

TOWN OF PRINCETON  
COUNCIL ON AGING BOARD MEETING MINUTES  
THURSDAY MAY 7, 2020  
10:00 A.M.  
VIRTUAL MEETING

PRESENT:	COUNCIL MEMBERS:	Barbara Guthrie, Wendy Pape, Susan Stolberg, Michael Warren
	DIRECTOR:	Aimee Kindorf
	ADMIN. ASSISTANT:	Nickole Boardman
	UNABLE TO ATTEND:	
	BOARD MEMBERS:	Jane Fife, Beverly Kohlstrom, Terry Thompson
	ADVISORY MEMBER:	Bill Andrysick

**Minutes of the April 7, 2020 meeting were approved as presented.**

**Mask Distribution Update.** The Center has distributed masks donated by the fire department as well as cloth masks made by Princeton residents on two separate occasions. The program has been well received. Amy has delivered some masks to homes where people have not been able to come to the Center to pick them up. Aimee will let people know that the Center still has masks. Anyone who needs any may come by on Monday or Thursday mornings to pick them up. People can also leave messages when no one is in the office. Aimee will also talk with the owners of the Thirsty Lab to determine if masks can be left there as well for pick up.

**COVID-19 Outreach Updates.** A third round of calls will now be made to people the callers feel may need to be checked up on. Things to check on are whether anyone needs Medicare assistance, food, fuel assistance, or anything else due to any changes that have occurred since the last outreach calls were made. A June newsletter will contain this information as well.

**COA Newsletter – Spring Edition.** A newsletter will be put together for distribution in June. Wendy will write a message. It will include a listing of available resources. A listing of people who have volunteered at the Center this past year will also be recognized. The mailing will be assembled by volunteers working out of their homes.

**Budget Update.** Aimee noted that formula grant monies must be spent or the money will be lost. It is anticipated there will be money left over in the town budget by the end of the fiscal year. Funds can be encumbered for large items. Needed supplies will be purchased before the end of the fiscal year.

**Other Business. Volunteers.** Volunteers who have helped out at the Center this past year will be recognized. Wendy, as Board Chair, will send hand written thank you cards and include a gift certificate from a local business. Aimee will circulate the list of volunteers to the board in an effort to make certain no one is forgotten. Thank you cards will also be sent to local businesses who have been serving our community during this difficult time.

**Future.** Town Hall staff have moved into the downstairs area of the building. Most people are working from home. The town manager has asked boards to start thinking about what the reopening of programs might look like. Aimee will contact instructors to get their ideas on what their classes might look like. It was noted that the Library and the Senior Center may be the last things to open.

It was also noted that two seats on the COA board will be open for next year. The town will send out notices to residents regarding open seats on the various town boards/committees. Aimee will contact the two board members whose terms are up to determine whether they plan to reapply. She will also offer them an opportunity to continue on as advisors if interested.

Meeting was adjourned at 11:10 a.m.