

Meeting Minutes
Princeton Cemetery Commission Meeting – Monday February 12, 2024
Town Hall Annex – Small Meeting Room and GoToMeeting

Present: Lynne Grettum, Greg Miranda, Paul Constantino, Bruce Rollins

Absent: None

The meeting was called to order by Chair Grettum at 7:00 P.M.

Review of Meeting Minutes from January 8, 2024

The meeting minutes from January 8, 2024 were reviewed by the members, and approved as written by unanimous vote, 3-0.

Superintendent Report (see attached report for details)

Unauthorized work was mistakenly performed at the entranceway to Woodlawn Cemetery by our maintenance contractor, Einstein's Solutions, in which regrind material was applied to the driveway surface in between the roadside and the entrance gate, at a cost of \$1,500. In partial response, all future work must be explicitly approved in advance by written work order through the Highway Department.

A decision was made to apply a final fix to this perennial problem at the Woodlawn entrance. *A motion was made by Chair Grettum that the Commission move to approve the asphalt paving of the driveway entrance to Woodlawn Cemetery from the roadside of Connor Lane to the entrance gate. The motion was seconded by G. Miranda, and approved by unanimous vote, 3-0.*

Superintendent Rollins obtained a quote for reinstalling electrical service at Woodlawn Cemetery. The work would require trimming or cutting down several trees between Connor Lane and the storage shed, along with installing a new electrical box on the shed and running the wires, for an estimated cost of \$2,800. Electrical supply is not required for most normal activities at the cemetery, but would be useful at times and an additional benefit to the Town, such as supplying power for Memorial Day activities. Members considered this to be a worthwhile project and approved moving forward on the details and planning.

Water supply at Woodlawn Cemetery was discussed. Limited water is currently available by hand pump at the well near the storage shed, until it dries up midsummer. With electrical supply, a pump could potentially be installed in the well but it would require redrilling to greater depth for a dependable supply. As an inexpensive and immediate alternative, it was requested that the Superintendent purchase a spigoted storage tank (polypropylene?) of approximately 200 gallons to be placed at Woodlawn Cemetery to dispense water during the summer.

Regarding the desire to improve the appearance and appeal of South Cemetery, it was decided that there was a need for assistance from a professional landscaper.

Cemetery Rules and Regulations Review

Chair Grettum provided an initial re-drafting of the material discussed at the previous meeting (general regulations and graveside decorations), which met with overall approval. Members moved on to reviewing the remaining sections of the Rules & Regulation, encompassing lot sales, burials, and monument specifications.

During extensive discussion, it became apparent that there were more details to decide and agree upon than anticipated. After an hour the matter was tabled until the next meeting, with Members to consider the issues and points raised in the meantime.

Items not anticipated by the Chair 48 hours before meeting

None.

Topics for Upcoming Meeting(s)

Continuing review and revision to the Cemetery Rules and Regulations.

Action Items

- B. Rollins: Continue work on paving project for Woodlawn Cemetery entrance.
- All: Continue to review and evaluate the Cemetery Rules and Regulations, to decide on remaining issues at next meeting.

Schedule Next Meeting

Chair Grettum scheduled the next meeting for Monday March 11, 2024 to be held at 7:00 P.M. in the Town Hall Annex – Small Meeting Room and remotely by GoToMeeting.

A motion was made to adjourn, seconded, and passed unanimously.
Meeting adjourned at 8:24 P.M.

Submitted by Greg Miranda, Clerk
PCCminutes 2.24.2024