

**Meeting Minutes**  
**Princeton Cemetery Commission Meeting – Monday June 13, 2022**  
**Town Hall Annex – Small Meeting Room and GoToMeeting**

**Present:** Lynne Grettum, Paul Constantino, Doug Anderson, Greg Miranda, Bruce Rollins

**Absent:** Lou Trostel

**Meetinghouse and Woodlawn Cemetery Inspections**

The attending members gathered at Meetinghouse Cemetery around 6:30 PM. Members made a walking inspection of the grounds, then proceeded to Woodlawn Cemetery for the same, finally reassembling at the Town Hall Annex for the regular portion of the meeting.

**The meeting was called to order by Chair Grettum at 7:42 P.M.**

**Review of Meeting Minutes from May 16, 2022**

The minutes from the 5/16/2022 meeting had been issued too late for all members to review; approval was postponed to the next meeting by unanimous vote.

**Documentation of Cemetery Site Inspections**

**Meetinghouse Cemetery**

- Town Tree Warden, Tom Sullivan, will obtain a price quote for removal of various tree limbs in Meetinghouse.
- Repairs are still required to the entrances and roofs of the two crypts. Decision to be made whether any (historical) items should be stored within. Storage would be semi-permanent as the entranceways will be bricked-up again.
- Two large plastic coffin-like storage containers containing broken shards from memorial markers (mostly slate) are still sitting behind the rear stone wall. The Historical Commission needs to decide on their fate. Most of the shards have no inscriptions and are very unlikely to be of further use, such as ‘reassembly’. The containers are large and very heavy.
- There are pieces of broken iron fencing from the Brooks lot sitting along the entrance wall, and the remaining fence is incomplete. Past inquiries found that restoring the fence to original condition would be prohibitively expensive. Historical Commission needs to decide about the fence remnants (storage or disposal?) and the remaining fence around the lot (repair or remove completely?).

**Woodlawn Cemetery**

- Remove dead and overgrown trees and shrubs from circular area in front of the 1986 section. Reevaluate for new plantings afterwards.
- Remove branches and dead vines along back (eastern) wall. Inquire about possible removal of several trees in area.
- Superintendent Rollins suggested possibility of creating 8 new full-lots along back wall of 1986 section by filling in and extending one row all the way to the border. If they aren’t in sellable condition, they should be removed from the map.
- Consider the future possibility of establishing cremation lots along the entrance driveway, if space is required.

## **Superintendent Report (see attached report for details)**

### **Highlights**

- Burials: 2 cremation burials performed on June 11.
- Lot sales: 2 lots were sold at Woodlawn Cemetery.
- Superintendent Rollins has been using the new corner markers to pre-establish borders of unsold and unused lots in the 1986 section of Woodlawn Cemetery.
- Superintendent proposed repairing and reinstalling the broken entrance gate at West Cemetery.

### **Further Discussion**

- Chair Grettum made a motion to have Superintendent Rollins make repairs to the West Cemetery entrance gate; approved by unanimous vote.
- Superintendent Rollins will order solar-powered lighting fixture for the flagpole at North Cemetery, which lacks access to town electricity. If successful, similar lighting may be employed at other cemeteries.
- There are small wooden boxes that were installed at cemetery entrances years ago in order to supply paper copies of the cemetery rules and regulations to visitors. The boxes have not been maintained or supplied. Question raised about repairing and replenishing versus removing the boxes. Issue not resolved at present time.

## **FY22 Financial Spending to Date**

Chair Grettum presented an update on the various Cemetery Department accounts. The bottom line was that we are in good shape to finish out the current fiscal year, with the FY23 budget taking effect in July.

## **FY23 Transition to DPW – Actions Needed**

- Responsibilities for maintenance of cemetery grounds (excluding mowing, trimming and spring/fall cleanup currently performed by outside contractor) and burial preparations are to be transferred to the DPW on July 1, 2022.
- Chair Grettum will be meeting with DPW Superintendent Ben Metcalf to discuss finances and the handling of Cemetery Department accounts.
- Chair Grettum will participate in drafting job expectations with Bruce Rollins and Ben Metcalf.

## **Items not anticipated by the Chair 48 hours before meeting**

None

## **Schedule Next Meeting**

Chair Grettum scheduled the next meeting for Monday July 11, 2022, to be started onsite at South Cemetery at 6:30 P.M. The group will afterwards inspect West Cemetery, then return to the Town Hall Annex – Small Meeting Room for the remainder of the meeting.

A motion was made to adjourn, seconded, and passed unanimously.  
Meeting adjourned at 8:39 P.M.