

# Town of Princeton, Mass. -- Town Hall Annex

## **ROAD ADVISORY COMMITTEE Meeting Minutes, Dec. 11, 2019 6:00 PM**

**Present:** Chair William Holder; Members Joseph Bellucci, Kevin Toohey, Terry Thompson, Ann Neuburg; Highway Superintendent Ben Metcalf, Town Administrator Sherry Patch, Selectboard Chair Karen Cruise. Guests Janet Pierce, Executive Director CMRPC and Sujatha Krishnan, Deputy Director – Transportation CMRPC

**6:05 PM** Opened meeting in Town Hall Annex

### **CMRPC: Complete Streets program**

CMRPC Deputy Director – Transportation Sujatha Krishnan presented an overview of Complete Streets, a MassDOT program to support context sensitive creation of multiuse roads. 3 tiers of participation:

- |        |                    |   |
|--------|--------------------|---|
| Tier 1 | Policy development | CMRPC can help Princeton draft a complete streets policy.<br>Draft policies must pass scoring by MassDOT  |
| Tier 2 | Prioritization     | Identify and prioritize projects<br>There are grant funds to develop prioritized list up to \$35K.<br><a href="#">Eligible projects</a> (see Appendix B)<br><a href="#">Funding Guidance (2016)</a> |
| Tier 3 | Construction       | Competitive grants for up to \$400K   |

Bill Holder asked:

- Do any grant opportunities depend on an updated Master Plan?  
**Yes.** Master Plans should be updated every 10 years. Princeton's last update is 12 years old. (see further discussion later in meeting)
- If Princeton elects to borrow to finance long-lived capital projects, does CMRPC facilitate the financing?  
**No.** Financing is arranged by Princeton Town Treasurer Jim Dunbar.

### **CMRPC: Princeton Master Plan**

General discussion of the work required to update the Princeton Master Plan.

- It's expensive. Up to \$80K for all chapters
- The plan can be updated piecemeal by chapter.
- CMRPC can help get funding for individual chapters
- CMRPC can facilitate the outreach to get input from the broadest constituency

Members should start by reviewing the current Master Plan. Because Princeton has not grown much since the last update, a new update might be minimal. In addition, there may be objectives in the current plan that grant applicants can point to.

### **Project update: Highway Barn Bridge**

Paperwork for \$329K Chapter 90 funds is at MassDOT District 3 waiting for signoff. Princeton will advertise the RFQ. Expected approval and advertising by 1/2020

### **Project update: Mirick Road Culvert**

Bid package modification underway. WDA will advertise the RFQ. Expected approval and advertising by 1/2020

**Project update: RFQ re-submittal**

3 RFQs will be re-submitted to get more responses.

Action item: Ann Neuburg will work with TA Sherry Patch to create RFQ templates.

**Review: Presentation (to Selectmen)**

Bill Holder distributed documents to support RAC’s request to Selectmen for increased Town funding:

- Fiscal 2021 Budget Request
- Road Math
- Proposed Culvert and Road Expenditures Fiscal 2021 – 2026
- Princeton R.A.C Projects sorted by Priority

Kevin T. will present the information at the 12/14 6:00 pm meeting of the Selectmen.

**Possible grant opportunity: Ball Hill Road culvert**

Engineering designs for replacement of the Ball Hill Road culvert are ready.

There may be DER or other grants opportunities.

Action item: Ann Neuburg will look at DER and other grant opportunities.

**Adjourn 7:15 pm.**

*Respectfully Submitted: Ann Neuburg*

**Referenced Documents:**

- Fiscal 2021 Budget Request
- Road Math
- Proposed Culvert and Road Expenditures Fiscal 2021 – 2026
- Princeton R.A.C Projects sorted by Priority



111919 fy21 -26 road projects.pdf



111919 Road Math.pdf



120319 Presentation Documents.pdf



Ask.pdf