

## Town of Princeton, Mass. -- Remote Meeting

### Housing Production Plan Committee Minutes

Jan. 18, 2022 1:00 PM

**Present:** Co chairs: Deb Cary, Carla Zottoli  
CMRPC: Emily Glaubitz  
Town Clerk Nathan Boudreau  
Council on Aging Rep. Fran Thomas  
Planning Board rep: Ann Neuburg  
Member Joseph O'Brien

**Call to Order** 1:01 Carla: Call to Order (GoToMeeting)

**Administrative** Nathan: Motion to approve minutes of 1/10/2022 as presented  
Deb: Second  
Vote: Unanimous "Aye"

**Survey:** The **online** survey is up and open. Most members have taken the survey. A link that was not active in the test runs is now active.

The **hard copy** survey is in flux. Nathan is still waiting for the Public Safety Committee to decide whether to claim space in the census mailing or use a QAR code. If the PHPPC can include both pages of the survey, the survey will be enclosed in the census. If the PHPPC can include only one page, a flyer promoting the survey will be enclosed with the census, printed copies of the survey and collection boxes will be left at strategic locations:

- Library
- Town Hall
- Senior Center
- School
- Post Office (post flyer only, unless permitted)

Nathan reports that he is talking to the post office about strategies to reduce costs for mailing future census forms, but it is too late for the 2022 cycle.

Next task is to publicize the survey:

TO DO: Ann will send a draft blurb for Nextdoor for review/approval.

Fran has inserted a blurb into the CoA newsletter that will reach 600 households.

**Next steps:** Start planning (date, activities) community workshops.

Workshops present survey data and pull themes from survey responses. A mapping activity encourages residents to select where various types of housing might be appropriate. 2 sessions (one day, one night) to capture different audiences.

Current timing of the workshops is May.

**Next Meeting:**            **Tuesday, February 15, 2022, 1:00 GoToMeeting**

**Adjourn**                    Joe: 1:35: Motion to adjourn  
                                  Carla: Second  
                                  Vote: Unanimous “Aye”

**Referenced documents**



Princeton Housing  
Production Plan Surve



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*Respectfully Submitted    Ann Neuburg*