

## **Town of Princeton, Mass. -- Online Meeting**

### **Housing Production Plan Committee Minutes      June 16, 2022 1:30 PM**

**Present:** Co-chair: Carla Zottoli  
CMRPC: Emily Glaubitz  
Planning Board Rep: Ann Neuburg  
Council on Aging Rep: Fran Thomas  
Town Administrator: Sherry Patch  
Selectboard Rep: Richie Bisk  
Joe O'Brien  
Public: Matthew Moncreaff

**Call to Order:** 1:34 Call to Order (Zoom)

**Administrative:** Carla: Motion to accept the minutes of 5/12/2022 as presented. Ann: Second Unanimous "aye".

**Workshop Recap:** Good attendance, good engagement, writeup in Landmark newspaper.

**Strategies & Goals:** Review DRAFT Action Plan\_Princeton HPP.xlsx See [Referenced documents:](#)

- Discussion: Many of recommended strategies require taxation/hiring. This is unlikely to happen in Princeton, and these strategies would be implemented by an already stretched pool of volunteers. General discussion of improving outreach.  
**TO DO:** Sherry will distribute Sunderlunds "onboarding" user guide.
- Goal A: Community outreach. More/better targeted outreach.
- Goal B: Hire coordinator. Could be a regionalized grant-based position.
- Goal C: Seek grants, Grants available under a variety of programs.
- Goal D: Housing trust fund. Emily will distribute additional information.
- Goal E: CPA. Adopting CPA will be recommended in Master Plan update. General discussion of the source of CPA funds (surcharges, transfer taxes) and projects that can be funded using CPA funds.  
General discussion of impact on taxes vs.
- Goal F: Modify accessory dwelling unit (ADU) bylaw. General discussion/consensus: ADUs are the easiest way to add housing.
- Goal G: Affordable Accessory Apartment Program. Are there any grants or low-cost loans to help create ADUs?
- Goal H: Workforce Housing Special Housing. Not applicable to Princeton's workforce.
- Goal I: Cottage Housing Bylaw. Overlap with Princeton's OSRD except houses are generally small in cottage developments. Emily will send out examples.
- Goal J: Housing Choice. Applications closed for current year. Recommended for future years.
- Goal K: Guidelines for new multi-family housing developments.

**MBTA-Adjacent** Discussion of implications for Princeton of the new guidelines.

**Next Meeting:** **Thursday, June 30 1:30**

**Adjourn:** Carla: motion to adjourn, Joe: second, unanimous "aye"  
Adjourn at 2:30.

**Referenced documents:**



DRAFT Action Plan \_  
Princeton HPP.xlsx



Affordable Accessory  
Apartment Program.p

*Respectfully Submitted   Ann Neuburg*