

Strategic IT Committee

Princeton, MA

Chair Pat McGowan

Clerk Jake Roczniak

Town IT Coordinator Peter Cummings

Town Administrator Nina Nazarian

Called to order 5:06PM

Members present were sworn in by the town clerk for the next 1 year term

Previous June 20, 2018 minutes approved – 2-0-0

Major Projects Update:

Trailside Communications in Worcester is providing a quote to purchase and install the Sophos firewall. Peter met with them today and they are less expensive than other vendors for installation. Peter will order in the next few weeks.

Peter also met with Guardian about server costs for the next item of major projects - leaning towards Dell or HPE now instead of Lenovo.

Peter is working on directory roll-out – considered using a workgroup only but leaning towards AD.

Peter has not looked into accounting software requirements. Peter to ask Nina official name so we can ask the vendor. New server hardware may need to be modified

Other items:

Nina discussed creation of a security committee to oversee staff security and take it off Peters plate to focus on day to day items. Training is a priority for staff. Peter is taking a security class from RIT next month. Peter to look at the online training site Jake recommended.

Committee to review assessment from 2017 to pull out focus areas moving forward.

Cloud backup has not been worked on – but backups are working well now using existing software.

Peter to look into retention of town data – how much do we need to move from old server? Do we need an official retention policy – is there a state law or policy around retention?

Peter to send out list of major projects we can review each meeting.

Adjourned at 5:45PM, 2-0-0

Next meeting 9/5 @ 5PM