

Meeting Minutes
Princeton Cemetery Commission Meeting – Monday September 12, 2022
Town Hall Annex – Small Meeting Room and GoToMeeting

Present: Lynne Grettum, Paul Constantino, Greg Miranda, Bruce Rollins

Absent: Doug Anderson, Lou Trostel

Woodlawn Cemetery Inspection

The attendees gathered at Woodlawn Cemetery around 6:30 PM. Members made a walking inspection of the grounds, then reassembled at the Town Hall Annex for the regular portion of the meeting.

The regular meeting was called to order by Chair Grettum at 7:25 P.M.

Review of Meeting Minutes from July 11, 2022 and August 8, 2022

The minutes from the July 11, 2022 meeting were reviewed, and approved as written by unanimous vote of 3-0.

The minutes from the August 8, 2022 meeting were reviewed, and approved as written by unanimous vote of 3-0.

Documentation of Woodlawn Cemetery Site-Inspection

Observations from Woodlawn Cemetery and possible actions were discussed:

- Superintendent Rollins noted that the existing inventory of unsold lots in Woodlawn consists of approximately 19 lots in the 1986 section, and only a few lots apiece in the 1956 and Main sections.
- Bruce suggested potentially developing one or both of the ‘access road’ pathway areas in the 1956 and 1986 sections to increase the space for new lots in Woodlawn.
- Members discussed the development suggestion. Sentiment favored development of the pathway area in the 1956 section. No final decision made because only 3 of 5 Commissioners were present and members desired a more complete representation of opinions.
- An unsightly area of old landscaping, in between the back of the Mason lots in the Main section and the start of the 1986 section, has been cleaned up (removal of small trees, overgrown and dying shrubs, rocks, stumps, etc.). Ideas were discussed regarding the final landscaping of the area, *e.g.* installing new plantings, or levelling and planting grass. No final decision made, again due to lack of members present.
- The status of the ‘back corner’ of the 1986 section, where the eastern side meets the Main section, was discussed. That eastern edge has a wedge-shaped area, which if extended to form a straighter line could make space for additional burial lots (perhaps a dozen or more). Given the problems involved, such as intruding upon wetland border areas, members decided not to pursue any actions with that space.
- The storage vault has been cleaned out, reorganized and the walls painted white in order to help internal visibility. Additional repair items remain – restoring electrical supply,

repairing/replacing the false ceiling, and repairing the brickwork of rear wall to repoint areas and replace some missing bricks which are facilitating the entry of animals nesting above the interior ceiling. Superintendent Rollins will speak with PMLD about the electric supply.

- Cemetery roadway entrance at Connor Lane. There are continuing issues with landscaping and maintaining a presentable appearance in the area in front of the entrance gates. A major source of problems is the use of the area of Connor Lane outside of the entranceway for a turn-around by municipal trucks and others, especially in winter when plowing doesn't allow as much space. (The public roadway on Connor Lane ends just beyond the cemetery entrance.) Superintendent Rollins or Chair Grettum will speak with Superintendent Metcalf at DPW about the situation.

Superintendent Report (see attached report for details)

Highlights

- Two burials at Woodlawn Cemetery in past month: one full and one cremation.
- Sale of two full lots in Woodlawn 1986 section.
- Solar light fixture purchased and installed at the flagpole in North Cemetery.

Further Discussion

- Superintendent Rollins recommends moving the flagpole at North Cemetery from its location behind the stone wall near entrance to a location at the top of the hill.
- Work continuing on project list items; completion expected in the next month.
- The town Tree Warden is due to obtain town-wide estimates for further tree work, including within Parker II and Meetinghouse Cemeteries.
- Our current contractor for routine cemetery maintenance, Einstein's Solutions, has reached out about contract renewal. The early initiation of contract discussions will be helpful given the town's budget setting timeline. Chair Grettum will investigate possible regulatory issues regarding contract procurement, and whether we can extend the contract versus going through a rebid process.

Items not anticipated by the Chair 48 hours before meeting

None

Schedule Next Meeting

Chair Grettum scheduled the next meeting for Monday October 17, 2022, to be held in the Town Hall Annex – Small Meeting Room at 7:00 P.M.

A motion was made to adjourn, seconded, and passed unanimously.
Meeting adjourned at 8:40 P.M.

Submitted by Greg Miranda, Secretary
PCCminutes 11.11.2022