# TAXPAYER INFORMATION ON PRELIMINARY TAX PAYMENT SYSTEM 

## HOW PRELIMINARY TAX PAYMENT SYSTEM WORKS

Under the preliminary tax payment system, you will be sent a preliminary tax bill each year by July $\underline{1}^{\text {ST }}$. Your preliminary tax will be based on the adjusted net tax owed (including any betterments, special assessments and other charges added to the tax) on your property for the prior fiscal year and as a general rule will be no more than half ( $50 \%$ ) of that amount. Adjustments are made for any abatements or exemptions granted in the prior year, and any tax increases allowed under Proposition $2^{1 / 2}$ for the current fiscal year. Your preliminary tax will be payable in a single installment due on October 1st.
Example: If your Fiscal Year 2010 tax was $\$ 2000$ (including any betterments, special assessments and other charges added to the tax), and you were granted an abatement of $\$ 400$, your FY10 net tax due was $\$ 1600$. After a tax increase adjustment of $\mathbf{2 . 5 \%}$, your adjusted $\mathbf{F Y} 10$ net tax due would be $\$ 1640$ and your Fiscal Year 2011 preliminary tax would in most instances be no more than $\$ 820$. This $\$ 820$ would be payable in a single installment due on October $\mathbf{1}$, 2010.

If for some reason preliminary tax bills were mailed after August 1, you would have until November 1 (or 30 days after the bills are mailed, if later) to pay the entire $\$ 820$. Your actual tax bill will then be sent to you on or about December 31. This bill will show the assessed valuation of your property, the tax rate and the amount of property taxes you owe for the fiscal year, including any betterments, special assessments or other charges that are added to the tax. The tax bill will also show the amount of the preliminary tax billed earlier as a credit against your actual tax for the year. The balance of your tax must be paid by April 1st.
Example: If your actual Fiscal Year 2011 tax bill is $\$ 2100$ and you had previously been billed $\$ 820$ in preliminary taxes for the year, you would have a remaining balance of $\mathbf{\$ 1 2 8 0}$. This \$1280 balance would be payable on April 1, 2011.
If for some reason actual tax bills were mailed after December 31, you would have until May 1st (or 30 days after the bills are mailed, if later) to pay the entire balance of $\$ 1280$.

## LATE PAYMENTS

Under the preliminary tax payment system, interest on late tax payments will be charged for the number of days that the payment is actually delinquent. For example, if the actual tax is due on April 1 st and it is not timely paid, interest will be charged from that date until the date the payment is made.

## ANSWERS TO COMMON QUESTIONS ABOUT PRELIMINARY TAX SYSTEM

Will the new system affect the amount of property taxes I pay for the year? No. The amount you pay is the same under either system. Either way, the amount is based on the valuation of your property and the tax rate. The tax rate reflects the level of taxes needed to fund local budget decisions and must still be within the limits of Proposition $21 / 2$.
Will the new system affect my right to seek an abatement or exemption? No, these rights are unchanged. Once the actual tax bills are mailed, you will still be able to file an abatement application with the assessors if you wish to contest your assessment. Applications for abatement must be filed on or before April 1, 2011 unless the actual bills are mailed after December 31, 2010. In that case, abatement applications must be filed on or before May 1, 2011, or the 30th days after the bills are mailed, whichever is later. Applications for personal exemptions and the residential exemption must be filed within three months of the date the actual tax bills were mailed. All other exemption applications are due the same date as abatement applications.

If you have additional questions, you should contact the Collector's or Assessors' Office.

