

2018-01-03 – Princeton IT Strategic Planning Committee – Meeting Minutes

Clerk Jake Rocznia

Member John Zimmatore

Town IT Coordinator Peter Cummings

Town Administrator Nina Nazarian

5:35PM – Meeting opened

2017-12-20 Meeting minutes were accepted

State Grant Application

Discussed the inclusion of new town financial software in the grant request. Nina to forward estimated costs. Current systems are outdated and based on Microsoft Access.

Nina discussed possibility of our local state representatives providing a letter of support for our grant request.

The committee continued to refine the grant language and purpose. Will try to finish rough draft by 1/10 and finalize wording at next meeting.

IT committee needs to determine priorities for financial allocation given by town that expires on June 30.

Peter has submitted two requests for IT budget spend for a server and desktop replacements.

Committee discussed the process for implementing an operational expense item such as a cloud based service. Nina can approve if it is small and fits in current budget, if not, it can be submitted for the next budget approval.

Actions

All continue to work on individual mandates for the grant.

Jake will work on a list of equipment and review financial software costs.

John to continue working on goals section

Next Meeting to be January 17, 2018 at 6:30

Adjourned at 6:33PM

Submitted by Jake Rocznia