**Princeton IT Strategic Planning Committee**

February 9, 2023

Meeting Minutes

Attendees:

John Zimmatore, Pat McGowan, Sherry Horeanopoulos, Peter Cummings

Meeting convened 4:31 pm

Meeting minutes accepted

Discussed proposal to consolidate IT across town departments

* John Meeting with Sherry Patch
* committee endorses the idea, Peter could serve as town contact to a third party provider
* committee could support the search and evaluation of a third party provider

Backup quotes

* still need to get updated quotes
* Pat to send description for Peter to review and use if appropriate
* Peter will get new quotes

Audit report

* Reviewed the recommendation list uploaded to the [IT committee share on OneDrive](https://princetonmagcc-my.sharepoint.com/:f:/g/personal/infotech_town_princeton_ma_us/EtcM-JQDJD1IsLJ3I6fv6ggBbay-HfTvIERaED7XNqtsgQ?e=FW5xgf) under the Audit Report folder.
* Some processes and information is already documented.
* Peter to gather relevant documents that satisfy several of the IG1 requirements
* Sherry will look into MDM systems
* John will add a categorization column

Next Meeting Feb 15th, 4:30 pm

Meeting Adjourned at 5:05 pm

Minutes recorded by Pat McGowan