

**Meeting Minutes**  
**Princeton Cemetery Commission Meeting – Monday June 12, 2023**  
**Town Hall Annex – Small Meeting Room and GoToMeeting**

**Present:** Lynne Grettum, Doug Anderson, Greg Miranda, Bruce Rollins

**Absent:** Paul Constantino

**The meeting was called to order by Chair Grettum at 7:03 P.M.**

**Review of Meeting Minutes from May 15, 2022**

The meeting minutes from May 15, 2023 were reviewed by the members and approved as written by unanimous vote, 3-0.

**Superintendent Report (see attached report for details)**

- Two lots were sold.
- Superintendent Rollins drafted a document which describes and delineates the burial process, from initial notification of impending burial through closing the grave. Chair Grettum will help finalize the draft, and meet with H.D. Superintendent Metcalf to review.
- Superintendent Rollins is still experiencing difficulties scheduling work assistance with the Highway Department. It was noted that all requests should funnel through Bruce and not from any individual members. Chair Grettum plans to meet with B. Metcalf to discuss the overall situation.
- Bruce obtained a quote for power-washing and painting the entrance gate at Woodlawn Cemetery for around \$1590. Members were uncertain if the gate needed that level of attention, the work was put on hold for now.

**Cemetery Site Visit Findings**

Observations from cemetery site visits prior to meeting were discussed and cataloged. The general conditions of the grounds were good in every case, other than items noted.

**West Cemetery**

- Bush in center (Lamphear plot) needs cutting and stump treatment
- Shrubs around oak tree (between Wilson and Lamb graves) need trimming
- Broken tree limb and smaller branches intruding along left-side wall.

**Meetinghouse Cemetery**

- A small monument stone (Elizabeth Dills?) sitting atop wall on entrance side.
- The far-back corner has broken branches inside the border wall and lying on top of some graves.
- Lingering issues – iron fencing along wall on entrance side and storage crypts needing repair.

### North Cemetery

- Eroding terrace, fourth from bottom on right side.
- Various broken memorials.
- Cinder block sitting on grave, top of the hill, left side.
- Large broken tree trunk lying on stone wall at top end.

### Parker II Cemetery

- Central oak tree has large dead limb in danger of falling on memorials below.
- Dirt area (washout?) towards back-right corner.

### **Action Item Review**

Review skipped until next meeting.

### **Topics for Next Meeting**

- Election of Commission officers.

### **Items not anticipated by the Chair 48 hours before meeting**

Bruce will speak with Charlie about brush in Parker I Cemetery.

### **Action Items**

- H.D. Superintendent Metcalf: Obtain quote for paving driveway entrance at Woodlawn Cemetery.
- Chair Grettum: Meet with Historical Commission to discuss disposition of slate monument shards in Meetinghouse Cemetery, and marking of pauper graves.
- G. Miranda: Continue investigation of CMS vendor for possible contract.

### **Schedule Next Meeting**

A motion was made to adjourn, seconded, and passed unanimously.  
Meeting adjourned at 8:42 P.M.

Note: No follow-up meeting was scheduled at the close of this meeting. A meeting was subsequently scheduled for Monday July 17, 2023, to be held at 7:00 P.M. in the Town Hall Annex – Small Meeting Room and remotely by GoToMeeting.

Submitted by Greg Miranda, Clerk  
PCCminutes 7.16.2023