2019-12-18 – Princeton IT Strategic Planning Committee – Meeting Minutes
Chair Pat McGowan, John Zimmatore, Sherry Horeanopoulos, Princeton IT Peter Cummings

Meeting convened 5:35pm

Notes of Oct 16 meeting approved.

Peter update:
- Office 365 – staff converted from Virtual Town Hall to Office365
    o Town hall gets local outlook applications as well, something like $12 vs $5 per month
- Cloud backup
    o no update, using USB update
    o Review previous recommendations for solutions from old notes
- Move to Spectrum
    o Currently from Magnify, could upgrade bandwidth with them
    o Sherry P doing research on cost
- Access 2010 Usage
- Windows 7 – one system remaining, need to upgrade, desktop preferred, needs to remote in and access server-based data
- New stuff:
    o VPN setup, help from Sophos
    o Check license counts for virus protection
    o Security training, Proofpoint, Knobe4

IT Consolidation
- Library, Police and Fire, Town Hall, COA, Highway dept, PMLD
- Use single firewall, currently three
- Librarian uses Guardian in Leominster, who do others use?
- Police want to use Office365
- Archive social media information
- Potential TLOxp usage
- Invite Michelle to a future meeting to discuss requirements
- Schedule meeting with Sherry in Jan

Disaster recovery plan discussion
- Template shared for guidance on how to create the plan
- Possibility to use Senior center, PMLD as rally point, backup

Share the Rutter study, review again
Reshare the checklist

Next meeting: Jan 15, 5:15pm

Adjourn 6:45pm