



Town of Princeton

ONE DAY LIQUOR LICENSE POLICY

INTRODUCTION

In issuing regulations, the Selectboard, as the liquor Local Licensing Authority (LLA) of the Town of Princeton, is setting forth the expectations of the citizens of Princeton as to the conduct of the Town's one day liquor license holders. Massachusetts General Laws (MGL) chapter 138, section 14 (Special Licenses) grants the Local Licensing Authority to issue or refuse one day liquor licenses for the sale of beer and/or wine or all alcoholic beverages to managers for profit or non profit organizations who conduct events.

SECTION 1: GENERAL

1.01. A one day license for the sale of alcoholic beverages or beer and wine may be granted by the LLA to "the responsible manager of any organization, conducting any indoor or outdoor activity or entertainment." All Alcohol license pertains to Non Profit ONLY.

1.02. Applicants for one day licenses must first make arrangements for permission to use the proposed license location, prior to filing the license application at the office of the LLA (Selectboard's office). Town Hall hours are Monday – Thursday 8:00 am – 4:00 pm.

1.03. The applicant must pay the appropriate fee as currently approved by the LLA at the time of filing the application and must be present at the Selectboard's meeting to respond to any questions.

SECTION 2: REQUIREMENTS

2.01. Prior to the submission of the license application to the LLA, the licensee shall contact the Fire, Board of Health, Building Commissioner and Police Department in writing to determine the requirements for event.

2.02. A police officer or officers shall be hired by the licensee if in the opinion of the Selectboard or the Chief of Police such officer is necessary to maintain order within, and to direct or control vehicular and foot traffic in the areas of the activity or entertainment and to enforce all applicable statutes, local by-laws and regulations.

2.03. Objectionable noise from amplifying systems of any kind and/or disorderly conduct is not permitted. Lack of cooperation will be grounds for Police Department termination of activities at any time and will have a bearing on any future permits.

2.04. The Police Department, LLA and its agents shall have the right to check the license at every one day function in order to make certain the provisions of the license are being adequately enforced.

2.05. A copy of the license shall be prominently posted and available for inspection during the hours and at the location for which it is issued. All licensees shall cooperate fully with the Police, Fire, Building and Health Departments, LLA and its agents when they are on the premises investigating complaints or making routine inspections.

2.06. The last drink must be served before the closing hour as stated on the approved license. All glasses and bottles must be cleared from the licensed area by fifteen (15) minutes after the closing hour. All patrons must have left the premises by thirty (30) minutes after the closing hour. Any licensee and his/her employees and/or volunteers may NOT drink after the closing hour.

2.07. No licensee nor person responsible for selling or serving alcoholic beverages at an event shall consume any alcoholic beverages on the day(s) for which a one day liquor license is granted.

2.08. No alcoholic beverages shall be sold or given to anyone under twenty-one (21) years of age, anyone under the influence of drugs, or to an intoxicated person.

2.09. Failure to comply with any of the above regulations may result in termination of license privileges and will have a bearing on future one day liquor license applications.

2.10. Alcohol for the event must be purchased from an authorized source (list available at www.mass.gov/abcc).

2.11. Applications must be submitted at least fourteen (14) days prior to the event.

2.12. In order to comply with all storage requirements under MGL chapter 138, licenses will be issued for three or four days to allow for proper delivery, storage and disposal of all alcoholic beverages purchased.

Adopted by the Selectboard on June 8, 2022.



Town of Princeton

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Princeton, MA 01541

(978) 464-2101 (office) (978) 464-2106 (fax)

ONE DAY LIQUOR LICENSE APPLICATION

The Town of Princeton Board of Selectpersons (Local Licensing Authority) are asked to consider this application pursuant to the provision of MGL Chapter 138 §14 "Special Licenses" as described herein. See Town of Princeton One-Day Liquor License Policy.

Name of Organization: _____

Officer Responsible for License: _____

Officers Address: _____

Phone Number: _____ Email: _____

Name and Contact Information of person(s) in charge of event: _____

Location: _____

Date of event: _____ Hours: _____

Location where license is to be used: ☐ Indoors ☐ Outdoors: (attach map depicting set up location)

Expected Attendance: _____

Sale of : ☐ Wine & Beer ☐ Wine Only ☐ Beer Only ☐ All Alcohol (non-profit only)

Type of Function: Dinner, Dance, Music Event, Raffle, Other: _____

☐ Profit ☐ Non-Profit

Do you hold a current Town of Princeton issued Liquor License? ☐ YES ☐ NO

Other City/Town _____

Name of Licensee: _____ ABCC License #: _____

Server Trained Certificate (attach)

Liquor Liability Insurance Certificate (attach)

Flyer/Advertisement of Event (attach)

Name of Wholesaler for which liquor is to be purchased for this event: _____

I hereby certify under the pains and penalties of perjury that the information contained herein is true and accurate information, and that I will be responsible for the proper observance of the laws governing the dispensing of such alcoholic beverages. By signing below, the applicant agrees to abide by all ABCC and Town of Princeton bylaws and regulations.

Signature of Officer: _____ Date filed: _____

____ FIRE CHIEF

____ BUILDING COMMISSIONER

____ BOARD OF HEALTH

____ POLICE ACKNOWLEDGEMENT: (Officer detail is required)

Security Requests/Concerns:

BOARD'S ACTION: ☐ GRANTED ☐ REJECTED FEE: \$100.00 PERMIT #: _____

Restrictions/Conditions/Remarks: