

TOWN OF PRINCETON



MARIJUANA ESTABLISHMENT HOST COMMUNITY AGREEMENT (HCA) PROCESS DESCRIPTION

Application Process

1. Company will review application and provide requested information to the Town Administrator at townadministrator@town.princeton.ma.us or by mail at 6 Town Hall Dr, Princeton MA 01541 along with an application fee of \$1000.
2. When Town Administrator deems the application to be sufficiently complete, it will be presented to the Selectboard for their review.
3. While the application is under review by the Selectboard, the Company should schedule a Community Outreach Meeting.
4. After the Community Outreach Meeting, the Selectboard will schedule time on its agenda for the Company to appear and answer the Board's questions.
5. The Board will meet one or more times to evaluate the Company's application and determine whether its baseline qualifications have been met.
6. The Board will meet one or more times (may be at same meetings as above) and consider terms for a Host Community Agreement. If the Company has provided a draft HCA, the Board will review it.
7. The Board will hold votes on terms of the HCA and will vote on whether or not to sign the final HCA.

Criteria for Screening Potential Applicant

- Knowledge and understanding of industry and licensing procedures
- Prior cannabis experience
- Quality of business plan
- Proposed development timeline
- Potential for job creation
- Quality of jobs
- Community connection and local residency
- Environmental Impact
- Financial commitments and other inducements / benefits to community

TOWN OF PRINCETON



**MARIJUANA ESTABLISHMENT HOST COMMUNITY AGREEMENT (HCA)
Application for Cannabis Sales or Cultivation**

Applicant Background Information

Name of Business:

Business Address:

Primary Contact name:

Email:

Phone:

Type of Establishment:

Proposed address for facility and proof of site control:

If the proposed business is Cultivation and the company is a licensee of another entity, please explain:

Please attach the following to this application:

Business Information

- Names and resumes of executives and managers (e.g. CEO, CFO, COO, Director of Security) and individuals contributing significant capital to operation
- Confirmation of no outstanding or unresolved criminal proceedings resulting in mandatory disqualification under 935 CMR 500.801 required
- Business Plan (Market Analysis.; Organization Management; Sales Strategies; Funding Requirements; Financial Projections)
- Evidence of financial backing/sufficient capitalization or investment to get business operational
- Proposed timeline and development plan
- Plan for employee staffing/local job creation and wage range and benefits plans
- Plan and source for maintaining marijuana product supply for retail sales operations (if applicable)
- Evidence of compliance with local zoning and required buffers (zoning bylaws and maps can be found [here.](#))

Municipal Impact

- Management and operations plan
- [Environmental Impact Study](#) (see connected Town of Princeton Environmental Impact Study document for requirements)
- Traffic impact study and parking plan
- Proposed building design and signage
- Potential financial commitment to municipality
- Non-monetary inducements, incentives, or other benefits to the municipality