

**Meeting Minutes**  
**Princeton Cemetery Commission Meeting – Monday March 11, 2024**  
**Town Hall Annex – Small Meeting Room and GoToMeeting**

**Present:** Lynne Grettum, Greg Miranda, Paul Constantino, Bruce Rollins (attending remotely)

**Absent:** None

**The meeting was called to order by Chair Grettum at 1:02 P.M.**

**Review of Meeting Minutes from February 12, 2024**

The meeting minutes from February 12, 2024 were reviewed by the members, and approved as written by unanimous vote, 3-0.

**Superintendent Report**

No report this month.

**Cemetery Rules and Regulations Review - Continued**

Chair Grettum had asked Superintendent Rollins to submit his recommendations regarding some monument and burial rules, and these were distributed to the members. Other members brought reference information from the rules and regulations from other area towns, and some actual measurements from various monuments in Princeton cemeteries.

The primary areas of focus at this meeting were issues regarding memorial monuments and their size and placement, and issues relating to burials. After extensive discussions, the following points were agreed upon:

- Going forward, only full-size grave lots will be sold. Exceptions – cremation lots which are already laid-out and/or sold will be grandfathered in; also, new cremation lots may be established in suitable areas of the cemeteries where space limitations do not allow for full-size lots.
- Number of burials allowed per grave lot:
  - 1) Full-size lots may contain one full-size casket burial.
  - 2) Full-size lots may contain a maximum of four cremation burials, either on their own or on top of one full-size burial.
  - 3) Cremation-size lots may contain a maximum of two cremation burials.
  - 4) Where cremation burials are made on top of a full burial, there may be size limitations for the internment urns.
- Create an Internment Form, which shall be filled out and submitted to the Cemetery Superintendent before any burials may take place.
- Specify a minimum of three business days' notice from funeral home prior to burials.
- Members agreed to use the monument size specifications suggested by Superintendent Rollins.
- Create a Monument Application Form detailing the monument size, material, inscription, etc., which shall be submitted by monument company and approved by the Cemetery Superintendent prior to any work taking place in the cemetery.

- The Cemetery Superintendent or designee must observe the installation of monument foundations.
- Within the appropriate section of the Rules and Regulations, include a statement defining the meaning of ‘perpetual care’, and add a list of the holidays during which the cemeteries are closed and burials are not allowed.

### **Items not anticipated by the Chair 48 hours before meeting**

None.

### **Topics for Upcoming Meeting(s)**

Finish the review of Rules and Regulations, including section regarding lot sales.

### **Action Items**

- B. Rollins: Meet with H.D. Superintendent Metcalf at the entrance of Woodlawn Cemetery to discuss reconstruction details.

### **Schedule Next Meeting**

Chair Grettum scheduled the next meeting for Monday April 1, 2024 to start at 6:30 P.M. at the entrance to Woodlawn Cemetery, to inspect entrance conditions prior to discussing reconstruction details. The public meeting will begin immediately afterwards in the Town Hall Annex – Small Meeting Room and remotely by GoToMeeting.

A motion was made to adjourn, seconded, and passed unanimously.  
Meeting adjourned at 2:32 P.M.

Submitted by Greg Miranda, Clerk  
PCCminutes 3.20.2024