

**Princeton Cemetery Commission Meeting – Monday January 8, 2018
Town Hall Small Meeting Room
Minutes**

February 2, 2018

Present: Lynne Grettum, Lou Trostel, Ron Milenski and Bruce Rollins.

Absent: Paul Constantino

The meeting was called to order by Chairperson, Lynne Grettum at 7:09 P.M.

Prior Meeting Minutes - Review – December 2017

The minutes from the December 2017 cemetery meeting were reviewed.

Member Trostel motioned to accept the December 2017 minutes as written.

Seconded by Member Milenski.

December 2017 – Minutes - Accepted: 3 – 0.

Working Session # 2 – Preparation and Editing of Cemetery Bid Documents/Contracts

The Cemetery Commission members continued to edit and prepare bid and specification documents for the bidding process related to the possible privatization of labor and services of the Princeton Cemetery Department. The members worked on Bid/Specs, Schedules, Locations/Area and other details concerning the town cemeteries. Chairperson, Grettum will complete the draft documents and present them to the Town Administrator. The goal is to have the draft documents available to the Town Administrator before the end of January.

New Business

Chairperson, Grettum mentioned that she was approached by Hollie Lucht, Parks & Recreation, Director. Hollie is interested in attending a Cemetery Committee meeting to get a feel for the open position of “Cemetery Superintendent”.

February 2018/Next Meeting

Chairperson, Grettum scheduled the next Cemetery Commission meeting for February 12, 2018 at 7:00 P.M.

A motion was made to adjourn by Member Milenski.

Seconded by Member Trostel.

Motion Passed: 3 – 0.

Meeting adjourned at 8:11 P.M.

Submitted by Ron Milenski, Secretary

PCCminutes 2.2.2018