COUNCIL ON AGING BOARD MEETING MINUTES

THURSDAY, MARCH 3, 2022

9:00 A.M.

PRINCETON SENIOR CENTER, 206 WORCESTER ROAD

PRESENT: BOARD MEMBERS: Barbara Guthrie, Donna MacKenzie, William Lindquist,

Susan Stolberg (via zoom), Terry Thompson, Michael Warren

 BOARD ALTERNATES: Fran Thomas

 DIRECTOR: Judith Webster

 ADMIN. ASSISTANT: Nickole Boardman

ABSENT: BOARD MEMBER: Wendy Pape

 BOARD ALTERNATE: Jane Giumette

**Minutes** of the February 3, 2022 meeting were approved as presented.

**Newsletter Discussion.** A meeting was held with LPI on February 8th to discuss what the expectations might be if LPI took over the printing of Princeton’s COA Newsletter. The list of potential advertisers that Donna MacKenzie developed has been sent to LPI. A representative from LPI would come to the Senior Center for about 20 hours in one week to make the initial calls to potential advertisers. For an 8 page newsletter, approximately $5,600 would be needed in advertising funds. More pages would require additional advertising. If not enough advertisers are found, the Senior Center would have to pay the difference. LPI is requesting a 3 year contract. Our current printer has turned his printing business over to someone else. One question that needs to be clarified is whether there is a contract with that printer. The benefits of using LPI printing services is that they can print in color, sent automatic emails and they have more professional design capabilities. LPI needs a 6 month lead time in printing our newsletters. Judith will send the LPI contract to Board members for their review as a decision needs to be made soon.

In the meantime, Mike agreed to travel to NH next week to meet with the new printer to determine what his print capabilities might be.

**Grab & Go.** Fran and Denise Warren will prepare a corned beef dinner (including cabbage, potatoes and carrots) on Wednesday, March 16th for distribution on Thursday, March 17th. Terry & Donna and either Wendy or Jane will help with the distribution on Thursday. Mike and Bill will handle traffic control. It was suggested that Quabbiin Health Care be asked if they would be willing to donate cookies in April for an Easter celebration. It was also noted that the Board needs to decide at our April meeting what the future of the Grab & Go’s should be. Judith noted that she felt the Grab & Go’s were a great outreach tool for connecting with Princeton’s seniors.

**Financial Update.** FY22 spending is in line. Monies will have to be moved around to support the Increased costs of electricity and propane. Judith is waiting for the meeting to be held with the Advisory and Finance Committees regarding the FY23 budget. Adding 4 hours to Nickole’s time is not being met favorably. Jen Greene however has been very supportive of the proposed 4 hour increase. Judith noted that every department will be fighting budget cuts because of inflation.

**Programming Updates.** The Memory Classes will be held for 4 weeks in March. 10-12 people are registered. Mike and Judith will teach the course. A 6 week watercolor class will begin the last week of March on Thursdays at 1:00 p.m. The Senior Center is co-sponsoring the class with the Princeton Arts Society. Charlie Grey will teach the class. The monthly recipe collections are being emailed to everyone for whom we have an email address. Judith is also sending them to town employees.

**Facility Usage.** The Princeton Arts Society (PAS) will hold their annual spring show at the Center. Discussion will be held with the Board of Health about including a reception as part of the show. PAS and the Environmental Council are both planning on holding their annual meetings at the Center.

Mike has learned how to use the AV equipment which the town provided for the Center. He will use the equipment for the Memory Class presentations.

**Staffing.** It was suggested that Judith and Nickole keep track of the time that is being spent by them on inquiries and scheduling for outside groups requesting use of the Center. It might be a way to justify the 4 hours being requested for Nickole.

**New Business.** Fran reported that a housing survey was distributed to town residents. The survey has now been collected and is being tallied. There will be a workshop in April to let residents know what progress the committee has made and to discuss possible models for senior housing that the town could consider.

There is no update on whether any progress has been made in establishing a “friends” group for the COA.

Meeting was adjourned at 11:15 a.m.

**Next Meeting: Thursday, April 7, 2022, 9:00 a.m.**