

Princeton Cemetery Commission Meeting – Monday November 20, 2017
Town Hall Annex Small Meeting Room
Minutes

December 6, 2017

Present: Paul Constantino, Lynne Grettum, Ron Milenski and Bruce Rollins.

The meeting was called to order by Chairman, Paul Constantino at 7:00 P.M.

Prior Meeting Minutes - Review – September 2017

The minutes from the September 2017 cemetery meeting were reviewed.

Note: There was no Cemetery Commission Meeting in October 2017.

Member Grettum motioned to accept the September 2017 minutes as written.

Seconded by Member Constantino.

September 2017 – Minutes - Accepted: 3 – 0.

Election of New Chairperson

Discussion took place regarding electing a new chairperson for the Cemetery Commission. The members agreed that Lynne Grettum is the logical and capable choice to succeed Paul Constantino.

Motion was made by Member Constantino to elect Lynne Grettum as the Chairperson of the Cemetery Commission.

Seconded by Member Milenski.

Vote passed: 3 – 0.

Member Milenski will continue on as the Secretary.

Keough Memorial Stone

A discussion took place regarding the memorial stone for William R. Keough. Members of the Cemetery Commission inspected the memorial stone prior to this meeting.

Cemetery Superintendent, Bruce Rollins mentioned that he had talked to Mary Keough regarding the noncompliant installation of the “William Keough” memorial stone. As previously noted it was installed without proper notification per the Princeton “Cemetery – Rules and Regulations”. Mary Keough asked that her family be allowed to have the memorial stone remain in place since it would cause a hardship for her and her family.

Member Milenski motioned to allow the William Keough memorial stone to remain in place, Member Grettum seconded the motion.

Motion passed: 2 -1

Cemetery Updates

Town Administrator, Nina Nazarian noted through email that Ms. Jamie Deloge is seeking other employment.

Member Milenski reported that he drove by West Cemetery and noticed that the tree pruning to the large oak tree was completed.

Business Model Discussion for the Cemetery Department

Members of the commission mentioned that they consider it vital to have a competent Cemetery Superintendent in place pending whichever business/management model is followed. Should the Cemetery Department pursue a "Purchased/Contracted Services" business/management plan the Cemetery superintendent will become responsible for the inspection, verification, scheduling and coordination with the vendors and contractors providing the services. The Cemetery Superintendent should be capable to reduce the supervisory responsibilities that the Town Administrator provided during this past year.

Member Grettum mentioned that she would scan the cemetery bid documents and specifications provided by the Town of Shrewsbury so that the commission members could edit them to correspond with Princeton Cemetery Department requirements. The documents will be ready for editing during the December meeting.

Bruce Rollins mentioned that he knows of an individual, who might be interested in becoming his back up. He is willing to work with Bruce to learn the duties, details and responsibilities and be available as needed should Bruce be out of town or unavailable.

New Business

Member Grettum reported that she received a call from Mrs. Patton, who lives next to Boylston Cemetery regarding a tree branch from Boylston Cemetery that has fallen on her property. Cemetery Superintendent, Rollins also reported that the rest of the tree needs to be removed since it is dangerous. He plans to inspect the tree tomorrow with Glen Lyons and ask the Highway Department Superintendent to assist with the tree removal.

December/Next Meeting

Chairman, Constantino scheduled the next Cemetery Commission meeting for December 11, 2017 at 7:00 P.M.

A motion was made to adjourn by Member Milenski.

Seconded by Member Constantino.

Motion Passed: 3 – 0.

Meeting adjourned at 8:05 P.M.

Submitted by Ron Milenski, Secretary

PCCminutes 11.6.2017 – Revised: 11.10.2017