

CATV Initial Licensing Process

Time Frames

- Applications due November 3, 2016 at 1 pm

- Applications opened November 8, 2016 at 9 am
 - Posted on Town website same day

- Issuing Authority Report (IAR) must be issued within **90 days** after the application filing deadline.

- Within **7 days** of issuing the report, the Issuing Authority (IA) must forward a copy to all cable operations who submitted applications and to the Cable Division.
 - IAR establish deadline for amendments to the initial application, usually **30 – 45 days**.
 - No application may be amended after deadline for receipt of amendments.

- After amendments received, the IA must schedule a public hearing to assess the qualifications of each applicant.
 - Notice to be published **twice, in two successive weeks**, in a local newspaper.
 - Post notice in town hall for **14 days** before the hearing.

- The IA determines the structure of the public hearing to assess application qualifications.
 - Cable Division's specific procedural requirements are that notice be provided and a stenographic or tape record be kept of the proceeding.

- Within **60 days** following the close of the public hearing, the IA must decide whether provisional licenses will be award, and to whom.

- IA must provide detailed written explanation of the reasons for the approval or denial of each application.
 - A statement of reasons sent to each applicant and a copy filed with the Cable Division.

- The terms of the provisional license must be substantially the same as the terms of the final license.

- The provisional license must be executed within **3 months** of the IA vote to award the license.