

# Princeton Environmental Action Committee (EAC) Meeting Minutes

## April 18, 2018

**Meeting called to order** at 7:04pm

*Committee members present:*

Claire Golding (CG), Corey Burnham-Howard (CBH), Brett Gibbs (BG), Phil Gott (PG), Phoebe Moore (PM), Michael Knapp (MK), Chris Samoiloff (CS)

### **Public Comment:**

PG made note that around Earth Day some towns organize a town cleanup and that might be something that the EAC would like to organize in the future.

### **Review and approve minutes of 4/4/18 meeting**

Discussed some revisions to the minutes. Amended version will be voted on at next meeting. CG proposed we pass over minutes this meeting, PG seconded, VOTE: 7-0

### **Report back on action items**

*Flyer for Sheepfest (CS):*

- CS revised, incorporating suggested feedback. Will add “*prepared by Princeton’s Environmental Action Committee*” to the bottom of the handout. **[ACTION ITEM]**
- CS will approach Town Clerk to inquire about printing options for committees and will coordinate printing with CBH, who will be representing the group at Sheepfest (April 28, 1pm - 4pm), along with PM. **[ACTION ITEM]**

*Schedule for writing (CBH):*

- CBH presented a draft EAP deadline schedule (see attached).
- There was some initial discussion about the audience for the EAP being the Town (meaning Town government, not town residents).
- Discussion on making future meetings largely EAP working meetings, also allowing discussion for any other items that come up.
- CBH moved to adopt the proposed schedule of the EAP, CG seconded. VOTE: 7-0.

*Energy Section of Plan put into template (CG):*

- CG decided to put Waste Materials Management section into a proposed template.
- The committee determined that the primary audience of the EAP was the Town. Recommendations for residents and businesses will be addressed by encouraging the Town (Select Board, Town Administrator, Town committees, etc.) to make such recommendations, not the EAC addressing residents/businesses directly in the EAP.
- As we write, we will keep recommendations for the Town and residents separate, and decide how we will facilitate that in the template later in the writing process.
- Discussed how in-depth the EAP should be and the possibility of two reports – one an executive summary and the other a more detailed report supporting the recommendations and providing additional background and source information to aid in implementation of the Plan.
- Proposed to adopt a preamble similar to the Tacoma EAP, which addresses the Town but encourages the residents to consider what actions they can take as well.
- There was a proposal to incorporate factual data/why it matters into our description of the *Current Situation* section of the template.
- Moving forward, we will use this template as the framework for our sections, but it will not be immutable as we proceed with our writing.
- As we write, we will include supporting data/laws in footnotes/end notes (ultimate format to be determined during the editing process).
- Our vision of the EAP is that it will be informational and inspirational.

*Share proposed goals/topics for each section of the plan:*

*Review and discuss proposed topic assignments in each plan category; reassign as necessary:*

- As we began this process, it was determined that rather than going through each of the actions people have brought to the table, we will trust the subcommittees to review their sections, finalize and divide the actions among themselves, and bring them back to the larger group. **[ACTION ITEM]**
- The subgroups are as follows:
  - Energy: PG, PM, CBH
  - Waste Materials Management: MK, CG
  - Land Use: BG, CBH, CS
  - Natural Systems: CG, CBH, CS
  - Municipality Vulnerability Preparedness Program (MVP): PG - this is a new item, based on PG's attendance at a meeting about this program, put on by the state.

**Other business**

- PG will write up his notes about the MVP program from the meeting he attended **[ACTION ITEM]**

**May 2 meeting venue:** meet at Crocker House

**Summary of action items**

- *CS:* Final edit and printing of Sheepfest flyer
- *All:* work in subgroups to divide up recommendations and begin research
- *PG:* write up notes about MVP program

**Next Month's Agenda**

- Public comment period
- Review and approve minutes of 4/4/18 & 4/18/18
- Working/breakout session

**Meeting Adjourned** at 9:06pm

Respectfully submitted,

Chris Samoiloff