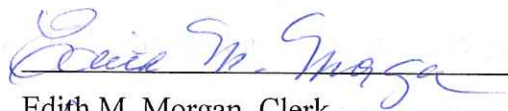
Hereof fail not, and make return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of said meeting, as aforesaid.

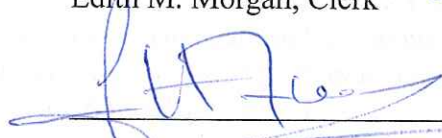
Given under our hands on this 3rd day in May, 2018.

A true copy, ATTEST:


Lynne F. Grettum, Town Clerk


Richard C. Bisk, Chair


Edith M. Morgan, Clerk


Jon H. Fudeman

Seal

Selectmen of the Town of Princeton

I have this day posted the above warrant at Bagg Hall, Mechanics Hall, and Princeton Post Office.

Date: 5-4-18


Constable