

**Town of Princeton, Massachusetts**  
**ANNUAL REPORT for 2017**  
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*Cover photo by Rick Gardner showing "Trail Around Princeton" hike series participants exploring Princeton Land Trust property north of Bullock Lane*

# PRINCETON, MASSACHUSETTS: A TOWN PROFILE

Settled: October 20, 1759; Incorporated April 24, 1771  
County: Worcester  
Population: 3,507 (age 17 and older)  
Area: 22,850 acres or 35.8 square miles  
Elevation  
at Town Hall: Approximately 1,175 feet above mean sea level  
Miles of Road: 77.9 miles  
Area Code: 978  
Zip Code: 01541

Government: Three Member Part-time Select Board  
Town Administrator  
Open Town Meeting – Second Tuesday in May (and after Town Election)  
Town Election – Second Monday in May

FY 2018 Tax Rate	\$17.28 per thousand
FY 2017 Tax Rate	\$17.78 per thousand
FY 2016 Tax Rate	\$17.80 per thousand
FY 2015 Tax Rate	\$17.30 per thousand
FY 2014 Tax Rate	\$17.24 per thousand
FY 2013 Tax Rate	\$17.50 per thousand
FY 2012 Tax Rate	\$16.84 per thousand

Public Schools: Thomas Prince School (K-8)  
Wachusett Regional High School (9-12)  
Montachusett Regional Vocational High School

Public Safety: Full-time Police  
On-call Fire Department with Ambulance Service

Public Library: Goodnow Memorial Building, dedicated in 1884

Utilities: Electric: Princeton Municipal Light Department  
Telephone: Verizon

Hospitals: Henry Heywood Hospital (Gardner)  
U-Mass Leominster Hospital (Leominster)  
U-Mass Hospital of Worcester (Worcester)  
St. Vincent's Hospital (Worcester)

Churches: Prince of Peace Church (Catholic)  
First Congregational Church (Protestant)  
Heritage Bible Chapel (Christian)

# Selectboard Annual Report 2017

The past year has been a busy and challenging one. In May, we welcomed Richard Bisk as our newest member. We thank Stan Moss for his years of service on the board.

The Selectboard has spent considerable time addressing the following issues:

- Finalizing and signing the Charter contract.
- Closing the Princeton Center Building.
- Moving towards a resolution on the future of Mechanics Hall.
- Moving towards long-term solutions of our facilities issues.
- Town roads.
- Proposed updating of our fire truck and firefighting capacity.
- School costs and state funding inequities.
- Town Finances - Providing town services and improving infrastructure while addressing rising costs.

With the Charter contract signed Princeton is on course to have town-wide broadband by November, 2018.

In July the Selectboard voted unanimously to close the Princeton Center Building due to significant safety issues. The Selectboard faced a similar situation with Mechanics Hall. Both buildings are in disrepair and would require substantial funds to renovate. Although final decisions have not been reached the Selectboard is leaning towards using the P.C. Building site for a new public safety building and disposing of Mechanics Hall. Both of these matters will require a town meeting vote. The Selectboard appointed five members to the newly formed Facilities Study Committee for the purpose of studying four town buildings and recommending a plan forward. The Board expects that several warrant articles based on the committee's recommendations relative to repair, renovation and new construction will appear on the warrant at the May 2018 annual town meeting.

Mechanics Hall has also been closed due to safety issues. The Department of Environmental Protection (DEP) issued a Notice of Non-compliance dated Sept. 5, 2017, for a water-well violation there, since the well in the Mechanics Hall basement provides water for Townline Garage and Quik Stop. This originated with a 1979 lease agreement when the Town of Princeton rented space at the current Kwik Stop location to house firetrucks. To resolve this issue, the property owner has agreed to drill a well on his property by July 2018 to provide water for the two businesses.

Significant progress has been made on the Route 140 East Princeton Village project. We are fortunate to have a Road Advisory Committee which has obtained millions of dollars in grant money to address this project as well as other critical road needs. These are described in detail in their report.

We have met with the Fire Chief John Bennett to address improving our ability to get water quickly to extinguish fires. Options considered include a new tanker truck, costly water hole repairs, the purchase of large water holding tanks and the use of Echo Lake as the source of a pressurized hydrant system.

The Wachusett Regional School budget represents over half of Princeton's budget and has been increasing faster than the rate of inflation. However the district's per pupil expenditures are among the

lowest in the state; over \$3000 lower than the state average according to the state Department of Elementary and Secondary Education (DESE) web site. Because of inequities in the state Chapter 70 school funding formula, Princeton pays \$2200 more per pupil than the average paid by the five towns in the WRSD. DESE Deputy Commissioner (now Acting Commissioner) Jeff Wulfson attended a June meeting to discuss Chapter 70 funding and hear our concerns. The Selectboard has also discussed this issue with Senator Chandler and Representative Ferguson.

The Selectboard faces the challenge of providing necessary town services while dealing with costs that are rising faster than inflation. It is the duty of the Advisory Committee to make an annual written report of its doings, with recommendations relative to financial matters and the conduct of town business. The Selectboard believes that the scope of the Advisory Committee's duties requires clarification. We established a five member Advisory Committee Review Committee to study their functions and make recommendations.

The Board would like to thank long-time resident Roger Vaughan for his \$200,000 donation to Thomas Prince School in memory of his late wife Elsie Vaughan who served as school secretary for many years.

We want to express our appreciation for the work of town employees, as well as the numerous volunteers who serve on committees and boards. The town could not function without them. We particularly thank Town Administrator Nina Nazarian for her work to maintain high standards within Princeton town government.

We also note that this year we voted to begin calling ourselves the Selectboard rather than Board of Selectmen.

*Respectfully submitted,*

*Jon Fudeman, chair*

*Edith Morgan*

*Richard Bisk, clerk*

# **Report of Town Counsel for Year 2017**

As town counsel, we submit our report regarding requested legal opinions and litigation brought by and against the Town of Princeton during the calendar year 2017 as well as the status of litigation matters begun in earlier years which are still pending.

## **I. LITIGATION**

- A. Grettum v. Hubbard, Princeton Board of Appeals  
Land Court No. 15 MISC 000170

The parties reached a settlement and a stipulation of dismissal was entered in Land Court.

## **II. REQUESTS FOR LEGAL OPINIONS**

At the request of the Board of Selectmen and the town administrator, we opened new files during calendar year on subjects involving review of various contracts and other matters.

Respectfully submitted,

*Judith Pickett, Esq.*  
*Law Offices of Thomas A. Mullen, P.C.*

# **Town Administrator's Report 2017**

I am delighted to deliver the following Annual Report to the Town of Princeton. I am honored to serve the Town in this capacity and thank the Selectboard, employees of the town, countless volunteers and residents for their support in making this role successful. My goal in writing this report is to provide a summary of the changes relative to the staffing of the organization, finances of the town, and projects.

## **Organization**

In March of 2017, Sarah Custer was hired as the veterans agent for the Town of Princeton. Sarah spent 20 years on active duty as an U.S. Air Force medic and is serving as Veterans Administration certified claims agent in the Montachusett Veterans Outreach Center in Gardner.

In the same month, our local building inspector, Richard Breagy, was appointed as the inspector of buildings. Rich began working for the town in 1999 as a local building inspector. He took the position on a short-term basis (approx. 18 months) to assist the town with the sudden retirement of John Wilson. Rich was active in recruiting a local building inspector. The position mainly serves to assist, in the event that the inspector of buildings is unavailable. Christopher Lund was selected to fill the role.

In the summer, the financial staff and I discussed a modification to the job description of the vacant treasurer/collector's assistant position. The position was changed from assistant to the treasurer/collector and fire chief's secretary, to an assistant treasurer/collector and executive assistant to the town administrator. The fire chief's applicable administrative duties were transitioned back to Terri Longtine who has an in-depth knowledge of the Fire Department permits. The town received 22 applications for the newly formed position, and Amy Drumm was ultimately hired. Amy entered the position with experience in accounts receivable, human resources, and brought great customer service skills to the position.

Another vacancy occurred in our IT coordinator position, for which Peter Cummings was hired. Peter has decades of information technology experience, and was a unique fit given his extensive experience, and interest in only a part-time position. Peter regularly volunteers at the Sterling Council on Aging teaching about computers, phones, and general technology matters. Peter has also volunteered to teach at an event in the Princeton Public Library.

In the fall, Linda Albrecht retired from her position in the Building Department, having served over 29 years to the town. The town was lucky to accept the application of Ginger Toll during an internal posting (as prescribed by the town's personnel policy), and ultimately hired her for the position of administrative assistant to the Building Department. Many people in town know Ginger from her work in the Princeton Public Library as a clerk. Ginger has a master's degree in business administration, is charged with positive energy and a great attitude.

In addition, there were some changes to Police and Fire Department staffing, please see the Annual Reports of those departments for additional information. We are so delighted to welcome all of our new employees, as they are contributing to the great team of staff that the town has been fortunate to retain over the years.

## **Finances**

In March, members of the Financial Team, including the treasurer/collector, town accountant, principal assessor, and I, prepared for and participated in a bond rating call for the long term borrowing of the \$1 million make-ready project. As property owners know, these funds were used towards making ready utility poles for the attachment of broadband infrastructure.

At the May Annual Town Meeting (ATM), voters approved a \$9.553 million operating budget for fiscal year (FY) 2018 which includes schools. About 52% of the budget set is for school assessments (Wachusett Regional School District & Montachusett Regional Vocational School). Town meeting also approved funding the ambulance operating budget at \$104,764 from ambulance receipts, and \$45,000 for the trash operating budget. The total in revolving funds (funds where receipts offset the costs) approved for expenditures up to \$185,500 (8

funds in total). A total of \$493,476 of FY16's certified free cash of \$610,444 was transferred to various capital and one-time expenditures, including \$50,000 to stabilization and \$52,000 to the other post-employment benefits funds. Some of the projects funded included a minor roof renovation to the Library, a used 6-wheel dump truck for the Highway Department, an additional \$35,000 to supplement the available building study funds of \$65,000 to procure services of an architect to complete a needs assessment and four buildings master plan, and several others. One of particular note was \$250,000 to be set aside for emergency repairs as the town deferred many projects and analyzed its building needs, under the above referenced study. Per the motion proposed and passed at the ATM, use of these funds would require a majority vote of the Selectboard and Advisory Committee, and of course be within the scope of the article. In making the recommendation for this set aside, I noted that as the town takes steps to stabilize its building infrastructure, the funds can be re-appropriated for other greatly needed building costs. For additional information, please refer to the May 9, 2017 ATM Warrant and Minutes.

The Advisory Committee was an integral part of the ATM process, especially as it pertained to the budget, and worked closely with the Selectboard and myself discussing the budget and ATM proposals.

Throughout the year, the Town accepted three major grants, among other grants:

- \$500,000 Small Bridge Grant to offset the cost of replacing the Route 31 bridge, and
- \$78,740 for the design for replacement of a culvert on Ball Hill Road, both thanks to the work of the highway superintendent and Road Advisory Committee.
- \$220,000 FEMA Firefighters Assistance Grant to replace air packs, maintain a stock of spare bottles, face pieces, and a compressor replacement, among other items. Thanks to the determination of the Fire Department for continuing to seek this grant, year after year.

## **Projects**

Possibly the greatest project of all is the initiative to bring high-speed internet to the Town of Princeton. In summary, after countless hours of analysis and meetings, the Cable Advisory Committee appointed in late 2016 recommended to the Selectboard that the town enter into a license with Charter Communications, in accordance with state and federal laws/regulations. Following negotiations, the Selectboard entered into a final license with Charter in September of 2017. Make-ready work which had been ongoing and was spearheaded by the Princeton Broadband Municipal Light Plant (PBMLP), was completed and rights to attach to the poles were transferred to Charter Communications, to begin the 12-month construction period. In accordance with the contract, is anticipated that the system will be constructed by November of 2018. I wish to express a special thank you to all the volunteers and employees who contributed to an ultimate solution for this major infrastructure issue.

Other projects completed in calendar year 2017 included the replacement of the Fire Station #2 roof and the lining of the Bagg Hall chimney. My sincere thanks to Chris Conway, Steve Mirick, and Jim O'Coin for their volunteer assistance in selecting a design firm to prepare the construction specifications, assisting with town staff to review and comment on the specifications. The town also completed an IT assessment, using Community Compact Cabinet grant funds.

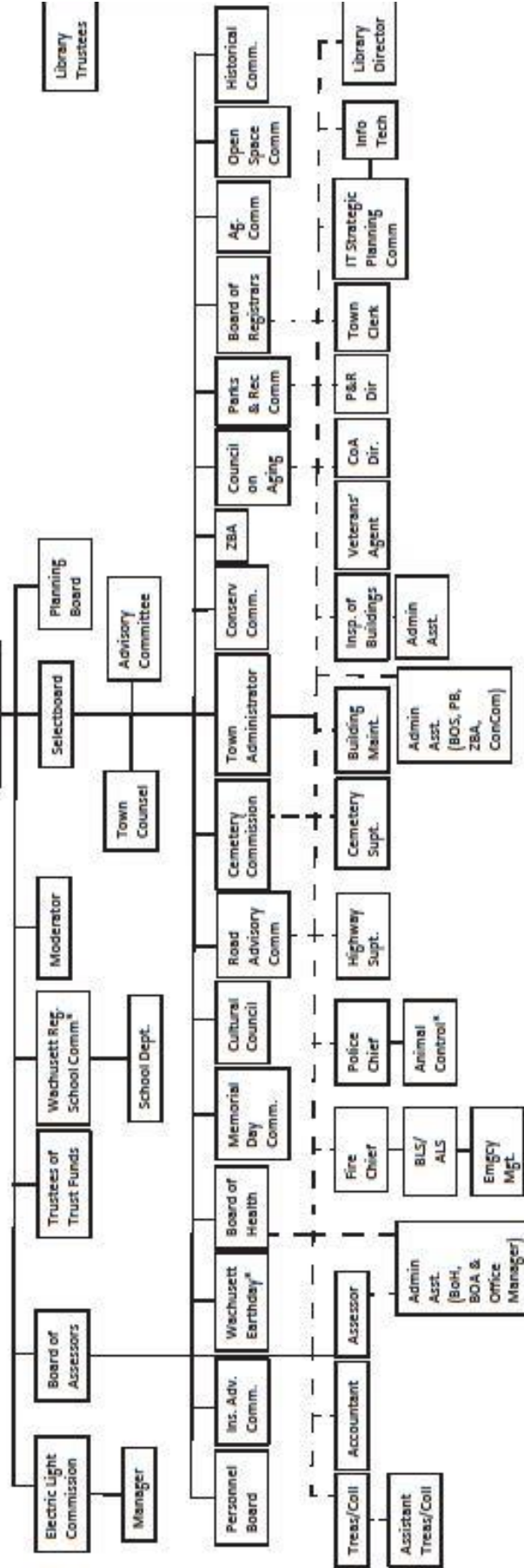
I hope that this report has offered a clear summary of the highlights of 2017 and I offer my sincere thanks to the various employees, board, committee, & commission members, for all their work throughout 2017 to accomplish the above written, and many unwritten accomplishments. The tremendous achievements of 2017 are a result of the teamwork by all the involved parties.

Respectfully submitted,

*Nina Nazarian, town administrator*

# ORGANIZATIONAL CHART

## VOTERS



Notes:  
 \*Regional organization, Town has representative(s) or shares the resource.  
 Not all staff are shown on this table.



## REPORT of the BOARD of ASSESSORS 2017

The total valuation for the town in fiscal year 2018 is \$491,323,819 which is an increase from the previous year of \$43,751,878.

The total tax levy for the town is \$8,490,075.59. The tax rate for fiscal 2018 is \$17.28 per thousand, which is a decrease of \$.50 over last year.

### **Setting the Tax Rate:**

Divide the amount to be raised (8,490,075.59) by  
total town property valuation (491,323,819) and  
multiply by \$1,000  
 $(\$8,490,075.59) \div (491,323,819) \times \$1,000 = \$17.28$

The Assessors Department has various tax exemption programs available to qualified residents. Some of these include the senior tax abatement work off, over 65 senior exemption, veterans and widow/widower exemptions. The town sends out approximately 4,000 motor vehicle bills per year and issues abatements for various reasons on a monthly basis to residents that qualify. You can visit the town's website, call or visit the office for more information.

Respectfully submitted,

*Robert Cumming*  
*Timothy Hammond*  
*Helen Townsend*

## REPORT OF THE TOWN TREASURER

Cash - Massachusetts Municipal Depository Trust	1,265,677.35
Cash - Money Market/Checking/Savings	2,725,923.84
Cash - Investments	1,300,804.99
Cash - Certificates of Deposit	0.00
Petty Cash	1,200.00

Balance	July 1, 2016	5,293,606.18
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Receipts	General Fund	15,232,221.67
	Municipal Light Department	4,151,550.68
	Trust Funds	3,922.33

Interest	General Fund	3,328.77
	Municipal Light Department	13,749.24
	Conservation	6.52
	Cultural Council	11.07
	The Knoll-bond	47.34
	Stabilization	4,902.86
	OPEB Trust	16,137.87
	Trash Enterprise	14.22
	Trust Funds	271.25

Total Receipts	19,426,163.82
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Disbursements	General Fund	15,433,380.48
	Municipal Light Department	3,443,772.96
	Trust Funds	2,429.38

Total Disbursements	18,879,582.82
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Balance	June 30, 2017	5,840,187.18
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Cash - Massachusetts Municipal Depository Trust	1,683,197.62
Cash - Money Market/Checking/Savings	2,620,290.25
Cash - Investments	1,535,499.31
Cash - Certificates of Deposit	0.00
Petty Cash	1,200.00

Total Cash	June 30, 2017	5,840,187.18
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Respectfully Submitted,  
*James J. Dunbar*  
*Town Treasurer*

	<b>COLLECTOR OF TAXES -- FISCAL 2017</b>							
	07/01/16							06/30/17
	<b>Balance</b>	<b>Commitment</b>	<b>Collections</b>	<b>Abated</b>	<b>Refunds</b>	<b>Tax Title</b>	<b>Adjust</b>	<b>Balance</b>
<b>Real Estate</b>								
2012	6,279.26		3,262.48					3,016.78
2013	19,559.45		6,078.71					13,480.74
2014	33,776.44		4,653.96					29,122.48
2015	98,800.98		46,232.17					52,568.81
2016	185,425.17		81,852.42					103,572.75
2017	(15.28)	7,768,320.14	7,562,951.89	37,649.15	19,144.26	28,562.94		158,285.14
<b>Personal Property</b>								
2013	951.05							951.05
2014	240.19							240.19
2015	265.14							265.14
2016								-
2017		189,791.19	189,167.80	343.78				279.61
<b>Motor Vehicle</b>								
2009	1,191.85							1,191.85
2010	619.49		100.96					518.53
2011	1,143.03		10.00					1,133.03
2012	1,838.67		219.38					1,619.29
2013	2,140.68		817.82					1,322.86
2014	2,277.48		1,507.50		1,609.55			2,379.53
2015	5,551.69		3,624.06	101.67	665.96			2,491.92
2016	28,773.90	52,643.88	75,188.65	5,022.47	3,787.51		72.50	5,066.67
2017		553,308.87	506,975.85	5,513.53	1,584.09			42,403.58
<b>PAA</b>			555.10					
								-
<b>In-Lieu-of-taxes-</b>	-	53,509.10	53,509.10					-
<b>TOTAL</b>	388,819.19	8,617,573.18	8,536,707.85	48,630.60	26,791.37	28,562.94	72.50	419,909.95
Interest	36,274.37	Respectfully Submitted						
Fees	21,363.22		James J. Dunbar					
MLC	2,250.00		Collector of Taxes					

## **2017 REPORT of the TRUSTEES of TRUST FUNDS**

The three members of the Trustees of Trust Funds are elected officials charged with the responsibility to oversee all trusts held by the town. Once a trust has been established, it is administered by the trustees in accordance with its terms of the trust and by a comprehensive set of state laws. Currently we are responsible for about a dozen trusts having a total value of about \$80,000.

The advisory investment policy of the trustees is to preserve the principal value of the town trusts, in accordance with the terms of the trusts, and generating returns that equal or exceed the rate of inflation. Investments are made by the town treasurer, who serves as custodian of all funds. Currently all funds are invested in CDs and approved money market funds. Although the investment income was small this past year, all accounts generated a positive return.

Most trusts are designated for a specific use and most restrict distributions to only the earned income. Some support community activities such as tennis tournaments, some support student awards and scholarships and others support those in financial need.

The available funds to support residents who are facing financial stress are minimal. Most of these trusts were established more than 65 years ago and the current need exceeds the available resources. In order to fill this gap, we established the Princeton Community Trust. This special purpose trust is to be used to provide assistance to Princeton residents with qualifying needs.

During the past year, the trustees approved the disbursement of funds for several student scholarships and the annual Labor Day Tennis Tournament.

Respectfully submitted,

*Phillip Mighdoll, chairman*

*Kevin Heman*

*Stephen Mirick*

# Town of Princeton Accountant Report 2017

## General Fund Expenditure Report

as of: 1/18/2018

### General Government

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget
01-5-114-100 Moderator Salary		25.00		25.00	25.00	0.00 100%
01-5-114-780 Moderator Expense		75.00		75.00	72.00	3.00 96%
01-5-122-100 Selectmens Salary		3,600.00		3,600.00	3,600.00	0.00 100%
01-5-122-780 Selectmens Expense		3,000.00	101.99	3,101.99	3,101.99	0.00 100%
01-5-123-100 Town Administrator Salaries		95,000.00		95,000.00	95,000.00	0.00 100%
01-5-123-780 Town Administrator Expense		3,700.00		3,700.00	3,700.00	0.00 100%
01-5-132-780 Reserve Fund		75,000.00	-42,574.44	32,425.56		32,425.56
01-5-135-100 Town Accountant Salary		35,770.05	1,943.63	37,713.68	37,713.68	0.00 100%
01-5-135-300 Annual Audit		12,000.00		12,000.00	12,000.00	0.00 100%
01-5-135-780 Town Accountant Expense		12,141.00	-1,962.48	10,178.52	8,844.68	1,333.84 87%
01-5-141-100 Assessors Salaries		4,500.00	-272.40	4,227.60	3,800.00	427.60 90%
01-5-141-101 Principal Assessor Salary		30,876.42	6,150.00	37,026.42	36,938.21	88.21 100%
01-5-141-102 Assessors Clerk Salary		22,032.00	818.40	22,850.40	22,850.40	0.00 100%
01-5-141-780 Assessors Expense		13,325.00	291.25	13,616.25	13,616.25	0.00 100%
01-5-142-100 Revaluation Salary		4,590.00		4,590.00		4,590.00
01-5-145-100 Treasurer/Collector Salary		78,438.00		78,438.00	76,311.92	2,126.08 97%
01-5-145-103 Treasurer/Collector Certificat			750.00	750.00	750.00	0.00 100%
01-5-145-780 Treasurer/Collector Expense		21,170.00		21,170.00	20,353.00	817.00 96%
01-5-151-300 Town Counsel		20,000.00	15,603.68	35,603.68	35,603.68	0.00 100%
01-5-156-100 Info. Tech. Manager Salary		14,218.80	1,892.35	16,111.15	16,069.88	41.27 100%
01-5-156-780 Info Tech Expense		3,757.00		3,757.00	3,757.00	0.00 100%
01-5-159-100 Administrative Assts Salaries		46,826.00	-818.40	46,007.60	41,138.64	4,868.96 89%
01-5-159-780 Administrative Assts		1,500.00		1,500.00	525.57	974.43 35%
01-5-161-100 Town Clerk Salary		37,750.60		37,750.60	36,852.58	898.02 98%
01-5-161-103 Town Clerk Certification		1,000.00		1,000.00	1,000.00	0.00 100%
01-5-161-780 Town Clerk Expense		4,800.00		4,800.00	4,001.12	798.88 83%
01-5-162-100 Election & Registration Sal.		6,200.00	642.00	6,842.00	6,396.50	445.50 93%
01-5-162-780 Election & Registration Expens		5,650.00		5,650.00	5,423.87	226.13 96%
01-5-171-780 Conservation Commission		1,000.00		1,000.00	982.85	17.15 98%
01-5-175-102 Planning Admin. Asst. Salary		19,329.00		19,329.00	18,287.13	1,041.87 95%
01-5-175-780 Planning Board Expense		2,636.00		2,636.00	770.50	1,865.50 29%
01-5-176-780 Board of Appeals Expense		500.00		500.00	355.40	144.60 71%
01-5-177-780 Open Space Comm. Expense		500.00		500.00	201.18	298.82 40%
01-5-179-780 Agricultural Expense		1,000.00		1,000.00		1,000.00
01-5-192-100 Town Bldg. Oper. Salaries		68,895.48		68,895.48	63,475.78	5,419.70 92%
01-5-192-780 Town Bldg. Oper. Expense		59,000.00		59,000.00	56,688.66	2,311.34 96%
General Government Totals:		709,805.35	-17,434.42	692,370.93	630,207.47	62,163.46

### Public Safety

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget
01-5-210-098 Non-Union Police Salaries		156,062.50	-599.69	155,462.81	155,462.81	0.00 100%
01-5-210-099 Union Police Salaries		438,666.00	29,930.02	468,596.02	468,596.02	0.00 100%
01-5-210-780 Police Department Expense		103,200.00	-14,902.88	88,297.12	88,297.12	0.00 100%
01-5-210-781 Dispatch		97,051.00	-11,552.25	85,498.75	85,498.75	0.00 100%

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General Fund Expenditure Report

Town of Princeton

FY 2017

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# Town of Princeton

## FY 2017

### General Fund Expenditure Report

as of: 1/18/2018

01-5-220-100	Fire Dept. Salaries	142,534.80	-1,964.32	140,570.48	140,570.48	0.00	100%
01-5-220-780	Fire Department Expense	123,974.00	-8,794.38	115,179.62	115,179.62	0.00	100%
01-5-231-780	Ambulance Readiness	82,191.60	17,628.83	99,820.43	99,820.43	0.00	100%
01-5-249-098	Animal Inspector Salary	500.00		500.00	500.00	0.00	100%
01-5-249-780	Animal Control Expense	11,434.86		11,434.86	8,303.05	3,131.81	73%
01-5-291-780	Emergency Management Exp	3,060.00	-3,060.00	0.00		0.00	
01-5-291-781	Emergency Notification System	3,699.00		3,699.00	3,699.00	0.00	100%
01-5-294-100	Tree Warden Salaries	1,533.06		1,533.06	1,533.06	0.00	100%
01-5-294-780	Tree Warden Expense	12,000.00		12,000.00	11,984.73	15.27	100%
Public Safety Totals:		1,175,906.82	6,685.33	1,182,592.15	1,179,445.07	3,147.08	

#### Education

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget	
01-5-320-600	Wachusett Regional Sch Dist	4,569,658.00	-65,146.48	4,504,511.52	4,476,661.00	27,850.52	99%
01-5-321-600	Montachusett Reg.	313,077.00		313,077.00	310,521.00	2,556.00	99%
Education Totals:		4,882,735.00	-65,146.48	4,817,588.52	4,787,182.00	30,406.52	

#### Public Works and Facilities

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget	
01-5-422-100	Highway Salaries	351,439.52		351,439.52	321,276.03	30,163.49	91%
01-5-422-780	Highway Expense	267,058.00		267,058.00	243,239.82	23,818.18	91%
01-5-422-785	Road Construction	350,000.00		350,000.00	346,364.38	3,635.62	99%
01-5-423-780	Snow/Ice removal Expense	200,000.00	65,146.48	265,146.48	265,066.48	80.00	100%
01-5-424-780	Street Lights	9,673.91	0.01	9,673.92	9,673.92	0.00	100%
01-5-433-781	Wachsett Earthday	1,913.60		1,913.60	1,913.60	0.00	100%
01-5-491-100	Cemetery Salaries	39,901.02		39,901.02	31,478.57	8,422.45	79%
01-5-491-780	Cemetery Expense	5,000.00		5,000.00	4,276.77	723.23	86%
Public Works and Facilities Totals:		1,224,986.05	65,146.49	1,290,132.54	1,223,289.57	66,842.97	

#### Human Services

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget	
01-5-541-100	Council on Aging Salaries	16,146.60		16,146.60	10,046.69	6,099.91	62%
01-5-541-780	Council on Aging Expense	1,700.00		1,700.00	1,686.32	13.68	99%
01-5-543-100	Veterans Services Salaries	2,500.00	38.50	2,538.50	2,538.50	0.00	100%
01-5-543-780	Veteran's Services Expense	19,000.00	1,545.00	20,545.00	20,545.00	0.00	100%
Human Services Totals:		39,346.60	1,583.50	40,930.10	34,816.51	6,113.59	

#### Culture and Recreation

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget	
01-5-610-100	Library Salaries	112,884.14		112,884.14	110,894.59	1,989.55	98%
01-5-610-780	Library Expense	64,510.00	4,583.00	69,093.00	61,765.97	7,327.03	89%
01-5-630-100	Parks & Recreation Salary	4,809.30	21.41	4,830.71	4,830.71	0.00	100%
01-5-630-780	Parks & Recreation Expense	4,100.00	-21.41	4,078.59	3,871.97	206.62	95%
01-5-691-780	Historical Commission	1,500.00		1,500.00	252.53	1,247.47	17%
01-5-692-780	Memorial Day	1,800.00		1,800.00	1,650.00	150.00	92%
Culture and Recreation Totals:		189,603.44	4,583.00	194,186.44	183,265.77	10,920.67	

#### Debt Service

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget	
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# Town of Princeton

## FY 2017

### General Fund Expenditure Report

as of: 1/18/2018

01-5-710-008	Police Cruiser Debt	30,000.00		30,000.00	27,301.35	2,698.65	91%
01-5-710-009	Conservation/Bentley Property	37,950.00		37,950.00	37,940.00	10.00	100%
01-5-710-012	T. Prince PCB Debt	32,650.00		32,650.00	32,625.00	25.00	100%
01-5-710-013	TPS Green Repair	128,725.00		128,725.00	128,700.00	25.00	100%
01-5-710-014	Conservation/Fieldstone	95,000.00		95,000.00	86,027.79	8,972.21	91%
01-5-710-015	Broadband Makeready-	15,000.00		15,000.00	15,000.00	0.00	100%
01-5-752-000	General Debt & Interest	15,000.00	725.00	15,725.00	15,717.40	7.60	100%
Debt Service Totals:		354,325.00	725.00	355,050.00	343,311.54	11,738.46	

#### **Intergovernmental Expenditures**

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget	
01-5-820-640		1,076.00		1,076.00	1,076.00	0.00	100%
01-5-820-647		960.00		960.00	2,560.00	-1,600.00	267%
01-5-820-661		20,699.00		20,699.00	20,699.00	0.00	100%
01-5-820-663		1,968.00		1,968.00	1,968.00	0.00	100%
Intergovernmental Expenditures Totals:		24,703.00		24,703.00	26,303.00	-1,600.00	

#### **Miscellaneous**

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget	
01-5-911-001		237,404.00	3,999.58	241,403.58	241,403.58	0.00	100%
01-5-913-000		123,000.00	500.00	123,500.00	123,332.72	167.28	100%
01-5-914-000		325,000.00		325,000.00	245,606.82	79,393.18	76%
01-5-915-001		10,800.00		10,800.00	6,837.01	3,962.99	63%
01-5-916-000		41,704.74		41,704.74	38,081.89	3,622.85	91%
01-5-996-966			50,000.00	50,000.00	50,000.00	0.00	100%
01-5-996-986			52,000.00	52,000.00	52,000.00	0.00	100%
01-5-999-902	60,982.00			60,982.00	60,982.00	0.00	100%
01-5-999-903	968,208.29		391,475.55	1,359,683.84	522,537.19	837,146.65	38%
Miscellaneous Totals:		1,029,190.29	737,908.74	497,975.13	2,265,074.16	1,340,781.21	924,292.95
		29					
Grand Totals:		1,029,190.29	9,339,320.00	494,117.55	10,862,627.84	9,748,602.14	1,114,025.70

# Town of Princeton

## FY 2017

### General Fund Revenue Report

as of: 1/18/2018

#### **Taxes and Excises**

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget
01-4-110-000 Personal Property Taxes		189,511.58		189,511.58	182,058.94	7,452.64
01-4-120-000 Real Estate Taxes		7,768,317.53		7,768,317.53	7,685,887.37	82,430.16
01-4-130-000 Allow for Abate & Exempts		-68,884.11		-68,884.11		-68,884.11
01-4-142-000 Tax Liens Redeemed				0.00	6,075.38	-6,075.38
01-4-150-000 Motor Vehicle Excise		575,000.00		575,000.00	580,797.11	-5,797.11
01-4-151-000 MVE Paid After Abated				0.00	555.10	-555.10
01-4-171-000 Interest on Property Tax		25,000.00		25,000.00	32,430.96	-7,430.96
01-4-172-000 Interest on Excises				0.00	3,843.41	-3,843.41
01-4-173-000 Interest Tax Liens				0.00	7,274.62	-7,274.62
01-4-180-000 Payment in Lieu of Taxes		305,000.00		305,000.00	308,823.71	-3,823.71
Taxes and Excises Totals:		8,793,945.00		8,793,945.00	8,807,746.60	-13,801.60

#### **Fees**

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget
01-4-322-000 Tax Collector Fees		40,000.00		40,000.00	14,127.68	25,872.32
01-4-323-000 Off Duty Admin Fees				0.00	7,488.40	-7,488.40
01-4-324-001 Fire Arms IDs				0.00	3,087.50	-3,087.50
01-4-324-002 PD Reports & Fees				0.00	250.00	-250.00
01-4-327-000 Fees - Planning Board				0.00	1,700.00	-1,700.00
01-4-329-000 Fees - Town Clerk		3,500.00		3,500.00	3,055.00	445.00
01-4-329-001 Dog Licenses				0.00	7,855.00	-7,855.00
01-4-330-000 Fees - Zoning Board				0.00	1,440.00	-1,440.00
01-4-360-000 Rent				0.00	1,376.00	-1,376.00
01-4-360-300 School Land Maint.				0.00	22,833.00	-22,833.00
Fees Totals:		43,500.00		43,500.00	63,212.58	-19,712.58

#### **Licenses and Permits**

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget
01-4-410-000 Liquor Licenses		3,000.00		3,000.00	6,000.00	-3,000.00
Licenses and Permits Totals:		3,000.00		3,000.00	6,000.00	-3,000.00

#### **State Revenue**

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget
01-4-611-000 State Owned Land		161,426.00		161,426.00	161,426.00	0.00
01-4-616-000 Exempt Vet,Blind,Elderly		16,243.00		16,243.00	16,030.00	213.00
01-4-665-000 Veteran's Benefits		16,524.00		16,524.00	16,083.20	440.80
01-4-671-000 Unrestricted Gen. Govern.		284,682.00		284,682.00	284,682.00	0.00
01-4-680-002 Extended Polling Hours			642.00	642.00	642.00	0.00
State Revenue Totals:		478,875.00	642.00	479,517.00	478,863.20	653.80

#### **Other Intergovernmental Revenue**

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget
01-4-770-001 CMVI Fines		10,000.00		10,000.00	7,962.50	2,037.50
01-4-770-002 Fines - District Court				0.00	310.00	-310.00
Other Intergovernmental Revenue Totals:		10,000.00		10,000.00	8,272.50	1,727.50



# Town of Princeton

## FY 2017

### General Fund Revenue Report

as of: 1/18/2018

#### Miscellaneous Revenue

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget
01-4-820-000 Earnings of Investments		5,000.00		5,000.00	3,328.77	1,671.23
01-4-840-002 PMLD Reimburse PR Taxes		5,000.00		5,000.00	7,773.05	-2,773.05
01-4-840-004 NSF Check Charges				0.00	50.00	-50.00
01-4-840-006 Copier/Fax Receipts				0.00	115.00	-115.00
01-4-841-015 Misc. Revenue				0.00	100.00	-100.00
01-4-841-023 Ins.Claim-				0.00	82.00	-82.00
01-4-841-031 Insurance Proceeds				0.00	137.00	-137.00
Miscellaneous Revenue Totals:		10,000.00		10,000.00	11,585.82	-1,585.82

#### Other Financing Sources

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total Budget
01-4-970-026 Trans. From Fund 26				0.00	57.98	-57.98
01-4-972-023 Transfer from Fund 23				0.00	13,870.89	-13,870.89
01-4-972-029 Trans.Excess from Fund 29				0.00	13.91	-13.91
01-4-999-901 Funded by Carryovers	968,208.29			968,208.29	968,208.29	0.00
01-4-999-902 Funded by Encumbrances	60,982.00			60,982.00	60,982.00	0.00
01-4-999-903 Trans from "Free Cash"			493,475.55	493,475.55	493,475.55	0.00
Other Financing Sources Totals:	1,029,190.29		493,475.55	1,522,665.84	1,536,608.62	-13,942.78
Grand Totals:	1,029,190.29	9,339,320.00	494,117.55	10,862,627.84	10,912,289.32	-49,661.48

# Town of Princeton

## FY 2017 -- Other Funds Revenue Report

as of: 1/18/2018

#### **Fund: 15**

#### Ambulance

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
15-4-240-000 Ambulance Charges			63,192.89	63,192.89	63,192.89	0.00	
15-4-840-001 Medicare B			8,080.54	8,080.54	8,080.54	0.00	
15-4-840-002 Medicaid			1,317.54	1,317.54	1,317.54	0.00	
15-4-840-005 Direct Pay from Vendor			13,915.67	13,915.67	13,915.67	0.00	
15-4-999-901 Funded by Carryovers	174,350.14			174,350.14		174,350.14	
Totals:	174,350.14		86,506.64	260,856.78	86,506.64	174,350.14	

#### **Fund: 21**

#### Cultural Council

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
21-4-680-000 State Grant Funds		4,400.00		4,400.00	4,400.00	0.00	
21-4-820-000 CC Bank Interest			11.07	11.07	11.07	0.00	
21-4-999-901 Carryover Financing	4,628.54			4,628.54		4,628.54	
Totals:	4,628.54	4,400.00	11.07	9,039.61	4,411.07	4,628.54	

#### **Fund: 23**

#### Highway Grants

	Carryover	Original	Budget	Budget	Revisions	Total	Budget

Revenues		Balance				
23-4-425-000	Highway Grant CH 90			0.00	193,279.29	-193,279.29
23-4-425-001	Resurfacing Route 62	346,225.00		346,225.00	79,901.71	266,323.29
23-4-428-000	MassWorks			0.00	926,675.00	-926,675.00
	Totals:	346,225.00		346,225.00	1,199,856.00	-853,631.00

### Fund: 25

### Septic Grant

Revenues		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
25-4-999-901	Funded by Carryover	17,050.00			17,050.00		17,050.00	
	Totals:	17,050.00			17,050.00		17,050.00	

### Fund: 26

### Annual Revolving Funds

Revenues		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
26-4-192-000	rPrinceton Center Revolving			45,796.67	45,796.67	45,796.67	0.00	
26-4-220-000	Fire Dept. Revolving			6,805.00	6,805.00	6,805.00	0.00	
26-4-240-000	rBldg. Dept. Revolving			53,126.83	53,126.83	53,126.83	0.00	
26-4-491-000	Cemetery Burial Revolving			5,680.00	5,680.00	5,680.00	0.00	
26-4-510-000	rBoard of Health			15,609.92	15,609.92	15,609.92	0.00	
26-4-610-000	rLibrary Revolving			4,858.66	4,858.66	4,858.66	0.00	
26-4-630-000	rRecreation Revolving			13,287.00	13,287.00	13,287.00	0.00	
26-4-650-000	rRec. Revolve Field Mainten.			9,964.99	9,964.99	9,964.99	0.00	
26-4-999-901	Funded by Carryover	85,847.85			85,847.85		85,847.85	
	Totals:	85,847.85		155,129.07	240,976.92	155,129.07	85,847.85	

### Fund: 27

### Receipts Reserved for

Revenues		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
27-4-491-000	Sale of Cemetery Lots			4,000.00	4,000.00	4,000.00	0.00	

## FY 2017 -- Other Funds Revenue Report

as of: 1/18/2018

27-4-998-000	SolidWasteRet.Earn.Off		11,524.00	-10,000.00	1,524.00		1,524.00	
27-4-999-000	Free Cash Offset		610,445.00		610,445.00	493,475.55	116,969.45	
27-4-999-901	Funded by Carryover	29,350.45			29,350.45		29,350.45	
	Totals:	29,350.45	621,969.00	-6,000.00	645,319.45	497,475.55	147,843.90	

### Fund: 29

### Miscellaneous Special

Revenues		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
29-4-152-000	Class/Compensation Study			15,000.00	15,000.00	15,000.00	0.00	
29-4-171-000	Cons Comm Wetland Rev			1,945.00	1,945.00	1,945.00	0.00	
29-4-199-780	MTC B.B. Grant 5000			5,000.00	5,000.00	5,000.00	0.00	
29-4-210-001	rDrug Forfeiture			100.00	100.00	100.00	0.00	
29-4-210-005	PD Insurance Claim			2,973.56	2,973.56	2,973.56	0.00	
29-4-210-781	rP.D. Donations			1,050.00	1,050.00	1,050.00	0.00	
29-4-220-217	FY17 SAFE Grant			5,358.00	5,358.00	5,358.00	0.00	
29-4-221-000	Wach.Area Emer.Serv.Fund			8,742.00	8,742.00	8,742.00	0.00	
29-4-222-214	FY13-14 EMPGrant			4,435.00	4,435.00	4,435.00	0.00	
29-4-222-215	FY15 EMPG			2,152.80	2,152.80	2,152.80	0.00	
29-4-433-781	Wachusett Earthday			500.00	500.00	500.00	0.00	
29-4-541-780	COA Fomula Grant			5,852.20	5,852.20	5,852.20	0.00	
29-4-541-783	rCOA Donations			300.00	300.00	300.00	0.00	
29-4-610-000	rLibrary Grant			2,269.65	2,269.65	2,269.65	0.00	

29-4-691-000	rHistorical Comm. Donations		95.00	95.00	95.00	0.00
29-4-895-000	Lights in Common Donation		46.00	46.00	46.00	0.00
29-4-999-901	Funded by Carryover	73,035.16		73,035.16		73,035.16
	Totals:	73,035.16	55,819.21	128,854.37	55,819.21	73,035.16

### Fund: 30

#### Town Debt Projects

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
30-4-999-901	Funded By Carryover	8,455.66		8,455.66		8,455.66	
	Totals:	8,455.66		8,455.66		8,455.66	

### Fund: 41

#### Fieldstone Farm Project

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
41-4-600-000	State Grant Fieldstone Farm			0.00	400,000.00	-400,000.00	
	Totals:			0.00	400,000.00	-400,000.00	

### Fund: 59

#### Consulting Funds Held

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
59-4-013-000	Knoll Subdivision		47.34	47.34	47.34	0.00	
59-4-999-901	Funded by Carryover	14,742.48		14,742.48		14,742.48	
	Totals:	14,742.48	47.34	14,789.82	47.34	14,742.48	

### Fund: 62

#### Light District

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
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## FY 2017 -- Other Funds Revenue Report

as of: 1/18/2018

62-4-209-000	Deposits		4,369,054.31	4,369,054.31	4,369,054.31	0.00
62-4-210-002	Meter Deposits		9,000.00	9,000.00	9,000.00	0.00
62-4-820-000	PMLD Bank Interest		13,749.34	13,749.34	13,749.34	0.00
62-4-999-901	Funded by Carryover	1,158,249.81		1,158,249.81		1,158,249.81
	Totals:	1,158,249.81	4,391,803.65	5,550,053.46	4,391,803.65	1,158,249.81

### Fund: 63

#### Municipal Broadband

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
63-4-910-000	Broadband Bond Proceeds			0.00	1,000,000.00	-1,000,000.00	
63-4-930-000	Broadband Bond Premium		2,082.00	2,082.00	2,082.00	0.00	
63-4-999-901	Funded by Carryovers	772,205.86		772,205.86		772,205.86	
	Totals:	772,205.86	2,082.00	774,287.86	1,002,082.00	-227,794.14	

### Fund: 65

#### Solid Waste Enterprise

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
65-4-210-000	Disposal Charges	20,000.00	25,106.54	45,106.54	25,106.54	20,000.00	
65-4-215-000	Administrative Charges		502.65	502.65	502.65	0.00	
65-4-820-000	Earnings on Investments		13.59	13.59	13.59	0.00	
65-4-999-900	Retained Earnings to Bal		25,000.00	25,000.00		25,000.00	
65-4-999-901	Carryover Financing	50,194.97		50,194.97		50,194.97	
	Totals:	50,194.97	45,000.00	25,622.78	25,622.78	95,194.97	

**Fund: 81****NonExpendable Trusts**

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
81-4-405-000 Cemetery Perpetual Care				0.00	800.00	-800.00	
81-4-610-820 Int. Cornelia Forbes 25%				0.00	0.41	-0.41	
81-4-613-820 Int. Margaret Poole 25%				0.00	0.73	-0.73	
81-4-614-820 Int. Florence Davis 20%				0.00	1.85	-1.85	
81-4-616-820 Int.Lynch Endowment 50%				0.00	1.26	-1.26	
Totals:				0.00	804.25	-804.25	

**Fund: 82****Expendable Trusts**

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
82-4-001-820 Int. J.H. Temple (School)			7.66	7.66	7.66	0.00	
82-4-002-820 Int. Madeline Fife Memorial			10.17	10.17	10.17	0.00	
82-4-003-820 Int. Josiah D. Gregory			0.98	0.98	0.98	0.00	
82-4-004-820 Int. Bullock Tennis			23.86	23.86	23.86	0.00	
82-4-004-830 rBullock Tennis			1,489.00	1,489.00	1,489.00	0.00	
82-4-005-820 Int. E.A. Goodnow Park			1.80	1.80	1.80	0.00	
82-4-006-820 Int. Sarah Brooks Fund			5.74	5.74	5.74	0.00	
82-4-007-820 Int. Hadley Memorial Fund			3.63	3.63	3.63	0.00	
82-4-008-820 Int. Ministerial Fund			1.04	1.04	1.04	0.00	
82-4-009-820 Int. Boylston Widows Fund			2.42	2.42	2.42	0.00	
82-4-010-820 Int.Farm.&Mech.Goodnow			0.37	0.37	0.37	0.00	

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82-4-011-820 Int. John Hitchcock	1.08	1.08	1.08	0.00
82-4-012-820 Int. Dr, J.J. Connor Tr.Memori	5.01	5.01	5.01	0.00
82-4-013-820 Int. Charles Hall Trust	3.42	3.42	3.42	0.00
82-4-014-820 Elsie Vaughan Scholarship	10.78	10.78	10.78	0.00
82-4-401-820 Int. Eleanor W. Allen	7.20	7.20	7.20	0.00
82-4-402-820 Int. Harry S. Myrick	5.61	5.61	5.61	0.00
82-4-403-820 Int. Henry & Fanny Tabor	0.70	0.70	0.70	0.00
82-4-404-820 Int. D. & R. Smith	1.07	1.07	1.07	0.00
82-4-405-820 Int. Perpetual Care	89.54	89.54	89.54	0.00
82-4-406-820 Int. Boylston Trust	20.02	20.02	20.02	0.00
82-4-601-820 Int. E.A.Goodnow (5000)	10.40	10.40	10.40	0.00
82-4-602-820 Int. E.A.Goodnow (1000)	2.13	2.13	2.13	0.00
82-4-603-820 Int. Goodnow Endowment	21.26	21.26	21.26	0.00
82-4-604-820 Int. David H. Gregory	1.09	1.09	1.09	0.00
82-4-605-820 Int. Eli Kilburn	2.08	2.08	2.08	0.00
82-4-606-820 Int. Grace H. Burr	3.03	3.03	3.03	0.00
82-4-607-820 Int. Thorne Caldwell	2.18	2.18	2.18	0.00
82-4-608-820 Int. Alfred K. Pearson	2.19	2.19	2.19	0.00
82-4-609-820 Int. Cassandra Camp	1.27	1.27	1.27	0.00
82-4-610-820 Int. Cornelia Forbes 75%	1.10	1.10	1.10	0.00
82-4-611-820 Int. Caroline Mason	2.12	2.12	2.12	0.00
82-4-612-820 Int. Kathleen Connor	3.12	3.12	3.12	0.00
82-4-613-820 Int. Margaret Poole 75%	2.23	2.23	2.23	0.00
82-4-614-820 Int. Florence Davis 80%	7.35	7.35	7.35	0.00
82-4-615-820 Int. Donald Lapointe	2.12	2.12	2.12	0.00
82-4-616-820 Int.Lynch Endowment 50%	1.26	1.26	1.26	0.00
82-4-617-820 rPrinceton Community Trust		0.00	1,400.00	-1,400.00

82-4-999-901	Funded by Carryovers	38,144.37		38,144.37		38,144.37
	Totals:	38,144.37	1,756.03	39,900.40	3,156.03	36,744.37

### Fund: 83

#### General Stabilization

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
83-4-820-000	Stabilization Interest		6.07	6.07	6.07	0.00	
83-4-991-000	Transfer from General Fund		50,000.00	50,000.00	50,000.00	0.00	
83-4-999-901	Funded by Carryovers	331,218.12		331,218.12		331,218.12	
	Totals:	331,218.12	50,006.07	381,224.19	50,006.07	331,218.12	

### Fund: 84

#### Conservation Trust

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
84-4-171-820	Conservation Fund Bk Int.		6.52	6.52	6.52	0.00	
84-4-999-901	Funded by Carryover	3,415.93		3,415.93		3,415.93	
	Totals:	3,415.93	6.52	3,422.45	6.52	3,415.93	

### Fund: 85

#### Stabilizations with a Purpose

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
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85-4-820-041	Infrastructure Int.Ernd.		918.19	918.19	1,598.47	-680.28	
85-4-999-901	Funded by Carryover	582,956.58		582,956.58		582,956.58	
	Totals:	582,956.58	918.19	583,874.77	1,598.47	582,276.30	

### Fund: 86

#### Other Post Employ.Ben.Liab.

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
86-4-820-000	OPEB-Investment Earnings		49,267.43	49,267.43	48,587.15	680.28	
86-4-999-901	Funded be Carryover	597,143.01		597,143.01		597,143.01	
86-4-999-986	Trans. From General Fund		52,000.00	52,000.00	52,000.00	0.00	
	Totals:	597,143.01	101,267.43	698,410.44	100,587.15	597,823.29	

### Fund: 87

#### Stabilization-School Septic

Revenues	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
87-4-970-001	Transfer from Fund 83		1.00	1.00	1.00	0.00	
	Totals:		1.00	1.00	1.00	0.00	

Report Totals: 3,940,988.93 1,017,594.00 4,864,977.00 9,823,559.93 7,974,912.80 1,848,647.13

## Town of Princeton

### FY 2017 -- Other Funds Expense Report

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### Fund: 02

#### Encumbrances

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
02-5-192-780	Encumb. Town Bldg Oper. Exp	700.00		700.00	700.00	0.00	
02-5-210-098	Encumb. Non-Union Police Sal.	300.00		300.00	300.00	0.00	

02-5-220-780	Encumb. Fire Dept Exp	8,977.00		8,977.00	8,977.00	0.00
02-5-294-100	Encumb. Tree Warden Exp	5,755.00		5,755.00	5,755.00	0.00
02-5-422-780	Encumb. Highway Maint	45,250.00		45,250.00	45,250.00	0.00
	Totals:	60,982.00		60,982.00	60,982.00	0.00

### Fund: 03

#### Special Projects

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
03-5-122-301 NetWork Design Engineering	400.00		-400.00	0.00		0.00	
03-5-122-302 Equip Town Bldgs for NSIS	3,454.52		-3,454.52	0.00		0.00	
03-5-122-303 Network Readiness	2,395.74		-2,395.74	0.00		0.00	
03-5-122-782 Regional Pub. Safety Dispatch	1,108.63		-1,108.63	0.00		0.00	
03-5-126-302 IT Infrac/Accounting Software	31,000.00			31,000.00	1,369.34	29,630.66	
03-5-152-216 Class/Compen plan 2016	5,000.00			5,000.00		5,000.00	
03-5-158-201 Treas. Tax Titles	8,399.17			8,399.17		8,399.17	
03-5-162-202 Town Clk. Vote Tabulator	1,358.67			1,358.67	210.00	1,148.67	
03-5-177-201 Wachusett Greenway			500.00	500.00		500.00	
03-5-179-201 Land Survey & Legal Fee			20,000.00	20,000.00		20,000.00	
03-5-192-202 Princeton Center Renovate	50,000.00			50,000.00		50,000.00	
03-5-192-204 Town Bldg Maint. Program	84,454.79			84,454.79	13,128.76	71,326.03	
03-5-192-205 Grounds Maint. Program	11,872.94			11,872.94	192.00	11,680.94	
03-5-192-208 Bagg Hall Chimney Flue	30,000.00			30,000.00	348.56	29,651.44	
03-5-192-209 Bagg Hall Sec floor Clean	5,000.00			5,000.00	799.96	4,200.04	
03-5-192-302 Bagg Hall Renovation	65,000.00		-65,000.00	0.00		0.00	
03-5-192-303 Building Study			100,000.00	100,000.00		100,000.00	
03-5-192-304 Emer. Repair Town Building			250,000.00	250,000.00		250,000.00	
03-5-196-200 ADA Expense-STAB.04	3,269.35		-3,269.35	0.00		0.00	
03-5-220-207 FD Fire Ponds	28,588.73			28,588.73		28,588.73	
03-5-220-209 FD Airpack Bottle Replace	17,200.00			17,200.00		17,200.00	
03-5-220-301 NewAmbul. &Convert Chassis	23,284.95			23,284.95	21,421.89	1,863.06	
03-5-220-302 Fire Station#2 Roof Renov	100,000.00			100,000.00	100,000.00	0.00	
03-5-220-303 Fire Station#2 Exacuvation Sys			50,000.00	50,000.00		50,000.00	
03-5-310-202 TPS Tile Replacement	103,704.10		-10,446.21	93,257.89	93,257.89	0.00	
03-5-310-204 TPS Playground Equipment	21,289.49			21,289.49		21,289.49	
03-5-310-205 TPS Tech Infrac/WiFi	13,585.00			13,585.00	12,875.94	709.06	
03-5-420-201 Environmental Clean-Up	102,569.51		-50,000.00	52,569.51	31,690.26	20,879.25	
03-5-422-202 Engineer/Design Rte 140 Ph. 2	193,370.09			193,370.09	193,370.09	0.00	
03-5-422-203 Highway 1-Ton Dump Truck	50,000.00			50,000.00	50,000.00	0.00	
03-5-422-204 Highway 6-Wheel Dump Truck			75,000.00	75,000.00		75,000.00	
03-5-422-780 Snow and Ice	1,144.69			1,144.69		1,144.69	
03-5-491-097 Meetinghouse Cemetery Expense	8,787.49			8,787.49	3,000.00	5,787.49	

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03-5-610-301	Library Roof Repair	30,000.00	30,000.00	30,000.00
03-5-610-781	Goodnow Book Expense	64.84	50.00	114.84
03-5-692-781	Band Concert Expense	1,905.59	2,000.00	3,905.59
	Totals:	968,208.29	391,475.55	1,359,683.84

### Fund: 15

#### Ambulance

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
15-5-231-000	Ambulance Rec.Rsvd.for Apprp.	174,350.14	-99,898.00	86,506.64	160,958.78	100.00	160,858.78	
15-5-231-100	Ambulance Salaries		52,998.00		52,998.00	59,094.40	-6,096.40	
15-5-231-780	Ambulance Expenses		46,900.00		46,900.00	38,369.17	8,530.83	
	Totals:	174,350.14	0.00	86,506.64	260,856.78	97,563.57	163,293.21	

### Fund: 21

#### Cultural Council

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
21-5-216-002	PTA-Webster, Climber	1,500.00		-1,500.00	0.00		0.00	
21-5-216-004	Library-Jungle Jim Olympics	500.00		-1.00	499.00	499.00	0.00	
21-5-216-005	Library-birds of Prey	300.00			300.00	300.00	0.00	
21-5-216-007	Green-Storytelling	350.00		-350.00	0.00		0.00	
21-5-216-008	Parks & Rec-Art	400.00		-400.00	0.00		0.00	
21-5-216-009	Fitchburg Art Museum	200.00			200.00	200.00	0.00	
21-5-299-000	Administrative Expense	7.43		-0.17	7.26	7.26	0.00	
21-5-300-000	Available Funds	1,371.11	-300.00	2,262.24	3,333.35		3,333.35	
21-5-690-780	Culture Council Expense		4,700.00		4,700.00	1,600.00	3,100.00	
	Totals:	4,628.54	4,400.00	11.07	9,039.61	2,606.26	6,433.35	

### Fund: 23

#### Highway Grants

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
23-5-425-000	Highway Grant CH 90				0.00	95,949.82	-95,949.82	
23-5-425-001	Resurfacing Route 62		346,225.00		346,225.00	79,901.71	266,323.29	
23-5-425-002	Engineering Route 140				0.00	49,000.00	-49,000.00	
	Totals:		346,225.00		346,225.00	224,851.53	121,373.47	

### Fund: 25

#### Septic Grant

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
25-5-510-000	Title V	17,050.00			17,050.00		17,050.00	
	Totals:	17,050.00			17,050.00		17,050.00	

### Fund: 26

#### Annual Revolving Funds

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
26-5-192-000	Princeton Ctr Rev.	29,404.27	78,253.00	-32,456.33	75,200.94	27,416.13	47,784.81	
26-5-220-000	Fire Dept. Revolving	6,985.82	7,500.00	-695.00	13,790.82	7,689.36	6,101.46	
26-5-240-000	Bldg. Dept. Rev.	9,031.91	78,253.00	-25,126.17	62,158.74	30,818.64	31,340.10	
26-5-491-000	Cemetery Burial Revolving	9,379.88	7,500.00	-1,820.00	15,059.88	4,280.98	10,778.90	
26-5-510-000	Board of Health	6,852.15	35,000.00	-19,390.08	22,462.07	14,563.51	7,898.56	

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26-5-610-000	Library Revolving	4,305.53	5,000.00	-141.34	9,164.19	3,946.01	5,218.18
26-5-630-000	Recreation Rev.	6,037.45	39,126.00	-25,839.00	19,324.45	16,985.23	2,339.22
26-5-650-000	Rec Rev.Field Maint	13,850.84	39,126.00	-29,161.01	23,815.83	19,315.41	4,500.42
Totals:		85,847.85	289,758.00	-134,628.93	240,976.92	125,015.27	115,961.65

### Fund: 27

#### Receipts Reserved for Appropriation

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
27-5-491-000	Cemetery Lots	20,910.00		4,000.00		24,910.00	24,910.00
27-5-491-780	Cemetery Maintenance Expense	6,637.18			1,650.00	4,987.18	
27-5-720-000	Bond premium	1,803.27				1,803.27	
27-5-998-000	Avail.S.W.Ret.Earnings		11,524.00	-10,000.00		1,524.00	1,524.00
27-5-999-000	Available Free Cash		610,445.00		493,475.55	116,969.45	
Totals:		29,350.45	621,969.00	-6,000.00	495,125.55	150,193.90	

### Fund: 29

#### Miscellaneous Special Revenues

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
29-5-152-000	Class/Compensation Study Grant		15,000.00	15,000.00	10,000.00	5,000.00	
29-5-171-000	Wetlands Protection	5,833.57	1,945.00	7,778.57	711.91	7,066.66	
29-5-179-780	Agricultural Comm. Donations	38.00		38.00		38.00	
29-5-192-030	Princeton Ctr. Ins. Claim	1,719.00		1,719.00		1,719.00	
29-5-199-780	MTC B.B. Grant 5000	-5,000.00	5,000.00	0.00		0.00	
29-5-210-001	Drug Forfeiture	5,936.01	100.00	6,036.01		6,036.01	
29-5-210-005	PD Insurance Claim		2,973.56	2,973.56	2,973.56	0.00	
29-5-210-781	P.D. Donations	110.88	1,050.00	1,160.88	938.10	222.78	
29-5-213-787	FY14 EMD Training Grant	3,307.13		3,307.13		3,307.13	
29-5-214-203	PD Vest Grant	380.77		380.77		380.77	
29-5-214-205	FY05 Local Prepare. Grant	283.00		283.00		283.00	
29-5-220-216	FY16 SAFE Grant 5754	4,056.94		4,056.94	3,645.00	411.94	
29-5-220-217	FY17 SAFE Grant		5,358.00	5,358.00	195.24	5,162.76	
29-5-220-222	SAFE donations	48.06		48.06		48.06	
29-5-221-000	Wach. Area Emer.Serv. Fund	32,714.56	8,742.00	41,456.56	14,074.89	27,381.67	
29-5-221-001	Community Access CPR Fund	751.00		751.00	342.30	408.70	
29-5-222-209	Fire Equipment Grant	37.05		37.05		37.05	
29-5-222-214	FY13-14 EMPG \$ 4435		4,435.00	4,435.00		4,435.00	
29-5-222-215	FY15 EMPG \$2460	-2,152.80	2,152.80	0.00		0.00	
29-5-229-001	PPSSC Donations	249.00		249.00		249.00	
29-5-229-002	FD Lockbox Donations	100.00		100.00		100.00	
29-5-433-781	Wachusett Earthday Grant		500.00	500.00	475.00	25.00	
29-5-491-004	Cemetery Donations	1,050.00		1,050.00		1,050.00	
29-5-510-780	BOH PHER III	1,690.18		1,690.18		1,690.18	
29-5-541-780	COA Formula Grant	1,177.80	5,852.20	7,030.00	7,028.98	1.02	
29-5-541-782	COA Funds	2,239.85		2,239.85	302.30	1,937.55	
29-5-541-783	COA Donations	1,783.58	300.00	2,083.58	677.98	1,405.60	
29-5-610-000	Library Aid Grants	9,644.16	2,269.65	11,913.81	5,121.30	6,792.51	
29-5-610-786	Public Library Fund Gt	1,299.21		1,299.21		1,299.21	



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29-5-630-004	Needham Field House Don.	920.03		920.03	920.03
29-5-650-001	Princeton Park Fund	200.00		200.00	200.00
29-5-650-003	P.Park B.Ball Court Donations	149.40		149.40	149.40
29-5-650-004	Krashes Field Mem. Donations	31.00		31.00	31.00
29-5-691-000	Historical Comm. Donations	4,177.78	95.00	4,272.78	4,272.78
29-5-692-001	Memorial Day Donations - Exp.	260.00		260.00	260.00
29-5-895-000	Lights in Common Donation		46.00	46.00	46.00
Totals:		73,035.16	55,819.21	128,854.37	46,486.56
					82,367.81

### Fund: 30

#### Town Debt Projects

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
Expenditures								
30-5-300-005	Avail.School Debt Project	4,242.66			4,242.66	4,242.66	0.00	
30-5-300-006	TPS Hot Water Heater	4,213.00			4,213.00	4,213.00	0.00	
Totals:		8,455.66			8,455.66	8,455.66	0.00	

### Fund: 41

#### Fieldstone Farm Project

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
Expenditures								
41-5-600-000	State Grant-Fieldston Farm				0.00	400,000.00	-400,000.00	
Totals:					0.00	400,000.00	-400,000.00	

### Fund: 59

#### Consulting Funds Held

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
Expenditures								
59-5-013-000	Knoll Subdivision	14,742.48		47.34	14,789.82		14,789.82	
Totals:		14,742.48		47.34	14,789.82		14,789.82	

### Fund: 62

#### Light District

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
Expenditures								
62-5-460-000	PMLD expenses	1,158,249.81		4,391,803.65	5,550,053.46	3,847,098.51	1,702,954.95	
Totals:		1,158,249.81		4,391,803.65	5,550,053.46	3,847,098.51	1,702,954.95	

### Fund: 63

#### Municipal Broadband

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
Expenditures								
63-5-460-780	Broadband Expenses	772,205.86			772,205.86	453,477.33	318,728.53	
63-5-710-001	Broadband Bond Premium			2,082.00	2,082.00	2,082.00	0.00	
Totals:		772,205.86		2,082.00	774,287.86	455,559.33	318,728.53	

### Fund: 65

#### Solid Waste Enterprise

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
Expenditures								
65-5-460-000	Receipts Rsvd. For Approp.	30,996.47		25,622.78	56,619.25		56,619.25	
65-5-460-780	Solid Waste Expenses	19,198.50	45,000.00		64,198.50	42,230.32	21,968.18	
Totals:		50,194.97	45,000.00	25,622.78	120,817.75	42,230.32	78,587.43	

### Fund: 82

#### Expendable Trusts

		Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
Expenditures								

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82-5-001-000	J.H. Temple (School)	3,316.68	7.66	3,324.34		3,324.34
82-5-002-000	Madeline Fife Memorial	87.80	10.17	97.97	25.00	72.97
82-5-003-000	Josiah D. Gregory	52.64	0.98	53.62		53.62
82-5-004-000	Bullock Tennis	12,822.97	1,512.86	14,335.83	600.00	13,735.83
82-5-005-000	E.A. Goodnow Park	15.19	1.80	16.99		16.99
82-5-006-000	Sarah Brooks Fund	289.30	5.74	295.04		295.04
82-5-007-000	Hadley Memorial Fund	46.19	3.63	49.82		49.82
82-5-008-000	Ministerial Fund	85.41	1.04	86.45		86.45
82-5-009-000	Boylston Widows Fund	364.27	2.42	366.69		366.69
82-5-010-000	Farm.&Mech.Goodnow Park	5.93	0.37	6.30		6.30
82-5-011-000	John Hitchcock	605.83	1.08	606.91		606.91
82-5-012-000	Dr, J.J. Connor Tr.Memorial	49.99	5.01	55.00		55.00
82-5-013-000	Charles Hall Trust	41.44	3.42	44.86		44.86
82-5-014-000	Elsie Vaughan Scholarship	5,475.59	10.78	5,486.37	600.00	4,886.37
82-5-401-000	Eleanor W. Allen	2,056.10	7.20	2,063.30	73.44	1,989.86
82-5-402-000	Harry S. Myrick	2,762.31	5.61	2,767.92		2,767.92
82-5-403-000	Henry & Fanny Tabor	294.42	0.70	295.12		295.12
82-5-404-000	D. & R. Smith	2.54	1.07	3.61		3.61
82-5-405-000	Perpetual Care	2,698.90	89.54	2,788.44		2,788.44
82-5-406-000	Boylston Trust	2,282.56	20.02	2,302.58	1,130.94	1,171.64
82-5-601-000	E.A.Goodnow (5000)	857.15	10.40	867.55		867.55
82-5-602-000	E.A.Goodnow (1000)	202.76	2.13	204.89		204.89
82-5-603-000	Goodnow Endowment	1,061.67	21.26	1,082.93		1,082.93
82-5-604-000	David H. Gregory	113.20	1.09	114.29		114.29
82-5-605-000	Eli Kilburn	168.51	2.08	170.59		170.59
82-5-606-000	Grace H. Burr	207.41	3.03	210.44		210.44
82-5-607-000	Thorne Caldwell	228.74	2.18	230.92		230.92
82-5-608-000	Alfred K. Pearson	231.12	2.19	233.31		233.31
82-5-609-000	Cassandra Camp	15.95	1.27	17.22		17.22
82-5-610-000	Cornelia Forbes	123.24	1.10	124.34		124.34
82-5-611-000	Caroline Mason	194.80	2.12	196.92		196.92
82-5-612-000	Kathleen Connor Matzilevich	253.97	3.12	257.09		257.09
82-5-613-000	Margaret Poole	150.37	2.23	152.60		152.60
82-5-614-000	Florence Davis	660.76	7.35	668.11		668.11
82-5-615-000	Donald Lapointe	192.03	2.12	194.15		194.15
82-5-616-000	Lynch Endowment	126.63	1.26	127.89		127.89
	Totals:	38,144.37	1,756.03	39,900.40	2,429.38	37,471.02

### Fund: 83

#### General Stabilization

Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
83-5-100-000 Available Stabilization	331,218.12		50,006.07	381,224.19		381,224.19	
83-5-996-000 Transfer to Fund 87				0.00	1.00	-1.00	
Totals:	331,218.12		50,006.07	381,224.19	1.00	381,223.19	

## FY 2017 -- Other Funds Expense Report

as of: 1/18/2018

<b>Fund: 84</b>							
<b><u>Conservation Trust</u></b>							
Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
84-5-171-000 Conservation Fund	3,415.93		6.52	3,422.45		3,422.45	
Totals:	3,415.93		6.52	3,422.45		3,422.45	
<b>Fund: 85</b>							
<b><u>Stabilizations with a Purpose</u></b>							
Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
85-5-041-000 Infrastructure	582,956.58		1,598.47	584,555.05		584,555.05	
Totals:	582,956.58		1,598.47	584,555.05		584,555.05	
<b>Fund: 86</b>							
<b><u>Other Post Employ.Ben.Liab.</u></b>							
Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
86-5-900-000 OPEB Avail. For Appropriation	597,143.01		100,587.15	697,730.16		697,730.16	
Totals:	597,143.01		100,587.15	697,730.16		697,730.16	
<b>Fund: 87</b>							
<b><u>Stabilization-School Septic System</u></b>							
Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
87-5-100-000 Available Stabilization Septic			1.00	1.00		1.00	
Totals:			1.00	1.00		1.00	
<b>Fund: 89</b>							
<b><u>Agency Fund</u></b>							
Expenditures	Carryover Balance	Original	Budget	Budget	Revisions	Total	Budget
89-5-424-000 Due from PMLD	-16,819.67			-16,819.67	1,619.01	-18,438.68	
Totals:	-16,819.67			-16,819.67	1,619.01	-18,438.68	
Report Totals:	4,953,359.55	1,307,352.00	4,966,694.55	11,227,406.10	6,332,561.14	4,894,844.96	

# Town of Princeton, Balance Sheet

June 30, 2017

<b><u>Liabilities</u></b>	<b>General Fund</b>	<b>Special Revenues</b>	<b>Trust and Agency</b>	<b>Long-Term Debt</b>
Warrants Payable	\$139,919.81			
Def Rev Real/Pers Prop Tax	\$252,694.67			
Def Rev Tax Liens	\$303,686.69			
Def. Rev. Tax Foreclosures	\$41,363.99			
Def Rev Motor Vehicle Ex	\$58,127.26			
Warrants Payable		\$1,281.22		
Warrants Payable		\$703.95		
Warrants Payable		\$287.89		
Warrants Payable		\$5,173.36		
Warrants Payable		\$5,756.07		
Def. Rev. Ambulance		\$115,178.37		
Short term Borrowing		\$166,667.00		
Warrants Payable			\$625.00	
Off Duty Details			\$6,799.19	
Federal W/H			\$13,152.44	
Medicare W/H			\$1,638.84	
State W/H			\$5,265.57	
Retirement W/H			\$20,754.79	
Due to Deputy Collector			\$2,545.54	
Dental Direct Pay			\$309.50	
Health Insurace W/H			\$1,971.83	
Health Ins. Direct Pay-Fallon			(\$13,426.34)	
Dental W/H			\$135.80	
Life Ins. Direct Pay			(\$1,889.24)	
Life/Long Term Dis.AFLA			(\$403.84)	
Life Insurance W/H			(\$74.61)	
Accident/Sick.W/H COLON'L			\$217.18	
Fish & Wildlife			\$167.19	
Union Dues W/H			(\$3.25)	
Child Support W/H			\$1,238.30	
Deferred Comp. W/H			\$3,368.84	
Firearms Due to State			\$1,562.50	
Due from PMLD			(\$18,405.14)	
Bond Payb. Fieldstone Farm				\$166,667.00
Bond Payb. T.P.S. Hazardous				\$90,000.00
Bond Payb. TPS Green Repair				\$880,000.00
Bond Payb. Bentley Property				\$35,000.00
Bond Payb. Broadband MLP				\$1,000,000.00
<b>Total Liabilities</b>	<b>\$795,792.42</b>	<b>\$295,047.86</b>	<b>\$25,550.09</b>	<b>\$2,171,667.00</b>

# Princeton Advisory Committee – 2017 Annual Report

<u>Advisory Committee Members</u>	<u>Title</u>	<u>and Term</u>
Wayne M. Adams	Secretary	2019
Judy Dino	Member	2020
George Handy	Vice-Chair	2019
Bill Lawton	Member	2020
James M. O’Coin	Member	2019
Don Schoeny	Member	2018
John W. Shipman	Chair	2018

Massachusetts towns with a property valuation of \$1 million or more must create, by either charter or bylaw, a finance committee, also known as an Advisory Committee (AC). The town’s Select Board appoints Princeton’s seven AC members. The AC is the official fiscal overseer and is tasked with conducting annual reviews of fiscal questions on behalf of all the citizens. The Princeton AC is primarily responsible for submitting its recommendations on the annual budget to the Princeton Annual Town Meeting, along with recommendations for all articles on warrants, be it for the Annual Town Meeting or Special Town Meeting.

Along with the town administrator and the Select Board, the AC is occupied with assisting in the process involving the development of the budget. The AC statutory authority is limited by town statute to making transfers from the town’s reserve fund to other line items in the budget as requested and making recommendations to the voters at the ATM. The Town of Princeton has established bylaws that govern AC activities.

AC members met numerous times in 2017-2018 to review town departmental operational budgets, capital requests, borrowing requirements and to review and vote on the articles in the annual town warrant and a special town warrant. The AC ongoing guidance to town leaders is long-term financial sustainability as the principal goal in town spending. The AC worked to identify and monitor areas that threatened the town’s unique and historic ability to remain fiscally prudent. The AC has provided strong guidance to improve the operating budget planning process and capital improvement requests by departments. It is anticipated it will take more years of attention and discipline by all concerned in the budgeting process to accomplish long-term fiscal planning.

One objective for the AC is to have adequate time to review and research spending requests, consider alternative proposals to satisfy the service, cost-justify expenditures with detailed explanations and make recommendations to maintain and enhance town service levels. This is subject to the budget as produced by the Select Board, which as stated in the bylaws, is responsible for producing the annual town budget.

Spending levels have been running higher than the cost of inflation and Proposition 2 ½. The town’s controllable non-warrant spending requests for FY ’19 have increased 21.7% since FY ’16 and 34% since FY ’14. The town’s portion of the WRSD’s budget has increased 1 % from FY ’14 to FY ’18. FY ’19 WRSD budget numbers are not known at this time.

The town, school district and state budgets are challenged to fund ongoing operations. Funding at above average year-over-year costs for OPEB, health insurance, infrastructure construction and K-12 school systems is a difficult balance of choices. The desired outcome for improving the town’s budgeting processes is to wisely manage town spending and ensure the spending is aligned with the town’s most pressing projects and that funding is controlled within the intent of Proposition 2 ½.

The AC was involved in discussions regarding contracts and pushed for our town's fair share of the state's Chapter 70 K-12 school funding calculations. Our state's political representatives and DESE have conveyed that the town will not be able to recover monies from previous years due to anomalies in the state's Chapter 70 funding formula. Apparently, all avenues have been exhausted. Additionally, the AC advised the Select Board to continue to pursue additional MBI funds to offset the town's broadband make-ready expenses and ensure the town is treated fairly and equally as other central and western Massachusetts towns lacking broadband.

The AC hosted public hearings for listening and understanding citizens opinions and concerns regarding the town's financial picture as well as to discuss the Annual Town Warrant articles, the Special Town Warrant article and the AC recommendations for both warrants.

*John W. Shipman, chairman, Princeton Advisory Committee*

# 2017 REPORT of the TOWN CLERK

2017 was a quiet year for elections with only one Town Election and two Town Meetings. Voter participation in each event is listed below:

May: Annual Town Election	786 Voters (29%)	September: Special Town Meeting
Annual Town Meeting	166 Voters (6%)	147 Voters (5%)

Annual census, voter registration, vital records, dog licensing (licensed 800 plus dogs), Ethics and Open Meeting law requirements, Hunting and Fishing License sales, and website management keeps the office busy throughout the year.

Lead the effort to begin the first phase of a cleanup of records stored on the 2<sup>nd</sup> floor of the Town Hall. Using state-mandated retention schedules files were reviewed, and permission was sought from the State Records Division to destroy records no longer required.

Appointed as the records access officer to implement the revised Massachusetts Public Records Law which took effect January 1, 2017.

The Board of Registrars, of which the Town Clerk is a member, met three times during 2017. The Board continued its effort to reach out to residents about to turn 18 by mailings throughout the year with information about upcoming election schedules and voter registration alternatives. In addition, 234 petitions for 2018 state ballot questions were certified by this office. Two of the longtime registrars, Claire Golding and Anne Littlefield, resigned to take volunteer positions on other town committees. A big thank you to both Claire and Anne for all the work they have done during their tenure. The Board welcomed two new registrars, Susan DiLiddo, and Philip O'Brien.

Thanks as always to those on the Senior Work-off program, Town Hall employees, the Board of Registrars, and election officers for their support of the Town Clerk's office.

## **JURY LIST**

The Jury List for the current year is available for review in the Town Clerk's Office.

## **VITAL STATISTICS**

The following vital statistics were reported in the Town of Princeton from 01/01/17 through 12/31/17

Births	Marriages	Deaths
<b>19</b>	<b>11</b>	<b>18</b>

## LICENSES AND FEES

<b>DOGS</b>		<b>FISH AND GAME</b>		<b>TOWN CLERK</b>	
Licenses Issued	\$8,145.00	Submitted to DFW	\$578.40	Various certificates, licenses, and filing fees	\$2,466.00
Kennel Licenses	\$150.00	Retained by the Town	\$23.00		
Late Fees	\$2,975.00				
<b>Total</b>					

## VOTER DATA

	2016 (01/01/17)	2017 01/01/18
Total Registered Voters	2701	2755
Democrats	497	514
Republicans	452	460
Other	33	34
Unenrolled	1719	1747

Respectfully submitted,

Lynne F. Grettum, town clerk

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## ELECTED OFFICIALS 2017

<b>OFFICE</b>	<b>START OF TERM</b>	<b>END OF TERM</b>
<i><b>Board of Assessors</b></i>		
Robert C. Cumming	05/10/2016	05/13/2019
Timothy R. Hammond	05/11/2015	05/14/2018
Helen H. Townsend	05/09/2017	05/11/2020
<i><b>Electric Light Commissioners</b></i>		
Christopher Conway	05/11/2015	05/14/2018
James H. Whitman	05/10/2016	05/13/2019
Richard A. Rys, Jr.	05/09/2017	05/11/2020



***Moderator***

Harry A. Pape	05/09/2017	05/14/2018
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***Planning Board***

Richard Bisk	05/10/2016	Resigned 5/10/2017
Russell H. Mason	05/12/2015	05/14/2018
John O. Mirick	05/09/2017	05/11/2020
Thomas E. Sullivan	05/12/2015	05/14/2018
Ian B. Catlow	05/09/2017	05/11/2020

***Princeton Broadband Municipal Light Plant***

Matthew Russell	05/09/2017	05/14/2018
John A. Kowaleski, Jr.	05/09/2017	05/13/2019
Harold B. Strock	05/09/2017	05/13/2019
Richard A. Chase	05/09/2017	05/11/2020
John Rowell	05/09/2017	05/11/2020

***Selectboard***

Edith M. Morgan	05/10/2016	05/13/2019
John Fudeman		
Richard Bisk	05/11/2015	05/14/2018
	05/09/2017	05/11/2020

***Trustees of Trust Funds***

Kevin Heman, Sr.		
Phillip Mighdoll	05/09/2017	05/11/2020
Stephen Mirick	05/10/2016	05/13/2019
	05/11/2015	05/14/2018

***Wachusett Regional School Committee***

Robert Imber		
Megan K. Weeks	05/11/2015	05/14/2018
	05/10/2016	05/13/2019

***Republican Town Committee***

Stacey A. Belculfini

Robert C. Cumming	03/01/2016	03/05/2019
Raymond A. Dennehy III	03/01/2016	03/05/2019
Louise A. Dix	03/01/2016	03/05/2019
William F. Lawton	03/01/2016	03/05/2019
Joseph H. O'Brien Jr.	03/01/2016	03/05/2019
Victoria Rouse-Hawks	03/01/2016	03/05/2019

**APPOINTED OFFICIALS - BOARDS, COMMITTEES, AND COMMISSIONS**

<b><u>APPOINTED BY BOARD OF SELECTMEN</u></b>	<b><u>START OF TERM</u></b>	<b><u>END OF TERM</u></b>
<b><i>Advisory Committee</i></b>		
Wayne Adams	7/1/2016	6/30/2019
George Handy	7/1/2016	6/30/2019
William Lawton	7/01/2017	6/30/2020
James O'Coin	7/1/2016	6/30/2019
Donald Schoeny	3/30/2016	6/30/2018
John Shipman	7/1/2015	6/30/2018
Judith Dino		
<b><i>Advisory Committee Review Committee</i></b>		
David Cruise	7/20/2017	6/30/2018
James Hart	7/20/2017	6/30/2018
Anne Littlefield	7/20/2017	6/30/2018
Robert Sauer	7/20/2017	6/30/2018
Joseph O'Brien	7/20/2017	6/30/2018
<b><i>Agricultural Commission</i></b>		
Heather Cheney	10/17/2016	6/30/2019
Walter Gowey	7/1/2015	6/30/2018
John Mirick	7/1/2016	6/30/2019
Chad Steiner	6/30/2017	6/30/2020
Lauren Stimson	6/30/2017	6/30/2020
<b><i>Americans With Disabilities Coordinator</i></b>		
John Wilson	7/1/2015	Resigned 2/7/2017
<b><i>Animal Control Officer</i></b>		
Laura Pease	7/1/2014	6/30/2017
<b><i>Animal Inspector</i></b>		

Greg Dowdy	5/01/2017	4/30/2018
<i>Assistant Animal Control Officer</i>		
Brian Evocious	7/1/2014	6/30/2017
<i>Assistant Gas and Plumbing Inspector</i>		
Robert Janda	7/1/2017	6/30/2018
<i>Assistant Parking Clerk</i>		
Michele Powers	7/1/2017	6/30/2018
<i>Assistant Inspector of Wires</i>		
Gary Harrington	7/1/2017	6/30/2018
<i>Board of Appeals</i>		
Lawrence Greene Jr.	7/1/2017	6/30/2018
John Puricelli	7/1/2015	6/30/2018
Christopher Walton	7/1/2017	6/30/2020
Jesse Weeks	8/24/2015	6/30/2018
<i>Board of Health</i>		
Gregory Dowdy	7/1/2016	6/30/2019
James Hillis	7/1/2015	6/30/2018
<b>APPOINTED BY BOARD OF SELECTMEN</b>	<b>START OF TERM</b>	<b>END OF TERM</b>
<i>Board of Health (Cont.)</i>		
Robert G. Mason	7/1/2016	6/30/2019
<i>Board of Registrars</i>		
Rosemary Fudeman	4/1/2015	3/31/2018
Claire Golding	4/1/2016	Resigned 8/22/2017
Anne Littlefield	4/1/2014	Resigned 8/28/2107
Susan DeLiddo	9/5/2017	3/31/2020
Philip O'Brien	10/02/2017	3/31/2019
<i>Burial Agent</i>		
Lynne Grettum	7/1/2015	6/30/2018
<i>Cemetery Commission</i>		
Paul Constantino	7/1/2015	6/30/2018
Lynne Grettum	7/1/2015	6/30/2018
Ron Milenski	7/01/2017	6/30/2020
Louis Trostel	7/1/2015	6/30/2018
<i>Cemetery Superintendent</i>		
Andrew Brown	7/1/2016	Resigned 4/01/2017
Bruce Rollins (Acting)		
<i>Conservation Commission</i>		
David Caporello	7/1/2014	6/30/2017
Rachael Catlow	10/12/2016	6/30/2019
Brian Keevan	7/1/2015	6/30/2018

Susan Mitchell	7/1/2015	6/30/2018
Holly Palmgren	7/1/2016	6/30/2019
Ronald Thompson	7/1/2017	6/30/2020
John Vieira	7/1/2014	6/30/2020
Bret Trowbridge		
<b><i>Constables</i></b>		
Michele Powers	7/1/2017	6/30/2018
Michael Trafecante	7/1/2017	6/30/2018
<b><i>Council on Aging Director</i></b>		
Linda Farineau	11/16/2016	6/30/2019
<b><i>Council on Aging</i></b>		
William Andrysick	3/30/2016	6/30/2018
Phyliss J. Fife	7/1/2017	6/30/2020
Beverly Kohlstrom	7/1/2017	6/30/2020
Thelia Thompson	7/1/2016	6/30/2019
Nancy Wheeler	7/01/2017	6/30/2020
<b><i>Cultural Council</i></b>		
Hannah Hall-Alicandro	7/1/2017	6/30/2020
Marsha Dowdy	9/6/2017	6/30/2020
Beth Hunter	8/24/2015	6/30/2018
Shauna Knuth	10/18/2016	6/30/2019
Linda Michael	7/1/2015	Resigned 6/30/2017
Carla Royak-Voltura	9/6/2017	6/30/2017
Melissa Yazdanpanah	10/18/2016	6/30/2019
<b><i>Environmental Action Committee</i></b>		
Corey Burnham-Howard	8/7/2017	6/30/2018
Brett Gibbs	8/7/2017	6/30/2018
Claire Golding	8/7/2017	6/30/2018
Phil Gott	8/7/2017	6/30/2018
Susan Hardenbrook	8/7/2017	6/30/2018
Michael Knapp	8/7/2017	6/30/2018
Phoebe Moore	8/7/2017	6/30/2018
<b><i>Election Officers</i></b>		
Linda Albrecht	8/7/2017	8/6/2018
Judith Dino	8/7/2017	8/6/2018
Louise Dix	8/7/2017	8/6/2018
Barbara Gates	8/7/2017	8/6/2018
Sandra Lord	8/7/2017	8/6/2018
Edith Johnston	8/7/2017	8/6/2018
Denise McKay	8/7/2017	8/6/2018
Elisabeth Lawson	8/7/2017	8/6/2018
Gregory Miranda	8/7/2017	8/6/2018
Carolyn Nelson	8/7/2017	8/6/2018
Bruce Rollins	8/7/2017	8/6/2018
Alan Sentkowski	8/7/2017	8/6/2018
Charlotte Stirewalt	8/7/2017	8/6/2018

Joyce Szerejko	8/7/2017	8/6/2018
Thelia Thompson	8/7/2017	8/6/2018
Louis Trostel	8/7/2017	8/6/2018
Mary Trostel	8/7/2017	8/6/2018
Jane Weisman	8/7/2017	8/6/2018
Victoria Whiting	8/7/2017	8/6/2018
William Whiting	8/7/2017	8/6/2018
<b><i>Facilities Steering Committee</i></b>		
Christopher Conway	6/13/2017	6/30/2018
Karen Cruise	6/13/2017	6/30/2018
Stephen Mirick	6/13/2017	6/30/2018
Larry Todd	6/13/2017	6/30/2018
Mary Jo Wojtusik	6/13/2017	6/30/2018
<b><i>Fire Chief</i></b>		
<b><i>John Bennett</i></b>	7/1/2016	6/30/2017
<b><i>Gas and Plumbing Inspector</i></b>		
Jeremy Pierce	7/1/2017	6/30/2018
<b><i>Highway Superintendent</i></b>		
Glenn Lyons	7/1/2016	6/30/2020
<b><i>Historical Commission</i></b>		
Joyce Anderson	7/1/2016	6/30/2019
Joseph Lee	7/1/2017	6/30/2020
Matthew Lindberg	7/1/2016	6/30/2019
Phillip Mighdoll	11/28/17	6/30/2020
Laurence Todd	10/6/2015	6/30/2018
<b>APPOINTED BY BOARD OF SELECTMEN</b>	<b>START OF TERM</b>	<b>END OF TERM</b>
<b><i>Inspector of Buildings</i></b>		
John Wilson	7/1/2016	Resigned 2/7/2017
Richard Breagy	3/28/2017	6/30/2018
<b><i>Inspector of Wires</i></b>		
J. Bruce Dunn	7/11/2017	6/30/2018
<b><i>Insurance Advisory Committee</i></b>		
Terri Longtine	7/1/2017	6/30/2018
Michele Powers	7/1/2017	6/30/2018
Bonnie Schmohl	7/1/2017	6/30/2018
Mary Veinotte	7/1/2017	6/30/2018
<b><i>Local Assistant Building Inspector</i></b>		
Richard Breagy	7/1/2016	Appointed Inspector of Buildings as of 3/28/2017
<b><i>Memorial Day Committee</i></b>		
Linda Michel	7/1/2016	Resigned 6/30/2017

<b>Montachusett Regional Vocational Technical School</b>		
John Mollica	7/1/2016	06/30/2020
<b>Open Space Committee</b>		
Kelton Burbank	7/1/2015	6/30/2018
Deborah Cary	7/1/2016	6/30/2019
Richard Gardner	7/1/2015	6/30/2018
Philip Gransewicz	7/1/2017	6/30/2018
Kim Houde	7/1/2015	6/30/2018
Karen Rossow	7/1/2015	6/30/2018
<b>Parking Clerk</b>		
Linda Albrecht	7/16/2015	Retired 10/31/2017
<b>Parks and Recreation Director</b>		
Hollie Lucht	10/10/2016	No Expiration Date
<b>Parks and Recreation Commission</b>		
Emily Babbitt de Nicasio	7/1/2017	6/30/2020
Kelton Burbank	7/1/2015	6/30/2018
Michael Crowley	12/13/16	Resigned 9/7/2017
Nannette Fitzgerald	7/1/2016	6/30/2019
Philip J. Gransewicz	12/11/2017	6/30/2020
Edward Sweeney	7/1/2017	6/30/2020
<b>Personnel Board</b>		
Catherine LePage	7/1/2017	6/30/2020
James Shuris	7/1/2015	6/30/2018
Richard Zeena	7/1/2016	6/30/2019
<b>Planning Board</b>		
Thomas R. Daly	Appointed by Selectboard to fill Richard Bisk position until next ATE	5/14/2018
<b>Planning Board Alternate</b>		
Ann Neuberg	7/1/2017	6/30/2018
<b>Planning Board-Alternate to CMRPC</b>		
Thomas R. Daly	7/1/2017	6/30/2018
<b>Police Chief</b>		
Michele Powers	6/30/2016	6/30/2019
<b>Police Officers</b>		
Hasnain Ali	7/1/2015	6/30/2018
Joseph Cecchi	7/1/2016	6/30/2019
John Chase	7/1/2017	6/30/2020
Holly Doyle	3/20/2017	6/30/2018
Joseph Picariello	7/1/2016	6/30/2019
Michael Porcaro	7/1/2017	6/30/2020
Paul Quinn	7/1/2017	6/30/2020

Fawne Russell	4/13/2016	6/30/2018
Travis Russell	7/1/2015	6/30/2018
Robert Sargood	7/1/2015	6/30/2018
Matthew Seymour	7/1/2017	6/30/2020
William White	7/1/2016	6/30/2019
<b><i>Police Sergeant</i></b>		
Ricky Thebeau	7/1/2015	6/30/2018
Michael Trafecante	7/1/2016	6/30/2019
<b><i>Princeton Broadband Municipal Light Plant – Became an Elected Board as of 5/9/2017</i></b>		
Edith Morgan	9/22/2014	5/9/2017
Stanley Moss	6/11/2014	5/9/2017
Jon Fudeman	5/12/2015	5/9/2017
<b><i>Princeton Center Management Committee – Committee dissolved on October 30, 2017</i></b>		
Dix Davis	7/1/2016	10/30/2017
Bruce Dean	7/1/2016	10/30/2017
Louise Dix	7/1/2016	10/30/2017
Christine Nichols	6/2/2016	10/30/2017
Thelia Thompson	7/1/2016	10/30/2017
<b><i>Road Advisory Committee</i></b>		
Joseph Bellucci	7/1/2017	6/30/2020
Lawrence Green	7/1/2016	6/30/2019
William Holder	11/27/2015	6/30/2018
Thelia Thompson	7/1/2015	6/30/2018
Kevin Toohey	7/1/2016	6/30/2019
<b>APPOINTED BY BOARD OF SELECTMEN</b>	<b>START OF TERM</b>	<b>END OF TERM</b>
<b><i>Surveyor of Wood, Bark, Shingles and Clapboards</i></b>		
Gregory Day	7/1/2016	6/30/2019
<b><i>Town Accountant</i></b>		
Jenny Lin	7/1/2016	6/30/2019
<b><i>Town Administrator</i></b>		
Nina Nazarian	07/14/2015	6/30/2018
<b><i>Town Clerk</i></b>		
Lynne Grettum	7/1/2016	6/30/2019
<b><i>Town Counsel</i></b>		
Judith Pickett (Law Office of Thomas A. Mullen)	4/27/2015	-----
<b><i>Town Perambulator</i></b>		

Brian Keevin	7/1/2017	6/30/2020
<b><i>Treasurer/Collector</i></b>		
James Dunbar	7/1/2016	7/1/2019
<b><i>Tree Warden and Moth Superintendent</i></b>		
Chris Courville	7/11/2015	6/30/2018
<b><i>Veterans Agent</i></b>		
Sarah Custer	3/1/2017	6/30/2019
<b><i>Wachusett Mountain Advisory Council</i></b>		
William Eicholzer	07/01/2016	6/30/2019



# Federal and State Representatives

## United States Senators in Congress

Elizabeth A. Warren, Cambridge  
Edward J. Markey, Malden

## Representative in Congress – Second Congressional District

James P. McGovern, Worcester

## Councilor – Seventh District

Jennie L. Caissie, Oxford

## Senator in General Court – First Worcester District

Harriette L. Chandler, Worcester

## Representative in General Court – First Worcester District

Kimberly N. Ferguson, Holden

## District Attorney – Middle District

Joseph D. Early Jr., Worcester

## Sheriff – Worcester County

Lewis G. Evangelidis, Holden

## Clerk of Courts – Worcester County

Dennis P. McManus, West Boylston

## Register of Deeds – Worcester District

Anthony J. Vigliotti, Worcester

## Register of Probate – Worcester County

Stephanie K. Fattman, Webster

# ANNUAL TOWN ELECTION -- MAY 8, 2017

Warrant Duly Posted:	May 1, 2017
Polls Open:	12:00PM-8:00PM
Warden:	Carolyn Nelson, Alan Sentkowski
Clerk:	Denise McKay, Thelia Thompson
Election Officers	Louise Dix, Barbara Gates, Betty Lawson, Mary Trostel, Lou Trostel, Linda Albrecht, Stacey Belculfini, Greg Miranda, Bruce Rollins, Charlotte Stirewalt
Counters:	(Vote Tabulator), Bill Whiting, Vicky Whiting
Police Officers:	Officer Fawne Russell
Votes Cast: 786	In Person: 751                      In Absentia: 35

<b>Selectman</b>		<b>Moderator</b>	
Stanley E. Moss	210	Harry A. Pape	687
Richard Bisk	571	Write-Ins	1
Write-ins	1	Blanks	98
Blanks	4		

<b>Assessor</b>		<b>Princeton Broadband Municipal Light Plant, 1 year term-failure to elect</b>	
Helen H. Townsend	651	Write-ins	44
Write-ins	3	Blanks	742
Blanks	132		

<b>Electric Light Commissioner</b>		<b>Princeton Broadband Municipal Light Plant, 2 year term-Vote for 2</b>	
Timothy Cochrell	161	John A Kowaleski	525
Richard A Rys, Jr.	610	Harold B. Strock	507
Write-ins	0	Write-Ins	2
Blanks	15	Blanks	538

<b>Trustee of Trust Funds</b>		<b>Princeton Broadband Municipal Light Plant, 3 year term – Vote for 2</b>	
Kevin J. Heman, Sr.	616	Richard A. Chase	527
Write-ins	0	John Rowell	506
Blanks	170	Write-ins	2
		Blanks	537

<b>Planning Board – Elect 2</b>	
Thomas R. Daly	351
John O. Mirick	493
Ian B. Catlow	412
Write-ins	2
Blanks	314

# ANNUAL TOWN MEETING -- May 9, 2017

Warrant duly posted:	April 25, 2017
Inhabitants notified by website posting:	April 25, 2017
Advisory Board Hearing:	April 24, 2017
Quorum needed:	81
Voters Present:	166
Moderator:	Harry Pape
Checkers/Counters:	Carolyn Nelson, Joyce Szerejko, Charlotte Stirewalt
Constable:	Michele Powers
Meeting called to order:	7:03M
Meeting dissolved:	9:50PM

The Moderator opened the meeting with the Pledge of Allegiance.

A motion was made and seconded to dispense with the reading of the full warrant.

Moderator declared the vote was **Unanimous at 7:05PM**

Moderator read the charge to the Constable, and the Return of the Warrant.

The Moderator asked that all non-voters identify themselves for the tellers.

All Articles are approved by the Advisory Board except where noted.

Citizen of the Year award was given to John Kowaleski.

The Moderator announced that the Memorial Day Parade would be held on Sunday, May 28<sup>th</sup>.

The Moderator read the results from the May 8<sup>th</sup> Annual Town Election.

**ARTICLE 1.** Moved and seconded to receive the reports of the Town Officers and any outstanding committees.

**Voted Unanimously**

**7:20PM**

**ARTICLE 2.** Moved and seconded that under the provisions of Section 108, Chapter 41, of the Massachusetts General Laws to fix the salaries of the following Town Officers for the ensuing year (FY17).

	<u>FY18</u>
Moderator	\$25
Selectmen	\$3,600 (\$1200.00 per member)
Assessors	\$0

**Voted Unanimously**

**7:22PM**

**Article 3.** The Moderator announced that there was an error in the Grand Total FY18 Budget To Be Voted On column. The Town Administrator gave the correct total as \$9,552,946.59, and added that the department budgets were correct however. The Moderator then went through each

Department of the FY18 budget to allow voters the opportunity to request that a department or departments be HELD for discussion. A voter requested that the following two budget items be considered separately and these items were HELD for discussion:

Wachusett Regional School  
Montachusett Regional Vocational School

Selectman Bisk then moved to approve the balance of the budget for FY2018 by department set forth in Article 3. The motion was seconded.

**Voted Unanimously 7:28PM**

Moved and seconded the Wachusett Regional School budget of \$4,712,839.00

**Voted Unanimously 7:29PM**

Moved and seconded the Montachusett Regional Vocational budget of \$277,757.00.

**Voted Unanimously 7:29PM**

DEPARTMENT	FY17 BUDGET VOTED	FY18 PROPOSED BUDGET	FY18 Sub-Total To Be Voted On	FY18 AC RECOMMENDS (IF DIFFERENT)
<b>GENERAL GOVERNMENT:</b>				
<b>Moderator</b>				
Salary	25.00	25.00		
Expense	75.00	75.00		
Sub-Total	100.00		100.00	
<b>Board of Selectmen</b>				
Salaries	3,600.00	3,600.00		
Expense	3,000.00	5,000.00		
Sub-Total	6,600.00		8,600.00	
<b>Town Administrator</b>				
Salary	95,000.00	95,000.00		
Expense	3,700.00	3,700.00		
Sub-Total	98,700.00		98,700.00	
<b>Reserve Fund</b>				
Expense	75,000.00	75,000.00	75,000.00	
<b>Town Accountant</b>				
Salary	35,770.05	48,467.70		
Annual Audit Expense	12,000.00	14,500.00		
Expense	12,141.00	11,960.00		
Sub-Total	59,911.05		74,927.70	
<b>Board of Assessors</b>				
Assessors Salaries	4,500.00	-		
Principal Assessor Salary	30,876.42	31,842.00		
Assessor Clerk Salary	22,032.00	22,032.00		
Expense	13,325.00	22,276.00		
Revaluation Salary	4,590.00			
Sub-Total	75,323.42		76,150.00	
<b>Treasurer/Tax Collector</b>				
Salary	78,438.00	77,979.20		
Certification		1,000.00		
Expense	21,170.00	18,420.00		
Sub-Total	99,608.00		97,399.20	
<b>Town Counsel</b>				
Expense	20,000.00	45,200.00	45,200.00	

DEPARTMENT	FY17 BUDGET VOTED	FY18 PROPOSED BUDGET	FY18 Sub-Total To Be Voted On	FY18 AC RECOMMENDS (IF DIFFERENT)
<b>Information Technology</b>				
Info. Tech. Mgr. Salary	14,218.80	16,218.80		
Info Tech Expense	3,757.00	9,222.00		
Sub-Total	17,975.80		25,440.80	
<b>Administrative Assistants</b>				
Salaries	46,826.00	37,000.00		
Expense	1,500.00	1,500.00		
Sub-Total	48,326.00		38,500.00	
<b>Town Clerk</b>				
Salary	37,750.60	37,750.60		
Certification	1,000.00	1,000.00		
Expenses	4,800.00	4,540.00		
Sub-Total	43,550.60		43,290.60	
<b>Elections &amp; Registration</b>				
Salaries	6,200.00	1,600.00		
Expense	5,650.00	2,650.00		
Sub-Total	11,850.00		4,250.00	
<b>Conservation Commission</b>				
Salaries				
Expense	1,000.00	1,000.00		
Sub-Total	1,000.00		1,000.00	
<b>Planning Board</b>				
Admin. Asst. Salary	19,329.00	19,329.00		
Expense	2,636.00	2,636.00		
Sub-Total	21,965.00		21,965.00	
<b>Board of Appeals</b>				
Expense	500.00	500.00	500.00	
<b>Open Space Committee</b>				
Expense	500.00	250.00	250.00	
<b>Agricultural Commission</b>				
Expense	1,000.00	1,000.00	1,000.00	

DEPARTMENT	FY17	FY18	FY18	FY18
	BUDGET	PROPOSED	Sub-Total	AC
	VOTED	BUDGET	To Be Voted On	RECOMMENDS
				(IF DIFFERENT)
<b>Town Building Operations</b>				
Salaries	68,895.48	<b>68,895.48</b>		
Expense	59,000.00	<b>58,630.00</b>		
Sub-Total	<b>127,895.48</b>		<b>127,525.48</b>	
<b>TOTAL GENERAL GOVM'T.</b>	<b>709,805.35</b>		<b>739,798.78</b>	
<b>PUBLIC SAFETY:</b>				
<b>Police/Dispatch</b>				
Police non-union Salaries	156,062.50	<b>158,666.00</b>		
Police Union Salaries	438,666.00	<b>439,002.00</b>		
Dispatch	97,051.00	<b>73,196.00</b>		
Expense	103,200.00	<b>103,200.00</b>		
Sub-Total	<b>794,979.50</b>		<b>774,064.00</b>	
<b>Fire Department</b>				
Salaries	142,534.80	<b>150,384.00</b>		
Expense	123,974.00	<b>123,674.00</b>		
Ambulance Readiness	82,191.60	<b>84,656.00</b>		
Sub-Total	<b>348,700.40</b>		<b>358,714.00</b>	
<b>Animal Control</b>				
Animal Inspector Salary	500.00	<b>500.00</b>		
Expense	11,434.86	<b>9,107.00</b>		
Sub-Total	<b>11,934.86</b>		<b>9,607.00</b>	
<b>Emergency Response</b>				
Emergency Mgt. Exp.	3,060.00	<b>3,060.00</b>		
Emergency Notification Sys	<b>3,699.00</b>	<b>3,699.00</b>		
Sub-Total	<b>6,759.00</b>		<b>6,759.00</b>	
<b>Tree Warden</b>				
Salary	1,533.06	<b>1,533.06</b>		
Expense	12,000.00	<b>12,000.00</b>		
Sub-Total	<b>13,533.06</b>		<b>13,533.06</b>	
<b>TOTAL PUBLIC SAFETY:</b>	<b>1,175,906.82</b>		<b>1,162,677.06</b>	

DEPARTMENT	FY17 BUDGET VOTED	FY18 PROPOSED BUDGET	FY18 Sub-Total To Be Voted On	FY18 AC RECOMMENDS (IF DIFFERENT)
<b>SCHOOLS</b>				
<b>Wachusett Regional School</b>				
Wachusett Min. Contribution	3,456,367.00	<b>3,456,189.00</b>		
Operations Assessment	709,563.00	<b>827,913.00</b>		
Transportation	226,589.00	<b>254,380.00</b>		
Long Term Debt	177,139.00	<b>174,357.00</b>		
Sub-total	<b>4,569,658.00</b>		<b>4,712,839.00</b>	
Montachusett Reg. Vocational	<b>313,077.00</b>	<b>277,757.00</b>	<b>277,757.00</b>	
<b>TOTAL SCHOOLS</b>	<b>4,882,735.00</b>		<b>4,990,596.00</b>	
<b>PUBLIC WORKS:</b>				
<b>Highway</b>				
Salaries	351,439.52	<b>354,070.40</b>		
Expense	267,058.00	<b>266,958.00</b>		
Road Reconstruction	350,000.00	<b>350,000.00</b>		
Sub-Total	<b>968,497.52</b>		<b>971,028.40</b>	
<b>Snow/Ice Removal</b>				
Expense	<b>200,000.00</b>	<b>210,000.00</b>	<b>210,000.00</b>	
<b>Street Lights</b>				
Expense	<b>9,673.91</b>	<b>9,673.91</b>	<b>9,673.91</b>	
<b>Wachusett Earthday</b>	<b>1,913.60</b>	<b>1,854.00</b>	<b>1,854.00</b>	
<b>Cemeteries</b>				
Salaries	39,901.02	<b>40,656.00</b>		
Expense	5,000.00	<b>5,000.00</b>		
Sub-Total	<b>44,901.02</b>		<b>45,656.00</b>	
<b>TOTAL PUBLIC WORKS</b>	<b>1,224,986.05</b>		<b>1,238,212.31</b>	



DEPARTMENT	FY17 BUDGET VOTED	FY18 PROPOSED BUDGET	FY18 Sub-Total To Be Voted On	FY18 AC RECOMMENDS (IF DIFFERENT)
<b>SCHOOLS</b>				
<b>Wachusett Regional School</b>				
Wachusett Min. Contribution	3,456,367.00	<b>3,456,189.00</b>		
Operations Assessment	709,563.00	<b>827,913.00</b>		
Transportation	226,589.00	<b>254,380.00</b>		
Long Term Debt	177,139.00	<b>174,357.00</b>		
Sub-total	<b>4,569,658.00</b>		<b>4,712,839.00</b>	
Montachusett Reg. Vocational	<b>313,077.00</b>	<b>277,757.00</b>	<b>277,757.00</b>	
<b>TOTAL SCHOOLS</b>	<b>4,882,735.00</b>		<b>4,990,596.00</b>	
<b>PUBLIC WORKS:</b>				
<b>Highway</b>				
Salaries	351,439.52	<b>354,070.40</b>		
Expense	267,058.00	<b>266,958.00</b>		
Road Reconstruction	350,000.00	<b>350,000.00</b>		
Sub-Total	<b>968,497.52</b>		<b>971,028.40</b>	
<b>Snow/Ice Removal</b>				
Expense	<b>200,000.00</b>	<b>210,000.00</b>	<b>210,000.00</b>	
<b>Street Lights</b>				
Expense	<b>9,673.91</b>	<b>9,673.91</b>	<b>9,673.91</b>	
<b>Wachusett Earthday</b>	<b>1,913.60</b>	<b>1,854.00</b>	<b>1,854.00</b>	
<b>Cemeteries</b>				
Salaries	39,901.02	<b>40,656.00</b>		
Expense	5,000.00	<b>5,000.00</b>		
Sub-Total	<b>44,901.02</b>		<b>45,656.00</b>	
<b>TOTAL PUBLIC WORKS</b>	<b>1,224,986.05</b>		<b>1,238,212.31</b>	
<b>HUMAN SERVICES</b>				
<b>Council on Aging</b>				
Salary	16,146.60	<b>16,146.00</b>		
Expense	1,700.00	<b>1,700.00</b>		
Sub-Total	<b>17,846.60</b>		<b>17,846.00</b>	

DEPARTMENT	FY17 BUDGET VOTED	FY18 PROPOSED BUDGET	FY18 Sub-Total To Be Voted On	FY18 AC RECOMMENDS (IF DIFFERENT)
<b>Veterans Services</b>				
Salary	2,500.00	<b>2,500.00</b>		
Expense	19,000.00	<b>18,000.00</b>		
Sub-Total	<b>21,500.00</b>		<b>20,500.00</b>	
<b>TOTAL HUMAN SERVICES</b>	<b>39,346.60</b>		<b>38,346.00</b>	
<b>CULTURE &amp; RECREATION:</b>				
<b>Library</b>				
Salaries	112,884.14	<b>112,884.14</b>		
Expense	64,510.00	<b>66,000.00</b>		
Sub-Total	<b>177,394.14</b>		<b>178,884.14</b>	
<b>Parks &amp; Recreation</b>				
Salaries	4,809.30	<b>4,809.30</b>		
Expense	4,100.00	<b>4,100.00</b>		
Sub-Total	<b>8,909.30</b>		<b>8,909.30</b>	
<b>Historical Commission</b>				
Expense	<b>1,500.00</b>	<b>1,500.00</b>	<b>1,500.00</b>	
<b>Memorial Day</b>				
Expense	<b>1,800.00</b>	<b>1,800.00</b>	<b>1,800.00</b>	
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>189,603.44</b>		<b>191,093.44</b>	
<b>DEBT &amp; INTEREST:</b>				
<b>Police Cruisers</b>	<b>30,000.00</b>	<b>16,000.00</b>	<b>16,000.00</b>	
<b>Bentley Purchase</b>	<b>37,950.00</b>	<b>36,470.00</b>	<b>36,470.00</b>	
<b>Thomas Prince/PCBs</b>	<b>32,650.00</b>	<b>31,875.00</b>	<b>31,875.00</b>	
<b>Thomas Prince/Green Repair</b>	<b>128,725.00</b>	<b>126,500.00</b>	<b>126,500.00</b>	
<b>General Interest/Borrowing Fees</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>15,000.00</b>	
<b>Broadband Make Ready</b>	<b>15,000.00</b>	<b>130,132.00</b>	<b>130,132.00</b>	
<b>Fieldstone Farm</b>	<b>95,000.00</b>	<b>86,000.00</b>	<b>86,000.00</b>	
<b>TOTAL DEBT</b>	<b>354,325.00</b>		<b>441,977.00</b>	

DEPARTMENT	FY17 BUDGET VOTED	FY18 PROPOSED BUDGET	FY18 Sub-Total To Be Voted On	FY18 AC RECOMMENDS (IF DIFFERENT)
<b>MISCELLANEOUS:</b>				
Retirement	237,404.00	208,155.00	208,155.00	
Town Insurance	123,000.00	140,500.00	140,500.00	
Health Insurance	325,000.00	307,000.00	307,000.00	
Life & Fringe	10,800.00	7,057.00	7,057.00	
FICA/Medicare	41,704.74	42,534.00	42,534.00	
Wage/Salary Reserve (Police & Class. & Comp Study)		45,000.00	45,000.00	
<b>TOTAL MISCELLANEOUS</b>	<b>737,908.74</b>		<b>750,246.00</b>	
<b>GRAND TOTAL:</b>	<b>9,314,617.00</b>		<b>9,577,482.59</b>	

**ARTICLE 4.** Moved and seconded to establish the FY18 ambulance operating budget by use of receipts for ambulance services received to date and if necessary by raising and appropriating or by appropriating from available funds. Receipts for ambulance services received in FY18 and all subsequent fiscal years to be deposited into a receipt reserved for appropriation account established in FY01. Appropriations from said account to be made at either the annual or special town meetings for the purpose of maintaining and operating the Town's ambulance service, i.e. salary for ambulance employees, vehicle maintenance, fuel, equipment and operating supplies. The requested appropriation for the FY18 ambulance-operating budget is \$54,620 for salary and \$50,141 for expenses for a total budget of \$104,761 with any balance in said account to be carried forward to subsequent years.

**Voted Unanimously**

**7:31PM**

**ARTICLE 5.** Moved and seconded to establish the FY18 trash operating budget. Receipts for trash disposal services received in FY18 and all subsequent fiscal years to be deposited into the Solid Waste Enterprise Receipts Reserved for Appropriation Account #65-5-460-000. Any balance in said account to be carried forward to subsequent years. The FY18 trash-operating budget is \$45,000.00, of which \$35,000 be appropriated from Solid Waste Enterprise Receipts and \$10,000 be appropriated from Solid Waste Enterprise-Available Retained Earnings.

**Voted Unanimously**

**7:33PM**

<b>ARTICLE 6: DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION</b>					
To see if the Town will vote to authorize revolving funds for certain town departments					
under Massachusetts General Laws Chapter 44 Section 53E 1/2 for the fiscal year					
beginning July 1, 2017, or take any other action relative thereto.					
<b>Revolving Fund</b>	<b>Authorized to Spend Fund</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY 2017 Spending Limit</b>	<b>FY 2018 Spending Limit</b>
Building Department	Bldg. Inspector Town Admin.	Fees from Bldg. Wiring, and Plumbing Permits	To Pay Administrative & Inspector Salary & Expenses	\$78,253	\$40,000
Library	Library Director, Town Admin.	Copy Machine, Fax, Fines and Fees	Defray Operational Expenses	\$5,000	\$4,000
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Provide Recreational Programs & Pay Salaries	\$39,126	\$30,000
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Maintenance of Parks Pay Salaries	\$39,126	\$30,000
Princeton Center	Princeton Center Director, Town Admin.	Rental fees	Defray Operational & Maintenance Exp.	\$78,253	\$50,000
Board of Health	Board of Health Town Admin.	Permits & Inspections	Salary & Expense	\$35,000	\$19,000
Cemetery	Cemetery Comm. Chairman, Town Admin.	Burial Fees	Salary & Expense	\$7,500	\$4,000
Fire Department	Fire Chief, Deputy Chiefs, Town Admin.	Fees from Fire Permits	To Pay Administrative & Inspector Salary & Expenses	\$7,500	\$6,500
<b>Total Spending</b>					\$183,500

**ARTICLE 6.** Moved and seconded to authorize FY18 revolving funds for certain Town departments as written under Article 6 in the town warrant.

**Voted Unanimously**

**ARTICLE 7.** Moved and seconded to transfer the sum \$65,146.48 from this year's Wachusett Regional School District account #01-5-320-600 to account #01-5-423-780 to address the current snow and ice deficit.

**Voted Unanimously**

**7:36PM**

Motion was made to reconsider Article 7 to answer the question of a resident with regard to the surplus in the Wachusett Regional School District account.

Moderator declared a majority voted to reconsider.

Town Administrator confirmed there was a surplus of \$92K in the FY17 WRSD budget due to the reduction of the original budget request after Princeton's Annual Town Meeting in May 2016 in which the town approved the higher budget number.

**ARTICLE 8.** Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$50,000 to the Town's Stabilization Fund (General Stabilization Account # 83-5-041-000).

**2/3 Vote Required**

*Moderator accepted a friendly amendment from Selectman Morgan to correct the General Stabilization Account number from #83-4-999-901 to #83-5-100-000.*

**Voted Unanimously**

**7:40PM**

**ARTICLE 9.** Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$52,000 to be deposited in the Other Post Employment Benefits Liability Trust Fund in order to offset future health insurance costs for retirees.

**Voted Unanimously**

**7:43PM**

**ARTICLE 10.** Moved and seconded to transfer from Environmental Clean-Up account # 03-5-420-201 the sum of \$50,000 to install an exhaust evacuation system in Headquarters and Fire Station #2, to be spent by the Board of Selectmen, with unexpended funds as of June 30, 2019 being returned to their original funding source and to authorize the Board of Selectmen and/or Fire Chief on behalf of the Town to seek and accept grants to reduce the expenditure; take any other action relative thereto.

**Voted Unanimously**

**7:44PM**

**ARTICLE 11.** Moved and seconded to transfer the sum of \$30,000 from the below listed accounts, to make repairs to the roof of the Library with unexpended funds as of June 30, 2019 being returned to their original funding source.

Transfer from: NetWork Design Engineering, Account #03-5-122-301	\$ 400.00
Equip Town Bldgs for NSIS, Account #03-5-122-302	\$ 3,454.52
Network Readiness, Account #03-5-122-303	\$ 2,395.74
Regional Pub. Safety Dispatch, Account #03-5-122-782	\$ 1,108.63
ADA Expense-STAB.04, Account #03-5-196-200	\$ 3,269.35
TPS Tile Replacement, Account #03-5-310-202	\$10,446.21
Free Cash, Account #27-5-999-000	<u>\$ 8,925.55</u>
Transfer to: Library Roof Repairs (new account)	\$30,000.00

Moderator noticed a difference between the warrant that was moved and seconded and the proposed motion.

Moderator accepted a friendly amendment from Selectman Morgan to restate the motion as follows:

*I move that the Town transfer the sum of \$30,000 as printed in the Annual Town Meeting Warrant, to make repairs to the roof of the Library with unexpended funds as of June 30, 2019 being returned to the undesignated fund balance. Motion was seconded.*

**Voted Unanimously**

**7:46PM**

**ARTICLE 12.** Moved and seconded to allow the remaining funds in the Thomas Prince School Playground Equipment account # 03-5-310-204, having a sum of \$21,289.49, to be spent by the

Parks & Recreation Commission for playground equipment (purchase and/or install) at Krashes Field.

Moderator noticed a difference between the warrant that was moved and seconded and the motion for Article 12. Moderator then asked Selectman Bisk to read the motion as follows:

*I move that the Town amend the purpose of the Thomas Prince School Playground Equipment account # 03-5-310-204, having a sum of \$21, 289.49, so that the remaining funds may be spent by the Parks & Recreation Commission for playground equipment (purchase and/ or installation) at Krashes Field.*

The motion was seconded

**Moderator declared that the motion carried with a simple majority 7:53PM**

**ARTICLE 13.** Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$75,000 to replace a 6-Wheel Dump Truck in the Highway Department.

**Voted Unanimously 7:54PM**

**ARTICLE 14.** Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$35,000 and from the Bagg Hall Renovation account #03-5-192-302 a sum of \$65,000 to conduct a buildings plan for the functions of Bagg Hall, the Public Safety Complex, Town Hall Annex, and Princeton Center.

David Hilton, on behalf of the Facilities Study committee, made a presentation to address Articles 14, 15, and 16.

After much discussion there was a motion made and seconded to cease debate and move the question.

The Moderator declared that the vote to cease debate and move the question Carried.

Moderator moved the vote on the main motion.

**Voted Unanimously 8:45PM**

**ARTICLE 15.** Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$250,000 to make any needed emergency repairs to any Town building (e.g. Fire Alarms in multiple buildings, Bagg Hall repointing or windows, Annex roof or exterior painting, Public Safety roof, and Princeton Center roof), the expenditure of such funds to be authorized by the Board of Selectmen and Advisory Committee.

**Voted Unanimously 8:46PM**

**ARTICLE 16.** Moved and seconded to authorize the Board of Selectmen to sell and convey the following parcels of land, pursuant to M.G.L. c. 30B, such land having been determined to be no longer needed for any municipal purposes, upon such terms and conditions as determined by the Selectmen, and to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$20,000 for surveying and legal fees.

1. Rocky Pond Road, having frontage on Fitchburg Road, and being approximately 0.8 acres of land and shown on Assessors Map 001.0, Block 0023, Lot 0000.E and also on a

plan of land entitled, “Plan of Lots prepared for Elizabeth F. Ball Princeton, Mass., Scale: 1 inch = 100 ft – March 27, 1973, Michael S. Szoc Surveyor” recorded in the Worcester Registry of Deeds, Plan Book 381 Plan 6;

2. Fitchburg Road and being approximately 2.5 acres of land and shown on Assessors Map 001.0, Block 0024, Lot 0001.B, and also on a plan of land entitled, “Compiled Plan of Land of Harold T. Moody et ux Princeton, Mass., Scale - 1 inches 100 ft. - July 14, 1972, Michael S. Szoc Surveyor” recorded in the Worcester Registry of Deeds, Plan Book 374, Plan 12;
3. Redemption Rock Trail and being approximately 9.5 acres of land and shown on Assessors Map 005.0, Block 0043, Lot 0000.0, recorded in the Worcester Registry of Deeds, Book 3742, Page 52;
4. Mountain Road and being approximately 4.29 acres of land and shown on Assessors Map 008.0, Block 0025, Lot 0010.0, and also on a plan of land entitled, “Plan of Land in Princeton, Mass. Owner: Paul A. and Cathy H. Kalenian and Walter S. and Joan Kuklinski, Scale: 1” = 80’, January 26, 1988, Plan & Survey By: Guerard Survey Co. & Associates” recorded in the Worcester Registry of Deeds, Plan Book 593, Plan 61;
5. Mountain Road and being approximately 4.42 acres of land and shown on Assessors Map 008.0, Block 0025, Lot 0011.0, and also on a plan of land entitled, “Plan of Land in Princeton, Mass. Owner: Paul A. and Cathy H. Kalenian and Walter S. and Joan Kuklinski, Scale: 1” = 80’, January 26, 1988, Plan & Survey By: Guerard Survey Co. & Associates” recorded in the Worcester Registry of Deeds, Plan Book 593, Plan 61;
6. Thompson Road and being approximately 0.33 acres of land and shown on Assessors Map 008.A, Block 0001, Lot 0000.C, and also on a plan of land entitled, “Plan of Land in Princeton, Mass. Owned by Maxwell H. Reck, Scale 1” = 80’, April 1973, George E. Smith Jr., Surveyor” recorded in the Worcester Registry of Deeds, Plan Book 381, Plan 49;
7. Hubbardston Road and being approximately 6.77 acres of land and shown on Assessors Map 011.0, Block 0002, Lot 0000.0;
8. Hubbardston Road and being approximately 2.3 acres of land and shown on Assessors Map 011.0, Block 0011, Lot 0000.0;
9. Ball Hill Road and being approximately 4 acres of land and shown on Assessors Map 014.0, Block 0005, Lot 0005.0, and also on a plan of land entitled, “Plan of Land in Princeton prepared for Dennis R. and Phyllis A. Pomerleau, 1” = 100’, 9 February 1989, Berry Engineering, Inc.” recorded in the Worcester Registry of Deeds, Plan Book 615, Plan 10;
10. Calamint Hill Road South and being approximately 1.0 acre of land and shown on Assessors Map 014.0, Block 0053, Lot 0000.0, recorded in the Worcester Registry of Deeds, Book 28022, Page 106; and

11. Brooks Station Road and being approximately 0.92 acres of land and shown on Assessors Map 017.0, Block 0004, Lot 0000.0, and also on a plan of land entitled, "Plan of Land in Princeton, Mass. Owned by Charles O. Clark Scale: 1" = 30' Sept. 1964 Nelson J. Boucher, Land Surveyor" recorded in the Worcester Registry of Deeds, Plan Book 615, Plan 10.

**Voted Unanimously**

**8:51PM**

**ARTICLE 17.** Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$50 to the Goodnow Book Expense Account for the purchase of books for the Library, as required by the terms of the Goodnow Deed of Gift.

**Voter Unanimously**

**8:52PM**

**ARTICLE 18.** Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of \$2,000 for town concerts.

**Voted Unanimously**

**8:53PM**

**ARTICLE 19.** Moved and seconded to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$500 to support the Wachusett Greenways.

**Vote Unanimously**

**8:53 1/2PM**

**ARTICLE 20.** Moved and seconded to authorize the Selectmen to contract and accept any grants from the Mass. Department of Transportation-Highway Division for the construction of any road or related work that may be allotted to the Town for the ensuing year.

**Voted Unanimously**

**8:54PM**

**ARTICLE 21.** Moved and seconded to approve naming the courtyard in the area of the Art Department at the Wachusett Regional High School in honor of recently retired teacher Ralph Caouette.

**Voted Unanimously**

**8:55PM**

**ARTICLE 22.** Moved and seconded under the provisions of M.G.L. c. 40, §5B to create a special purpose Stabilization Fund for the purpose of reserving funds for the replacement and/or repair of the septic system at the Thomas Prince School; and that the Town appropriate by transfer the sum of \$1.00 (one dollar) from the present General Stabilization Fund.

**2/3 Vote Required**

**Voted Unanimously**

**8:59PM**

**ARTICLE 23.** Moved and seconded to accept c. 653, §40 of the Acts of 1989 commencing with Fiscal Year 2018 beginning July 1, 2017.

**Voted Unanimously**

**9:01PM**

**ARTICLE 24.** Moved and seconded to amend the Town By-Laws Chapter XII – DOG RESTRAINT AND REGULATIONS by deleting Section 10. FEES, 2. Unlicensed Dog Fine in its entirety and replacing it as follows.

2. Late Fee:

A late fee of \$25.00 per dog shall be imposed on the owner of a dog who has not licensed such dog on or before the last business day in the month of April of each year; postmark is not acceptable.



**ARTICLE 25.** Moved and seconded to amend the Town Bylaws by the addition of SECTION XVIII: DEPARTMENT REVOLVING FUNDS as written in the warrant.

**SECTION XVIII: DEPARTMENTAL REVOLVING FUNDS**

**SECTION 1. Purpose.**

This by-law establishes and authorizes revolving funds for use by town, departments, boards, committees, agencies and officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E½.

**SECTION 2. Expenditure Limitations.**

A department, board, committee, commission or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Board of Selectmen and Advisory/Finance Committee.

**SECTION 3. Interest.**

Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

**SECTION 4. Procedures and Reports.**

Except as provided in General Laws Chapter 44, § 53E½ and this by-law, the laws, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town Accountant shall include a statement on the collections credited to the fund, the encumbrances and expenditures charged to each fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, commission or officer on appropriations made for its use.

**SECTION 5. Authorized Revolving Funds.**

The Table establishes:

- A. Each revolving fund authorized for use by a town department, board, committee, commission or officer,
- B. The department head, board, committee, commission or officer authorized to spend from each fund,

- C. The fees, charges and other monies charged and received by the department, board, committee, commission or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
- D. The expenses of the program or activity for which each fund may be used,
- E. Any restrictions or conditions on expenditures from each fund;
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law.

<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>
Revolving Fund	Authorized to Spend Fund	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/ Reports	Fiscal Years
Building Department	Bldg. Inspector Town Admin.	Fees from Bldg. Wiring, and Plumbing Permits	To Pay Administrative & Inspector Salary & Expenses	None	None	Fiscal Year 2019 and subsequent years
Library	Library Director, Town Admin.	Copy Machine, Fax, Fines and Fees	Defray Operational Expenses	None	None	Fiscal Year 2019 and subsequent years
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Provide Recreational Programs & Pay Salaries	None	None	Fiscal Year 2019 and subsequent years
Parks and Recreation (P&R)	P&R Commission Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Maintenance of Parks Pay Salaries	None	None	Fiscal Year 2019 and subsequent years
Princeton Center	Princeton Center Director, Town Admin.	Rental fees	Defray Operational & Maintenance Exp.	None	None	Fiscal Year 2019 and subsequent years
Board of Health	Board of Health Town Admin.	Permits & Inspections	Salary & Expense	None	None	Fiscal Year 2019 and subsequent years
Cemetery	Comm. Chairman, Town Admin.	Burial Fees	Salary & Expense	None	None	Fiscal Year 2019 and subsequent years
Fire Department	Fire Chief, Deputy Chiefs, Town Admin.	Fees from Fire Permits	To Pay Administrative & Inspector Salary & Expenses	None	None	Fiscal Year 2019 and subsequent years

**Voted Unanimously**

**9:06PM**

**ARTICLE 26.** Moved and seconded to pass over Article 26 for consideration at a future date.

**Voted Unanimously**

**9:08PM**

Advisory Committee Disapproves

**ARTICLE 27.** Moved and seconded to amend Chapter X – TOWN ROADS AND WAYS, SECTION 2.(b), of the Town By-Laws, by striking the words “5) The sign conforms to the size requirements set forth in the Zoning By-Laws.”

**Voted Unanimously**

**9:10PM**

**ARTICLE 28.** Moved and seconded the Citizens’ Petition to: a) amend the Princeton General Bylaws by deleting the current CHAPTER III – ADVISORY COMMITTEE bylaw in its entirety and replacing it with a new CHAPTER III – FINANCE COMMITTEE bylaw as proposed below. And to b) amend the Princeton General Bylaws by making the changes attached hereto and

necessitated by the proposed change to CHAPTER III of the Princeton General Bylaws described above.

### CHAPTER III - FINANCE COMMITTEE BYLAW

SECTION 1. There shall be a Finance Committee consisting of seven legal voters of the Town, who shall be appointed in the manner hereinafter provided. No elective officer or full time town employee shall be eligible to serve on said committee. The current members of the committee shall continue in office until expiration of their respective terms.

SECTION 2. The Committee shall be chosen with a simple majority by an appointing committee consisting of the Moderator, the Chairman of the Board of Selectmen and the Chairman of the Finance Committee.

SECTION 3. Whenever any vacancy shall occur for any cause, said vacancy shall be filled immediately by the appointing committee as described in Section 2. The term of office for any person so chosen to fill a vacancy shall expire at the end of the fiscal year (June 30th), and the appointing committee shall appoint his or her successor to complete the unexpired term of the member in whose office such vacancy originally occurred.

SECTION 4. (A) The Finance Committee shall consider all matters relating to the appropriation, the borrowing, and expenditure of money by the Town and its indebtedness, and shall at its discretion consider any and all other matters that impact the financial business or well-being of the town, and may make recommendations to the town or to any board, officers or committee relative to the municipal financial affairs.

(B) The Finance Committee shall be responsible for the preparation and presentation of the Annual Town Budget for consideration at the Annual Town Meeting. It is expected in doing so that the Finance Committee will work closely and confer with the Selectboard, the Town Administrator, town departments and town boards and committees, and in this connection shall hold a public hearing on said Budget prior to the day of the Annual Town Meeting.

(C) All remaining articles in any warrant for a Town Meeting shall be referred to the Finance Committee for its consideration. The Selectmen after drawing any such warrant shall transmit immediately a copy thereof to each member of said committee. A public hearing shall be held upon all such articles, unless a public hearing is otherwise required by law, and a notice of such hearing shall be given by posting a copy thereof in a least four (4) public places in the Town. Said committee shall after due consideration of the subject matter of such articles, report thereon to the Town Meeting, in writing, such recommendations as it deems best for the interests of the Town and its citizens. Any recommendation that exists from the Finance Committee on an article will be read to the town meeting prior to any motions or discussion relative to the article. The Finance Committee may, during discussion of the article, change its recommendation and offer the altered recommendation to the town meeting provided it gives its reasons for changing its recommendation.

SECTION 5. In the discharge of its duty, said Committee shall have free access to all books of record and accounts, bills and vouchers on which money has been or may be paid from the town treasury. Officers, boards and committees of the Town shall, upon request, furnish said Committee

with facts, figures and any other information pertaining to their several activities as otherwise provided by Law.

SECTION 6. It shall be the duty of the Finance Committee to make an annual written report of its doings, with recommendations relative to financial matters and the conduct of Town business.

#### PROPOSED CHANGES TO THE CURRENT PRINCETON GENERAL BYLAWS

Table of Contents – Chapter III shall be changed from “Advisory Committee to “Finance Committee”.

CHAPTER IV - FINANCIAL AFFAIRS, Section 5 is deleted in its entirety and the following Sections are renumbered accordingly. [Selectboard will no longer submit the budget at the annual town meeting.]

CHAPTER VI - LEGAL AFFAIRS, Section 2 the term “Advisory Committee is changed to “Finance Committee”. [Relates to Selectboard consulting with Advisory Committee concerning the compromise or settlement of any claim or suit to which the Town is a party.]

**The Moderator allowed resident Jon Fudeman to make a change to Section 4. (B) of the warrant article that was moved and seconded. Section 4. (B) now reads as follows:**

*Section 4. (B) The Finance Committee shall be responsible for the submission of the Annual Town Budget for consideration and approval at the Annual Town Meeting. In doing so the Town Administrator and Selectboard will initiate and prepare the budget for presentation to the Finance Committee for review and modifications, if any, and that the Finance Committee will work closely and confer with the Selectboard, the Town Administrator, town departments and town boards and committees, and in this connection shall hold a public hearing on said Budget prior to the day of the Annual Town Meeting.*

**A motion was made and seconded to pass over this article**

**Moderator declared that the motion to pass over this article carried**

Advisory Committee Abstains

**ARTICLE 29.** Moved and seconded Citizens’ Petition that the Board of Selectmen establish and appoint a five- to seven member Environmental Action Committee by September 5, 2017, and that said committee be charged with creating an Environmental Action Plan that would advise and set goals and recommendations for the Town with regard to energy and environmental considerations.

**Motion was made and seconded to cease debate**

**Moderator declared the motion to cease debate carried**

**Moderator declared that the main motion carried**

**9:50PM**

**A motion was made and seconded to dissolve the meeting.**

**Voted Unanimously**

**9:51PM**

Respectfully Submitted,  
Lynne F. Grettum, Town Clerk

## SPECIAL TOWN MEETING -- September 7, 2017

Warrant duly posted:	August 22, 2017
Inhabitants notified by website posting:	August 22, 2017
Advisory Board Hearing:	September 5, 2017
Quorum needed:	54
Voters Present:	147
Moderator:	Harry Pape
Checkers/Counters:	Carolyn Nelson, Sandra Lord, Jane Weisman
Police Sergeant:	Ricky Thebeau
Meeting called to order:	7:08PM
Meeting dissolved:	7:38PM

The Moderator opened the meeting with the Pledge of Allegiance.

A motion was made and seconded to dispense with the reading of the full warrant.

**Unanimous 7:09PM**

Moderator read the charge to the Constable, and the Return of the Warrant.

The Moderator asked that all non-voters identify themselves for the tellers.

Article 1. Moved and seconded to authorize the Board of Selectmen to acquire the following land parcels or rights in land for the purpose of construction and roadway safety improvements for Reconstruction for a Portion of Route 140.

	Total # Parcels	Area (Square Feet)
Permanent Easements	<u>32, but not to exceed 35</u>	<u>27,434, but not to exceed 30,000</u>
Temporary Easements	<u>69, but not to exceed 75</u>	<u>43,592, but not to exceed 45,000</u>

And to authorize the Board of Selectmen to acquire by gift, deed, or eminent domain, the land, easements and rights therein. The subject parcels are identified on plans entitled Plan and Profile of Route 140 (Bridge No. P-16-017) in the Town of Princeton, Worcester County, 100% Submittal, drafted by Greenman-Pederson, Inc. and dated July 26, 2017, and listed in plans entitled Plan and Profile of Route 140 (Bridge No. P-16-017) in the Town of Princeton, Worcester County, Preliminary Right of Way, drafted by Greenman-Pederson, Inc. and dated July 27, 2017, filed with the Office of the Town Clerk.

Advisory Board Approved

Kevin Toohey of the Road Advisory Committee presented the committee's opinion in favor of the article.

After discussion of the article on the floor a motion was made and seconded to move the question. A voice vote, requiring a 2/3 majority to cease debate, was taken.

**Moderator declared that the voice vote was a 2/3 majority to cease debate. 7:36PM**

Article 1 was then put to a vote.

**Moderator declared the motion carried; needed only simple majority. 7:37PM**

Point of Order- A resident asked for clarification on the 2/3 versus simple majority needed for the main motion. The Moderator explained that Town Counsel advised that the main motion required only a simple majority.

A motion was moved and seconded to dissolve the Special Town Meeting.

**Unanimous 7:38PM**

Respectfully Submitted,  
Lynne Grettum  
Town Clerk

## **Annual Report of the Police Department 2017**

On August 7, 2016 our department responded to a missing person call, and after a short search we located the body of Vanessa Marcotte. On April 15, 2017 Angelo Colon-Ortiz was arrested and charged with the murder of Vanessa Marcotte. The Princeton Police Department once again extend our thanks to the Massachusetts State Police, District Attorney Early's office, and many local law enforcement departments for their assistance throughout this investigation. The Princeton Police Department offer our sincere thanks to the residents of Princeton for their support throughout the investigation.

In March 2017, the Princeton Police Department hired Officer Holly Doyle. Officer Doyle grew up in Princeton and was a dispatcher for our department from January 2002 until July 2005. Officer Doyle comes to us with extensive training and experience. Officer Doyle began her career as a full-time officer for the Oakham Police Department and then attended the Connecticut State Police Academy. She retired after ten years of service as a homicide detective. We are thrilled to have Officer Doyle on our department.

In January 2017 Officer Chase and Officer Fawne Russell completed instructor certification in RAD, Rape Aggression Defense Systems. Since completing the class, the Princeton Police Department has offered several RAD classes to town residents. The program has received extremely positive feedback from class participants. If you are interested in taking the class please contact Officer Chase or Officer Russell.

Please remember to visit our Facebook page, "like us," and offer suggestions on the page. Please utilize the Princeton Police Department webpage as it provides useful information for town residents.

## PRINCETON POLICE DEPARTMENT

The following is a report of the major activities of the Police Department for 2017:

Accidents .....	66
Alarms.....	134
Annoying Phone Calls .....	13
Arrests/Summons Arrests .....	51
Assaults .....	6
Assist Area Police Departments.....	76
Assist Other Town Departments .....	17
Breaking and Entering Dwellings .....	5
Breaking and Entering Vehicles .....	2
Disturbances.....	66
Domestic Disturbances .....	7
Fire Department Assists .....	77
Fraud .....	21
Investigations .....	121
Juvenile Problems .....	3
Larcenies .....	15
Lost/Missing Persons .....	8
Medical Assists .....	154
Motor Vehicles Disabled .....	100
Motor Vehicle, Erratic Operation .....	96
Narcotic Investigations .....	6
Public Safety Assists.....	246
Public Service Assists .....	256
Restraining Orders Served .....	4
Suspicious Incidents.....	82
Suspicious Motor Vehicles .....	155
Suspicious Persons.....	29
Vandalism .....	4
911 Abandoned/Hang Up/Misdialed Phone Calls .....	22

I thank the dedicated men and women of the Princeton Police Department for their professional service in 2017. Additionally, I offer my strong gratitude for the leadership provided by the select board and other town officials.

Respectfully submitted,

*Michele R. Powers, chief of police*



# Princeton Fire Department Report for 2017

The Princeton Fire Department continues our mission to continuously improve both our emergency and extended services to the residents of Princeton. Our officers have specific assignments and duties in their areas of expertise and the net result has established a benchmark of excellence that has brought our department to a whole new level. Our focus on personnel retention and recruiting has brought us five new members this year. We have graduated three more firefighters from the Massachusetts Firefighting Academy. We have been focused on equipment readiness, facilities improvements and sustained community and fire district relationships. Our per diem shift program (Readiness Program) for EMS, ALS ambulance coverage along with fire response has continued to be a huge success. We have not had to call for mutual aid (with exception of ALS intercepts or a need for a 2<sup>nd</sup> ambulance) since the inception of this program. **We will be linking a presentation on the Princeton Fire Department to the town web site. Our ask this year is for a Class A 30,000-gallon tanker. It's critical for Princeton to have water on wheels and you will see the ISO audit that will affect 100% of the town's homeowners regarding your homeowners insurance if we don't take corrective action.**

## Calls for Service 2017:

- 351 Calls for Service
- 139 Fire Calls = 40 % (two significant structure fires)
- 211 EMS Calls = 60 %
- 36 members, 16 live in Princeton, 20 come from other towns.
- Members performed 18 public education programs
- Inspectors performed over 250 inspections for smoke and CO alarms, propane installations, oil burner and oil tank installations as well as mandatory fire safety inspections.

## Personnel:

- We have three firefighters that graduated from the Massachusetts Firefighting Academy from both the spring and fall programs. They received their Firefighter I and Firefighter II certification.
- We will be sending two more firefighters to the spring semester at the Massachusetts Firefighting Academy.
- Summary since January 2017
  - 1 new paramedic / firefighter
  - 2 new EMT's (they are all current EMT's and FF recruits)
  - 3 new firefighter recruits

## Training:

- EMT & paramedic recertification classes.
- Princeton FD completed our blood born pathogen training as required.
- Princeton FD is part of the Wachusett Regional High School Lock Down training.
- Completed annual training in hazardous materials identification and cancer in the fire service.
- RIT Training with the Massachusetts Firefighting Academy sponsored by Princeton.
- Ice rescue training with the Massachusetts Firefighting Academy sponsored by Princeton.

## Facilities:

- Station #2 will get the much-needed exhaust evacuation system as funded for fiscal 2018. Cancer in the fire service is a critical situation and our members should not be exposed to diesel exhaust.
- We are in a desperate situation when it comes to facilities. We are supporting the study of the new Public Safety Complex. Our headquarters was built around 1885. We are not compliant with any NFPA, NIOSH or OSHA standards and our roof is threatening collapse.

#### **Fleet Condition:**

<u>Year</u>	<u>Unit ID</u>	<u>Tank Capacity</u>	<u>Pump Type</u>	<u>5" Hose</u>	<u>Staff</u>	<u>Status</u>
1998	Engine #1	2,500 Gal	1500 GPM	2,000 Ft.	2	Just went through major repair
1992	Engine #5	1,000 Gal	1250 GPM	2,000 Ft.	5	Just went through major repair
1998	Engine #2	750 Gal	1500 GPM	2,000 Ft.	6	Purchased in 2013 repo truck extensive problems purchase was \$68K and have invested \$70K
1983	Engine #3	1,2000 Gal	500 GPM	0	3	Home built forestry
1974	Engine #4	600 Gal	350 GPM	0	2	Home built forestry
1991	Rescue #1	0	0	0	3	Rescue purchased on Gov Deals auction site under PFD budget \$15,000
2006	Ladder 75'	400 Gal	1,500 GPM	2,000 Ft.	6	Just went through ladder testing. Good condition

#### **Grants:**

We work extremely hard to save Princeton residents \$\$\$

- Three grants received in 2017
  1. FEMA Assistance to Firefighters Grant - \$220,000 (\$11,000 Town Match)
  2. MEMA Emergency Management Program Grant - \$2,460.00
  3. Student Awareness of Fire Education (SAFE) Grant \$ 5,358.00 for the education of youth and senior citizens in fire safety. This grant is used to give free smoke alarms and CO Alarms to our Senior residents.

#### **Community:**

- The SAFE Program continues with full support of the state with grants.
- We continue our efforts with the Senior SAFE program and installation of smoke detectors, battery replacement, stove top organization, replacement of heating coils, etc.
- We are continuing our home evaluations under the senior safe program.

#### Water Holes:

- We intend to purchase 30,000 low profile water tanks to be installed in high population areas. Our aim is to purchase one per year and create water districts. Our goal is to limit the expected ISO rating increase for Princeton improving fire protection.
- Hickory Drive (Holden Side) water hole priority for complete overhaul, however must be approved by the Army Core of Engineers due to the tributaries in Princeton that supply the Wachusett Reservoir. We are at an impasse when it comes to our ability to install waterholes.
- **Of the 1,242 homes in Princeton. Only 239 homes are within 1000 Ft of a hydrant or waterhole.**
- Estimated cost of Engineering for one waterhole due to EPA, Army Core of Engineers, and DCR requirements is \$18,000. The cost to install a waterhole is about \$10K to \$15K depending on the project.

#### ISO Audit:

- ISO is the National Auditing Standard for Homeowners where the protection class is used by insurance adjustors to estimate cost and coverage. We were audited in October 2017 because of the former Princeton Inn Fire (May 2, 2017) and the increasing challenge Princeton has regarding waterhole maintenance and installation due to the Wachusett Watershed laws and our inability to simply install waterholes
- Princeton is currently rated at Class 6/6X. From a 1980 audit.

#### **Changes in Protection class due to ISO audit:**

##### Annual increase

Protection class 7 & 8 would result in an increase of around 12%	\$144.00
Protection class 9 would result in an increase of around 20%	\$240.00
Protection class 10 would result in an increase of around 30%	\$360.00

***\*keep in mind that a 9 or 10 classification carries the risk of being refused for insurance.***

- So how can we reduce our chance of having a dramatic protection class change?  
Certified Waterholes within 1,000' of 75% of current residencies.
- Our current coverage is only 19.2% of the homes. Digging waterholes is not feasible for more than 80% of Princeton due to watershed. Water tanks are the answer at a cost of \$50,000 per 35,000 gallon tank. The number of tanks we would need exceed 50 tanks at a total cost of \$2.5 million.
- The ISO standard for water flow is the ability to flow 200 gallons per minute for the first 20 minutes of a fire. This standard is for the first due apparatus covering 5 miles from the fire station. Princeton's current stations cover the majority of our population with a few exceptions.
- It takes 4,000 gallons of water to accomplish this task.  
Current capacity is 1,750 gallons at Headquarters and 2,900 gallons at station #2.  
The Answer: Purchase a 3,000-gallon class a tanker.  
Move Engine #2 to station #2.

Headquarters would have 4,000 gallons and Station #2 would have 3,650 gallons of water but most of our population is in the Central and Western hemisphere of Princeton therefore we have much better coverage.

- **The last time the Princeton Fire Department requested a fire engine was 2004. We need your support at the upcoming town meeting.**

Respectfully submitted,

*John D. Bennett, fire chief & emergency management director*

# Princeton Animal Control Report 2017

Month	Animal Calls	Animal Control Officer Response
January	8	5
February	9	1
March	4	0
April	17	4
May	13	5
June	19	8
July	20	4
August	14	5
September	9	7
October	18	3
November	13	0
December	10	0
Totals	154	42

Respectfully submitted,

*Laura L. Pease Rutland Regional ACO*

# Report of the Building Department 2017

The following report details the activities in the calendar year 2017 for the Building Department for the Town of Princeton, Mass.

<u>Purpose or Building Permit</u>	<u>No. of Permits</u>	<u>Est. Cost of Construction</u>
Single Family Home	8	\$2,571,554.00
Additions/Alterations	101	\$2,305,752.82
Non-Residential	8	\$952,102.00
<hr/>		
Total	117	\$5,829,408.82

<u>Breakdown of Permits</u>	<u>Fees Collected in CY 2017</u>	
Building	117	\$42,317.10
Electrical	78	\$8,040.00
Plumbing	41	\$4,025.0
Gas Piping	54	\$4,420.00
Woodstoves	28	\$1,080.00
Driveway	9	\$340.00
Demolition	3	\$150.00
<hr/>		
Total	330	\$60,372.10

This past year has seen the town's greatest growth in new homes as well as additions/alterations to existing homes. The non-residential building has also dramatically increased, with more new businesses planned in 2018. The building department staff is encouraged and excited for the continued growth of the town. We will continue to eagerly assist the community with new construction, non-residential builds and home improvements with prompt professionalism.

Kindly,

*Richard Breagy, building inspector*

*Ginger Toll, administrative assistant*

## 2017 Report of the Planning Board

Much of the year was devoted to updating the signage regulations within the Zoning Bylaws. In spite of much preparation and public input, the resulting zoning articles failed to achieve approval at the May Annual Town Meeting. Subsequent meetings through the rest of the year focused on a re-crafting of the articles with a goal of passage at the 2018 Annual Town Meeting. Board members submitted photos and shared concepts of signs from rural communities around New England, as examples that could serve as models. Much meeting time focused on temporary sandwich-board signs and on way-finding signs that would be standardized in style and installed at off-site roadside locations to direct travelers to businesses and services.

In January, the board considered the new recreational marijuana law. John M. and Richard B. reported on a CMRPC meeting they had attended that focused on how communities could address it, such as a moratorium until local regulations could be crafted. The state's model of alcohol beverage control and the ABCC may provide the ultimate protocol for marijuana, which allows much local flexibility including banning sales altogether, such as in "dry" towns in the state. The PB members agreed that the select board should oversee licensing--just as they oversee ABCC issues--or anything proposed by an anticipated, state Cannabis Control Commission.

The board approved an accessory apartment special permit at 69 Mirick Road in March, for new owners Jen and Jay Shenk. They remodeled a master bedroom suite into an in-law apartment, reporting the square footage of the apartment will be 1,143 sq. ft. which is decidedly no more than one third of the entire house as prescribed by zoning.

Early in April, Anne Littlefield, Mary Littlefield, and Bancroft Littlefield applied for ANR endorsement of a plan to adjust the boundaries between lots 32 and 33D on Assessors Map 12B. Both lots currently have, and will continue to have, sufficient road frontage and area to be building lots. The Board gave its ANR endorsement. Construction on lot 32 within the Rural Preservation Overlay District will require site plan approval, which will include the location of a driveway.

The board also endorsed an ANR from the Fieldings for 35 & 37 Leominster Road. The plan moves some lot lines to create a 3-acre lot around an existing house and leave about 11 acres in the remaining parcel. It also moved a lot line over next to the house to accommodate a new septic system.

Throughout the year, the board discussed the need for affordable and senior housing and options that may be viable for Princeton.

On May 3, the board voted to request that Town Meeting pass over Article 26 concerning the proposed sign by-law and changes to current by-laws. Residents at previous informational meetings had brought up several details that needed changing. There were too many items needing clarification to offer an amendment from the floor. The board decided that future meetings should focus on revising the sign by-law and seeking additional participation from business owners, town boards, etc. Also, affordable and senior housing should be major issues.

Creation of a new Environmental Action Committee was approved at annual town meeting. If this committee recommends adoption of the Green Communities Act, zoning changes may be needed and the board should coordinate these changes with the EAC and the Select Board.

The room was filled to capacity at the July 19 meeting with residents concerned about an agenda item listing discussion on “assault-style firearms.” Residents from Bigelow Road had requested the meeting because of concerns about noise and safety associated with the discharge of firearms somewhere nearby. After hearing from opinions on all sides of the issue, it was noted that these matters were outside of P.B. jurisdiction. The board suggested that concerned residents take up an offer from another resident to facilitate a meeting with a target-shooting neighbor, and that if they wanted to pursue the matter further, they should approach the Board of Selectmen, and possibly consider a resident-sponsored warrant article for a general bylaw.

In October, the board signed an ANR for Caswell on Grow Lane. It cuts a 2.5 acre lot with 225’ frontage out of large parcel which is left with 82 acres and the original house.

Resident John Diethelm proposed moving his business F&S Automotive from Holden to 184 Worcester Road, into Building #7 with no changes to the building footprint. The board outlined the conditions that a site plan should incorporate that would likely be covered in the special permit from the ZBA. This includes parking and access/egress; limitation on number of vehicles being stored pending work; and, ensuring that any added outdoor lighting be downward-facing. Also hours of operation (open to public) may be a “normal” timeframe such as 7 AM to 7PM as maximum. These are simply guidelines which ZBA did incorporate.

Nimrod League on Coal Kiln Road also needed a special permit with the ZBA. The club is expanding the shooting-range structure so as to spread out the stalls and orient them in the same direction, not add new ones. They are also doing interior site work to separate and better define different areas of use. With no site changes involving traffic patterns or anything visible from Coal Kiln Road, the board had no input for the ZBA.

Near the year’s end, the board signed an ANR plan for John & Terri Bennett splitting their house lot at 27 Hickory Drive into lot 52B w/ 90,925 sq.ft. with the existing house, and the new adjacent lot 12A w/ 87,120 sq.ft. and each lot retaining 225’ frontage. The group also endorsed an ANR plan submitted by owners Russell and MacLeod for Greenmantle Farm at the southeast corner of Goodnow and Gates roads. It split off the corner section into new lot A with 5.3 acres and hundreds of feet of frontage on Goodnow and Gates. Plan noted over 43,560 sq.ft. were exclusive of wetlands. Remaining parcel Map 7, Lot 31, fronting on Gates has about 63 acres.

Residents are encouraged to attend meetings and participate in all planning issues. The Planning Board generally meets on first and third Wednesdays at 7:30 PM and exact meeting times and agendas are posted online.

Thank you for your continued support.

***Respectfully submitted: John Mirick, chairman; Rud Mason, vice chair;***

*Ian Catlow, clerk; Tom Sullivan; Tom Daly and Ann Neuburg, alternate*



## **2017 Report of the Zoning Board of Appeals**

The Princeton Zoning Board of Appeals received five (5) petitions in 2017.

A public hearing was held on April 13, 2017 to consider the petition of Robert & Lisa Christian for a property located on Isaac's Way, Princeton (Assessors map #9, Lot 4). The Petitioners sought a special permit, pursuant to Zoning Bylaw Section VII. 3. (A), to live in a trailer camper during construction of a new home on the same lot.

Board members present were Chairman John Puricelli, Jesse Weeks and Christopher Walton. The petitioners were present with family members who own abutting property. By unanimous decision, the Board granted a special permit for the occupancy of a camper trailer during the construction of a house subject to the condition that septic, water and electricity would be connected to the trailer in accordance with any relevant building code regulations. In addition, the camper can be used no later than December 1, 2017.

The board held a public hearing on Thursday, June 1, 2017 at 7:00 PM to consider a petition for a dimensional variance from Paulette Magaw for property located at 16 Pine Hill Road and is on Assessors map #4, Lot 42-E.

The petitioner sought a variance, pursuant to M.G.L. Chapter 40A, sec. 10 and Section VIII, subsection 2(E) of the Princeton Zoning By-Laws, for relief from front lot setback requirements (Section VI, subsection 1(D) to construct a covered porch which would extend, at its corner, twelve (12) feet into the minimum fifty (50) foot setback.

Board members present were Chairman John Puricelli, Jesse Weeks, and alternate Larry Greene, Jr. No abutters or other members of the public were in attendance. The board voted unanimously to grant the petition as a de minimus departure from the Zoning By-Laws.

The board held a public hearing on Thursday, July 27, 2017 on a petition for a dimensional variance submitted by Charles and Charlotte Steele for property is located at 20 Allen Hill Road, Assessors map #12A, Lot 5.

The petitioner sought a variance, pursuant to M.G.L. Chapter 40A, sec. 10 and Section VIII, subsection 2(E), of the Princeton Zoning By-Laws, for relief from front lot setback requirements (Section VI, subsection 1(D)) to construct an attached garage which would extend, at its corner, 13.1 feet into the minimum fifty (50) foot setback.

Board members present were Chairman John Puricelli, Jesse Weeks, and alternate Larry Greene, Jr. No abutters or other members of the public were in attendance.

The petitioners described the property as an antique two-story home. They sought to construct an attached two-car garage which would be 36.9 feet from the street right of way (49.5 feet from the edge of the pavement on Allen Hill Road). The petitioners explained that, because the existing house was constructed within a cirque of ledge outcroppings, any other location for the garage would require extensive blasting. The Board voted unanimously to grant the petition as a de minimus departure from the Zoning By-Laws.

The ZBA held a Public Hearing on October 19, 2017 to consider the petition of John Diethelm for property located at 184 Worcester Road, Princeton (Assessors map #16, Lot 1). The

petitioner sought a special permit, as prescribed by the Zoning Bylaws Section IV, subsection 1.(J)(a), to allow a vehicle repair operation in the Business District.

Board members present were Chairman John Puricelli, Christopher Walton, and Jesse Weeks. Several residents were present and spoke in favor of the proposed project. After deliberation, the Board voted unanimously to allow the issuance of a special permit subject to several conditions regarding hours, vehicles parked and external lighting.

Also on October 19, the board considered the petition of the Nimrod League of Holden for property located at 168 Coal Kiln Road, Princeton (Assessors map #16, Lot 1). The Petitioner sought a special permit, as prescribed by the Zoning Bylaws Section VII., subsection 2(B) and Section III, subsection 1(I), to allow an alteration or expansion of a non-conforming use in a Residential-Agricultural District.

Board members present were Chairman John Puricelli, Jesse Weeks, and Christopher Walton.

Chris Craigue, the president of the Nimrod League of Holden, explained that the proposed project involved a reconstruction and minor reorientation of existing shooting stations--to increase safety and make the shooting stations more user-friendly. Shooting activity and club membership are not increasing—they are just slightly altering the orientation of the stations. There were some abutters' concerns about noise.

The Board voted unanimously to allow the special permit, in particular because there was no evidence that the proposed changes would be substantially more detrimental than the existing use to the neighborhood.

Public Hearings are scheduled on Thursdays as needed and are posted at the Town Hall and on the website.

Respectfully Submitted,

*John Puricelli, Chairman*

Members: Jesse Weeks, Christopher Walton & Larry Greene, Jr. (alternate).

## 2017 Annual Report of the Conservation Commission

The Conservation Commission at the beginning of 2017 consisted of seven appointed members and one associate member. David Caporello resigned from the Conservation Commission after the January 2017 meeting. Brett Trowbridge was appointed to fill the vacancy, but resigned in December, leaving the Commission one member short at the end of 2017.

The Commission is tasked with promoting the conservation of natural resources, and with the care and control of conservation lands owned by the town. The Commission also enforces the Massachusetts Wetlands Protection Act (M.G.L. 131 § 40) (WPA) and its implementing regulations (310 CMR 10.00) on behalf of the town. Meetings are held on the third Tuesday of each month unless circumstances dictate an alternate time or additional meetings.

**Regulatory Activities:** During 2017 the Commission acted on the following items:

Twelve Notices of Intent (NOI is a formal filing under the WPA) were received and approved with varying degrees of restriction issued in Orders of Conditions compliant with the WPA.

- In April 2017, a Notice of Intent was filed by Beals and Thomas for Alternatives Unlimited Inc. at 42 Pheasant Hollow Run for the expansion of an existing driveway within the 100-foot buffer zone of the bank of an unnamed intermittent stream. An Order of Conditions was subsequently issued with no special conditions.
- A Notice of Intent was filed by SOLitude Lake Management for Leominster State Forest for the Aquatic Management Program at Paradise and Crow Hill Ponds to control nuisance and non-native aquatic plant growth, and an Order of Conditions was issued.
- Starting in April a Notice of Intent was filed by the Town of Princeton by Greenman-Pedersen, Inc. for the reconstruction of Route 140 from the Sterling Town line from the southeast to the northwest near the East Princeton fire station. After review, revised plans and planting specifications were submitted to the Commission and an Order of Conditions was issued in July with Special Conditions.
- A Notice of Intent was filed by Dianna and Herbert Markley for Lot E, Brook Station Road for construction of a single family house and a barn; an Order of Conditions was issued.
- A Notice of Intent was filed by Peoples Engineering, LLC for Karl Koch for 247 Ball Hill Road for demolition of an existing house and septic tank, construction of a new house and installation of a new septic tank, and an Order of Conditions was issued.
- By May, an after-the-fact Notice of Intent was filed by Mohamed Samoda of 77 Main Street, Princeton for the installation of an underground propane tank. PCC members had ratified an Enforcement Action at the April 18th meeting. After Mr. Samoda provided a revised site plan, the PCC concerns regarding the plan were met and an Order of Conditions was issued in June.
- In May, Neil McInnis and Takako Oji, submitted an NOI for a single family home on Lot 7-1 Merriam Road, and an Order of Conditions was issued with no special conditions.
- In June, a Notice of Intent was filed by Geo-Services for Marsha Dowdy at 277 East Princeton

Road for the replacement of a septic system. A Standard Order of Conditions was issued.

- A Notice of Intent was filed for dam repair on Snow Pond submitted by John Rowell, 31A Bullard Road in August. Commission later issued Order of Conditions with special conditions.
- In September, Manero Realty Trust/Nabil Roufail filed a Notice of Intent—after the fact--for paving a gravel parking lot appx. 1.7 acres with work in the 100' buffer zone at 23 Hubbardston Road in Princeton (Mountainside Market).
- Donna Horsfall, trustee, filed a Notice of Intent for a septic system repair in the buffer zone at 6 Jefferson Rd. and Commission issued Order of Conditions.
- In December, a Notice of Intent was filed for 193 Hubbardston Road Kelly Lyons and Scott Russell for replacement of a septic system. The Commission approved an Order of Conditions with Special Conditions.

The Commission considered six Requests for Determination of Applicability (RDA, a filing whereby the Commission determines if a project or activity is subject to the jurisdiction of the WPA). Determinations of Applicability issued by the Commission may also carry conditions to protect the wetland resources in question.

- An RDA was filed in May by Dennis Asselin for 31 Redemption Rock Trail to remove 10-12 trees within buffer zone. The PCC issued a negative determination of applicability.
- An RDA was filed by John Mirick for 160 Mirick Road, for work to maintain existing water levels and flow for land in Chapter 61 which involved breaching of the beaver dam, to protect ongoing agricultural commodities. An Enforcement Order had previously been issued for breaching of the beaver dams. In July, commissioners issued a Positive Determination #3 that the work was in an area subject to the Act and would alter said area. Specifically, this is referring to the breaching and dismantling of the beaver dams in a manner that voided the conditions that would make such activities exempt under the Act. They voted to issue a Negative Determination #5 for the salvaging of dead trees for family firewood.
- In August, an RDA was filed by Gerry DeRoche from NEADS for 305 Redemption Rock Road So., Princeton, for construction of a garage in or near the buffer zone. The Commission issued a Positive Determination #1 and #3.
- An RDA was filed by Robert & Lynn Dalbeck for new construction of a house and septic system on a parcel fronting on Sterling Road. The proposed work is outside a buffer zone so the Commission issued a Negative Determination #1.
- An RDA was filed by Felicitas Fandreyer for construction of a Presby system septic repair at 72 Beaman Road and the Commission issued a Negative Determination #3 subject to the submittal of revised erosion control locations.
- An RDA was filed by Felicitas Fandreyer for foundation repair work at 72 Beaman Road. The Commission issued a Positive Determination #4, and in October she submitted a Notice of Intent which was continued into 2018.

The Commission issued four Certificates of Compliance (which indicate that a project was completed in accordance with its Order of Conditions).

- In July, a Complete Certificate of Compliance was issued for 129 Gleason Rd.
- In Sept., a request for Certificate of Compliance was submitted by Kenneth Vaughn at 18 Radford Road and the Commission issued a C of C.
- A Certificate for Compliance was issued for 296 Sterling Road which lifted the enforcement action for owner Jerry Oberhelman.
- Request for Certificate of Compliance (COC) for 6 Jefferson Road resulted in a Partial COC with ongoing conditions.

The Commission also reviewed six Forest Cutting Plans.

- One was received from Joe Lee for property owned by Sarah Custer/Steven McCarthy at 501 Hubbardston Road for about 30 acres. Three stream crossings will be poled.
- In July, one approved Forest Cutting Plan was received for DCR property on Gregory and Mirick roads.
- In September, three Forest Cutting Plans were submitted—two from DCR.
- The Commission received a Forest Cutting Plan for property owned by Heifer Project International.

The Commission also issued two emergency certifications for road repair by the town's DPW. These repairs occurred on East Princeton Road and Coalkiln Road, following a week of heavy rains in October that overwhelmed the capacity of the culverts and washed out the road base around the culverts.

### **Calamint Hill Conservation Area**

The Commission continued the work begun in 2015 with representatives of the Princeton Land Trust and the Massachusetts Audubon Society regarding acquisition and subsequent preservation of the Smith farm (a.k.a. Fieldstone Farm; the town-owned portion now known as Calamint Hill Conservation Area) located on Hubbardston Road and Calamint Hill Road North. In January 2017 the PCC accepted and ratified the Calamint Hill Conservation Restriction Narrative. This document is included in the finalized baseline report. The Commission assisted the Open Space Committee on a grant application from DCR for trails to be constructed within the Calamint Hill Conservation Area. A site visit was held on January 15 and a letter was drafted by the PCC to support the grant application package; unfortunately, the grant was not awarded. During 2017, wetland delineations within the Calamint Hill Conservation Area were completed by PCC members John Vieira and Brett Trowbridge, in preparation for designing wetland resource area crossings for the proposed trail areas. Trail construction is expected to commence in 2018.

### **Town Hayfields/Four Corners**

The Commission received an annual lease payment from the Stimson family for agricultural use of the Four Corners property, a town property owned and managed by the Princeton Conservation Commission as agricultural open space. The lease requires annual payments as well as annual farm reports, and is due to expire at the end of 2019.

### **Other Activities**

One member attended the annual Massachusetts Association of Conservation Commissions workshop held at Holy Cross in 2017. This conference provides valuable training for both new and experienced commissioners, and networking opportunities for commissioners throughout the state.

Commissioners relayed their gratitude in July on the occasion of the retirement of Marsha Dowdy after 20 years of service to the PCC. Clerical work was subsequently assigned to Marie Auger.

The Commission responded to numerous general inquiries for information regarding the WPA, permitting requirements and reports of possible non-approved activities in or near wetland resource areas.

Respectfully submitted,

*Brian Keegan, 2017 chair*

# Environmental Action Committee Report 2017

The EAC was formed in early September, 2017. Since then the committee has been meeting twice a month (weather permitting), to work toward formulation of an Environmental Action Plan (EAP), as our mission specifies.

## Survey

In late October and November, we conducted a survey to help us ascertain the environmental priorities of town residents. We handed out surveys to residents on two Saturdays at the Post Office, made surveys available in electronic format online via a Survey Monkey link, and offered surveys in paper form at the library, Town Hall, and at the Thirsty Lab. In all we received 202 completed surveys from town residents.

The survey was developed to obtain both quantitative and qualitative data. Analysis showed that the main priorities of respondents in both quantitative and qualitative sections were: 1) clean energy; 2) trash and recycling; 3) energy efficiency in buildings; and 4) the desire for additional information about environmental issues.

## Framework for Plan

We established a preliminary framework for our research. The major topic areas to be addressed in the EAP are:

- **Energy** (use reduction, efficiency, renewable energy, climate change/greenhouse gas emissions)
- **Waste Materials Management** (waste reduction, diversion, and recycling)
- **Natural Systems and Natural Resources Management** (water conservation, water quality, wells, septic systems, storm systems, storm water management, air quality and greenhouse gas emissions, integrated pest management)
- **Land Use** (preservation of vistas, open space, and rural qualities; recreational trails, lands and use; agriculture; ecological stewardship/maintenance)
- **Other** (ensure implementation and modernization of plan and education of Town and residents)

## Speakers and Seminars

In an effort to learn more about major topic areas within our plan, we invited several speakers to attend our meetings. Kelly Brown, Central Massachusetts liaison to the state's Green Communities program, made her presentation at our November 20, 2017 meeting. Brian Allen, manager of PMLD, spoke on December 6, 2017 and Rick Rys, a PMLD Light Commissioner, spoke on December 18, 2017. All these speakers offered information and insights relevant to the development of the EAP.

Several EAC members attended seminars on energy and environment and brought additional information back to the EAC for use in the plan.

The Committee would like to thank Jon Fudeman, Richy Bisk, and Edie Morgan, the Princeton Select Board, and Nina Nazarian, Town Administrator, for their support and advice as we started our work. We'd also like to thank Town Clerk Lynne Grettum for her guidance in procedural matters and her gracious assistance; deep gratitude to Deb Cary and Cindy Dunn of Mass Audubon's Wachusett Meadow Wildlife Sanctuary for providing meeting space for us when our options ran out. Thanks also to the people of Princeton for responding to our survey, reading and commenting on our meeting minutes, attending our meetings, and for voting us into existence in May of 2017.

Respectfully submitted,

*Claire Golding, chair; Phoebe Moore, Corey Burnham-Howard, Phil Gott, Mike Knapp, Brett Gibbs, Chris Samoiloff*



# **Princeton Municipal Light Department 2017 Annual Report**

The Princeton Municipal Light Department (PMLD) is a non-profit public service corporation, whose primary goal is to provide reliable and cost effective electric service to the residents and businesses of the Town of Princeton Mass. PMLD has operated in Princeton since 1912. PMLD is a town asset, working as a separate governmental unit under the regulations and oversight of the Department of Public Utilities, with its own elected three-member Board of Light Commissioners, policies, and budget serving the needs and providing value to our ratepayers.

## **Reliability**

Delivering and maintaining reliable energy to every customer in Princeton is one of PMLD's main goals. PMLD completed many upgrade projects to the electric distribution system, such as new utility poles, wires, and hardware; and the continued conversion of our main distribution lines from 4800 volts to 13800 volts. The total number of town wide outages on the PMLD distribution side of the Town Meter was zero (0) in 2017. PMLD will continue to rebuild and strengthen the distribution system with new equipment and a comprehensive tree trimming program that has proven successful. PMLD is committed to keeping the lights on and those rare occasions that the lights go out, we are committed to as quick a response and restoration of the electric service as possible.

## **Electric Customers and Rates**

PMLD provided service to 1,366 residential, 12 solar residential, 7 Farm, 70 commercial, 2 commercial solar, and 21 municipal customers as of December 2017 (total count = 1,478). Residential customers consume approximately 85% of the town's total energy use. All PMLD customers consumed just under 14 million kWh of energy in 2017, and the average home consumes approximately 800 kWh per month.

The average home in Princeton spends approximately \$190.00 per month on electricity. PMLD's number one priority is to maintain the lowest possible rates, while providing the most reliable electric service possible. PMLD is committed to finding ways to stabilize and/or reduce rates. PMLD's rates are based on a formal rate study performed by an outside organization. PMLD's rates are currently lower than what has been recommended by the rate study group. In 2008 before the wind turbines were in place our rate was \$0.1923 per kilowatt hour. Today Princeton ratepayers pay a base rate of \$0.1975 per kilowatt hour. The additional \$0.05 per kilowatt hour that makes up the \$0.2475 current rate, is allocated to pay for the windfarm debt, maintenance and operation expenses. In October 2017 PMLD revised the customer's electric bill detail and included this breakdown of information. PMLD's Board of Commissioners and management continue to work diligently to keep the rates as low as possible. The electric rates did not change in 2017. PMLD has a long-term energy purchase contract with NextEra Energy that provides PMLD ratepayers with consistent, affordable pricing monthly throughout the year; which enabled management to keep to a set budget and anticipate expenses without risk of what the volatile open market pricing could bring. PMLD ended the year on budget.

## **Vegetation Management Plan**

PMLD, in conjunction with the Town Tree Warden, has in place a Vegetation Management Plan for the Town. The plan clearly divides the Town into five (5) tree trimming cycles. An individual cycle will be identified on any given year as the area of focused tree trimming and tree removal for that given year. It is our desire that this will allow the residents of Princeton to know where PMLD is trimming and give PMLD an organized method for tree removal and maintenance tree trimming. PMLD also hired an outside contractor, All Reliable Services ("ARS") to perform vegetation management services on cycles 2 & 3 in 2017, as well as areas of Bigelow Road that needed trimming. PMLD was very pleased with the level of work and professionalism provided by ARS.

### **Meter Reading Process**

PMLD did a significant upgrade in the meter reading equipment and process, investing in an automated read collection system to replace the manual system to provide better service and reduce time and costs. From February through November the line crew installed new electronic meters with automated meter reading capability for every meter in Town. A meter read is now recorded via an electronic transmission using portable record collection equipment installed in a PMLD vehicle as it drives by each home/property in one day during the last week of each month.

### **Billing Detail and Process**

PMLD continues to enhance the billing detail and process for customers. In 2017 PMLD began accepting over-the-phone payments. As of December 2017, 25% of PMLD customers have opted for an electronic copy of their bill through Billtrust on a consistent basis, with approximately 50% of PMLD customers paying online through Billtrust and Unibank.

### **HELPS Program**

PMLD offered Princeton residents the opportunity to take advantage of energy conservation incentives which included a rebate on the MSRP for an electric Nissan LEAF car, appliance rebates for wi-fi thermostats, new energy efficient refrigerators, dishwashers, clothes washers, dehumidifiers, heat pumps, and pool pumps; free in-home energy audits; rebates associated with the Cool Homes Program for installation of new energy efficient central AC, mini-duct systems; and rebates associated with the Home Efficiency Incentive Program for improvements associated with home insulation, duct sealing and energy efficient heating system replacement. A total of 26 audits were conducted, 10 rebates were awarded through the Cool Homes Program, three rebates were awarded through the Home Efficiency Incentive Program, and 14 appliance rebates were awarded to customers for various new energy efficient appliance purchases.

### **LED Street Light Grant**

PMLD worked with the Massachusetts Municipal Wholesale Electric Company (MMWEC) to receive a \$8,258 grant from the Department of Energy Resources to help pay for the cost of new energy efficient LED street light fixtures. In May PMLD installed just over 60 street light fixtures on the main roadways in town. The new fixtures carry a ten-year warranty, with a predicted life expectancy of up to 20 years and are 40-55% more efficient than the high-pressure-sodium light fixtures they replaced. PMLD passed on a 25% savings in cost to the taxpayers, reducing the annual street light invoice by \$3,200.

### **Wind Farm**

The Princeton Wind Farm operated at a 29% capacity factor in 2017 producing just over five thousand (5,000) MWh's of energy. PMLD continues to work hard to maintain the turbines and keep them operational. PMLD's linemen (also certified wind technicians) do all the maintenance and repairs. PMLD sells wind energy to the Sterling Municipal Light Department and the West Boylston Light Plant; and is actively pursuing additional wind energy sales contracts with other non-profit entities.

### **Cable Franchise Agreement Utility Pole Work**

PMLD began working with Charter Communications and their contractor, Phoenix, in October 2017 on additional pole replacements and reattachments to meet code requirements for a third entity to attach to the utility distribution system in town. PMLD will need to replace approximately 50 poles and do approximately 250 reattachments before the end of 2018.

### **Other Service Benefits to the Town**

In addition to providing the lowest cost possible and reliable energy, PMLD performed other services for the Town in 2017 for the benefit of our customers, such as:

- Purchased and installed holiday decorations, holiday lights, United States Flags and other banners and signs on the Town Common and Mechanics Hall in observance of Christmas, Memorial Day, Flag Day, and the 4<sup>th</sup> of July
- Hosted a Luncheon and Ice Cream Social for Princeton Seniors with keynote speakers who spoke about In-Home Energy Audits, the HELPS program and What to Do in the Event of an Electrical Emergency
- Sponsored Fall and Spring electrical safety classes for all students at the Thomas Prince School
- Donated time and equipment to assist with the installation of the playground equipment at Krashes Field
- Presented an interactive workshop about electrical production, distribution and consumption for Thomas Prince School 5<sup>th</sup> grade science class students
- Set up booths at the Farmer's Market and 1<sup>st</sup> Annual Princetonfest Event to share information about the Department and the Equipment, HELPS program, hand out information, and answer questions
- Purchased promotional reusable items, which included tote bags, night lights, water bottles, flash lights and magnets with PMLD logos to hand out to residents at various community events
- PMLD assisted various Town departments as needed for use of a bucket truck and/or our assistance with tree removals and building repairs

Respectfully Submitted,

*Brian E. Allen, general manager*

## Road Advisory Committee Annual Report 2017

Calendar 2017 was a very productive year for the town's road program. Progress was made on continuing the maintenance of the town's road network and the final engineering aspects of the Route 140 East Village Project. In addition, the town received grants totaling \$578,000 relative to the design and permitting of two key structures.

During the late summer, approximately 6,600 feet of Route 62 starting from the center of town to Calamint Hill Road North were reclaimed and paved at a cost of \$262,000. Including the work done in 2016 repaving Route 62 from Calamint Hill Road North to the railroad tracks, a good portion of Route 62 is now in much better shape as part of our effort to keep the major arteries in town in excellent condition.

In late fall, after a major rainstorm, a culvert of Route 31 North just before Mirick Road failed and was repaired on an emergency basis in one day. Preliminary work was begun to replace this culvert in 2018.

The Route 140 East Princeton Village project moved ahead in several areas. This project involves the reconstruction of 1.2 miles of Route 140 through the heart of East Princeton Village. It includes the rebuilding of the Keyes Brook Bridge and the installation of historical lighting throughout the Village. In return for having spent \$600,000 in engineering costs, the Town will receive \$8.2 million in federal and state grants for this project.

The project's 100% engineering design plans were completed, the environmental review of it continued to advance and the right of way (ROW) compliance process began in earnest. As part of the ROW process, a property appraisal firm was hired and meetings were held with individuals owning property affected by the Route 140 project. The goal is to put this project out to bid in late summer 2018. Construction is estimated to take two years with minimal road closures starting in the summer of 2019.

Early in the year, the town applied for a grant from the Department of Ecological Restoration (DER) to design a replacement structure for a failing 57" diameter culvert on Ball Hill Road located about 1,200 feet south of Route 62. This culvert carries water from the South Wachusett Brook into public water drinking supplies. Town officials were very grateful to receive \$78,000 from DER which will be used for the design and permitting of a new structure with a long design life.

The town was also very fortunate to receive a \$500,000 Municipal Small Bridge Grant for the design and reconstruction of a 19' bridge located on Route 31 North right behind the old Highway Barn. The town hired an engineering firm to complete the design and permitting aspects of this bridge in order to complete the reconstruction of it during 2019. Preliminary reconstruction costs are estimated at \$1.125 million; adjusting for this grant, the Town will be responsible for the \$625,000 balance.

Glenn Lyons and his Highway Department personnel did outstanding work repairing the washed out Route 31 Mirick Road culvert so quickly and managing the reclaiming and paving work on Route 62.

Thanks also to Mickey Splaine who continued to provide invaluable counsel on all matters throughout the year.

The planned upcoming work on the Mirick Road culvert, the Route 31 Highway Barn Bridge and Calamint Hill Road North is of an emergency nature and will require continued annual appropriations of \$350,000 in fiscal years 2019 and 2020. Due to the aging infrastructure of the Town's culverts and roads, the Town should expect to have to fund additional unplanned emergencies. Once, however, the current emergency type projects are completed, the normal type of maintenance and reconstruction work will resume on other roads in Town.

The Road Advisory Committee would like to recognize and thank Representative James McGovern, state Senate President Harriette Chandler and state Representative Kim Ferguson for their ongoing long-term support of the Town's road program. Their support has been instrumental in the Town receiving federal and state funding for many projects.

For providing funds for the maintenance and reconstruction of the Town roads, the Road Committee would also like to thank the Advisory Committee, Select Board and, above all, the citizens of Princeton.

*Respectfully submitted: Bill Holder, chairman*

*Glenn Lyons (highway superintendent), Joe Belucci, Larry Greene, Kevin Toohey and Terry Thompson*

## **2017 REPORT of the HIGHWAY DEPARTMENT**

The Highway Department during the past year assisted in the milling and resurfacing a portion of Hubbardston Road (Route 62). A sub-drain on Thompson Road was also installed.

The Highway Department's routine maintenance consisted of shoulder, ditch and catch basin cleaning, ice & snow removal, gravel road grading, street sweeping, line painting, pot hole patching, culvert replacement, brush chipping, road side mowing and maintenance of all parks, athletic fields, playgrounds and the town common.

I would like to commend the entire department for the excellent snow and ice service they provided the town during the winter season of 2017-18. Many long hours were put in on nights, weekends and holidays to ensure safe travel for the town's residents.

I would like to thank the town administrator; the Select Board, the Road Advisory Committee members; all town employees and residents for their input and assistance in making this year a pleasurable and productive one.

Respectfully submitted,

*Glenn Lyons, highway superintendent*

# Cemetery Commission 2017 Annual Report

Winter damage was minimal except for a downed tree at North Cemetery allowing spring cleanup to be completed in time for the April 15<sup>th</sup> opening date. The Cemetery Commission did a walk-through of all cemeteries during the season to assess maintenance needs and possible improvement projects. Turf problems were discovered in the 56 and 86 sections of Woodlawn Cemetery which required the distribution of an insect control product and the affected area was re-seeded. The fertilization program for both Woodlawn and South cemeteries continued as we strive to improve the turf at both cemeteries. Poison ivy that was pervasive at one end of South Cemetery has been brought under control. Damaged tree limbs in both Parker II and West cemeteries were identified and pruned. Improvement projects suggested for each cemetery will be reviewed and prioritized in early 2018.

Lot Sales = 2              Burials = 7

A price increase for the installation of foundations recommended by the cemetery superintendent was approved by the Cemetery Commission and the Selectboard. The standard price of \$180/ foundation installation was changed to \$120/ per linear square foot to cover the expenses incurred for larger installations.

The Commission accepted the resignation of Superintendent Andrew Brown as of March 31, 2017. During his tenure Superintendent Brown was responsible for completing several major projects including the Woodlawn road upgrade, and utilizing ground radar to open up new lots for sale in both Woodlawn and South cemeteries. The Commission would like to thank Mr. Brown for his dedication to the maintenance and betterment of the cemeteries. Bruce Rollins stepped in as acting cemetery superintendent for the 2017 season, and the Commission thanks Mr. Rollins for his work.

The Commission spent several months reviewing the current cemetery maintenance model and looking at possible alternatives. The Commission members met with the Highway Department superintendent to discuss a possible merge of cemetery maintenance activities into that department. In addition, two members of the Commission met with representatives of the towns of Shrewsbury and Petersham to discuss their maintenance outsource model. The Commission plans to review the information and make a recommendation in early 2018.

The Commission would again like to thank resident Charles Albrecht for his work on the maintenance of the Parker I Cemetery on Beaman Rd.

Respectfully submitted,

*Cemetery Commissioners*

*Lynne Grettum-chair, Ron Milenski, Lou Trostel, Paul Constantino*

# 2017 Annual Report

## Princeton Broadband Municipal Light Plant (PBMLP)

PBMLP elected members: John Rowell, chair (May to Nov, '17), John Kowaleski, chair (Nov '17 to present), Richard Chase, Matthew Russell and Harold Strock. town representative, Marty Dell'Erba, assistant manager.

*Our mission since taking office in May of 2017 has been to oversee and assure timely completion of the Town's pole make-ready project. This **mission was completed on November 14, 2017** when the final of four required signatures was affixed to the agreement transferring pole attachment rights from PBMLP to Charter Communications Entertainment I, LLC (Charter).<sup>1</sup>*  
([http://www.town.princeton.ma.us/Pages/PrincetonMA\\_WebDocs/CPContract.pdf/](http://www.town.princeton.ma.us/Pages/PrincetonMA_WebDocs/CPContract.pdf/))

The make-ready sub-project was a necessary first step of the town-wide broadband initiative to provide high-speed internet services to all eligible Princeton residents. *To be eligible, residents must be on the PMLD electric grid.* It was the final step of thousands of volunteer hours since early 2013. That our committee was able to achieve its primary goal on time and \$85, 000 under budget is testament to the effort of all who preceded us as well as that of the PMLD.

The meeting minutes of the current and predecessor PBMLP committee, the Princeton Broadband Committee (PBC), can be found on the Town website:

([http://www.town.princeton.ma.us/Pages/PrincetonMA\\_BComm/mlp](http://www.town.princeton.ma.us/Pages/PrincetonMA_BComm/mlp)  
[http://www.town.princeton.ma.us/Pages/PrincetonMA\\_MunicipalLightBoardMin/](http://www.town.princeton.ma.us/Pages/PrincetonMA_MunicipalLightBoardMin/))

Verizon (VZ) declared all make-ready work completed on September 15. Subsequently, VZ corrected work on three poles and PMLD agreed to finish unassigned work on 18 more poles.

Communications huts, acquired in anticipation of a town-owned network-build, will be sold in accordance with state legal requirements. Potential customers have been contacted, by email as a first step. A hut information website was established. Interested parties were able to inspect the huts.

PBMLP is attempting to complete all financial activity by Dec 31, in order to reduce fiscal audit requirement and cost. Should the hut transaction not be completed by Dec 31, hut ownership may be transferred to the town if practicable.

Despite extensive efforts, in coordination with the Select Board, it was not possible to recover the \$915k in make-ready funds expended by the town and thought promised by MBI. These funds were given directly to Charter. Future claw-back efforts rest with the Town.

All invoices submitted to the project (VZ, legal, audits, insurance, assistant manager salary etc.) were reviewed, approved and forwarded to the town for payment in a timely manner. PBMLP accounts were reconciled monthly with Town books.

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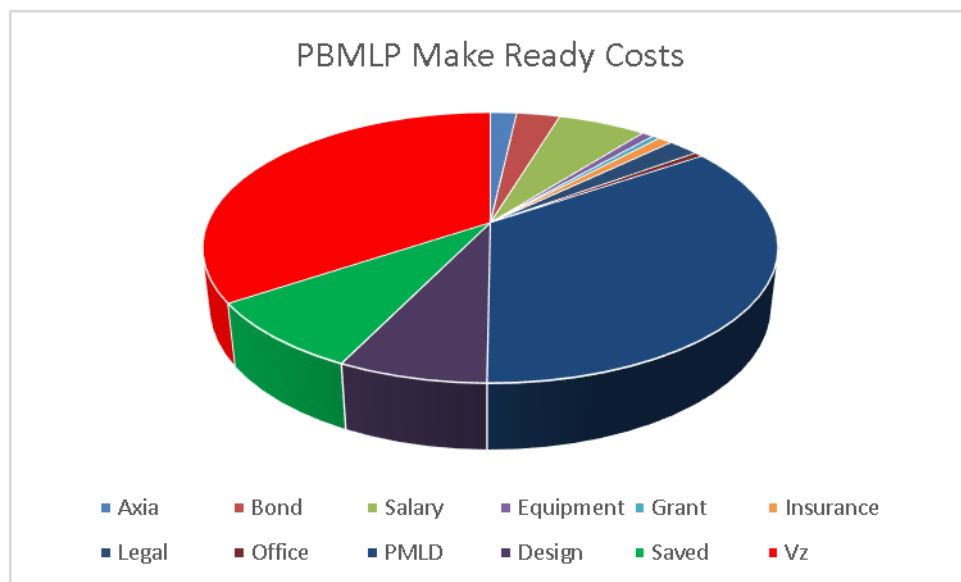
<sup>1</sup> All cable franchise related studies, recommendations, and contract negotiations with Charter were or are within the purview of the Cable Advisory Committee and the Town (BoS), not the PBMLP.



A warrant to dissolve the PBMLP has been prepared for action at town meeting(s) and voter approval(s) as required by state law.

PBMLP key project financial information.

Funds approved for Make Ready work, Nov 2014 Town mtg.	\$1200 K
Borrowing for Make Ready work	\$1000 K
Expenditures for Make Ready work	\$ 915 K
Balance saved and returned to town	\$ 85K



Use	Amount	Percent
PMLD	350238	35.0%
Vz	347160	34.7%
Saved	84859	8.5%
Design	71442	7.1%
Salary	59881	6.0%
Bond	29348	2.9%
Legal	20992	2.1%
Axia	17803	1.8%
Insurance	9614	1.0%
Equipment	7853	0.8%
Office	5811	0.6%
Grant	-5000	-0.5%
<b>Total</b>	<b>\$1,000,000</b>	<b>100.0%</b>

# **2017 ANNUAL REPORT**

## **Wachusett Watershed Regional Recycle Center**

### **Wachusett Earthday, Inc.**

Supported in part by the seven member towns of Boylston, Holden, Paxton, Princeton, Rutland, Sterling and West Boylston, the MA Department of Conservation & Recreation (DCR) and the Mass.

Department of Environmental Protection, Wachusett Earthday Inc strives to provide a local solution for difficult-to-dispose of household hazardous products, bulk household debris, as well as to offer a space for citizens to share gently used, but still serviceable items. Usage of the facilities and services provided by the volunteers at the Regional Recycle Center continues to grow and expand.

In 2017 the Recycle Center altered its hours slightly to accommodate a smoother flow for materials coming into the Reuse Building: new hours are Tues (9-11), Wed (2:30-4:30), Thurs (5-7) and every third Saturday (8-11). The Board voted to continue the practice of closing on Thursday evenings for the months of December, January and February, (opening on the first Saturdays of those months as well as the third) due to generally inhospitable temperatures and dark evenings. Increased usage has brought an increased number of cars and amount of materials into the site:

	<b>2016</b>	<b>2017</b>
Total cars	26,456	28,007
Total gallons HHP	11,930	11,265 (1 less collection)
Total Debris	817 tons	903 tons
Tires	1,202	1,116

Thanks to a mattress recycling initiative grant through Mass DEP and the Town of Sterling, WEI sent 1,435 mattresses for recycling in 2017, keeping them out of landfills (in 2016, we recycled 838). This grant has been extended through January of 2019 which will greatly assist WEI in its efforts to continue waste reduction. After the grant terminates, WEI will be required to pay a fee to recycle mattresses.

Wachusett Earthday continues to work with numerous local and regional social service organizations. Working relationships established with Habitat for Humanity, the Montachusett Veterans Shelter, Veterans Inc, Abby's House, Andie's Attic (South High School/Worcester), the Department of Child/Family Services, Sterling Animal Shelter, Worcester Animal Rescue League, Nu-Day Syria, Refugee Artists of Worcester and numerous others continue to prove mutually beneficial.

Volunteers of Wachusett Earthday hail from all seven towns as well as several out-of-region towns. Volunteers, scout groups, the WPI Alpha Phi Omega service organization, students from Bancroft School and members of the Sheriff's Community Service Program all work towards the common goal of waste reduction, recycling and reuse. While the Site is open to the public for just over 6 hours each week, on average, hundreds of additional hours are put in during non-open times. Volunteers come in to organize and clean up several hours before and after each open shift as well as for three to four hours on non-open days.

Six household hazardous products collections were planned for 2017 and five were held: the first one in April was cancelled due to heavy snowfall. Three free document shredding days were held. The same number of collections is planned for 2018.

Holiday closings in 2018 will be: July 4, November 21, 22 & December 25, 26.

The Wachusett Watershed Regional Recycle Center Town Representative Team includes designated representatives of the seven Wachusett Towns, the MA Department of Conservation & Recreation and Wachusett Earthday, Inc. The Team meets annually to review operations. The board of directors of Wachusett Earthday, Inc, meets monthly to manage operations. After careful review of Wachusett Earthdays financials, the Board of Directors voted to hire it's first employee, an Operations Manager who oversees the day to day activities at the site and who, in conjunction with the Volunteer Coordinator and Executive Board, assists in the management of the organization.

2017 Members of the Wachusett Watershed Regional Recycle Center Town Representatives:

Boylston–Martin McNamara/Lori Esposito	Rutland-Sheila Dobb
Holden–Pam Harding/Robin Farrington	Sterling-Ross Perry/Kama Jayne
Paxton–Carol Riches	West Boylston-Anita
Princeton–Arthur Allen/Nina Nazarian	Scheipers/Mike Kittredge/Nancy Lucier
WEI – Helen Townsend	
Mass. Department of Conservation & Recreation – John M. Scannell	

*2017 Board of Directors, Wachusett Earthday, Inc:*

*Connie Burr, Norma Chanis (Clerk), William Cronin, Susan Farr, Tim Harrington (Treasurer), Michael Kaprzicki, Mark Koslowske (Vice President & Operations Manager), Patt Popple, Vanya Seiss, Helen Townsend (President) and Robert Troy.*

*Retired in 2017: Joan Dunn, George Dvorak, Eric Johansen*

*We regret the passing of a long time member of the WEI family, John Lewis in August of 2017.*

## **2017 Report of the Facilities Steering Committee**

The Facilities Steering Committee (FSC) was appointed in June, 2017 by the Selectboard and charged with supporting the board in developing and implementing a long-term, sustainable plan to provide the town with adequate facilities for the operation of town government, public safety, and affiliate organizations. The FSC was asked to prepare an RFQ (request for qualifications) for a feasibility study to cover the functions of government in four buildings: Bagg Hall, Bagg Hall Annex, Public Safety (Station 1), and Princeton Center.

The RFQ was published and interested parties attended a tour; responses to the RFQ were due in mid-September. There were 15 submissions; the FSC interviewed their top 5 and recommended Jones Whitsett Architects (JWA) as their unanimous choice. JWA has more than 30 years of experience with many municipal projects. The Selectboard voted to hire JWA and they accepted a contract for \$100,000 to do the study and make recommendations.

Throughout the fall JWA surveyed all the town departments to determine current and future needs and then assessed the condition of the buildings. The FSC met weekly, including several joint meetings with JWA at key milestones. JWA was able to gather additional input, such as on the need for community space, at public meetings.

JWA determined there were serious deficiencies in the current facilities. These deficiencies included safety issues, structural issues, and functional issues. Notably, they concluded that the existing public safety facility was not worth saving, the back part of Princeton Center was not worth saving, and Bagg Hall needed significant work but was worth the investment. Their proposals at this time included a new public safety facility at the Princeton Center site and a substantial addition to Bagg Hall which would provide space for the Council on Aging on the first floor as well as provide access to an expanded and renovated second floor.

There was limited public participation throughout the fall although all meetings were advertised, the agendas and meeting minutes all available through the town website, and there was an article published in August in the Landmark asking for public input.

The FSC recognized the need to reach out to the community and held three public forums, two presented by JWA, which included an in-depth tour of Bagg Hall, public safety and the annex, followed by a slide review of the process with recommendations. There was increased community response at the presentations.

JWA's work concluded with their final report and the FSC has recommended several warrant articles for the 2018 town meeting to address the needs of the town.

Respectfully submitted,

Karen Cruise, chair, Chris Conway, Stephen Mirick, Larry Todd and Mary Jo Wojtusik

## Report of the Board of Health 2017

**Solid Waste Disposal** – Residential trash and solid waste continued to be collected by licensed contractors and delivered to Wheelabrator Resource Recovery Facility in Millbury. The “Tipping Fee” charged by Wheelabrator was \$67.14 per ton. This rate is adjustable from year to year based on the changes in the consumer price index. The total tons delivered in 2017 from Princeton amounted to 456.43 tons, a increase of 39.84 tons from 2016.

**Sewage Disposal Systems** – The board continues to monitor and ensure that any Title V inspections and newly installed systems meet the criteria set forth in the Mass. Title V regulations. The BOH inspector witnessed 32 Title V inspections in 2017.

**Food Establishments** – Jim Hillis inspects all establishments licensed to provide food to the public, including school lunch services, and investigates any complaint filed against such provider. There are currently a total of thirty (30) establishments, residential kitchens and farmers market participants in town that require inspections. We appreciate Mr. Hillis’ time and expertise that it takes to accomplish this task.

**Rabies Clinic** - The annual immunization clinic against canine rabies was conducted by Dr. Jennifer Downes and Lyndsay, vet tech of the Holden Veterinary Clinic who volunteered her services of which we greatly appreciate. A total of thirty (30) animals were inoculated at a fee of \$15.00 each.

**Mercury Recovery Program** – The department continues to participate in the recycling of products containing mercury such as thermostats, mercury switches, thermometers and button cell batteries (found in watches, cameras, calculators and hearing aids). We also accept fluorescent bulbs such as straight, u-shaped, round and compact lamps for recycling. You may also drop off your rechargeable batteries and old cell phone batteries.

**Montachusett Public Health Network** – The Montachusett Public Health Network [MPHN] is a public health district created under the Massachusetts Department of Public Health District Incentive Grant Initiative. It is a collaboration of the following eleven community Boards of Health: Athol, Clinton, Fitchburg, Gardner, Leominster, Phillipston, Princeton, Royalston, Sterling, Templeton, and Westminster. The MPHN pursues its goal of raising the health status of the residents of these communities to the highest levels anywhere in the country. The MPHN has continued to be a leader in addressing disposal of unwanted and expired medication, sharps disposal, opioid abuse prevention, and other health promotion and prevention initiatives. Through our participation with the MPHN, we are able to share services and programs between its member towns with our residents.

Respectfully Submitted,

*Gregory Dowdy, Chairman  
James Hillis  
Robert Mason*

# Council on Aging 2017 Annual Report

The Princeton Senior Center has moved!

Hopefully, all town residents know that the Princeton Senior Center has relocated to Post Office Place, 206 Worcester Road, Suite 18. Park on the building's back side and enter through the lower level lobby.

Unfortunately, on July 17<sup>th</sup>, 2017, the Princeton Center, where we were located, was scheduled to be closed on July 31<sup>st</sup> due to multiple building code violations. The days before the closure were busy staffing and finding volunteers who were willing to interrupt their summer plans to help their neighbor by donating time to participate in the 12 hour per day fire watch. This allowed the building to remain open until July 31<sup>st</sup>, giving tenants, the CoA included, and a small window of time to find new space and relocate their belongings. I personally can never express the gratefulness that I feel for all the volunteer hours donated.

As much as I respect and cherish the past at the Princeton Center building, I felt that the CoA had to move on and prepare for the future. After scouring Princeton for space, we were very fortunate to have found approx. 1,075 sq. ft. that is providing our town's seniors with a large sun-lit room, office space, handicap accessible restrooms and lots of parking. A month later, we also were able to secure a closet for storage. The CoA shares this space (and its cost) with the Princeton Arts Society and I believe that this has been a great collaboration for us all.

We moved in the end of August and were back to our regular schedules for exercise, yoga and bridge the 5<sup>th</sup> of September. The Barre Savings Bank (Fidelity) sponsored a barbeque and cooked for our seniors – it was the first event at our new home. The Princeton Fire Department provided the grill and a canopy. Princeton Municipal Light Department (PMLD) hosted our seniors for a catered lunch and an energy program with 3 drawings - \$50, \$75, and \$100 off of the winning senior's light bills. Thank you all very much!

The Princeton Council on Aging continued with its mission of *“Working to identify the needs of the elderly in our community and provide appropriate programs and services. The Council is dedicated to this goal by offering health, fitness, nutrition programs and socialization, referral services and transportation. The Council on Aging works in conjunction with state and local organizations to enhance the quality of life for our elders through available resources.”*

The number of seniors in Princeton continues to grow as the “baby boomers” age and retire. The town 2017 census is showing 1,124 seniors reside in Princeton (any one 60 years of age and older). This is a significant increase over the 842 seniors recorded by the town census of 2011. While we do realize that many people in that group are still working, the number of retired seniors continues to grow. The Massachusetts Executive Office of Elder Affairs provides population-based grant funding in support of senior programs in Princeton. (Our current funding number is based on the 690 senior households recorded by the last federal census). The Massachusetts Council on Aging provides training opportunities as well as connections for information important to seniors including: health insurance options, stay-at-home services, elder fraud awareness, and health, fitness and disease management programs. The Princeton CoA shares this education with seniors or provides direct access to programming opportunities. Princeton, through its local agency, Montachusett Opportunity Council, offers Meals-on-Wheels

service to those in need. Princeton seniors are assisted in maintaining independence at home through connections made by the Montachusett Home Care agency, our local ASAP (Aging Service Access Point organization) which provides outreach services, financial evaluation, home assistance and other elder services to our community residents in need. Applications and information about fuel assistance through Hearts for Heat and government programs are available here at the Princeton Senior Center.

Transportation is available to seniors for in-town activities, medical appointments and weekly shopping through the SMC Elderbus program. Seniors can now take a twice a month trip to local shopping malls. Appointments are available for SHINE Medicare counselling for help with health care options as enrollment seasons approach or for seniors who are retiring and want to learn more about the various insurance options available to them. This service is becoming more popular with our seniors due to the ever changing complexities of the health care system. Princeton residents can receive emergency food supplies, (3-5 days' worth of food), once a month through a Senior Distribution Day at the Wachusett Food Pantry, 50 Worcester Road, Sterling. The CoA can also get food for homebound residents. The CoA is available to facilitate access to services from state and local agencies as needed by seniors. The CoA has loaner durable medical equipment available for short term needs. Princeton collaborates with regional CoAs to provide services such as AARP tax assistance, SHINE, and other social activities / trips.

Princeton CoA supports the health and wellness of our seniors through a variety of weekly fitness class offerings. We hold a variety of informative educational programs during the year, including heart health, nutrition and wellness, healthy eating and hydration. Last August, we secured the services of FootCare by Nurses out of Greenfield, Mass. A certified foot care nurse comes to Princeton once a month to provide individual foot care based on your needs. This service has been very popular with our seniors due to keeping the cost as low as possible and also offering service in senior's homes for those who cannot get out and about easily.

Princeton Council on Aging has established a goal of holding one - two social/activity programs to encourage participation by our local seniors. Many of the monthly programs and holiday/seasonal themed activities have been well attended. These include ice cream socials, tile painting and floral design classes, St. Patrick's Day party, musical programs and craft classes. We have presented programming in conjunction with the Princeton Cultural Council, Princeton Arts Society, Princeton Library, Princeton firefighters / EMS and the Massachusetts Office of Elder Affairs.

Information on a calendar of events as well as important contact information for social services can be found in the newsletter which is published monthly. This newsletter is mailed out to all senior residents of Princeton and available at the Town Hall, Library and Senior Center. The newsletter is sponsored in part through funding from the Mass. Office of Elder Affairs as well as local advertisers. The Princeton Council on Aging also maintains a page on the Town of Princeton website which includes the newsletter, social activity calendar and much more. Monthly activities, general information and special activities are also posted regularly in the local Landmark newspaper.

Community organizations also offer important services and social activities for our seniors. The First Congregational Church provided a monthly luncheon that was well attended. Many seniors participate in the Princeton Arts Society as well the Princeton Historical Society.

Princeton seniors were once again invited by John Bomba to a holiday luncheon at Harrington Farm. One hundred and thirty seniors gathered to enjoy the fantastic food, fellowship and the wide variety of holiday music played so artfully by Patsy Mollica. This luncheon is the most attended senior event each year. Many thanks to all who provide this magical experience.

In looking over my goals for 2017, I did meet my New Year's resolution to meet and get to know 100 senior citizens in town. Based on whether you use the federal or town numbers, I have 590 households or 923 more seniors to meet.

I am still working to establish the volunteer pool to help assist our seniors get to doctors appointments, bring a pail of sand to a senior for their icy walk, visit a senior for conversation or to play cards or a board game. I am very grateful and appreciative to those who have made themselves available and given of their time, but we still need more volunteers.

It is an ongoing process to identify the needs of seniors in our community and finding local, state and federal opportunities that will meet these needs – transportation, heat and food are at the top of the list. As our seniors age, the need for assistance with snow removal and yard work is surfacing and becoming one of the more frequent calls that I receive.

I am constantly on alert for ideas, input, services and programs that will enrich the lives of those who are aging in place in Princeton. I welcome and appreciate your ideas, comments and help as we work together to help meet the needs of our seniors.

Ongoing goals for the upcoming year include: continued focus on community outreach and identification of seniors in need; establishment of a volunteer pool to help assist seniors during difficult weather or for rides, deliveries etc.; improvements and updates to our Senior Center – allowing for a more welcoming, social gathering place; identifying the interests of the seniors in town and creating more opportunities for participation. I am hoping to work more closely with the Princeton Police / Fire / EMS departments and include them in more of our programming so that we can continue to promote safety at home for our residents with smoke detectors, battery changes and free upgrades. It is so important for seniors to become familiar with their faces before there is a need to call for emergency services.

I would like to thank the members of the CoA Board for all your hard work and support of me in this role. I would also like to thank the municipal staff in town and at the Town Hall who graciously continue to assist and advise as needed. Thanks to all the volunteers who selflessly give of their time and effort – we cannot do this without you! Most of all, thanks to the seniors who are supporting our efforts by their participation.

We welcome new volunteers to join us in this worthy endeavor.

Respectfully submitted,

*Linda Farineau, director, Princeton Council on Aging*

on behalf of the Princeton Council on Aging – Beverly Kohlstrom, Bill Andrysick, Jane Fife, Terry Thompson and Nancy Wheeler



# **Town of Princeton**

## **Veterans' Service Department**

### **2017 Annual Report**

The Veterans' Department is under the direction of Chapter 115 of the General Laws of the Commonwealth of Massachusetts. Local veterans' agents direct the veterans' benefits program, which is a joint program with the commonwealth and the Town of Princeton to deliver financial benefits for qualified veterans and/or their dependents. The office also assists and advises veterans and/or their dependents with questions and applications concerning their federal and other state benefits.

I was sworn in April as the new veterans service officer (VSO). VSO online training was completed April 11. I attended the Memorial Day luncheon at the First Congregational Church. Connected with the director of Habitat for Humanity NE to get approval for a ramp to be built at a disabled veteran's home pending proof of veteran's status. Approval was given in May. Assisted veteran with obtaining a free hearing impaired phone system. Completed VSO certification exam in July. Connected with a young 100% service connected disabled combat veteran to provide assistance with obtaining additional benefits. I continue to work towards getting a home built for him. Annual training for Municipal employees was completed Aug 4th. Attended the 4 day VSO required annual training in October. Was informed about Memorial Day Committee vacancies in November and submitted request to be part of the committee. I am working towards completing a pamphlet that can be sent to our community's veterans and their families outlining services available to them through the VSO office.

Messages can be left at 978-464-2118 for any questions and if necessary to set up an appointment.

Respectfully submitted,

*Sarah Custer, veterans' agent*

# Public Library Annual Report 2017

Princeton Public Library continues to be a lively community center as well as a welcoming place for people to come for materials for their education and entertainment. Citizens of Princeton continue to have a strong connection to their library. More people are attending programs here than ever. The library held 56 programs for adults which were attended by 977 people. These programs were varied, ranging from “Wild About Weather” to poetry readings to “Tea and Chocolate” to “Alzheimers 101”, etc. Our family programming added more origami workshops, family game nights, and a family ukulele workshop. An enthusiastic group of knitters has begun meeting in the library twice a month. We hosted a Wachusett Regional High School Art Show here for a month. Our goal is to present something for everyone in our choice of activities and programs. Of course, we continue to hold monthly daytime and evening book discussion groups, a film discussion group, and our cookbook club. For children, we offer “Mornings with Mother Goose,” the Lunch Bunch, Book Eaters, Pizza and Pages, Lego Club, a very active Teen Advisory Board (TAB) and afterschool crafts and activities.

Our statistics on the use of eBooks and e-audiobooks are growing. We have added new eBook platforms: Libby, AXIS 360, as well as the expanded Overdrive collection. We have our own Princeton Public Library APP from which you can order and read eBooks, keep track of your borrowings, and reserve items from libraries all over the state. (The Commonwealth Catalog went online in 2015 giving patrons direct access to 53 million items all across the state.) Also from your home devices you can research reference databases and World Book Encyclopedia, take courses, listen to your favorite music and follow what is happening at the library.

Of course, we always provide books, DVDs, audiobooks, magazines and reference services. Our high speed computer and WiFi service has also been well used this year. The Summer Reading Program gives Princeton children the chance to engage in reading and learning throughout their vacation. The Princeton Cultural Council generously supported three large events for Summer Reading this year.

We are very fortunate to have the support of The Friends. Through their many talents they bring a variety of activities and opportunities to the library for all ages which we could not offer without their generosity. The museum passes they provide have been used by hundreds of patrons. And their Candlelight Concert in December is a treasured tradition in Princeton.

The Trustees are dedicated to making the library the best it can be. They oversee the policies and the running of the library. With the town, they also continue their dedicated conservatorship of our beautiful building. Considering the age of our building (1883), we continue to have challenging building-related issues arising. These are always handled with great care. As I begin my sixth year here as library director it continues to be a privilege to help guide this wonderful library into the future.

*Library Director Mary Barroll*

Staff:

Betsy Beth	Library Clerk/Circulation
Sara Gardner	Youth Services Librarian/School Age Activities/Teen Advisory Board
Lois Shorten	Pre-School Children's Librarian
Annie MacLeod	Library Clerk/DVD's and Periodicals/Film Discussion
Lori Rabeler	Library Clerk
Karen Specht	Media Specialist/CWMARS Coordinator/Webpage management
Ginger Toll	Substitute Library Clerk

Holdings and Circulation July 2016 through June 2017 (FY2017)

	Holdings	Circulation
Books	16,765	17,410
Periodicals	110	942
Books on CD and MP3	1,491	2,222
E-Books	79,336	2,982
Downloadable audio	18,818	2,411
Videos and DVDs	3,822	8,111
Downloadable video	1,293	135
Downloadable music		925
Video Games	160	691
Universal Class	500 courses	168

**Interlibrary loans received 5,963      total circ: 40,852 (Circ + ILL rec'd)**

Interlibrary loans provided 4,545

# of children's programs held      169

Attendance      2,316

# of Adult programs held      56

Attendance      977

Public Computer Use      2,617 (does not include personal laptop use)

Number of registered borrowers 2,041

Respectfully submitted,

*Mary Barroll, director*

# **Princeton Parks and Recreation Annual Report 2017**

The Princeton Parks and Recreation Commission and Department: Emily C. Babbitt de Nicasio, Nannette M. Fitzgerald, Edward C. Sweeney, Kelton M. Burbank, and Phillip Gransewicz and I continued to focus on the maintenance of all Princeton parks and fields, recreational programs for all ages, and generating revenue through field rentals, events, and donations.

During the past year, we have been working closely with Gatsby Landscaping for the best maintenance plan for Princeton parks and fields. With the closing of the Princeton Center Building we turned our focus on the fields that are in constant use until a decision is made for the future of that park. We ceased fertilization treatment to the Thomas Prince School softball field and junior soccer field, due to the possibility of contamination to the water well. We continue to discuss the options to maintain that area.

Parks and Recreation requested assistance of DPW to remove the Thomas Prince right field corner fence on the softball field that had exposed cement footings created from poor water drainage. Removing that section will reduce the risk of injury to the players. We are planning to put a temporary plastic net fence in that area.

The East Princeton Sawyer Field will be a focus for 2018. With the 140 Reconstruction Project and the unknowns of how the field will be affected Parks and Recreation agreed to set aside any possible plans until the project is completed. However, Chair Emily C. Babbitt de Nicasio started designing a survey that will be emailed to Princeton residents with questions pertaining to the future of Sawyer Field. This will allow us a better approach on bringing that area to fruition.

Parks and Recreation, Princeton Municipal Light Department, DPW, the Worcester County Sheriff's Department Community Service Program and volunteers from the Princeton community came together in the fall and built a playground for 5-12 year-olds at Krashes Field. It is a wonderful addition to that location.

The Everett-Needham Fieldhouse was rented by GiGi's Snack Shack from May through September. Unfortunately, it was not as successful as we would have hoped. Some of the commercial equipment needed repair and the weather was unseasonably cold and wet. That impacted the foot traffic that would normally take place from sports organizations. Since, Parks and Recreation has met numerous times to discuss the future of the fieldhouse.

Each November, Commission member Ed Sweeney constructs the Krashes Ice Rink on Thanksgiving weekend. The rink along with the great hills for sledding continues to offer hours of enjoyment for all that visit. Mr. Sweeney also offers much of his time to clear out the walking trails at Boylston Park.

Princeton fields are fully utilized by a combination of in-town teams, leagues and regional organizations who lease facilities. We are always looking for new opportunities to maximize the usage of our facilities. Local residents and sports groups receive first priority, but by allowing outside leagues to play in Princeton it brings in necessary revenues in support of field maintenance and upkeep. I created a short video showcasing the leasable fields and their

amenities. I posted the video to the Recreation website, Instagram and Facebook as well as emailing it to various sport organization with the hope of increasing field usability for 2018.

Princeton Parks and Recreation continues to offer recreational opportunities to town residents in the form of afterschool classes, sports activities, and seasonal special event. In October we had the first Princetonfest. Princetonfest was set to include local business and craft vendors, food trucks, local musicians, bubble soccer and more. Unfortunately, Mother Nature did not help and the event has to be closed down due to unruly wind and rain. There was not a rain date offered due to vendors being committed to other weekend events. Princetonfest is set to be rescheduled in June-this time with a rain date and additional activities.

As always, we are looking to enhance our offerings with programs of interest to the community. We welcome residents to share their ideas or present proposals for programs that can be offered under Parks and Recreation sponsorship. Of particular interest would be activities for “active adults.” We encourage all to share their interests.

We are in service to bring the Princeton community a variety of learning opportunities, activities, and events, and it’s through our partnership with you that we prosper. Please feel free to contact us with any questions, ideas or concerns you may have regarding the same.

Sincerely,

*Hollie Lucht, director, Princeton Parks and Recreation*

## Historical Commission 2017 Annual Report

The Historical Commission had only four members for most of 2017; Larry Todd serving as chair, Joe Lee as secretary and Joyce Anderson and Matt Lindberg continued their long time commitment. Phil Mighdoll was appointed to the commission in December.

The commission held eight meetings in 2017.

Conservation Commission chair Brian Keegan attended our March meeting to discuss work on the Town Pound. The area needs to be cleaned up, some tree work done, and a sign put up. Luke Farnsworth, an Eagle Scout candidate, has told the Conservation Commission he would like to work on the Town Pound clean-up as a Eagle Scout project.

The Historic Commission expressed their support and offered to design and purchase a sign for the pound. The sign was delivered to Larry in November and is in storage until the spring when it can be put in place.

Teddy Lindberg completed his Eagle Scout project and presented the commission with his report on the Meetinghouse Cemetery stone fragments. The report includes many photographs and a complete index of all the fragments. A copy of the report is in the Princeton Library historical collection.

The commission again used TaMara Conte to do additional restoration work in Meetinghouse Cemetery. She did repairs to six more gravestones.

The commission voted in April to support the article at town meeting to fund a study of the four municipal buildings in Princeton Center.

Commission members were actively involved in the Route 140 project and its impact on the East Princeton National Historic District. Of particular concern was the pedestrian lighting which should be in keeping with the historic village character. As of year-end this project was on track and the historic lighting was included.

Respectfully submitted,

*Larry Todd, chair*  
*Princeton Historical Commission*

## 2017 Cultural Council Annual Report

The Massachusetts Cultural Council's (MCC) Local Cultural Council Program is the largest grassroots cultural funding network in the nation supporting thousands of community-based projects in the arts, humanities and sciences annually. The program promotes the availability of rich cultural experiences for every Massachusetts citizen. The MCC distributes funds to local and regional cultural councils, who then grant funds to arts, humanities, and interpretive science projects in their own communities.

This year the Princeton Cultural Council received an allocation of \$4,400.00. There was \$1,083.35 in unencumbered funds remaining from the prior year bringing the total available to \$5,483.35.

Current members of the Princeton Cultural Council include:

Ron Curry, Marsha Dowdy, Hannah Hall-Alicandro, Beth Hunter, Shaunna Knuth, Carla Voltura and Melissa Yazdanpanah. If you are interested in joining, please contact a current member.

*Respectfully submitted,  
Beth Hunter, Co-Chair  
Princeton Cultural Council*

The Princeton Cultural Council received 11 grant applications totaling \$5,346. The following 10 grant requests were approved:

<b>Applicant</b>	<b>Project Title</b>	<b>Grant</b>
James J Manning	Minecraft Madness!	\$586
Judith Lindstedt	Women's Poetry Pulse	\$350
Pied Potter Hamelin	Magical Potter's Wheel	\$425
Roger Tincknell	From Ireland to America	\$520
Princeton Public Library	Sciencetellers: Wild West	\$365
Princeton Public Library	Animal Adventures	\$410
T. Ostrow, D. Blodgett & D. Niles	Hip Swayers Trio Concerts	\$600
Amy Holwell	TPS Drama Club Play	\$935
Susan Roney-O'Brien	Poetry Series	\$525
Princeton Cultural Council	Community Outreach/ The Scenes & Seasons Book	\$660

# Agricultural Commission Annual Report 2017

Members: Heather Cheney, Chad Steiner, John Mirick, Lauren Stimson, and Walter Gowey(chair)

In our continuing series of guest speakers we were very pleased to have Princeton resident, Joann Vieira, director of Horticulture at Tower Hill Botanical Gardens speak on the topic of “Backyard Vegetable Gardening”. Joann shared some of the highlights of the Worcester County Horticultural Society's past, and Botanic Garden's future, before she delivering her presentation on practical tips for creating beautiful vegetable gardens. Joann spoke to the importance of garden siting, soil preparation, size and scale, pest and disease control, aesthetics and seed sources, and ways of making your garden part of your everyday pleasure.

A tremendous amount of work went into organizing the Princeton Farm Day 2017. We were extremely pleased with the event and felt it was a great success. Held on Saturday May 13th from noon till 4 p.m., Princeton Farm Day featured five local farm venues: Hubbard Farm, Charbrook Farm, Andean Dawn Alpaca Farm, Hillborne Farm, and Red Fox Farm. As always, Farm Day was a free event geared towards children and their families.

A continuing project of the Princeton Agricultural Commission is our website: [princetonagcom.com](http://princetonagcom.com). Please visit our website as we continue adding new material.

In the fall the Agricultural Commission was involved for the ninth straight year with Hey Day 2017.

*Respectfully submitted, Walter Gowey*



# **Wachusett Regional School District**

## **Annual Report 2017**

Dear Residents of Holden, Paxton, Princeton, Rutland, and Sterling,

We have had an eventful 2017-2018 school year thus far. Over the past several months, the District continued to work toward the completion of the goals associated with the WRSD Strategic Plan. Our school district remains one of the strongest in Central Massachusetts as we create educational programming for our students that will prepare them for their future endeavors.

The WRSD Strategic Plan provides the Wachusett community with a sense of purpose as we define priorities and set budgets. Each school has developed a School Improvement Plan that ties directly back to the Strategic Plan and will help define budget priorities at both the building level and the District level. Goals that have been set by administrators and teachers have common themes connected to the five learning domains, helping to bring our five town district toward common educational outcomes. This year we have focused on many areas including technology, improved instructional support, social emotional learning, and more.

In early November, the District and Member Town officials held the annual Budget Roundtable at the Holden Senior Center. This meeting is the opportunity to discuss budget issues associated with the upcoming fiscal year. As always, the meeting was well attended by town representatives, officials from the state, and members of the Wachusett Regional School District Committee. An important area of focus during the discussions was the recent report completed by the State Auditor's Office concerning the funding issues facing regional school districts throughout Massachusetts. Working together as a unified community, our five towns and the District have made a commitment to seek 100% reimbursement for regional transportation by lobbying our representatives to support our request. Grassroots organizations and our teachers union have been vocal in their support of more state funding for all regional school districts. Funding at the state level remains a major issue associated with the budget woes we have faced as a district and continues to be an area of concern for both local and state officials. As state funding continues to decline, we are even more dependent upon our local tax base to support our educational endeavors. If we all continue to advocate on behalf of the District to support the recommendations made not only by the State Auditor but also by the Foundation Budget Review Commission, it would help to ease the financial burden placed on both schools and towns.

Last year, the five towns that comprise the Wachusett District supported a budget that has permitted us the opportunity to increase support for our students. We look forward to continuing the forward progress made this past year as we look to create a budget that supports the Strategic Plan.

Thank you for your continued support of students, faculty, and staff of the WRSD.

Sincerely,

*Darryll McCall, Ed.D., superintendent of schools*

# Montachusett Regional Vocational Technical School

## Annual Report 2017

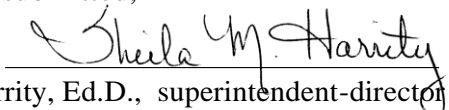
The 2016-2017 school year marked my third year as Superintendent-Director of Montachusett Regional Vocational Technical School District, and in my short tenure here, I am proud to say I have seen the school reach new levels of academic excellence, technical proficiency, and student engagement. Perhaps the most exciting aspect of my role here is bearing witness to the creativity and innovation at work every day in our classrooms and shops. Our students and instructors work collaboratively to explore scientific concepts, designing experiments that are conducted aboard the International Space Station; they study automation and additive manufacturing through the use of robotic arms and 3-D printers; and even build new educational facilities that students will grow and learn in for years to come. Monty Tech is a school unlike any other and I am honored to serve the students, faculty and staff here.

In many respects, 2016-2017 was a banner year at Monty Tech. We launched a whole school 1:1 Chromebook initiative, providing all students with increased access to instructional technology, and improving communications between teachers and students beyond the traditional school day. We received more than \$645,000 in competitive grants, and have been able to provide students with remarkable field trips to connect their learning to STEM career pathways that spark imagination and creativity. We provided high quality professional development opportunities to support the school's new biomedical courses, bringing innovative new science coursework and curriculum to students with an interest in biomedical and biotechnology career pathways. Construction of the Monty Tech Veterinary Science Training Center and Community Clinic continued throughout 2016-2017, providing tremendous hands-on learning opportunities to students in our Carpentry, Plumbing, Electrical, Cabinetmaking, HVAC, Masonry, and Welding trades. School administrators launched an unprecedented fundraising campaign, and successfully raised more than \$2.5M in donations and in-kind matching services to support this project. And finally, thanks to an extremely generous Skills Capital Grant, we were able to renovate the Machine Technology shop, and purchase state-of-the-art machinery for students to train on, earning more industry recognized credentials than ever before.

We recognize that students attending Monty Tech have chosen a high school experience that, to many, may seem complex and even daunting. Our students are required to pass the same statewide standardized tests as students in a comprehensive high school. They take English, mathematics, science, social studies and foreign language courses, just as high school students in your community might. A Monty Tech student, though, must also balance all of that with a rigorous vocational-technical education, specializing in one of our twenty programs. For four years our students work and learn in vocational settings that replicate industry standards. They train on the latest equipment, and, through the school's popular Co-operative Education Program, our students may even spend time working and learning in area businesses during their junior and senior year. It is a great responsibility to provide each and every student with high-quality, vocational-technical instruction, and we are honored to serve approximately 1,400 students each year.

This work is only possible because of our talented educators and administrators, who remain focused on delivering the highest quality academic and vocational-technical education possible. Working closely with post-secondary colleagues, we aim to ensure our students graduate prepared to enter college pathways of their choosing. Similarly, relying on our expansive network of industry partners, we strive to improve upon each of our vocational programs to ensure that every graduate is not only prepared for entry-level careers in related pathways, but are also creative, independent thinkers, capable of solving complex, real-world situations that present themselves in today's workplaces.

Respectfully submitted,



Sheila M. Harrity, Ed.D., superintendent-director

# Meeting Schedule

*This section is subject to change. Please check the Town Hall website:*

*([www.town.princeton.ma.us/Calendar.htm](http://www.town.princeton.ma.us/Calendar.htm)) or bulletin board to confirm the date, time and location of meetings.*

## **Advisory Committee**

Contact Town Hall for meeting schedule.

## **Board of Assessors**

Meet Tuesday evenings, 6:00 p.m. at the Princeton Town Hall.

## **Board of Health**

Meet the second and fourth Monday evening of each month, 5:00 p.m. at the Town Hall.

## **Board of Selectmen**

Meet alternate Monday evenings, 7:30 p.m. at the Town Hall Annex.

## **Building Inspector Office Hours**

Every Wednesday 5:00-7:00 p.m.

## **Cemetery Commission**

Meet monthly.

## **Conservation Commission**

Meet the third Tuesday evening of each month, 7:00p.m. at the Town Hall Annex.

## **Council on Aging**

Meet third Wednesday of each month (except July and August), 10:30 a.m. at Post Office Place, 206 Worcester Road

## **Historic Commission**

Meet the third Thursday of every month.

## **Open Space Committee**

Meet as needed.

## **Parks and Recreation**

Meet monthly.

## **Personnel Board**

Meet as needed.

## **Planning Board**

Meet the first and third Wednesday evening of each month, 7:30 p.m. at the Town Hall Annex.

## **Road Advisory Committee**

Meet as needed.

## **Zoning Board of Appeals**

Meet as necessary.

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# Location of Town Departments

## **Town Hall – 6 Town Hall Drive**

Office of the Board of Selectmen	464-2102
Office of the Town Administrator	464-2102
Accounting Department	464-2107
Office of the Assessors	464-2104
Board of Health	464-2104
Building Department	464-2100
Office of the Tax Collector	464-2105
Office of the Town Clerk	464-2103
Office of the Treasurer	464-2105
Planning, Zoning & Conservation	464-2118

## **Fire Department**

### **Public Safety Building - 8 Town Hall Drive**

(Non-emergency) 464-2707

## **Highway Department**

### **Department of Public Works**

**110 East Princeton Road** 464-2120

## **Council on Aging**

**Post Office Place** 464-5977

## **Police Department**

### **Public Safety Building - 8 Town Hall Drive**

(Non-emergency) 464-2928

**Animal Control Officer** 464-2928

## **Public Library**

### **Goodnow Memorial Building**

**2 Town Hall Drive** 464-2115

# Telephone Directory

Area Code for Princeton is (978) exchange is 464

## EMERGENCY 911

Accountant	464-2107
Advisory Board	464-2102
Animal Control Officer	464-2928
Animal Inspector	464-2104
Appeals Board (Zoning)	464-2118
Assessor's Office	464-2104
Board of Health	464-2104
Board of Selectmen	464-2102
Building Inspector	464-2100
Cemetery	464-2103
Chamber of Commerce	978-353-7600
Conservation Commission	464-2118
Council on Aging	464-5977
Dog Officer	464-2928
Fire (non-emergency)	464-2707
Gas/Plumbing Inspector	464-2100
Health Agent	464-2104
Highway Department	464-2120
Historical Commission	464-2100
Library	464-2115

Montachusett Regional Vocational Technical School	978-345-9200
Motor Vehicle Excise Taxes	464-2101
Parks & Recreation	978-868-8055
Planning Board	464-2118
Princeton Arts Society	464-5977
Princeton Municipal Light Department	464-2815
Police (non-emergency)	464-2928
Superintendent of Schools	508-829-1670
Tax Collector	464-2105
Thomas Prince School	464-2110
Town Administrator	464-2102
Town Clerk	464-2103
Treasurer	464-2105
Tree Warden	464-2100
United States Postal Service	464-2811
Veteran's Services	464-2118
Wachusett Mtn. State Park	464-2987
Wachusett Mtn. Ski Area	464-2300
Wachusett Regional High School	508-829-6771
Website:	<a href="http://www.town.Princeton.ma.us">www.town.Princeton.ma.us</a>
Wiring Inspector	464-2100