



**PRINCETON BOARD OF SELECTMEN  
TOWN COMMON / GAZEBO / DINGMAN PARK USE REGULATIONS**

The Town of Princeton Town Common is a historic triangular public park bound by Mountain Road on the east, Hubbardston Road on the west, and Town Hall Drive on the north. The Town Gazebo was designed by architect and Princeton resident Keith Chenot in 1992. Dingman Park is the former location of the prominent Wachusett House of which remnants can still be found today. These facilities are available to Town Residents, Boards, Commissions, Committees, Departments, non-profits, and approved resident groups to engage in historic, civic, educational, cultural, recreational, celebratory, or charitable activities. However, to ensure public safety, preservation, and proper use of the Town Common, those that wish to use the Town Common / Gazebo for organized activities are asked to seek authorization from the Princeton Selectboard.

The Town Common / Gazebo / Dingman Park are public areas for use by the public. As such, no individual or organization using the facility shall prevent anyone from entering onto the space. Likewise, an admission fee or charge shall not be required from anyone to enter upon the Town Common and organizations using the Town Common / Gazebo shall be responsible for any damage incurred by or as a result of their use.

Individuals and organizations are responsible for ensuring that all refuse generated by their use is collected and disposed of properly. If the Town's Highway Department is needed to restore any portion of the area to its condition prior to usage, the individual or organization responsible will be billed for these services. Individuals and organizations are responsible for obtaining all permits if necessary, including but not limited to permission for temporary displays or structures by the Princeton Selectboard.

The smoking of tobacco / marijuana products is prohibited on public space. No Alcoholic beverages are allowed on Town Property without permission from the Selectboard.

**Activities Requiring Prior Approval:**

Approval from the Office of the Princeton Selectboard is required to use the Town Common / Gazebo for the following activities or events:

- Activities or events which involve 20 or more participants.
- Activities or events which are to be publicized or advertised prior to the activity or event.
- Marriages, birthdays, and/or other events that are celebratory in nature.

To request approval for such activities or events, individuals and organizations shall submit a request in writing to the Board of Selectman's office. The Town reserves the right to not approve any activity that it may deem inappropriate with the intended use and purpose of the Town Common / Gazebo / Dingman Park, or which may cause harm to the inhabitants of the Town of Princeton.

The undersigned hereby applies for a License/Permit in accordance with the provisions of the Statutes of the Commonwealth of Massachusetts and/or Bylaws of the Town of Princeton relating thereto:

Date of Activity \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Name & Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Emergency Contact & Phone: \_\_\_\_\_

Organization / Business Name (If applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Number of People Attending: \_\_\_\_\_

Partial or full road closure? \_\_\_\_\_

Structures? \_\_\_\_\_

Food/Refreshments? (Board of Health Permit Required) \_\_\_\_\_

Porta Potty / Portable Sink Unit? \_\_\_\_\_

Electricity Needed at Gazebo? (Monetary Charge May Apply) \_\_\_\_\_

Email address: \_\_\_\_\_

Clearly explain the purpose for requesting the use of the Town Common / Gazebo / Dingman Park:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date

OFFICE USE ONLY

<u>DEPARTMENT</u>	<u>Approval Signature</u>	<u>DATE</u>
Selectboard		
Police Department*		
Board of Health*		
Building Department*		
Fire Department*		

*\*If Applicable*