

COUNCIL ON AGING BOARD MEETING MINUTES  
WEDNESDAY, FEBRUARY 1, 2023  
9:00 A.M.  
PRINCETON SENIOR CENTER, 206 WORCESTER ROAD

PRESENT:	BOARD MEMBERS:	Jane Giumette, Barbara Guthrie, William Lindquist, Donna MacKenzie, Wendy Pape, Susan Stolberg (via zoom), Mike Warren
	BOARD ALTERNATE:	Fran Thomas
	DIRECTOR:	Judith Webster (via zoom)

**Minutes** of the January 4, 2023 meeting were approved as presented.

**Resignation.** Colleen Mullaney has resigned to accept a new position which will give her more money and hours and allow her to work from home. The position will be re-posted. Judith noted that she has the names of a couple of applicants. Mike questioned whether we need to re-evaluate what it is we are looking for. It was noted that more training and more overlap between the two staff people is necessary. The job description will be reviewed.

**Financial Report for FY23.** Judith noted that utility costs will show up on the next report as the bills just came in. The EOE grant of \$14,148.00 has been received by the town. It arrived in October but the town had difficulty crediting it to the right account. At this time it is unclear whether the COA will receive any ARPA funding.

**Budget FY24.** No action has been taken yet.

**Programming.** A volunteer tea has been rescheduled for Wednesday, April 12, 2023 at 11:00 a.m. It will be posted in both the March and April newsletters. The Center has a list of over 40 possible volunteers.

Chair Yoga will begin in March and will be held on Thursdays at 10:30. The class will be held at the Center and taught by Diane Featherstone.

A CPR training class will be held on Wednesday, March 15<sup>th</sup>. The fire department EMT's will provide the training.

A SPA day will be held on a Monday perhaps sometime at the end of March.

A craft project will be planned with Kathy Packard sometime before Easter to make an Easter/spring decoration.

**Outreach.** Concern was expressed that calls to seniors are not necessarily the best way to reach people as many people will not answer if they do not know who is calling. It was agreed to put this on hold until we fill the assistant coordinator position. It was suggested volunteers be used for the outreach.

**Keyless Access/Handicap Access.** Mike reported that he has reached out to a couple of companies about the keyless access. One estimate was \$4,850 and was a push button system only. He reported it is difficult to find a company that can do both the keyless entry and the handicap access. It was questioned as to why the COA would be responsible for the handicap access. It was noted that the building owner was okay with the COA putting in a keyless entry system. It was agreed to separate these two items. The Center will work with the town and the building owner concerning handicap access. Rather than put in a new keyless access system, it was voted to have the Center change the locks with non-duplicate keys and change the lock box code. The code will be changed periodically. Mike will research locksmiths.

**Flooring Bids.** New England Services provided a bid of approximately \$2,300. They would remove the carpeting that is on the floor now and put down a durable/waterproof laminate. Judith is still waiting for quotes from LL Flooring and Horrigans.

**New Business.** There are no updates on a pickleball court or the establishment of a “Friends” group. Mike noted that the new police chief spoke at the Friday Men’s group meeting. He brought Detective, Holly Doyle, with him. It was agreed to have Holly lead a talk on Fraud.

A Valentine’s Chat and Go will be held on February 14<sup>th</sup> at 10:30. Wendy will decorate the Center for Valentine’s Day with the decorations that are available in the downstairs storage area.

Twelve people have signed up for the Chocolate tasting event to be held today.

Donna noted that she had taken a felting class and suggested our Center consider holding one. She is also taking line dancing at the Westminster COA. She noted that the Westminster COA has a rack in their lobby with informational brochures and suggested we might do the same. They also have a wood carving group.

Wendy noted that the COA activities calendar for January and February was missing from the town website. Judith noted she found the calendar in a different location from where it is normally shown. Also, Nickole Boardman’s name is still listed as being an employee of the Princeton COA.

**NEXT MEETING: WEDNESDAY, MARCH 1, 2023.**

Meeting was adjourned at 10:35 a.m.