

TOWN OF PRINCETON
COUNCIL ON AGING BOARD MEETING MINUTES
THURSDAY SEPTEMBER 3, 2020
9:00 A.M.
VIRTUAL & IN PERSON MEETING

PRESENT:	BOARD MEMBERS:	Barbara Guthrie, William Lindquist, Donna MacKenzie, Wendy Pape, Susan Stolberg, Terry Thompson, Michael Warren,
	BOARD ALTERNATE	Jane Giumette, Fran Thomas
	DIRECTOR:	Aimee Kindorf
	ADMIN. ASSISTANT:	Nickole Boardman

Minutes of the August 13, 2020 meeting were approved as presented.

Space Update. The COA building use policy has been updated. It was given to the Select Board for their review on September 8th. We are now waiting for the Board to give a final approval. The building was used for early voting and was professionally cleaned every night during the early voting period. The cleaning schedule is now back to be cleaned every other Sunday. Early voting for the November election will take place at the Senior/Community Center or at Thomas Prince School. (NOTE: The decision has been made to hold early voting at the Senior/Community Center.)

The generator has been set on a 12 hour schedule and runs every day. The kitchen area has been closed off but bathroom doors are left open when the building is empty. A second generator is not needed now because the building is being used so infrequently.

Flu Clinic. Walgreens has contacted the COA regarding holding a flu clinic at the COA this fall. Tentative date is Monday, September 28th from 9-11 or 10-12. (PLEASE NOTE: DATE WAS SUBSEQUENTLY CHANGED TO THURSDAY OCTOBER 8th.) People will be asked to make an appointment ahead of time. Appointments will be made in 5 minute intervals. Two stations will be set up. It is anticipated there will be an opportunity for 50 people to be serviced. Discussion was held on whether to set up the clinic inside the building or do it as a drive through. Aimee will talk with the police department about a drive through option. It was suggested that if the clinic is held in the building, people would be asked to wait for their appointment out in their cars. The Board agreed to hold the clinic only for senior residents. Attendees will be asked to fill out required paperwork before the day of the clinic. Attendees will be informed that masks will be required.

Fall Programming and Planning. It is anticipated that the outdoor exercise classes held at the Center School will continue through the end of September and hopefully into early October. Aimee is talking with Diane Moore about offering her class on zoom once the weather gets colder. A method of payment for teachers who hold classes on zoom will need to be determined.

Aimee noted that the town will take responsibility for having a camera and microphone set up in the larger room for virtual meetings. A microphone will be set up in the smaller room as well with the possibility of a camera being added at a later date. Training will be available on the use of the equipment. The equipment is scheduled to be ordered sometime in mid September.

The men's club will continue to meet via zoom. The bridge group is reaching out to its members to set up groups to play on line. A notice will be put in the next newsletter in the event others would like to join. The book club continues to meet outside in the back of the building but could move inside once the weather is cooler. Town Buzz will start meeting again virtually.

Aimee noted she would like to bring the foot care clinic back to the Center but needs to negotiate a reasonable price for the service. She is researching if there are other organizations that provide this service at a more reasonable cost than what is currently being charged.

It was agreed to have to ice cream truck come to the Center School from 2-3 in the afternoon on Friday, September 18th. (PLEASE NOTE THIS EVENT HAS BEEN CANCELLED.) Seniors only will be invited.

Discussion was held about having other food events such as “grab and goes.” Aimee will check with the bank in the plaza who has donated funds in the past for the September barbeques to see if they would be interested in sponsoring a “grab and go” food event. It was agreed to prepare an easy meal in the COA kitchen (perhaps a mild chili or stew) on Friday, October 23, 2020. People will be asked to sign up ahead of time and pick up their meal from 11:30-12:00 noon. Three or four people will prepare and package the meals.

Outreach. It was agreed that we should reach out to Princeton Seniors again by telephone to check on how people are doing. Aimee will run the list again to include any new board members who may be interested in making calls.

Staff Scheduling/Updates. At this time, it is anticipated that the Wachusett public schools will begin a hybrid model starting on September 18th. Aimee expects to return to working in the office the days her children are in school. The schedule is unknown at this time. She is expected to know more next week. In the meantime she plans to be at home the weeks of September 14 and 21. Aimee will let board members know when/where she may need assistance.

Nickole noted that her children will be starting school with a hybrid model but she anticipates it will return to virtual learning at some point.

Other Business. Discussion was held about the possibility of upgrading the quality of our COA newsletter by making it look more professional. An effort will be made to determine if local businesses would be willing to advertise in the newsletter. Donna Mackenzie will check with other towns as to who prints their newsletters. It was suggested we provide a digital copy of the newsletter as well as a print copy. It was noted that a bimonthly newsletter would lower the cost of printing and mailing. Aimee will check with Princeton resident, Tom Borges, to see if he might be willing to help with a new design for the newsletter.

Meeting was adjourned at 10:20 a.m.

NEXT MEETING: THURSDAY, OCTOBER 1, 2020, 9:00 A.M.