

ANNUAL TOWN MEETING WARRANT

THOMAS PRINCE SCHOOL

**TUESDAY, MAY 10, 2016
7:00 P.M.**



*The Advisory Board hearing on this warrant was held on Monday, April 25, 2016 at 7:00 p.m. in the
Town Hall Annex
and was continued and held on Thursday, April 28, 2016 at 5:00 p.m. in the Town Hall Annex.*

**TOWN WARRANT
COMMONWEALTH OF MASSACHUSETTS
ANNUAL TOWN MEETING
MAY 10, 2016**

Worcester, ss:

To Any Constable of the Town of Princeton:

GREETING:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of Princeton who are qualified to vote in elections and town affairs, to meet at:

**The Town Hall Annex
4 Town Hall Drive**

on **MONDAY, THE NINTH DAY OF MAY 2016**, from 12:00 Noon to 8:00 P.M. for the following purpose:

To cast their votes in the Annual Town Election for the candidates for the following offices:

ONE Selectman for three years
ONE Assessor for three years
ONE Electric Light Commissioner for three years
ONE Trustee of Trust Funds for three years
ONE Planning Board member for three years
ONE Wachusett Regional District School Committee member for three years
ONE Moderator for one year

POLLS WILL BE OPEN FROM TWELVE O'CLOCK P.M. TO EIGHT O'CLOCK P.M.

You are further hereby directed to notify and warn the said inhabitants of the Town of Princeton to meet at the Thomas Prince School, in said Town on **TUESDAY, THE TENTH DAY OF MAY, 2016** at seven o'clock post meridian to act on the following articles of Town affairs:

ARTICLE 1. To hear the reports of the Town Officers and any outstanding committees and act thereon.

Advisory Board Approves

ARTICLE 2. To see if the Town will vote under the provisions of Section 108, Chapter 41, of the Massachusetts General Laws to fix the salaries of the following Town Officers for the ensuing year (FY17), or take any other action relative thereto.

	<u>FY16</u>	<u>FY17</u>
Moderator	\$ 25	\$ 25
Selectmen	\$3,600 (\$1,200 per member)	\$3,600 (\$1,200 per member)
Assessors	\$4,500 (\$1,500 per member)	\$4,500 (\$1,500 per member)

This article establishes the salaries of paid elected officials.

Advisory Board Approves

ARTICLE 3. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the ensuing fiscal year (FY17), or take any other action relative thereto.

This article establishes the FY17 operating budget for town departments.

Advisory Board recommendations, if different, appear in the extreme right-hand column of the table.

ARTICLE 3

DEPARTMENT	FY16 BUDGET VOTED	FY17 PROPOSED BUDGET	FY17 Sub-Total To Be Voted On	FY17 AB RECOMMENDS (IF DIFFERENT)
GENERAL GOVERNMENT:				
Moderator				
Salary	25.00	25.00		
Expense	75.00	75.00		
Sub-Total	100.00		100.00	
Board of Selectmen				
Salaries	3,600.00	3,600.00		
Expense	3,000.00	3,000.00		
Sub-Total	6,600.00		6,600.00	
Annual Audit				
Expense	12,000.00	12,000.00	12,000.00	

DEPARTMENT	FY16 BUDGET VOTED	FY17 PROPOSED BUDGET	FY17 Sub-Total To Be Voted On	FY17 AB RECOMMENDS (IF DIFFERENT)
Town Administrator				
Salary	95,000.00	95,000.00		
Expense	2,500.00	3,700.00		
Sub-Total	97,500.00		98,700.00	
Administrative Assistants				
Salaries	26,300.00	46,826.00		
Expense	1,500.00	1,500.00		
Sub-Total	27,800.00		48,326.00	
Reserve Fund				
Expense	70,000.00	75,000.00	75,000.00	
Town Accountant				
Salary	31,540.00	35,770.05		
Expense	4,521.00	12,141.00		
Sub-Total	36,061.00		47,911.05	
Board of Assessors				
Assessors Salaries	4,500.00	4,500.00		
Assessor Clerk Salary	21,600.00	22,032.00		
Principal Assessor Salary	30,271.00	30,876.42		
Info. Tech. Mgr. Salary	13,940.00	-		
Revaluation Salary	6,775.00	4,590.00		
Expense	17,082.00	13,325.00		
Sub-Total	94,168.00		75,323.42	
Information Technology				
Info. Tech. Mgr. Salary		14,218.80		
Info Tech Expense		3,757.00		
Sub-Total	-		17,975.80	
Treasurer/Tax Collector				
Salary	77,240.00	78,438.00		
Expense	16,170.00	21,170.00		
Sub-Total	93,410.00		99,608.00	

DEPARTMENT	FY16 BUDGET VOTED	FY17 PROPOSED BUDGET	FY17 Sub-Total To Be Voted On	FY17 AB RECOMMENDS (IF DIFFERENT)
Town Counsel				
Expense	20,000.00	20,000.00	20,000.00	
Town Clerk				
Salary	36,130.00	37,750.60		
Certification	1,000.00	1,000.00		
Expenses	5,000.00	4,800.00		
Sub-Total	42,130.00		43,550.60	
Elections & Registration				
Salaries	3,200.00	6,200.00		
Expense	4,500.00	5,650.00		
Sub-Total	7,700.00		11,850.00	
Conservation Commission				
Salaries				
Expense	1,000.00	1,000.00		
Sub-Total	1,000.00		1,000.00	
Planning Board				
Administrative Asst. Salary	18,950.00	19,329.00		
Expense	2,636.00	2,636.00		
Sub-Total	21,586.00		21,965.00	
Board of Appeals				
Expense	1,500.00	500.00	500.00	
Open Space Committee				
Expense	500.00	500.00	500.00	
Agricultural Commission				
Expense	1,000.00	1,000.00	1,000.00	
Town Building Operations				
Salaries	29,000.00	68,895.48		
Expense	59,000.00	59,000.00		

DEPARTMENT	FY16 BUDGET VOTED	FY17 PROPOSED BUDGET	FY17 Sub-Total To Be Voted On	FY17 AB RECOMMENDS (IF DIFFERENT)
Town Bldg. Oper. (cont)				
Sub-Total	88,000.00		127,895.48	
TOTAL GENERAL GOVERNMENT	621,055.00	709,805.35		
PUBLIC SAFETY:				
Police/Dispatch				
Police non-union Salaries	155,228.00	156,062.50		
Police Union Salaries	426,126.00	438,666.00		
Dispatch	86,880.00	97,051.00		
Expense	103,200.00	103,200.00		
Sub-Total	771,434.00		794,979.50	
Fire Department				
Salaries	139,740.00	142,534.80		
Ambulance Readiness	80,580.00	82,191.60		
Expense	123,974.00	123,974.00		
Emergency Management Exp.	3,000.00	3,060.00		
Sub-Total	347,294.00		351,760.40	
Animal Control				
Animal Inspector Salary	500.00	500.00		
Expense	10,013.00	11,434.86		
Sub-Total	10,513.00		11,934.86	
Emergency Notification Sys	2,466.00	3,699.00	3,699.00	
TOTAL PUBLIC SAFETY:	1,131,707.00	1,162,373.76		
SCHOOLS				
Wachusett Regional School				
Wachusett Min. Contribution	3,546,045.00	3,456,367.00		
Operations Assessment	488,530.00	709,563.00		
Transportation	193,189.00	226,589.00		
Long Term Debt	180,527.00	177,139.00		
Sub-total	4,408,291.00		4,569,658.00	4,375,314.00
Montachusett Reg. Vocational	297,890.00	313,077.00	313,077.00	

DEPARTMENT	FY16 BUDGET VOTED	FY17 PROPOSED BUDGET	FY17 Sub-Total To Be Voted On	FY17 AB RECOMMENDS (IF DIFFERENT)
TOTAL SCHOOLS	4,706,181.00	4,882,735.00		
PUBLIC WORKS:				
Highway				
Salaries	369,282.00	351,439.52		
Expense	267,058.00	267,058.00		
Sub-Total	636,340.00		618,497.52	
Snow/Ice Removal				
Expense	200,000.00	200,000.00	200,000.00	
Road Reconstruction	350,000.00	350,000.00	350,000.00	
Street Lights				
Expense	9,614.00	9,673.91	9,673.91	
Tree Warden				
Salary	1,503.00	1,533.06		
Expense	12,000.00	12,000.00		
Sub-Total	13,503.00		13,533.06	
Cemeteries				
Salaries	34,380.00	39,901.02		
Expense	4,372.00	5,000.00		
Sub-Total	38,752.00		44,901.02	
Broadband Committee	2,000.00	-	0.00	
TOTAL PUBLIC WORKS	1,250,209.00	1,236,605.51		
HUMAN SERVICES				
Council on Aging				
Salary	15,830.00	16,146.60		
Expense	1,700.00	1,700.00		
Sub-Total	17,530.00		17,846.60	

DEPARTMENT	FY16 BUDGET VOTED	FY17 PROPOSED BUDGET	FY17 Sub-Total To Be Voted On	FY17 AB RECOMMENDS (IF DIFFERENT)
Veterans Services				
Salary	1,500.00	2,500.00		
Expense	24,500.00	19,000.00		
Sub-Total	26,000.00		21,500.00	
TOTAL HUMAN SERVICES	43,530.00	39,346.60		
CULTURE & RECREATION:				
Library				
Salaries	110,107.00	112,884.14		
Expense	64,210.00	64,510.00		
Sub-Total	174,317.00		177,394.14	
Parks & Recreation				
Salaries	4,715.00	4,809.30		
Expense	4,100.00	4,100.00		
Sub-Total	8,815.00		8,909.30	
Historical Commission				
Expense	1,500.00	1,500.00	1,500.00	
Memorial Day				
Expense	1,500.00	1,800.00	1,800.00	
TOTAL CULTURE & RECREATION	186,132.00	189,603.44		
DEBT & INTEREST:				
Police Cruisers (3 FY16, 2 FY17)	44,000.00	30,000.00	30,000.00	
Bentley Purchase	40,000.00	37,950.00	37,950.00	
General Interest/Borrowing Fees	15,000.00	15,000.00	15,000.00	
Thomas Prince/Green Repair	136,000.00	128,725.00	128,725.00	

DEPARTMENT	FY16 BUDGET VOTED	FY17 PROPOSED BUDGET	FY17 Sub-Total To Be Voted On	FY17 AB RECOMMENDS (IF DIFFERENT)
Thomas Prince/PCBs	39,000.00	32,650.00	32,650.00	
Broadband Make Ready		15,000.00	15,000.00	
Fieldstone Farm		95,000.00	95,000.00	
TOTAL DEBT	274,000.00	354,325.00		
MISCELLANEOUS:				
Retirement	222,643.00	237,404.00	237,404.00	
Town Insurance	195,000.00	123,000.00	123,000.00	
Health Insurance	340,000.00	325,000.00	325,000.00	
Life & Fringe	12,000.00	10,800.00	10,800.00	
FICA/Medicare	40,887.00	41,704.74	41,704.74	
Wachusett Earthday	1,393.00	1,913.60	1,913.60	
TOTAL MISCELLANEOUS	811,923.00	739,822.34		
GRAND TOTAL:	9,024,737.00	9,314,617.00		

ARTICLE 4. To see if the Town will vote to establish the FY17 ambulance operating budget by use of receipts for ambulance services received to date and if necessary by raising and appropriating or by appropriating from available funds. Receipts for ambulance services received in FY17 and all subsequent fiscal years to be deposited into a receipt reserved for appropriation account established in FY01. Appropriations from said account to be made at either the annual or special town meetings for the purpose of maintaining and operating the Town's ambulance service, i.e. salary for ambulance employees, vehicle maintenance, fuel, equipment and operating supplies. The requested appropriation for the FY17 ambulance-operating budget is \$52,998.00 for salary and \$46,900.00 for expenses for a total budget of \$99,898.00 any balance in said account to be carried forward to subsequent years, or take any other action relative thereto.

This article establishes the FY 17 receipts reserved for appropriation account from which ambulance operating expenses will be paid.

Advisory Board Approves

ARTICLE 5. To see if the Town will vote to establish the FY17 trash operating budget. Receipts for trash disposal services received in FY17 and all subsequent fiscal years to be deposited into a trash enterprise fund account established in FY08. Appropriations from said account to be made at either the annual or special town meetings for the purpose of paying for the proper disposal of solid waste generated within the town. The requested appropriation for the FY17 trash-operating budget is \$45,000, of which \$20,000 be appropriated from Solid Waste Enterprise Receipts and \$25,000 be appropriated from Solid Waste Enterprise-Available Retained Earnings. Any balance in said account to be carried forward to subsequent years, or take any other action relative thereto.

The Town pays directly to Wheelabrator Millbury, Inc. where the trash incinerator is located for solid waste disposal. This article allows the town to receive offsetting payments from trash haulers which are deposited into this account.

Advisory Board Approves

ARTICLE 6: DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION						
To see if the Town will vote to authorize revolving funds for certain town departments						
under Massachusetts General Laws Chapter 44 Section 53E 1/2 for the fiscal year						
beginning July 1, 2016, or take any other action relative thereto.						
Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY 2016 Spending Limit	FY 2017 Spending Limit	
Building Department	Bldg. Inspector Town Admin.	Fees from Bldg. Wiring, and Plumbing Permits	To Pay Administrative & Inspector Salary & Expenses	\$78,253	\$78,253	
Library	Library Director, Town Admin.	Copy Machine, Fax, Fines and Fees	Defray Operational Expenses	\$5,000	\$5,000	
	P&R Commission					
Parks and Recreation (P&R)	Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Provide Recreational Programs & Pay Salaries	\$39,126	\$39,126	
	P&R Commission					
Parks and Recreation (P&R)	Chairman, P&R Director, and Town Admin.	Fees Collected from Recreational Programs	Maintenance of Parks Pay Salaries	\$39,126	\$39,126	
	Princeton Center					
Princeton Center	Director, Town Admin.	Rental fees	Defray Operational & Maintenance Exp.	\$78,253	\$78,253	
Board of Health	Board of Health Town Admin.	Permits & Inspections	Salary & Expense	\$35,000	\$35,000	
	Cemetery Comm. Chairman, Town Admin.	Burial Fees	Salary & Expense	\$7,500	\$7,500	
Fire Department	Fire Chief, Deputy Chiefs, Town Admin.	Fees from Fire Permits	To Pay Administrative & Inspector Salary & Expenses	\$7,500	\$7,500	
Total Spending				\$289,758	\$289,758	

Advisory Board Approves

ARTICLE 7. (FY 2016) To see if the Town will vote to transfer from available funds a sum of money to pay departmental bills from previous years, or take any other action relative thereto.

FROM:

Acct. #01-5-423-780 Snow/Ice Removal Expense	\$ 1,144.69
Free Cash	\$25,501.94

TO:

Acct. #03-5-422-780 Snow and Ice	\$ 1,144.69
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Acct. #03-5-913-000 Department of Unemployment Assistance \$25,501.94

Snow and Ice: The Fiscal Year 2015 contained a deficit of \$1,144.69 in snow and ice. This amount was supposed to be raised in Fiscal Year 2016, however was inadvertently overlooked. Transferring these funds will address the unpaid status of this matter.

Department of Unemployment Assistance (DUA): There are unpaid bills to the DUA in the amount listed above for assessments by the state to the town for state approved unemployment claims.

*Approval of this article by the **required 4/5 vote** pays any bills from previous fiscal years discovered to be unpaid.*

Advisory Board Approves

ARTICLE 8. To see if the Town will vote to transfer from available funds a sum of money to re-allocate among certain line items within the FY16 budget approved under Article 3 of the May 12, 2015 Annual Town Meeting or from Free Cash into the FY16 budget, or take any other action relative thereto.

FROM:

Free Cash	\$ 40,000.00
Acct. #01-5-320-600 Wachusett Regional School Dist.	\$ 79,424.00

TO:

Acct. #01-5-422-785 Road Construction	\$ 34,000.00
Acct. #23-5-428-000 MassWorks	\$ 6,000.00
Acct. #03-5-310-202 TPS Tile Replacement	\$ 79,424.00

This article relates to addressing the current year (FY16) general fund budget. The intended funding will be inter/intra departmental transfers presented at the Annual Town Meeting.

Advisory Board Approves

ARTICLE 9. To see if the Town will vote to appropriate by transfer from available funds, and/or appropriate by transfer from one or more municipal government accounts a sum of money to supplement various municipal government groups for fiscal year 2016, or take any other action relative thereto.

FROM:

Free Cash	\$ 16,430.71
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TO:

State 911 Support & Incentive (S & I) Grant	\$ 12,994.76
State 911 Emergency Medical Dispatch (EMD)	\$ 839.35
Emergency Management Performance Grant (EMPG)	<u>\$ 2,596.60</u>
	\$ 16,430.71

These funds are in deficit and require funding from an available funding source which will relieve the annual impacts to Free Cash as a result of these deficits. In circumstances where the Town is able to

attain any reimbursements from the state, the reimbursed funds would be placed back into the general fund and then fall to free cash at the end of any fiscal year.

Advisory Board Approves

ARTICLE 10. To see if the Town will vote to close the following accounts by transferring the remaining balance in each account to the account from which the funds were originally transferred from as listed below, or take any other action relative thereto.

\$906.09 of the \$72,600 authorized under Article 23 of the Annual Town Meeting of May 12, 2015 for the purchase of defibrillator replacements.

This is a housekeeping matter. This account contains remaining funds which can be closed out.

Advisory Board Approves

ARTICLE 11. To see if the Town will vote to rescind the following borrowing authorizations or take any other action relative thereto:

- A. \$1,117,824.00 of the \$2,222,824 authorized under Article 4 of the Annual Town Meeting of May 10, 2011 for the Thomas Prince School Boiler, Roof, and Window Project; and
- B. \$225,000.00 of the \$450,000 authorized under Article 6 of the Special Town Meeting of October 11, 2011 for the hazardous waste abatement at the Thomas Prince School.

This is a housekeeping matter. These authorized funds were due to these projects containing reimbursement grants from the state. Now that the projects and reimbursements have been completed, these authorizations for borrowing should be rescinded.

Advisory Board Approves

ARTICLE 12. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money to either or both of the Town's Stabilization Funds (Infrastructure Stabilization Account #85-5-041-000 and General Stabilization Account # 83-5-041-000) or take any other action relative thereto.

These accounts are the town's savings accounts. Infrastructure Stabilization is strictly used for future capital purchases, infrastructure improvements and projects. General Stabilization may be used for any lawful purpose. A 2/3 vote is required to appropriate funds to or from any Stabilization account. \$50,000 is proposed to be placed in Stabilization and \$100,000 in Infrastructure Stabilization.

Advisory Board Disapproves

ARTICLE 13. To see if the town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money to be deposited in the Other Post Employment Benefits Liability Trust Fund in order to offset future health insurance costs for retirees, or to take any other action relative thereto.

Approval of this article will authorize a contribution to a trust fund established by the May, 2011 Annual Town Meeting to fund future health insurance liabilities for retirees, similar to funding future pension obligations. The anticipated sum for this article is \$82,102.

Advisory Board Approves

ARTICLE 14. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money to the Town Building Maintenance program, Account #03-5-192-204 to defray the costs for materials and repairs to town buildings, or take any other action relative thereto.

This article supports a program to repair, maintain and restore town buildings and grounds. This program will preserve and protect valuable town assets. The anticipated sum for this article is \$50,000.

Advisory Board Approves

ARTICLE 15. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money to assess, and upgrade the information technology infrastructure, including but not limited to the installation of a firewall, and the purchase and related costs for a new accounting software program with unexpended funds as of June 30, 2018 being returned to their original funding source, or take any other action relative thereto.

The intrusion into municipal networks by unauthorized sources has been on the rise in the past couple of years. Malware and ransomware have had a significant impact on the operations of many targets including a \$4 million attempt in a high profile Town in Massachusetts as recently as January, 2015.

Given that most cities and towns lack a structured information security program their systems are increasingly at risk to this type of event and these recent reports further corroborate this assertion. The Town has been using the same accounting package for over 15 years. In recent years, as the Town has grown and as reporting requirements have become increasingly complex the software has bogged down the efficiency within the Town's financial offices. In light of the technological advancement of software packages since the Town installed its current package, the Town's auditor strongly suggests the Town begin reviewing alternatives to its financial processing. The anticipated sum for this article is \$31,000.

Advisory Board Approves

ARTICLE 16. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money to rebuild the chimney and line the flue at Bagg Hall with unexpended funds as of December 31, 2017 being returned to their original funding source, or take any other action relative thereto.

This article is in response to the Princeton Public Buildings Facilities Assessment performed by HKT Architects, dated April 2015, and the recommendations by the Facilities Planning Committee. The anticipated sum for this article is \$30,000.

Advisory Board Approves

ARTICLE 17. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money to sort and in accordance with the Records Retention laws retain or dispose of records in Bagg Hall with unexpended funds as of June 30, 2018 being returned to their original funding source, or take any other action relative thereto.

This article supports a program to address the uncatalogued records contained in Bagg Hall. Over the next year, Town Hall staff will be working to inventory the records, then provide the Board of Selectmen a summary of such records, as well as recommendations of which records are no longer necessary, for disposal. The disposal costs (e.g. shredding) will likely require the assistance of a company. The anticipated sum for this article is \$5,000.

Advisory Board Approves

ARTICLE 18. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money to conduct a feasibility study, conceptual use, and schematic design for the restoration and renovation of Bagg Hall, or take any other action relative thereto.

This article is in response to the Princeton Public Buildings Facilities Assessment performed by HKT Architects, dated April 2015, and the recommendations by the Facilities Planning Committee. The anticipated sum for this article is \$65,000.

Advisory Board Approves

ARTICLE 19. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money to renovate the roof at Fire Station #2 with unexpended funds as of December 31, 2017 being returned to their original funding source, or take any other action relative thereto.

This article supports a program to repair, maintain and restore town buildings and grounds. This program will preserve and protect valuable town assets. The roof is in a state of disrepair and requires replacement. The sum for this article is \$100,000.

Advisory Board Approves

ARTICLE 20. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money to replace a 2006 1-Ton Dump Truck in the Highway Department with unexpended funds as of December 31, 2017 being returned to their original funding source, or take any other action relative thereto.

This article supports a program to move the Highway Department's 2006 1-Ton Dump Truck to the Cemetery Department where a replacement truck is needed to avoid escalating maintenance repairs to an existing 1998 1-Ton Dump Truck. The 2006 will be used seasonally by the Cemetery Department and will provide the Highway Department with a new vehicle to continue year round operations. The sum for this article is \$50,000.

Advisory Board Approves

ARTICLE 21. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money to renovate the Princeton Center (aka Center School) to provide for minimum life safety measures, including but not limited to the design of a fire alarm system, installation of emergency lighting and Exit signage, and if funds remain toward the installation of fire alarms, or take any other action relative thereto.

This article is in response to notice by the Fire Department regarding the minimum life safety conditions at the Princeton Center, the Princeton Public Buildings Facilities Assessment performed by HKT Architects, dated April 2015, and the recommendations by the Facilities Planning Committee. This work will not bring the building to full code compliance, as it would require additional work (i.e. potentially funds for the actual construction of the fire alarm system, ADA access, overloaded electrical outlets, issues with the roof that require investigation of the structural integrity, etc.). The anticipated sum for minimum life safety improvements under this article is \$50,000.

Advisory Board Approves

ARTICLE 22. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money to update the 2012 classification and compensation plan with unexpended funds as of June 30, 2018 being returned to their original funding source, or take any other action relative thereto.

The current compensation plan was completed in 2011 and 2012. The information and assumptions are believed to be outdated and should be re-studied to ensure that the actions of the Board of Selectmen are consistent with industry trends. The anticipated sum for this article is \$5,000.

Advisory Board Approves

ARTICLE 23. To see if the Town will vote to transfer from the Infrastructure Stabilization Account (#85-5-041-000) for the purchase of 10 +/- acres of land for municipal purposes, along with associated costs, including but not limited to, title examination, surveying, soil testing, and associated procurement costs for a portion of the property located on Hubbardston Road (Assessors Map 12, Lot 16) known as Fieldstone Farm or Smith Farm conditional upon mutually agreeable terms between the Board of Selectmen and Mass Audubon/Princeton Land Trust, or take any other action relative thereto.

This is a placeholder. The anticipated sum for this article is \$_____.

Approval requires a 2/3 vote.

Advisory Board TBD

ARTICLE 24. To see if the Town will vote to authorize the Selectmen to contract and accept any grants from the Mass. Department of Transportation-Highway Division for the construction of any road or related work that may be allotted to the Town for the ensuing year or to take any other action relative thereto.

This article authorizes the Selectmen to accept any grants or contracts with the state for road or road-related projects.

Advisory Board Approves

ARTICLE 25. To see if the Town will vote to transfer the sum of \$4,000.00 from the Receipts Reserved for Appropriation – Cemetery Lots account #27-5-491-000 to the Cemetery Maintenance Expense account #27-5-491-780 for the care and improvement of town cemeteries, or take any other action relative thereto.

Mass General Laws Chapter 114, Section 15 requires payments for lots to be deposited into a designated account to be used exclusively “for the cost of land, its care, improvement and embellishment, or the enlargement of the cemetery.” These funds may be accessed only through appropriation by the Town Meeting.

Advisory Board Approves

ARTICLE 26. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$50 to the Goodnow Book Expense Account for the purchase of books for the Library, as required by the terms of the Goodnow Deed of Gift, or take any other action thereto.

The Deed of Gift requires an annual payment of \$50.

Advisory Board Approves

ARTICLE 27. To see if the Town will vote to transfer from undesignated fund balance (free cash) account # 27-5-999-000 a sum of money for town concerts, the expenditure of such funds to be authorized by the Board of Selectmen, or take any other action thereto.

This article funds the summer concerts on the Town Common. The anticipated sum is \$2,000.

Advisory Board Approves

ARTICLE 28. To see if the Town will vote to approve naming the Science Project Room at the Wachusett Regional High School in honor of Dr. Neil Ault., or take any other action thereto.

In 1959 Dr. Neil Ault of Holden helped launch Wachusett’s Science Seminar, a science education program founded to encourage students gifted in science come together to expand their horizons and to gain a deep understanding for the sciences. For over 55 years, Dr. Ault mentored our high school’s aspiring scientists, meeting with Science Seminar members Tuesday evenings from September to March, coordinating presentations by local scientists, and served as a role model for students with interest in the fields of science. In accordance with a policy by the Wachusett Regional School District Committee, a room or building owned by a Member Town shall not be named as a memorial to any person or organization except by vote of the respective town at town meeting.

Advisory Board Approves

ARTICLE 29. To see if the Town will raise and appropriate or transfer from undesignated fund balance (free cash) account # 27-5-999-000 the sum of \$13,585 for the purpose of paying costs of remodeling,

reconstructing and making extraordinary repairs to the technology infrastructure for the Thomas Prince School, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, to be expended by the Board of Selectmen, or take any other action thereto.

This article funds the improvement of the Thomas Prince School by extending Wi-Fi access to the entire building. Currently, a majority of the building has Wi-Fi access, however there are a few classrooms which do not have access, or have limited reception.

Advisory Board Approves

ARTICLE 30. To see if the Town will vote to approve the amendment of Section 1.1.3 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016, as listed below.

Section 1.1.3 The population of the Member Towns shall be determined every five (5) years in accordance with the towns' annual census with the ~~first~~next five (5) year review to be conducted in calendar ~~1998~~2021 and certified by the respective town clerks. Any increase in membership resulting from population changes shall be elected at the annual town meeting following the review year.

~~The five (5) year census review year and the election of new membership increase shall be in accordance with the following schedule:~~

CENSUS REVIEW	ELECTION AT ANNUAL MEETING
2007	2008
2012	2013
2017	2018
2022	2023

The proposed amendment will align the annual census review with the proposed five year review of the Regional Agreement.

Advisory Board Approves

ARTICLE 31. To see if the Town will vote to approve the amendment of Section 1.1.6 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016, as listed below.

Section 1.1.6 If a vacancy occurs ~~in~~on the Committee, or if there is a failure to elect, the Selectboard of the Member Town to which the vacancy relates shall fill such vacancy by appointment. The person so appointed shall be a registered voter of such town and shall perform the duties of the office until such town's next annual meeting and a successor is qualified; and such annual meeting a successor shall be elected to fill the balance of the unexpired term.

The proposed amendment is grammatical, replacing the word “in” with the word “on”.

Advisory Board Approves

ARTICLE 32. To see if the Town will vote to approve the amendment of Section 5 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016, as listed below.

- Section 5 Payments of ~~one half~~ of each Member Town’s proportional part of the District’s Budget shall be made ~~semi-annually on the first day of each May and November, such payments to be made~~ in the manner prescribed by statute four (4) times per year in accordance with the following schedule:
- Town of Paxton by July 1st, October 1st, January 1st and April 1st
 - Town of Princeton by July 1st, October 1st, January 1st and April 1st
 - Town of Rutland by August 1st, November 1st, February 1st and May 1st
 - Town of Sterling by August 1st, November 1st, February 1st and May 1st
 - Town of Holden by August 1st, November 1st, February 1st and May 1st

The proposed amendment will change the Member Town assessment payment schedule from semi-annual payments to payments four times a year, with Member Towns Princeton and Paxton making assessment payments the first day of July, October, January and April; the Member Towns of Holden, Rutland, and Sterling making assessment payments the first day of August, November, February and May.

Advisory Board Approves

ARTICLE 33. To see if the Town will vote to approve the amendment of Section 7 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016, as listed below.

- Section 7 Any town not included in the District may be admitted to said District by majority vote of the Committee upon acceptance by the town of the original agreement with any amendments thereto.

Upon admission of such town, the total of the costs of the original construction and subsequent acquisitions and improvements, reduced by a depreciation allowance at a percentage determined by the Massachusetts Department of Elementary and Secondary Education shall be reapportioned to all towns in the District, including the newly admitted town, as determined by the Committee. The newly admitted town shall then assume liability for its entire share of the cost as determined by this Section, to be paid to the District over the remaining term of the funded debt. If no funded debt exists the newly admitted town must finance its share as computed in this Section, independent of the District, and pay the same directly to each Member Town, subject to the approval of the Committee. Any action under this Section shall be approved by the Massachusetts Department of Elementary and Secondary Education in accordance with Massachusetts General Laws.

The proposed amendment updates “Massachusetts Department of Education” to “Massachusetts Department of Elementary and Secondary Education”.

Advisory Board Approves

ARTICLE 34. To see if the Town will vote to approve the amendment of Section 14.1 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016, as listed below.

Section 14.1 The Wachusett Regional School District Agreement shall be reviewed every ~~three (3)~~five (5) years by the Committee. The Committee shall hold a public hearing to receive comment and proposed changes from the citizens of the Member Towns. The Committee shall prepare and submit a written report to the Selectboards of the Member Towns.

The proposed amendment changes the review of the Regional Agreement from every three years to every five years.

Advisory Board Approves

ARTICLE 35. To see if the Town will vote to approve the amendment of Section 16 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016, as listed below.

Section 16 The Regional District School Committee may authorize capital expenditures from surplus funds for those purposes cited in General Laws, Chapter 71, Section 16, not to exceed \$250,000 in any fiscal year or for any single ~~projected project~~, and provided two-thirds of the members of the Committee voting on the question authorize said expenditure.

The proposed amendment corrects “single projected” to “single project”.

Advisory Board Approves

ARTICLE 36. To see if the Town will vote to approve the amendment of Section 17.1 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016, as listed below.

Section 17.1 The Member Towns are hereby authorized and directed to lease to the District, upon payment of one dollar (\$1.00) in each case (each said sum to be assessed from each Member Town and the assessment to be payable upon demand by the District) the school building and premises, which premises include the land appurtenant to and used in connection with said schools owned by the Member Towns on July 1, 1994 and any new school buildings constructed by the Member Towns after July 1, 1994. Each such lease shall be made by the Selectboard for the Member Town and shall provide for an initial term of ~~twenty (20)~~ten (10) years and the term shall commence on the date when the District accepts possession of the building and each such lease shall contain a provision for the

extension of the lease for an additional term of ~~twenty (20)~~ten (10), at the option of the Committee. No rental shall be charged to the District by any of the Member Towns.

The proposed amendment reduces the length of lease agreements between the Member Towns and the Wachusett Regional School District from twenty years to ten years. With this same intend, the 2015 Annual Town Meeting approved a warrant authorizing the Board of Selectmen to enter into a lease with the Wachusett Regional School District for a term not to exceed ten (10) years.

Advisory Board Approves

ARTICLE 37. To see if the Town will vote to approve the amendment of Section 19.1 of the Amended Wachusett Regional School District Agreement, as recommended and approved by vote of the Regional District School Committee on March 14, 2016, as listed below.

Section 19.1 This amended Agreement shall take effect upon the affirmative vote of each of the Member Towns at town meetings in each such town, as described in Section 14.2 and shall thereupon supersede the Wachusett Regional School District Agreement most recently amended by vote of the Member Towns on May 7, 1977 and validated by Chapters 461, 462, and 263 of the Acts of 1977.

The proposed amendment adds the phrase “as described in Section 14.2”.

Advisory Board Approves

ARTICLE 38. To see if the Town will vote to amend Chapter V – CONTRACTS BY TOWN OFFICERS, SECTION 3 to read, “No contract involving the creation of an obligation of the Town in excess of two hundred dollars (\$200.00) shall be made unless it is in writing and is signed by the Town Administrator or Board of Selectmen, any contract involving the creation of an obligation in excess of ten thousand dollars (\$10,000) shall be signed by the Town Administrator, after authorization being granted by the board or committee having control of the appropriation against which such obligation is incurred; and such board or committee shall make a record of every such contract which shall be the property of the Town.”, or take any other action relative thereto.

This By-Law is outdated and creates efficiency delays in the ability of the Town Administrator, who acts as the Chief Procurement Officer, to conduct business in a timely fashion.

Advisory Board Approves

ARTICLE 39. To see if the Town will vote to amend Section II. ZONING DISTRICTS, 3. Locations of Districts, of the Princeton Zoning Bylaw to read, “Zoning districts are shown generally on the most recent map entitled “Town of Princeton Zoning Map” signed by the Planning Board and filed with the office of the Town Clerk. In the event of a difference between the Zoning Map and the distances stated in II-2-(B), in II-2-(C), in XVI-2, or in XIX-3, the distances stated in II-2-B, II-2-C, XVI-2 or XIX-3 shall be used in determining the location of districts.”, or take any other action relative thereto.

Planning Board Explanation:

The zoning map is small scale and is not a surveyed plan. Particularly when districts are defined by distances rather than by roads or specific lot lines, there have been differences between boundaries as shown on the zoning map and boundaries as stated in Section II-2-(B) and II-2-(C). This amendment removes any confusion and clarifies that, in the event of a difference, the stated distances prevail.

Approval requires a 2/3 vote.

Advisory Board Approves

ARTICLE 40. To see if the Town will vote to amend Section X. DEFINITIONS, of the Princeton Zoning Bylaw for the definition of “Sandwich Shop, Deli, Coffee Shop” to read, “Sandwich Shop, Deli, Coffee Shop: A food service establishment, which may be mobile, where food is prepared and sold at retail and may or may not be consumed on the premises, such as sandwiches, soups, salads, pizza, coffee or baked goods, or other individually proportioned food items. For purposes of the By-law, a sandwich shop, deli, or coffee shop may include a walk-up service window, but does not include a fast-food restaurant or a drive through restaurant.”, or take any other action thereto.

Planning Board Explanation:

Restaurant or other place for serving food” is a permitted use in a Business District. Fast food restaurants and drive through restaurants are not permitted. This amendment removes any confusion that a food truck is “(an)other place for serving food” and is a permitted use in a Business District.

Approval requires a 2/3 vote.

Advisory Board Approves

ARTICLE 41. To see if the Town will vote to amend Section XIV. OPEN SPACE-RESIDENTIAL DESIGN (OSRD), 6, (C), of the Princeton Zoning Bylaw to read, “The minimum distance between any dwelling unit in the OSRD and an abutting lot outside of the OSRD shall be one hundred (100) feet.” or take any other action thereto.

Planning Board Explanation:

The purpose of the OSRD by-law is to encourage clusters of buildings by special permit, with the rest of the development preserved as open space. The existing sentence is confusing, and can be read as requiring 100 feet between each dwelling unit within the OSRD as well as a setback from abutting lots.

The amendment removes any confusion and is consistent with the purpose of the OSRD by-law.

Approval requires a 2/3 vote.

Advisory Board Approves

ARTICLE 42. To see if the Town will vote to amend the Princeton Zoning Bylaw by the addition of SECTION XXI: ADULT ENTERTAINMENT to read as follows, or take any other action thereto:

1. **Purpose.** The purpose of this by-law is to provide for a special permitting process for the location of Adult Entertainment Facilities within the Town. The special permitting process shall address and mitigate the secondary effects of Adult Entertainment Facilities. Secondary effects of Adult Entertainment Facilities have been associated with increased crime, adverse impact on

public health, adverse impact on business climate, adverse impact on the property values of residential and business property, and adverse impacts on the quality of life.

It is not the purpose or intent of this by-law to impose a limitation on the content of any communicative matter or materials, including sexually oriented matter or materials, that are protected by the Constitutions of the United States or of the Commonwealth of Massachusetts.

Adult Entertainment Facilities in the Town shall comply with all applicable state and federal laws and regulations. It is not the purpose or intent of this by-law to legalize the sale, rental, distribution, or exhibition of pornographic, obscene or other illegal materials or activities.

2. Applicability. This by-law applies to any facility offering any adult entertainment (“Adult Entertainment Facility”), including but not limited to adult bookstores, adult motion picture theatres, adult video stores, adult paraphernalia stores, and establishments which display live nudity for its patrons.
3. Requirements. An Adult Entertainment Facility shall be located only in a business-industrial district, and shall meet the following requirements:
 - a. All parking areas shall be set back a minimum of thirty (30) feet from the edge of the public right of way.
 - b. All buildings shall be set back a minimum of one hundred (100) feet from the edge of the public right of way.
 - c. All buildings shall be set back a minimum of one hundred (100) feet from the side and rear lot lines.
 - d. All buildings shall be a minimum of five hundred (500) feet from adjacent residential buildings.
 - e. All buildings shall be a minimum of fifteen hundred (1500) feet from:
 - i. any school;
 - ii. any library;
 - iii. any church, synagogue, or place of religious services;
 - iv. any licensed daycare center.
 - f. All parking areas shall be illuminated with downward and inward directed lighting.
 - g. All buildings and parking areas shall have reasonable sound barriers from any adjacent parcel that is used for residential purposes.
 - h. All buildings and parking areas shall have reasonable visual barriers from any adjacent parcel that is used for residential purposes.

4. Hours of Operation. Adult Entertainment Facilities shall not operate before noon and shall cease operations not later than midnight.
5. Procedures. Any person seeking to operate or construct an Adult Entertainment Facility shall first obtain a special permit from the Planning Board acting as the special permit granting authority pursuant to M.G.L. c.40A, §9, M.G.L. c.40A, §9A, and Section VIII (3) of the Zoning By-laws of the Town. Applications shall include a site plan as provided in Section XII of the Zoning By-laws of the Town. The Planning Board shall review the application and plan, and shall request comments from the Board of Selectmen and the Chief of Police. The Planning Board may request comments from other Town boards.
 - a. Applications for a special permit shall include the name and address of the legal owner of the Adult Entertainment Facility, together with the names and addresses of all persons having any direct or indirect ownership or security interest in the facility. In the event that the petitioner is a corporation, partnership, trust, or other corporate entity, the name and address of any person who has a direct or indirect ownership or beneficial interest in the entity shall be included.
 - b. Applications for a special permit shall include the name and address of the operator of the Adult Entertainment Facility.
 - c. No special permit shall be issued to any person, or to any corporate entity associated with any person, who has been convicted of violating the provisions of M.G.L. Ch. 119 §63 or M.G.L. Ch. 272 §28, or to any other person or entity prohibited by M.G.L. Ch. 40A §9A from receiving a special permit.
 - d. The Planning Board may impose reasonable conditions to insure that the location and operation of the proposed Adult Entertainment Facility is consistent with the purpose of the Zoning By-laws of the Town.
 - e. A special permit shall be valid for two years and may be extended on written request without a public hearing for successive two year periods upon a determination by the Planning Board that the operation of the Adult Entertainment Facility has been conducted in accordance with the special permit.
 - f. A special permit shall terminate if there has been no operation of the Adult Entertainment Facility for six months, if there is a change in the operator of the Adult Entertainment Facility, or if the Adult Entertainment Facility or land on which the Adult Entertainment Facility is located is sold.
 - g. There shall be no material deviations from approved plans without written approval from the Planning Board which may require a public hearing.
 - h. A special permit shall remain exclusively with the petitioner and shall not run with the land. Any new owner or operator of an Adult Entertainment Facility must obtain a special permit before commencing or continuing operations.

- i. Adult Entertainment Facilities shall comply with all other provisions of the Zoning By-Laws of the Town. To the extent that the provisions of this Section XXI may conflict with other provisions of the Zoning By-laws of the Town, the provisions of this Section XXI shall apply.
- j. The Building Inspector shall enforce this by-law and any special permit issued or extended pursuant to this by-law.

Adult Entertainment is a use of land that cannot be prohibited. General Law Ch. 40A Sec. 9A allows a town to regulate the location of adult entertainment. In the absence of a by-law, adult entertainment could be located in any zoning district. The proposed by-law limits adult entertainment to business-industrial districts, and requires setbacks and screening.

Approval requires a 2/3 vote.

Advisory Board Approves

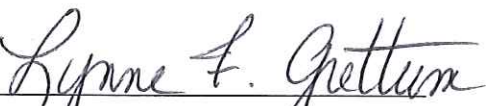
* * * * *

And you are directed to serve this Warrant by posting attested copies thereof fourteen days at least before time of said meeting at Bagg Hall, Mechanics Hall and the Princeton Post Office.

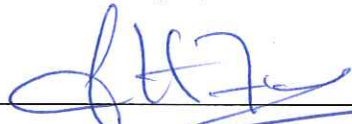
Hereof fail not, and make return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of said meeting, as aforesaid.


Given under our hands on this 2nd day in May, 2016.

A true copy, ATTEST:


Lynne F. Grettum, Town Clerk


Edith M. Morgan, Chair



Jon H. Fudeman, Clerk


Stanley E. Moss

Selectmen of the Town of Princeton

I have this day posted the above warrant at Bagg Hall, Mechanics Hall, and Princeton Post Office.

Date: 05-02-16


Constable