# TOWN WARRANT COMMONWEALTH OF MASSACHUSETTS ANNUAL TOWN MEETING MAY 11, 2010

Worcester, ss:

To Any Constable of the Town of Princeton:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the inhabitants of said Town who are qualified to vote in Town affairs to meet at the Thomas Prince School in said Town, on Tuesday, the 11th day of May, 2010

# AT SEVEN O'CLOCK P.M. TO ACT ON THE FOLLOWING ARTICLES OF TOWN AFFAIRS:

**ARTICLE 1.** To hear the reports of the Town Officers and any outstanding committees and act thereon.

Advisory Board Approves.

**ARTICLE 2.** To see if the Town will vote under the provisions of Section 108, Chapter 41, of the Massachusetts General Laws to fix the salaries of the following Town Officers for the ensuing year (FY11), or take any other action relative thereto.

	<u>FY10</u>	<u>FY11</u>
Moderator	\$ 25	\$ 25
Selectmen	\$1,500	\$1,500
Assessors	\$4,500	\$4,500

Advisory Board Approves.

**ARTICLE 3.** To see if the Town will vote to raise and appropriate, including transferring from available funds and from Overlay Surplus, a sum or sums of money to defray charges and expenses of the Town, including debt and interest, and to provide for a reserve fund for the ensuing fiscal year (FY11), or take any other action relative thereto.

This article establishes the FY11 operating budget for all town departments.

Advisory Board Recommendations appear in the extreme right-hand column of the Budget document.

DEPARTMENT	FY10	FY11	FY11	FY11
	BUDGET	PROPOSED	Sub-Total	AB
	VOTED	BUDGET	To Be Voted On	RECOMMENDS
GENERAL GOVERNMENT:				
Moderator				
Salary	25.00	25.00		
Expense	50.00	50.00		
Sub-Total	75.00		75.00	75.00
Board of Selectmen				
Salaries	1,500.00	1,500.00		
Expense	1,500.00	3,000.00		
Sub-Total	3,000.00		4,500.00	4,500.00
Annual Audit				
Expense	14,500.00	14,500.00	14,500.00	14,500.00
Town Administrator				
Salary	86,761.00	88,496.00		
Expense	2,500.00	2,500.00		
Sub-Total	89,261.00		90,996.00	90,996.00
Administrative Assistants				
Salaries	33,000.00	33,660.00		
Expense	1,500.00	1,500.00		
Sub-Total	34,500.00	·	35,160.00	35,160.00
Reserve Fund				
Expense	30,000.00	47,000.00	47,000.00	47,000.00
Town Accountant				
Salary	24,336.00	24,823.00		
Expense	3,319.00	3,319.00		
Sub-Total	27,655.00		28,142.00	28,142.00
Board of Assessors				
Assessors Salaries	4,500.00	4,500.00		
Assessor Clerk Salary	18,428.00	18,797.00		
Principal Assessor Salary	26,333.00	26,860.00		
Info. Tech. Mgr. Salary	12,289.00	12,535.00		
Revaluation Salary	6,000.00	6,120.00		
Expense	10,582.00	22,582.00		

Sub-Total	78,132.00		91,394.00	91,394.00
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DEPARTMENT	FY10	FY11	FY11	FY11
	BUDGET	PROPOSED	Sub-Total	AB
Tuesday	VOTED	BUDGET	To Be Voted On	RECOMMENDS
Treasurer	07.000.00	00.100.00		
Salary	27,633.00	28,186.00		
Expense	7,800.00	7,800.00	05.000.00	25 222 22
Sub-Total	35,433.00		35,986.00	35,986.00
Tax Collector				
Salary	37,805.00	38,561.00		
Expense	8,225.00	8,225.00		
Sub-Total	46,030.00	,	46,786.00	46,786.00
Town Counsel				
	20,000,00	20,000,00	20,000,00	20,000,00
Expense	20,000.00	20,000.00	20,000.00	20,000.00
Town Clerk				
Salary	30,420.00	31,028.00		
Expenses	4,700.00	4,700.00		
Sub-Total	35,120.00		35,728.00	35,728.00
Elections & Registration				
Salaries	1,200.00	2,400.00		
Expense	3,025.00	4,625.00		
Sub-Total	4,225.00	,	7,025.00	7,025.00
Conservation Commission				
Salaries				
Expense	1,000.00	1,000.00		
Sub-Total	1,000.00	1,000.00	1,000.00	1,000.00
Oub Total	1,000.00		1,000.00	1,000.00
Planning Board				
Administrative Assistant Salary	14,188.00	14,472.00		
Expense	2,636.00	2,636.00		
Sub-Total	16,824.00	_,000.00	17,108.00	17,108.00
Board of Appeals	. ====			
Expense	1,500.00	1,500.00	1,500.00	1,500.00
Open Space Committee				
Expense	500.00	500.00	500.00	500.00

DEPARTMENT	FY10	FY11	FY11	FY11
	BUDGET	PROPOSED	Sub-Total	AB
	VOTED	BUDGET	To Be Voted On	RECOMMENDS
Agricultural Commission				
Expense	1,000.00	1,000.00	1,000.00	1,000.00
Town Building Operations				
Salaries	21,453.00	21,882.00		
Expense	49,845.00	49,845.00		
Sub-Total	71,298.00	,	71,727.00	71,727.00
TOTAL GENERAL GOVERNMENT	\$ 510,053.00		\$ 550,127.00	550,127.00
PUBLIC SAFETY:				
Police/Dispatch				
Police non-union Salaries	219,116.00	118,505.00		TBD
Police Union Salaries	208,725.00	319.198.00		TBD
Dispatch Union Salaries	176,763.00	189,413.00		TBD
3rd Shift Recall Salary	170,703.00	109,413.00		100
Expense	88,600.00	88,600.00		
Sub-Total	693,204.00	00,000.00	715,716.00	TBD
Fire Department				
Salaries	112,804.00	115,060.00		
Ambulance Readiness	36,000.00	36,000.00		
Vehicle Allowance; Chief	3,000.00	3,000.00		
Expense	69,515.00	69,515.00		
Sub-Total	221,319.00	00,010.00	223,575.00	223,575.00
Animal Control				
Animal Inspector Salary	500.00	500.00		
Animal Control Salary	8,469.00	8,638.00		
Expense	1,900.00	1,900.00		
Sub-Total	10,869.00		11,038.00	11,038.00
TOTAL PUBLIC SAFETY:	\$ 925,392.00		\$ 950,329.00	TBD

DEPARTMENT	FY10	FY11	FY11	FY11
	BUDGET	PROPOSED	Sub-Total	AB
	VOTED	BUDGET	To Be Voted On	RECOMMENDS
SCHOOLS				
Wachusett Regional School				
Wachusett Min. Contribution	3,909,858.00	3,934,450.00		
Operations Assessment	368,206.00	323,370.00		
Transportation	146,368.00	175,409.00		
Long Term Debt	227,214.00	206,220.00		
Capital Program Assessment	-	-		
Environmental Clean-up	9,770.00	7,969.00		
Sub-total	4,661,416.00	7,303.00	4,647,418.00	4,647,418.00
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Montachusett Reg. Vocational	212,545.00	212,844.00	212,844.00	212,844.00
TOTAL SCHOOLS	\$ 4,873,961.00		\$ 4,860,262.00	4,860,262.00
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PUBLIC WORKS:				
Highway				
Salaries	284,084.00	289,766.00		
Expense	220,325.00	220,325.00		
Sub-Total	504,409.00		510,091.00	510,091.00
Snow/Ice Removal				
Expense	140,000.00	140,000.00	140,000.00	140,000.00
Road Reconstruction	175,000.00	175,000.00	175,000.00	175,000.00
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Street Lights				
Expense	9,062.00	10,175.00	10,175.00	10,175.00
Tree Warden				
Salary	1,334.00	1,361.00		
Expense	12,000.00	12,000.00		
Sub-Total	13,334.00		13,361.00	13,361.00
Cemeteries				
Salaries	17,268.00	17,613.00		
Expense	2,872.00	4,372.00		
Sub-Total	20,140.00		21,985.00	21,985.00
TOTAL PUBLIC WORKS	\$ 861,945.00		\$ 870,612.00	870,612.00

DEPARTMENT	FY10	FY11	FY11	FY11
	BUDGET	PROPOSED	Sub-Total	AB
	VOTED	BUDGET	To Be Voted On	RECOMMENDS
HUMAN SERVICES:				
Council on Aging				
Salary	13,729.00	14,004.00		
Expense	1,700.00	1,700.00		
Sub-Total	15,429.00		15,704.00	15,704.00
Veterans Services				
Salary	750.00	750.00		
Expense	6,765.00	6,765.00		
Sub-Total	7,515.00		7,515.00	7,515.00
TOTAL HUMAN SERVICES	22,944.00		23,219.00	23,219.00
CULTURE & RECREATION:				
Library				
Salaries	94,180.00	96,064.00		
Expense	47,944.00	47,944.00		
Sub-Total	142,124.00		144,008.00	144,008.00
Parks & Recreation				
Salaries	4,000.00	4,000.00		
Expense	4,100.00	4,100.00		
Sub-Total	8,100.00		8,100.00	8,100.00
Historical Commission				
Expense	1,500.00	1,500.00	1,500.00	1,500.00
Memorial Day				
Expense	1,000.00	1,000.00	1,000.00	1,000.00
TOTAL CULTURE & RECREATION	\$ 152,724.00		\$ 154,608.00	154,608.00

DEPARTMENT	FY10	FY11	FY11	FY11
	BUDGET	PROPOSED	Sub-Total	AB
	VOTED	BUDGET	To Be Voted On	RECOMMENDS
DEBT & INTEREST:				
Thomas Prince School	542,553.00	-		
Library Renovation (Exterior)	34,620.00	34,620.00	33,465.00	33,465.00
Highway Facility	48,200.00	48,200.00	46,067.00	46,067.00
Police Cruiser		-	-	
Police Cruisers (3)	21,572.00	21,572.00	32,469.00	32,469.00
Fire Truck	80,108.00	80,108.00	76,703.00	76,703.00
Bentley Purchase	48,230.00	48,230.00	46,760.00	46,760.00
General Interest	15,000.00	15,000.00	15,000.00	15,000.00
Ice Storm BAN	23,625.00			
TOTAL DEBT	\$ 813,908.00		\$ 250,464.00	\$ 250,464.00
MISCELLANEOUS:				
Retirement	140,251.00	141,403.00		141,403.00
Life & Fringe	10,607.00	10,700.00		10,700.00
FICA/Medicare	34,000.00	34,000.00		34,000.00
Health Insurance	290,000.00	324,359.00		324,359.00
Town Insurance	92,000.00	105,000.00		105,000.00
Wachusett Earthday		1,155.00		1,155.00
TOTAL MISCELLANEOUS	\$ 566,858.00		\$ 616,617.00	616,617.00
GRAND TOTAL:	\$ 8,727,785.00		\$ 8,276,235.00	

**ARTICLE 4.** To see if the Town will vote to establish the FY11 ambulance operating budget. Receipts for ambulance services received in FY11 and all subsequent fiscal years to be deposited into a receipt reserved for appropriation account established in FY01. Appropriations from said account to be made at either the annual or special town meetings for the purpose of maintaining and operating the Town's ambulance service, i.e. salary for ambulance employees, vehicle maintenance, fuel, equipment and operating supplies. The requested appropriation for the FY11 ambulance-operating budget is \$46,000.00 for salary and \$37,150.00 for expenses for a total budget of \$83,150.00 any balance in said account to be carried forward to subsequent years, or take any other action relative thereto.

All ambulance department receipts will be accounted for in a receipt reserved for appropriation account, from which ambulance-operating expenses will be paid.

Advisory Board Approves.

**ARTICLE 5.** To see if the Town will vote to establish the FY11 trash operating budget.

Receipts for trash disposal services received in FY11 and all subsequent fiscal years to be deposited into a trash enterprise fund account established in FY08. Appropriations from said account to be made at either the annual or special town meetings for the purpose of paying for the proper disposal of solid waste generated within the town. The requested appropriation for the FY11 trash-operating budget is \$80,000.00. Any balance in said account to be carried forward to subsequent years, or take any other action relative thereto.

This article will allow the town to receive payments from trash haulers, which will be deposited into this account. The Town will then pay its invoices directly to Wheelabrator Millbury, Inc. where the trash incinerator is located.

Advisory Board Approves.

#### ARTICLE 6: DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION:

To see if the Town will vote to authorize revolving funds for certain town departments under Massachusetts General Laws Chapter 44 Section 53E 1/2 for the fiscal year beginning July 1, 2010, or take any other action relative thereto.

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY2010 Spending Limit	FY2011 Spending Limit
Building Department	Bldg. Inspector Town Administrator	Fees from Bldg, Wiring, Fire and Plumbing Permits	To Pay Administrative & Inspector Salary & Expenses	\$90,973	\$72,732
Library	Library Director	Copy Machine, Fax, Fines and Fees	Defray Operational Expenses	\$4,000	\$4,000
Parks and Recreation	Recreation Comm. Chairman	Fees Collected from Recreational Programs	Provide Recreational Programs & Pay Salaries	\$35,000	\$36,366
Parks and Recreation	Recreation Comm. Chairman	Fees Collected from Recreational Programs	Maintenance of Parks	\$35,000	\$36,366
Princeton Center	Princeton Center Director	Rental fees	Defray Operational & Maintenance Exp.	\$65,973	\$72,732
Board of Health	Board of Health Town Administrator	Permits & Inspections	Salary & Expense	\$35,000	\$35,000
Total Spending				\$265,946	\$257,196

#### **ADVISORY BOARD APPROVES**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be used to offset the FY10 Snow and Ice Removal expenses, or take any other action relative thereto.

Town Counsel has determined that it is permissible to address current year (FY10) budget items at the Annual Town Meeting (versus the previous practice of having a separate Special Town Meeting the same date as the Annual Town Meeting). This article relates to addressing the current year (FY10) general fund budget operating deficit. As of 4/20/10, the Snow and Ice Removal expense deficit is \$52,198.

#### Advisory Board Approves.

**ARTICLE 8.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to reallocate among certain line items within the FY10 budget approved under Article 3 of the May 12, 2009, Annual Town Meeting or take any other action relative thereto.

This article relates to addressing the current year (FY10) general fund budget. The intended funding will be inter/intra departmental transfers presented at the Annual Town Meeting.

#### Advisory Board Opinion to be Determined

**ARTICLE 9.** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$50 to the Goodnow Book Expense Account for the purchase of books for the Library, as required by the terms of the Goodnow Deed of Gift, or take any other action relative thereto.

Advisory Board Approves.

**ARTICLE 10.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to the Town Building Maintenance program to defray the costs for materials and repairs to town buildings, and further to see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to continue the Grounds Maintenance program or take any other action relative thereto.

This article supports a program to repair, maintain and restore town buildings and grounds. This program will preserve and protect valuable town assets. These programs are for all town assets other than the Thomas Prince School and the Princeton Municipal Light Department.

# **Advisory Board Approves**

**ARTICLE 11.** To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$201,190 to retire remaining debt related to the December, 2008 ice storm, or take any other action relative thereto.

This article provides funding so that no additional re-financing will be necessary when the current note matures July 9, 2010.

#### **Advisory Board Approves**

**ARTICLE 12.** To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to either or both of the Town's Stabilization Funds (Infrastructure Stabilization Account #85-5-041-000 and General Stabilization Account #83-5-100-000) or take any other action relative thereto.

These accounts are the town's savings accounts. Infrastructure Stabilization is strictly used for future capital purchases, infrastructure improvements and projects. General Stabilization may be used for any lawful purpose. A 2/3rds vote is required to expend funds from either account.

#### Advisory Board Opinion to be Determined

**ARTICLE 13.** To see if the Town will vote to authorize the Selectmen to contract and accept any grants from the Mass. Department of Transportation-Highway Division for the construction of any road or related work that may be allotted to the Town for the ensuing year; or to take any other action relative thereto.

This article authorizes the Selectmen to accept any grants or contracts with the state for road or road-related projects.

**Advisory Board Approves** 

**ARTICLE 14.** To see if the town will vote to amend Chapter II (Town Meetings), Section 5 of the Princeton General Bylaws by deleting Section 5 in its entirety and replacing it with the following language:

"At least fourteen (14) days before the day fixed in the warrant for any Special Town Meeting, the Selectmen shall cause a copy of the warrant to be posted to the town website, and shall cause a sufficient number of copies of the warrant, as determined by the Town Administrator, to be available at the town hall (Bagg Hall), and to deliver, upon request by a registered voter, a copy of the warrant by mail to the legal address of the voter."

or take any other action thereto.

The current bylaw requires warrants for Special Town Meetings to be printed and mailed. This article will allow the town to discontinue the mass mailing of all warrants while providing printed copies upon request.

## **Advisory Board Approves**

**ARTICLE 15.** To see if the Town will vote to accept Chapter 40, Section 22F to authorize the Board of Selectmen to set certain fees and charges or take any other action relative thereto.

Passage of this article allows many municipal bodies authorized to charge reasonable fees for documents or services amounts greater than existing statutory limits allow. Many statutory limits were established so long ago that many no longer cover the cost of providing a document or service.

## **Advisory Board Approves**

**ARTICLE 16.** To see if the Town will vote to amend the Zoning Bylaw by adding the following new Section XVII.

#### **SECTION XVII: HOME OCCUPATIONS**

**Purpose and Intent.** Conducting limited business activity from home has become more feasible and more widespread with modern technology and telecommunications. Residents of Princeton should have the ability to conduct reasonable business activities from home that are ancillary to the residential use and that have no visibility to or impact on the neighborhood. In addition, some business activities within the residential agricultural district may be desirable even if they have limited visibility or impact, provided there is a permitting procedure in place that ensures that any impact on the neighborhood will be minimal and regulated and ensures that the integrity of the residential/agricultural district is maintained.

The purpose of this bylaw is to regulate the two categories of home occupations that are permitted in the residential/ agricultural district: those that are permitted as of right under Section III. 1. (G)(a) of the Zoning Bylaws of Princeton and those that are permitted only upon issuance of a special permit under Section III.1.(G)(b) of the Zoning Bylaws of Princeton. The intent of this bylaw is to ensure that any home occupation conducted in the residential/ agricultural district is compatible with surrounding permitted uses, does not adversely affect property values, and does not create any significant adverse impact on the quiet enjoyment of a residential neighborhood by others residing in the vicinity.

- 1. **Types of Home Occupations**. In this Bylaw, home occupations are regulated according to those permitted as of Right, those allowed only by Special Permit, or those considered unregulated home offices.
  - (A) Home Occupations Permitted as of Right under Section III.1.(G) (a) of this Bylaw:
  - (1) Home-based Office: A home office providing services, which may include services to clients on the premises, including but not limited to medicine, law, engineering, fine or domestic arts and

- crafts, software development, insurance, notary public, real estate broker, appraiser, surveyor, accountant, tax preparer, clerical services, tutoring, financial advisor, consultant and similar services.
- (2) Home Farm Stand: The sale of products raised and grown on the premises of an agricultural use on <u>less than</u> five acres of land. (A farm stand associated with agriculture on five or more acres is exempt under M.G.L. c.40A, Section 3.)
- (3) Home Business Workshop: the business or shop of a painter, carpenter, landscaper, electrician, computer technician, hairdresser or similar trade, which may include crafting products or providing services to clients on the premises.
- (B) Home Occupations Allowed Only by Special Permit under Section III.1.(G)(b) of this Bylaw:
- (1) Bed and breakfast with transient overnight lodging having not more than three guest rooms, with guest meals limited to breakfast prepared in a central kitchen and no cooking facilities located in individual guest rooms or suites. Rooms used for lodging in a bed and breakfast shall not be used as long-term rental units or apartments.
- (2) Home Specialty Retail: the sale to customers at the premises of specialty products made on the premises, including but not limited to dressmaking, home baking or catering, or arts and crafts; or collector's items, such as antiques, books, art work and similar products.
  - (C) Unregulated Home Offices. This bylaw does not regulate a home office in a residential dwelling or accessory building in which a resident works solely on personal, family or household matters; or does ancillary work for a business or profession that is conducted off-site; or conducts a business that does not employ non-resident workers on the premises or receive non-resident customers or clients on the premises, provided that such occupation does not violate subsection 2(G) below. Such uses, which are invisible and inoffensive to adjacent properties, are deemed to be a normal part of a residential use.
- 2. **General Regulations for Home Occupations**. In any zoning district, a home occupation listed as a permitted use under Subsections 1(A) and (B) above must comply with all of the following requirements:
  - (A) Except for a Home Farm Stand, the occupation shall be conducted within a detached single-family dwelling or in an accessory building attached to a single-family dwelling, and occupy an area not exceeding twenty-five percent (25%) of the gross floor area of the dwelling.
  - (B) The occupation must be operated by the resident occupant of the dwelling or a member of the resident's family, and may employ not more than one (1) person on site who is not a resident therein.
  - (C) There shall be no evidence of the occupation through persistent or excessive sound, or through vibration, smell, or sight discernable at the boundaries of the premises, except for a sign not exceeding the display area permitted in Section III. 1.(H)(b).
  - (D) Any exterior storage of materials or equipment or business related parking shall be so located and screened, through location, grade or landscaping as to be invisible from and inoffensive to adjacent properties and public ways.
  - (E) Not more than one (1) commercial vehicle shall be regularly parked outdoors on the premises. Such vehicles shall not weigh more than 15,000 lbs. or have more than two (2) axles.
  - (F) Traffic generated shall not be more disruptive to the neighborhood than traffic normally resulting from residential development considering volume, type, hours and other traffic characteristics.
    - (G)No occupation shall be conducted that, in the opinion of the planning board, could be unreasonably hazardous or incompatible with the quiet enjoyment of residential neighborhoods by other residents because they:
  - (1) Utilize chemical, biological, radiological or explosive materials or processes which are potentially dangerous; or
  - (2). Present a danger of pollution to the environment or injury to plant or animal life in the vicinity (such as auto repair shops and similar occupations).

- 3. **Home Occupations by Special Permit.** A home occupation allowed by Special Permit under Subsections 1.(B)(1)-(2) above shall require a special permit from the Planning Board. It shall comply with all of the requirements of Subsection 2 above, except as provided herein, and with the additional requirements set forth in this Subsection.
  - (A) In its discretion, in a special permit proceeding, the Planning Board may waive certain requirements of Subsection 2 above for any home occupations allowed under Subsection 1(A) or 1(B) above, as follows:
    - (1) The Planning Board may allow a home occupation employing not more than three (3) persons on site who are not residing on the premises.
    - (2) The Planning Board may allow a home occupation located in a detached accessory building, such as a barn or detached garage.
    - (3) The Planning Board may waive or modify the 25% limitation contained in subsection 2(A) above where a home occupation is conducted in an attached or detached accessory building.
  - (B) The Planning Board may grant a Special Permit only upon determining that the use will not create a hazard, disturbance to any abutter, or injury to the neighborhood, will not create unsightliness visible from any public way or neighboring property and will not substantially impair the quiet enjoyment of the neighborhood by other residents.
  - (C) A home occupation authorized by Special Permit may not be transferred to a different operator without a new Special Permit. The Planning Board may require that the occupation be subject to compliance review by the Building Inspector at periods specified in the Special Permit. Such permit may be revoked by a majority vote of the Planning Board at any time after notice and hearing, upon the Board's determination that the terms of the Special Permit are being violated.
  - (D) In its discretion, the Planning Board may impose additional conditions and limitations as necessary to protect abutting properties and the public.
  - (E) Although Site Plan Review under Section XII is required in all applications for special permits the Planning Board may, in appropriate cases under this Section, where no significant alteration of the residential character of the property is proposed, waive those submission requirements of Section XII which it deems unnecessary and unduly burdensome, given the scale of the proposal and the impact on the neighborhood. The Planning Board may adopt by regulation a reduced application fee for Site Plan Reviews required under this Section.
- 4. **Enforcement.** Home occupation uses shall be enforced as follows:
  - (A) A certificate of Use and Occupancy must be obtained from the Building Inspector indicating compliance with these requirements prior to initiation of any home occupation, except for unregulated home offices under subsection 1(C) above.
  - (B) The Building Inspector shall enforce these provisions and any person may request enforcement where a violation is believed to exist, as provided in M.G.L. c. 40A, Section 7, and if dissatisfied with the outcome, an aggrieved person may bring an appeal to the Planning Board for hearing and action as provided in M.G.L. c.40A, Section 8.
  - (C) For home occupations requiring a Special Permit under Subsection 1.(B) above, applicants are required to file an application for Special Permit and satisfy the procedures and requirements set forth herein. Fines shall be levied in accordance with Section VII. 1. (A) of this bylaw if the owner of an existing home occupation regulated under Subsection 1(B) above fails to apply to the Planning Board for a special permit before December 31, 2011.

#### **Related Zoning Amendments:**

And to Amend Section III, Residential-Agricultural District, by replacing the existing Subsection 1.(G) with the following:

(G)(a) Home office, home farm stand, or home business workshop, as defined in Section XVII(1)(A).

(G)(b) Subject to a special permit granted by the Planning Board, as provided in Section VIII.3 of this Bylaw: Bed & Breakfast or home specialty retail, as defined in Section XVII(1)(B). (Note: in making this change, strike the existing Subsection III.1.(K) and renumber the remaining items in Section III).

And to Amend Section III, Residential-Agricultural District, by replacing the existing Subsection III.1.(H)(b) with the following:

(b) Sign or bulletin board incidental to a permitted use, not exceeding two (2) square feet in area.

This Bylaw change is proposed by the Planning Board to adopt regulations to facilitate home occupations and home-based employment as recommended by the Town Plan.

Advisory Board Approves.

**ARTICLE 17.** To see if the Town will vote to amend the Section VI of the Zoning By-Laws

#### SECTION VI. AREA, YARD AND HEIGHT REGULATIONS:

#### 2. Height Regulations:

(C) In determining the height of structures a half (1/2) story is that portion of a structure under a sloping roof, the cubic contents of which are never more than half of those of the story below; if the cubic contents are greater than half, it shall be deemed a story. The calculations for determining the cubic contents of the space will extend vertically to the highest horizontal plane of the finished ceiling and horizontally to an imaginary line of a vertical wall set at five (5) feet (1524 mm), intersecting with the slope of the roofline. All dormers shall be part of this calculation. In no case shall such space be considered for occupancy unless it meets the minimum ceiling height and area requirements contained in the Massachusetts state building code. Limitations of height shall not apply to chimneys, ventilators, skylights, towers and spires when carried above roofs and to tanks, silos, and structures used for the generating of electric power for the Town of Princeton or the Princeton Municipal Light Department so long as none of the aforementioned features are in no way used for living purposes. Except that the height of telecommunications facilities, towers and devices is governed by the restrictions set forth in the wireless telecommunications section of this by-law. (Amended June 8, 1999 & May 10, 2005)

This Bylaw change is requested by the Building Inspector to clarify the language. The additional wording is in the italicized section above.

# Advisory Board Approves.

**ARTICLE 18.** To see if the Town will vote to authorize the Trustees of Trust Funds to establish a discretionary Trust to be used to provide financial assistance to residents of the Town of Princeton. Said Trust to be established in accordance with M.G.L. c.41, s.45-47 and shall be known as "The Princeton Community Trust".

The purpose of the Community Trust Fund shall be to receive, manage and distribute funds as may be provided by the Town or donated to the Trust for the benefit of Princeton residents in need of financial assistance. The resources of the Trust shall be used to the benefit of Princeton residents.

The Trust shall be invested and administered by the Trustees of Trust Funds in accordance with all applicable laws and the Trust Guidelines. All earnings of the Trust, as well as up to 25% (twenty-five percent) of the capital may be expended in any given year. Unused funds shall remain in the Trust and shall be reinvested.

The Trust may be funded from any or all of the following sources: Monies allocated from the annual Town budget; donations from individuals, groups or estates; investment accounts; beneficiary designations; or any such other source that may be acceptable to the Trustees of Trust Funds. Donations shall be made in the name of the person or persons or entity making the gift and shall be designated for allocation to the Princeton Community Trust Fund in care of the Trustees of Trust Funds for the Town of Princeton.

The Trustees of Trust Funds shall establish and approve guidelines for eligibility for the distribution of funds. These guidelines will include income and other applicant qualifications; maximum annual distribution per beneficiary; specific uses of funds; and the like. From time to time, the Trustees may modify the distribution guidelines.

Distribution shall be for residential use only and shall be made directly to a vendor or supplier of products or services as the Trustees of Trust Funds may deem appropriate. In no instance shall funds be released directly to a Beneficiary of the Trust.

An application for assistance from the Trust must be submitted on a form provided by The Trustees. The Trustees shall review such applications as may be received based on the eligibility criteria per the Trust Guidelines. If a majority of the Trustees approve the request at a scheduled and lawfully posted Trustees meeting, the Trustees shall direct the Treasurer to release such funds as may be approved for the benefit of the Beneficiary(ies).

There shall be no specific expiration date of this trust. It shall continue to exist and to be administered by the Trustees of Trust Funds until such time as all assets have been expended.

Advisory Board Approves.