

**Princeton Environmental Action Committee (EAC)  
Meeting Minutes  
November 19, 2018**

**Meeting called to order** at 7:08pm

*Committee members present:*

Corey Burnham-Howard (CBH), Phoebe Moore (PM), Phil Gott (PG),  
Claire Golding (GC) (arrival at 7:15p)

**Public Comment:** none

**Review & Approve Minutes:**

- October 18, 2018 Meeting Minutes
  - o Move to table until next meeting so that there is time to distribute and review meeting minutes- CBH; 2d by PM; Vote: 3-0 (CG had not yet arrived at meeting)

**EAC Membership Application of Rob Abady**

- EAC members summarized EAC charge and activities to date
- EAC members suggest Mr. Abady read past EAC meeting minutes to understand work to date
  - o ACTION Item: CG to contact Town Clerk re: posting of last few months meeting minutes
- EAC members also explained Open Meeting Law requirements
- EAC members asked if Mr. Abady could commit to two meetings/month or 80% of meetings; Mr. Abady affirmed that he could.
- Mr. Abady expressed that his interest in working on EAC stems from his desire to help the Town and his related work experience with MassSave in the areas of insulation and air sealing
- Motion to Recommend Selectboard consider Mr. Abady for EAC Membership – PM; 2d PG; Vote: 4-0
- ACTION ITEM: CBH to email Nina Nazarian re: EAC vote on Abady’s EAC membership application

**Selectboard’s draft/proposed Committee Code of Conduct**

- Selectboard requested comments from committees by 11/20/18
- EAC members review comment letter drafted by CBH—which discusses appreciation for intent of Code of Conduct, as well as specific concerns regarding legality of some of the language, and a request for information on intent
- PG suggests possibly including comment recommending a similar Code of Conduct for attendees at public meetings
  - o EAC members discuss. CBH is uncertain such a Code of Conduct is warranted. EAC members discuss including language in comment letter to Selectboard, requesting information on why the Code of Conduct was adopted, and based on that response will determine whether a recommendation of similar Code of Conduct for attendees at public meetings is warranted
  - o Motion to amend draft letter with request for information on intended purpose of Code of Conduct—PM; 2d- CG; Vote 3-0 (CBH abstained)
- Motion to adopt draft letter with comments on proposed Committee Code of Conduct as response to Selectboard—PG; 2d CG. Vote: 4-0

- ACTION ITEM: CBH to finalize and submit EAC comments to Selectboard/Nina Nazarian

### **EAC Request for Information from Nina Nazarian**

- CBH and PM summarize their attendance at Selectboard meeting
  - o CBH and PM had summarized/explained EAC work to date
  - o CBH and PM had explained reason for EAC request for information—so that current situation regarding Town policy, materials, etc. is factually correct in Environmental Action Plan (EAP), and so that EAP can more accurately reflect costs/benefits of recommended actions
  - o Nina expressed limited resources available in responding to EAC request for information; PM noted EAC members can work to obtain information if guided on where to look/who to ask
  - o Selectboard/Nina asked EAC to prioritize list of requested information and resubmit to Nina
  - o Karen Cruise and Nina suggested that EAC consider recommending one action at a time vs. EAP as a whole
- As response to Selectboard request for individual actions, EAC members discuss idea of submitting Green Communities Designation action item to Selectboard in time for required components to be added to Town Meeting Warrant for May 2019
  - o EAC members discuss pros/cons of this idea: EAP submitted as a whole vs. piece meal; would take away time devoted to completing EAP; would require information sessions with Town and Town residents; if not done now, would require 1 year wait on GC Designation application until next Town meeting in 2020
  - o PG also suggests that EAC begin info sharing with Town residents
- ACTION ITEMS:
  - o EAC members to pare down information request list and bring new lists for sharing to next EAC meeting
  - o EAC members to consider Green Communities (GC) vs. EAP completion focus
  - o PM to contact Kelly Brown (Green Communities Coordinator) and Rachel Catlow to discuss (1) timeframe for GC application/designation; and (2) analogous small towns that have achieved GC designation
    - Rob Abady offers to research small town GCs and what they did to achieve GC designation

### **Review next Environmental Action Plan (EAP) edited section—Energy**

- PG summarizes updates/added content to Energy section
- ACTION ITEM: EAC members to review Energy Section

### **Other/New Business**

- PG summarizes his attendance at Landowners' meeting where information was provided to Town residents re: forest management best practices, invasive plants, MGL c. 61A
- PG suggests this is good information for Town residents but not necessarily for inclusion in EAP

### **Agenda Items for Next Meeting:**

- Public Comment
- Review and Approve Minutes of November 7, 2018 meeting and November 19, 2018 meeting
- Review/Share Edited and Prioritized information questions for Nina Nazarian
- Share Comments on EAP Energy Section

- Discuss next steps/prioritization of EAC work
- Agenda Items for Next Meeting

**Meeting adjourned** at 8:30p

Motion: PG; 2d: CG; 4-0

Respectfully Submitted,  
Corey Burnham-Howard