**Princeton IT Strategic Planning Committee**

September 14, 2022

Meeting Minutes

Attendees:

John Zimmatore, Pat McGowan, Sherry Horeanopoulos, Sherry Patch, Peter Cummings, Ricky Thebeau, David Monty (Westminster IT), Joe Frew (intra systems)

Meeting convened 5:05 pm

Meeting minutes accepted with caveat to remove quote dollar figures.

Intrasystems quote

* Joe review the contents of the quotes
* 1 TB (police/fire) and 2 TB (town hall) appliances, or 1 and 1
* 2 appliances, one cloud service
* Could use virtual server in cloud if necessary
* Third quote for email retention
* Can get tradein credit for appliances
* Plan for annual 8-10% uptick in service costs
* Installation available but not quoted

Access control options

* Only the backup administrator has access
* It is possible for administrator to restore to a different location that where the file originated
* Connectivity between buildings needs to be addressed, although appliances can communicate over WAN
* Additional $800 for separate 290 cloud service

Free Assessment Services available (through EOTSS)

* Provide input on scope, areas of concern

Actions:

Peter – talk with David, obtain 3rd quote

Peter - send out current Datto based quote

Pat – look at Community Grant application requirements, 3 weeks until deadline (10/7)

John – warrant draft, needed by Oct 1, meeting Nov 15

Next Meeting Wed Sept 21, 5pm

Meeting Adjourned at 6:00 pm

Minutes recorded by Pat McGowan