COUNCIL ON AGING BOARD MEETING MINUTES

WEDNESDAY, MAY 2, 2023

9:00 A.M.

PRINCETON SENIOR CENTER, 206 WORCESTER ROAD

PRESENT: BOARD MEMBERS: Jane Giumette, Barbara Guthrie, William Lindquist, Donna MacKenzie,

Wendy Pape, Susan Stolberg

ABSENT: Mike Warren

BOARD ALTERNATE: Fran Thomas

DIRECTOR: Judith Webster

**Minutes** of the April 5, 2023 meeting were approved as presented.

**Financial Report FY23.** Judith reported that as we get near the close of the fiscal year, the budget is in good shape. Close to $11,000 has been spent on programming this year. Building repair monies must be spent by the end of June. Materials are being purchased from the grant for the dehydrating project. Two products have been put together to date. Monies earned from the selling of these projects by Growing Places will be returned to the COA as a donation. Judith will be purchasing supplies for the Senior Center as we spend down money toward the end of the fiscal year.

**Budget FY24.** Capital funding for new flooring was turned down. The salary for the Director position shows a slight increase. The hourly rate for the assistant position has been budgeted at $21.84. State grants cover programming costs.

**Board and Advisor Members.** Bill Lindquist and Donna MacKenzie’s terms are expiring. Both members have agreed to renew their terms. Fran’s position as advisor is renewed annually. She has agreed to renew for another year. The Board approved Bill, Donna and Fran’s term renewals.

**Princeton Town Takeover.** May 3rd will be Princeton Takeover day at the WooSox game. Don Oberg will be recognized and Mike Warren will throw out the first pitch. Tickets to the game may be purchased on the town website.

**Programming. CPR.** Two classes will be offered in May: the 3rd and the 17th. If anyone wants a card at the completion of the course, the COA will pay the $22.50 charge. (NOTE: Cost of the card changed since the May board meeting. The course itself was free.) Maximum number for each class is 15. The class may be offered again in the Fall due to the high interest.

**Line Dancing** will be held at the Congregational Church.

A **Mental Health Lecture** will be offered on May 31st.

A program on using **You Tube,** entitled “Cut the Cord” will be offered on May 23rd.

The **Pastel Class** is up and running. It has been changed to a drop-in class rather than a 6 week commitment class.

A **Conversational Spanish Class** will be offered starting sometime during the summer or early fall.

The **Health Lecture** for June will be on Osteoporosis.

A **Beading/Felting class** will begin in the Fall.

No further news is available on starting a **Pitch** group or **Pickleball.**

The Event at the **Wachusett House** was successful. No decision has been made to date as to what to offer for programming at the facility in the future.

**Flooring Bids.** This item has been removed from the budget.

**Update on Second Position.** Judith is preparing a final version of the job description. The position will be considered more of an administrative assistant versus an outreach position. The person would work 16 hours/week and be in the office 2 days. Some of the duties would include meals on wheels, food pantry, scheduling of things like footcare, shine visits, etc. Donna questioned whether the Center was eligible to use a senior tax write-off person to help staff the Center. Judith will discuss this possibility with Sherry. Judith noted that she and the second staff person would work opposite days except during the training period. To date, the job has not been posted.

**New Business.** Fran reported that she had sent a thank you note to the Princeton Municipal Light Department for their donation of bags to Wachusett House residents.

The Volunteer Fair was not well attended (three people plus board members). It was suggested that volunteers be recruited at other events (the summer barbeque as an example) when there is a larger audience in attendance.

Some discussion was held on bringing back luncheons at the Center but have them catered.

The MCOA is having a board training in Fitchburg on May 18th.

The Summer Barbeque will be held on the Friday after Labor Day (September 8th).

It was voted not to have a board meeting in July. **Our next meetings will be June 21, 2023 and August 2, 2023.**

Meeting was adjourned at 10:35 a.m.