

## **PRINCETON HOUSING PRODUCTION PLAN COMMITTEE**

### **Purpose:**

The Town of Princeton is in the process of creating a Housing Production Plan (HPP), which is a community's proactive strategy for planning and development of affordable housing. The effort shall be guided by the Town of Princeton Housing Production Plan Committee, with technical support from the Central Massachusetts Regional Planning Commission (CMRPC). The committee is charged by the Selectboard with overseeing the Town's process of working with CMRPC to evaluate affordable housing needs, goals, and strategies. The Committee shall convene with the purpose of preparing a Housing Production Plan (HPP) that can be submitted and be accepted by the Massachusetts Department of Housing and Community Development (DHCD) in compliance with Massachusetts General Law Chapter 40B.

### **Membership:**

The Committee shall be comprised of five (5) voting members (one from Planning Board, one from Council on Aging, and 3 others) and a Selectboard and Advisory Committee Liaison (non-voting). Membership in the HPP Committee is based on appointment by the Selectboard. Each member of the HPP Committee has full voting rights. Governance of the HPP Committee is by Chair, Vice Chair and Clerk. The governance positions shall be chosen from and by the voting members of the HPP Committee. The Committee is guided by the Selectboard, Planning Board, and Central Massachusetts Regional Planning Commission.

### **Term of Service:**

Members of the HPP Committee shall serve for a period of one year.

### **Adoption of the Plan:**

The Department of Housing and Community Development (DHCD) mandates that a HPP be adopted by the municipality's Planning Board and Selectboard prior to submission by the Chief Executive Officer for certification. Upon adoption by the Planning Board and Selectboard, and written approval of the Plan by DHCD following submission, the task of developing a Housing Production Plan for the Town of Princeton shall be deemed complete. The Town may amend the Plan from time to time if DHCD approves the amendment upon finding that it meets all requirements of 760 CMR 56.03(4). A HPP shall be updated and renewed within five years of the date of its approval by DHCD.