

Board of Assessors
Minutes
Town Hall Meeting Room & Remote via go to meeting
June 6, 2023
5:00 pm

Members Present: Helen Townsend, Tim Hammond, Laurie Kraemer
Terri Longtine, Sec'y

Interested Parties: None

Opened Meeting: 5:05 pm

Approved Minutes: May 4, 2023 (TH) moved to approved (LK) 2nd. All in favor.

FY'24 Certification Progress:

May 2023 – Met with Mary Oliver DOR and Helen to go over Data Quality review. Per Mary's request, Terri provided a full copy of Mountainside Market Bakery and Café Lease agreement with the State and an updated visit history report.

Mary provided directives for Terri which consists of Completion and submission of the workplan, Inspections of sales, permits and cyclicals, Tracking and entering of permits on the PRC's, Timeframe in which the Town will be ready to submit for DOR review: noting a date of 9/15/2023 is the scheduled date.

Adjourn: 5:45 pm

Next Meeting: TBD