DEPARTMENT CODE: CONSERVATION COMM 171

ACCOUNT NUMBER				DEPT	DEPT CODE	ACCOUNT NAME	FY19 EXPENDED 06/30/19	FY20 AMENDED BUDGET	FY20 EXPENDED thru 11/05/19	FY21 LEVEL- FUNDED BUDGET	FY21 CHANGES / GROWTH	FY21 TOTAL BUDGET REQUEST	FY21 % change from FY19	To be completed by Others. FY21 AC Recommend	FY21 TA Recommend
01	171	5308	000000	CCM	171	PROFESSIONAL DEVELOPMENT	642.28	500.00	0.00	500.		-			
01	171	5730	000000	CCM	171	DUES/MEMBERSHIPS/LICENSING		500.00	551.00	500.		-			
						CONSERVATION COMM	642.28	1,000.00	551.00	1000.	-	-		-	-

The budget will be presented at the Annual Town Meeting in its usual format. In order to understand what makes up the total of your department's (1) Salaries & Wages, and (2) Expenses, please complete the bottom section. This worksheet is for internal use only.

To complete this section, please separate the total amount requested into categories which best reflect the actual costs.

Some examples of categories relating to Salary & Wages include: Salary, Wages, Overtime, Shift Differentials, Uniform Allowance, Stipends, etc.

Some examples of categories relating to Expenses include: Repairs & Maintenance, Contracts, Legal Expense, Communications, Mailings/Postage, Office Supplies, Computer Expenses, Building and Equipment Repairs and Maintenance, Travel & Training, etc.

Computer Software	*4,000.00*	

VADAR New Account Numbers	SALARY & EXPENSE - SUB CATEGORIES (Justification)		
01-171-5308-000000	PROFESSIONAL DEVELOPMENT	500.	Training
01-171-5730-000000	DUES/MEMBERSHIPS/LICENSING	500.	MACC dues
	EXPENSE TOTAL:	1000.	Expense total should EQUAL Total Dept Budget

Marie Auger

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